



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley.
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Mickley: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:02 AM

Melissa N. Schaar, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, October 22, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
M & G	Contracts – Bridges	0360-K000- K30.000	Contracts – Projects	0355-K000- K16.000	\$7,500.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
J and M Mentoring	7/1/20 – 9/30/20	Increase budget to \$4,300.00	Mentoring services	Service	Amendment	10/21/20
Carroll County General Health District	10/1/20 – 9/30/21	\$15,789.02	Family Planning Teen Pregnancy Prevention	Service	Renewal	10/22/20

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
EMPLOYEE BENEFITS
UPDATE**

 9:05 AM

Brittany Tangler, Chief Deputy Auditor II and Natalie Witts, Deputy Auditor appeared before the Board to discuss the portal for open enrollment. Ms. Tangler advised that the portal is scheduled to open tomorrow and urged all employees to utilize the portal to avoid face to face meetings to help lessen the spread of COVID-19. Ms. Tangler advised that County Employees Benefits Consortium of Ohio (CEBCO) has done a very good job creating this portal for Carroll County to use. Ms. Tangler advised that employees will not have to go in and make changes if they plan to have all benefits remain the same. The exception to this rule is if an employee has a

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Flexible Spending Account (FSA). Ms. Tangler advised that employees with an FSA must log into the portal and select their withholding amount for their FSA, even if it is the same amount as last year. Ms. Tangler advised that single, full-time employees are being offered free identity theft enrollment. Ms. Witts advised that there will be a flyer in this week's paycheck to remind employees and the deadline is November 13. Ms. Witts advised that the free identity theft coverage needs to be selected on the portal as well. If employees do not go in and select the free identity theft, they will not receive the coverage. Ms. Tangler advised that CEBCO will be generating a welcome email for employees to help them log in to the portal. Ms. Tangler advised that the email will have a link to the portal and a user-specific password.

**IN THE MATTER OF
CHASE ROAD CR 66 RESURFACING PROJECT
CHANGE ORDER – NORTHSTAR ASPHALT, INC**

Motion: to approve a change order for Northstar Asphalt, Inc. for the Chase Road CR 66 resurfacing project. The original contract amount for this project was \$99,481.00 and the adjusted contract amount factoring the additions and non-performance items is \$90,525.00, due to quantity adjustments on the project, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
FRONTIER NORTH**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Frontier North for placement of copper service wire in Harrison Township, 650 Buck Road NW (CR 45);

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF
RUMA AGREEMENT – SUNNYSIDE-CARROLLTON
OHIO POWER COMPANY**

Motion: to approve an agreement by and between the Board of Commissioners and Ohio Power Company to commence use of 1.5 miles of CR 68 (Citrus Road), 0.50 miles of TR 205 (Krone Road), 1.47 miles of TR 204 (Knight Road), 0.25 miles of TR 200 (June Road), 0.20 miles of TR 203 (King Road), 0.17 miles of TR 193 (Ivory Road), 0.76 miles of CR 15 (Arrow Road), 0.10 miles of CR 42 (Bronze Road), 0.13 miles of TR 212 (Laramie Road), 0.72 miles of TR 196 (Jasmine Road), 0.74 miles of TR 152, (Gallo Road), 0.12 miles of CR 24 (Bacon Road), 0.63 miles of TR 213 (Lardon Road), 0.56 miles of TR 214 (Largo Road) and 1.65 miles of CR 20 (Avalon Road) for the purpose of ingress to and egress from the Sunnyside-Carrollton Transmission power line right-of-way, for traffic necessary for the purpose of construction and completion operations, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF
WORK ORDER
UNION TOWNSHIP**

Motion: to approve a blanket work order for Union Township for permacoat mix, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
2018 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM
CHANGE ORDERS**

Motion: to authorize the Board President to sign the change orders for the 2018 Community Housing Impact and Preservation Program grant number B-C-18-1AJ-1 and grant number B-C-18-1AJ-2 to increase the grant deadlines by one year each, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
COVID-19**

 9:16 AM


Tom Cottis, Emergency Management Agency (EMA) Director appeared before the Board and advised that the Health Department filed form OHRR213 on Friday evening requesting additional COVID-19 test kits. Mr. Cottis advised that he submitted that request to the State of Ohio and he expects to have the additional test kits by the end of business today. Mr. Cottis advised that the OHRR213 is a standard state-wide form that is used to request personal protective equipment (PPE) or other inventory needs from the State. Mr. Cottis advised that requesting departments submit the request to his office and then he forwards the request to the State EMA office. Commissioner Wirkner asked how many test kits were requested. Mr. Cottis advised that 400 kits were requested. Mr. Cottis advised that he will not know for another hour how many the county will actually receive; however, we are guaranteed to receive a minimum of 200 kits. Mr. Cottis advised that he is hoping for the 400 kits because community spread is amongst us, and the Health Department will need additional testing capabilities moving forward.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
AIRPORT WEATHER STATION**

 9:18 AM


Tom Cottis, Emergency Management Agency (EMA) Director appeared before the Board and advised that his office is currently scheduling the weather station installation. Mr. Cottis advised that the forms and equipment are in place, its just a matter of getting the equipment installed. After installation, the EMA office will need to work with the National Weather Service (NWS) to get the equipment calibrated so that it can tie in with the NWS system. Mr. Cottis advised that he is hoping that installation will happen this week.

**IN THE MATTER OF
CLERKS REPORT**

 9:19 AM


Christopher R. Modranski advised that the early voting hours for this week are as follows: Monday, October 26th though Friday October 30th, 8:00 a.m. to 7:00 p.m., Saturday, October 31st, 8:00 a.m. to 4:00 p.m. and Sunday, November 1st, 1:00 p.m. to 5:00 p.m. Mr. Modranski advised that voters can come in to the courthouse and vote in the Board of Elections office on the first floor, and curbside voting is still available in the alley on the north side of the courthouse. Commissioner Ohler asked if there are any numbers available for the early voting. Mr. Modranski advised that 6,305 residents have requested an absentee ballot, turned in an absentee ballot or have come in and voted as of Sunday, October 25, 2020. Commissioner Ohler asked what the percentage of voters is compared to prior Presidential Elections. Mr. Modranski advised that there are 18,416 residents registered to vote. Commissioner Wirkner advised that not all residents who are registered will vote. Mr. Modranski advised that 11,653 ballots were cast in the 2016 Presidential Election. Commissioner Wirkner advised that this will help reduce the traffic at the polls on November 3, 2020.

**IN THE MATTER OF
CLERKS REPORT**

 9:24 AM

Christopher R. Modranski, Clerk advised that on Friday, October 20, 2020 Governor Mike DeWine and Lieutenant Governor John Husted announced that the State of Ohio is dedicating over \$400 million in CARES Act funding to provide economic relief to individuals and organizations around the state. Mr. Modranski advised that the funds will be made available as of November 2, 2020 through a State Controlling Board action. The Ohio Development Services Agency has established a website, to receive application from small businesses. Mr. Modranski advised that when Treasurer of State Robert Sprague visited the Board, Mr. Sprague had shared that he had asked the State to do a business grant. Mr. Modranski advised that \$125 million has been allocated for Small Business Relief Grants to companies with 25 or fewer employees. Eligible businesses will receive up to \$10,000.00 to cover the costs of rent, mortgages, utilities, salaries, supplies or equipment. An initial amount of \$44 million will be set aside for the first 21 days to ensure that at least 50 businesses in each county have an opportunity to receive funding. Mr. Modranski advised that \$50 million has been allocated for Home Relief Grants to individuals who have fallen behind on rent, mortgage, or water and sewer utility payments. Individuals can apply through their local community action agency. The funds are intended to prevent eviction, foreclosure, and utility shut-offs. \$37.5 million has also been allocated for restaurants and bars that have active on-site liquor consumption permits. The business does not have to be open but the permit must be active. The grant amount is \$2,500.00 per business in order to reimburse them for the cost of the liquor permit. These businesses are also eligible to apply to the small business grant program. Mr. Modranski advised that \$100 million has been allocated for higher education to assist with the costs of testing and mental health services for students and \$45 million has been allocated for nonprofits and arts organizations that have not received CARES Act funding from other sources. This program will be administered by ODJFS. Commissioner Wirkner asked Mr. Modranski where an individual would apply for these funds. Mr. Modranski advised that he will gather this information and have an update at the next meeting.

**IN THE MATTER OF
FACEBOOK QUESTION**


 9:27 AM

Christopher R. Modranski advised that the Chamber of Commerce posted a question on Facebook asking if the Small Business Grant information can be shared on the website. Mr. Modranski advised that he will post that information after the meeting.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:27 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Staples, \$104.21; USPS, \$630.15; McKesson, \$2,437.64 & PNC Bank, \$543.60.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:28 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:28 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner