



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley
Also present to observe: None.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Mickley: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present.


**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 9:02 AM

Melissa N. Schaar, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, August 20, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Hilary White, SSW Jessica Flowers, SSW	DJFS	Caseworker CORE 2	Cambridge, OH	8/27-28/20	-0-
Hilary White, SSW Jessica Flowers, SSW	DJFS	Caseworker CORE 3	Cambridge, OH	9/14-15/20	-0-
Hilary White, SSW Jessica Flowers, SSW	DJFS	Caseworker CORE 4	Cambridge, OH	9/21-22/20	-0-
Hilary White, SSW Jessica Flowers, SSW	DJFS	Caseworker CORE 4	Cambridge, OH	9/28-29/20	-0-
Hilary White, SSW Jessica Flowers, SSW	DJFS	Caseworker CORE 5	Cambridge, OH	10/1-2/20	-0-
Hilary White, SSW Jessica Flowers, SSW	DJFS	Caseworker CORE 6	Cambridge, OH	10/14-15-16/20	-0-
Hilary White, SSW Jessica Flowers, SSW	DJFS	Caseworker CORE 6	Cambridge, OH	10/20/20	-0-
Hilary White, SSW Jessica Flowers, SSW	DJFS	Caseworker CORE 7	Cambridge, OH	11/18-19-20/20	-0-
Hilary White, SSW Jessica Flowers, SSW	DJFS	Caseworker CORE 8	Cambridge, OH	12/14-15-16/20	-0-

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
CS50	Contracts – Services	0324-S000-S06.000	\$235,000.00
0180 T308	Security-Contract Services	0180-T308-T05.000	\$7,800.00
Title VI-CCIP Grant	Supplies/Equipment	0400-T065-T01.000	\$4,902.94

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**


Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
CCES General Operations	Contract Services Utilities	0450-P000-P07- 000	Supplies	0450-P000-P02- 000	\$18,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**


 9:12 AM

Josh Long, Dog Warden, filed his report for the week of August 16, 2020 to August 22, 2020 showing 6 dogs impounded, 2 adopted out, 3 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF
LETTER OF SUPPORT
WATER QUALITY PROJECT**

Motion: to approve a letter of support for the proposed water quality project as recommended by Kristy Dickey, Watershed Specialist for Carroll and Harrison Soil and Water Conservation Districts, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:13 AM

 9:14 AM

Commissioner Wirkner advised that if any of the viewers or news media would like a copy of letter, the office will make it available.


**IN THE MATTER OF
SPECIAL HAULING PERMIT
BERLIN LUMBER LLC**

Motion: to approve a special hauling permit to Berlin Lumber LLC for hauling over Avalon Rd. SW and Glecoe Rd. in Harrison Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
SPECIAL HAULING PERMIT
BERLIN LUMBER LLC**

Motion: to approve a special hauling permit to Berlin Lumber LLC for hauling over Azalea Rd. in Orange Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
BERLIN LUMBER LLC**

Motion: to approve a special hauling permit to Berlin Lumber LLC for hauling over Autumn Rd. in Union and Perry Townships; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:16 AM

**IN THE MATTER OF
AUDITOR
BUDGET UPDATE**

 9:17 AM


Lynn Fairclough, Auditor and Stacy Taylor, Deputy Auditor appeared before the Board to give an update on the budget. Ms. Fairclough advised that the real estate collection was early this year. The second half collection was \$1,330,220.00. Ms. Fairclough advised that the total collected for the year is \$3,064,408.00 and \$2,500,000.00 was budgeted. Ms. Fairclough advised that for the first six months of 2020 the sales tax collection is \$1,568,259.00 and at this time in 2019 the sales tax collection was \$1,531,734.00. Ms. Fairclough advised that four of the six months reported for 2020 have exceeded the 2019 numbers. Commissioner Ohler asked when Ms. Fairclough feels that the county will hit anticipated revenue for the year. Ms. Fairclough advised that anticipated revenue is usually reached in September. Ms. Fairclough advised that several areas of revenue are down, such as court fees and casino revenues. Ms. Fairclough advised that casino revenue was adjusted when the budgeted was adjusted in April. Ms. Taylor advised that as of this morning, the county has \$679,000.00 to go before hitting anticipated receipts. Typically, the county hits anticipated receipts when the second half real estate collection is complete. Ms. Taylor advised that the \$679,000.00 shortage includes having the second half real estate collection. Ms. Taylor advised it is hard to say when the county will hit anticipated revenue, it could be closer to the end of the year. Commissioner Wirkner asked if the loss of revenue from the gas and oil royalties was factored in to the budget. Ms. Fairclough advised that they did not change the anticipated revenue, they just changed the amount that was going out by 10%. Ms. Fairclough advised that the county had \$181,000.00 in oil and gas royalties last year and this year at the same time year-to-date, the county is at \$52,447.00 and with many wells shut down, she does not think we will see an increase. Ms. Fairclough advised that the anticipated revenue was \$200,000.00. Commissioner Ohler asked what formula the Auditor's office will use to determine the anticipated revenue for 2021. Ms. Fairclough advised that it is too early to anticipate for 2021 and it will probably be December before there is a clearer picture for 2021. Ms. Taylor advised that things are just now picking up. June was a good month for sales tax, July was great for sales tax, the courts are starting to pick back up, however Ms. Fairclough does not feel the royalties will pick up this year. Commissioner Wirkner advised Ms. Fairclough that he would like to schedule a meeting with Ms. Fairclough and Ms. Taylor in September to discuss the budget.

**IN THE MATTER OF
CLERKS REPORT**

 9:26 AM

Ronald M. Nuzzolillo, Jr., Assistant Clerk I appeared before the Board to give an update on the email issues. Mr. Nuzzolillo advised that he was contacted by Microsoft over the weekend, and he and Steve Kadis from ServerSIM will be beginning the process of switching over. Mr. Nuzzolillo advised that he has been told that it will be a lengthy process to switch over older email addresses that have a lot of emails to transfer, but they will still have access to their current email box. Mr. Nuzzolillo advised that he and Mr. Kadis will need to work with each department's IT provider.

**IN THE MATTER OF
PALMER ENERGY**


 9:27 AM

Commissioner Wirkner advised that each Commissioner was provided a packet of information regarding the proposal to move 25% of the county's electric use to solar. Commissioner Wirkner advised that Bob Snavelly from Palmer Energy and John Leutz from the County Commissioners Association of Ohio (CCAO) will be in attendance at the meeting on Thursday, August 27 to do a brief presentation and answer questions.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:27 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Treasurer, State of Ohio, \$600.00; Pitney Bowes, \$500.00; Frontier Tool & Equipment, \$1,862.96; Frontier Tool & Equipment, \$12,088.07; Carroll Co. Health Dept, \$285.00; J. Green Excavating, \$12,651.00; John Wern, \$29,988.00; ServerSim, \$218.00 & Henchen & Associates, \$10,000.00.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:28 AM

**IN THE MATTER OF
RECORDS REQUEST**


 9:29 AM

Commissioner Ohler advised that a records request was received from Ann Yeager dated August 17, 2020. Ronald M. Nuzzolillo, Jr., Assistant Clerk I advised that the records request was sent to Auditor Lynn Fairclough and Commissioner Ohler was carbon copied on the request because he was in the Board of Revisions meeting that Ms. Yeager is asking for the records for. Mr. Nuzzolillo advised that he gave a copy of the letter to Commissioner Wirkner because he sits on that Board as well. Commissioner Wirkner advised that a request has been sent to the Prosecutor to review the records request. Commissioner Wirkner advised that the nature of the request is for records that do not exist. Commissioner Wirkner advised that Ms. Yeager is asking for a word-by-word verbatim transcript of everything that transpired during the Board of Revision meeting and the minutes are not a verbatim word-by-word transcript of everything that took place. Commissioner Wirkner advised that in order to honor the request, they would need to have the minutes transcribed and that does not exist.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:32 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner