



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley.
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Mickley: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:02 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, August 17, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jeffrey L. Ohler, Commissioner	Commissioners	MCJAS Finance Committee Meeting	Canton, OH	8/21/20	-0-

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
S059	Co CARES Act Fund	0001-S059-S01.000	\$443,631.24

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
0130	Travel	0130-A002-B10.050	Atty Fees	0130-A002-B06.000	\$1,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
RUMA AGREEMENT – EDISON CR ORG WELL SITE
EAP OHIO, LLC.**


Motion: to approve an agreement by and between the Board of Commissioners and EAP Ohio, LLC to commence use of 0.31 miles of CR 22 (Azalea Road) for the purpose of ingress to and egress from the Edison CR ORG well site, for traffic necessary for the purpose of construction, completion of operations and production of products at the Edison CR ORG well site in Orange Township, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
RUMA AGREEMENT – JAMES BURLESON CR ORG WELL SITE
EAP OHIO, LLC.**

Motion: to approve an agreement by and between the Board of Commissioners and EAP Ohio, LLC to commence use of 1.72 miles of CR 22 (Azalea Road) for the purpose of ingress to and egress from the James Burleson CR ORG well site, for traffic necessary for the purpose of construction, completion of operations and production of products at the James Burleson CR ORG well site in Orange Township, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
SPECIAL HAULING PERMITS
SHANKLIN TRANSPORT**

Motion: to approve a special hauling permit to Shanklin Transport over Cobbler Road (CR71) in Washington Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
JODI GREGORY**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Jodi Gregory to install a driveway at 8260 Bay Road (CR 27) in Lee Township.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF
PROSECUTOR OPINION
ACCESS PERMIT – OHIO POWER COMPANY**

Motion: to send the AEP Access Permit to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF
BID NOTICE
2019 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM**

Motion: to accept bids up to and opened at 9:30 a.m. on September 3, 2020 in the Commissioners' office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project #C, installation of one septic system, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF
REQUEST FOR PROPOSALS
2020 WATER POLLUTION CONTROL LOAN FUND**

Motion: to accept Request for Proposals (RFP) up to and opened at 9:30 a.m. on September 14, 2020 in the Commissioners' office for the 2020 Water Pollution Control Loan Fund; proposals are being accepted for septic system designers, soil evaluators and test hole excavators, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF
COVID-19
COUNTY CARES ACT SMALL BUSINESS GRANT**

 9:12 AM

Christopher Modranski, Clerk advised that he has received a lot of positive feedback from local businesses on the possibility of this grant opportunity. Commissioner Wirkner thanked Mr. Modranski and the committee for their help to get this grant started.

Motion: to allow \$150,000 of the County's CARES Act allotment to be used for providing assistance to small business through the Carroll County CARES COVID-19 Small Business Grant Program, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF
PROSECUTOR OPINION
CARROLL COUNTY CARES ACT SMALL BUSINESS GRANT AGREEMENT**

Motion: to send the Carroll County CARES Act Small Business Grant Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the Bid Notice for the sale of the Alley off of West Main Street to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF
2021 BUDGET
SHERIFF'S OFFICE**

 9:16 AM


Commissioner Wirkner advised that he has contacted Attorney Jonathan Downes, and his office has a municipal rate of \$200.00 per hour. After a discussion with Mr. Downes, Commissioner Wirkner advised that the Board will open dialogue with the Sheriff's Office once there is a better picture of the budget.

**IN THE MATTER OF
CLERK'S REPORT**

 9:17 AM


Christopher Modranski, Clerk advised that since the beginning of March, he has been talking with local businesses who are having issues dealing with the impact of COVID-19 such as paying employees or rent payments. Mr. Modranski advised that Ohio Mid-Eastern Governments Association (OMEGA) has also received CARES Act funding and is offering a loan program that has a fixed interest rate of two percent. This loan is based off of \$50,000.00 per job created or retained. Mr. Modranski advised that information about this opportunity is available on the Economic Development website. Mr. Modranski advised that he mailed flyers about the Carroll County CARES COVID-19 Small Business Grant Program to active vendors in the county. Mr. Modranski advised that the grant application will go live on August 26th at noon. Information about the grant is available now on the Economic Development website. Commissioner Ohler asked if there is a possibility of a second round of grants. Mr. Modranski answered that may happen depending on how much money is returned from the townships and municipalities. Mr. Modranski advised that if there is a second round, he is not sure what that amount will be. Commissioner Wirkner thanked the committee for their work on distributing the CARES funds. Commissioner Wirkner advised that there are many stipulations that need to be met to use those funds and wishes to keep these funds in the county.

**IN THE MATTER OF
INTERNET – EMAIL UPDATE**

 9:21 AM


Ronald Nuzzolillo Jr, Assistant Clerk provided an update on the transfer of the county's email service. Mr. Nuzzolillo advised that he is still waiting for a response from Microsoft. Mr. Nuzzolillo advised that the first step of the transfer is to validate that the county is a government entity. This will provide a discount for the email service. Mr. Nuzzolillo advised that he has now submitted a request to Microsoft twice. Steve Kadis from ServerSIM advised that Microsoft is operating with a limited staff, and he is trying to reach someone to move the project further. Mr. Nuzzolillo advised that Portage County has also been hit with fake emails. Mr. Nuzzolillo stated that he received one from their Risk Manager. Mr. Nuzzolillo advised that if someone receives an email that appears to be suspicious, they should contact the sender to check if they, in fact, had sent that email.

**IN THE MATTER OF
EMA – EMPG GRANT UPDATE**

 9:24 AM


Tom Cottis, EMA Director appeared before the Board to provide an update on the Emergency Management Performance Grant Supplemental. Mr. Cottis advised that his office was awarded \$11,967.15 as part of 50/50 match grant. Mr. Cottis advised that a portion of these funds were used to cover over-time pay, and the rest of the funds will be used to purchase five laptops. Three laptops are for the Commissioners, one for the EMA Director and one for the EMA Deputy Director. These are to be used for the Commissioners to conduct their meetings from their homes if there is ever an emergency. Mr. Cottis advised that his office sought requests from eight vendors and received three quotes. Mr. Cottis advised that they received quotes from ServerSIM of \$12,995.00, Provantage of \$13,125.00, and Mosser Computer of \$13,239.00. Mr. Cottis recommended to accept the quote from ServerSIM. Commissioner Wirkner asked if there will be a way for everyone to connect to the internet. Mr. Cottis advised that this does include the purchase of a prepaid mobile hotspot. Because it is a pre-paid service, there will be no monthly bill. Mr. Cottis advised that they will purchase three hotspots for the Commissioners' laptops. Mr. Cottis advised that he and Devin Herrington, EMA Deputy Director will use their cell phones as a mobile hotspot. Commissioner Wirkner asked about the security of the laptops. Mr. Cottis advised that ServerSIM will be handling the security and will establish a firewall for those laptops.

**IN THE MATTER OF
EMA – LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) UPDATE**

 9:26 AM


Tom Cottis, EMA Director advised that \$14,043.00 of Tier II funds will be used to offset the wages for the Deputy Director who also serves as the Local Emergency Planning Committee (LEPC) Coordinator. Mr. Cottis advised that this will be used for wages in 2021. Mr. Cottis advised that there will be a Zoom meeting on August 27, 2020 which is required to review Hazmat plan, make additions, or present a no change letter. This year the LEPC will do a no change letter as no facilities were added to the plan. Mr. Cottis advised that one well has been drilled but it was after the deadline of the reporting period. Mr. Cottis advised that the LEPC will add that well next year. Mr. Cottis advised that anyone who cannot attend the Zoom meeting may vote by proxy. Mr. Cottis advised that he will present the plan to the Board on September 3, 2020. The Board will need to pass a resolution accepting the no change recommended by the LEPC.

**IN THE MATTER OF
EMA – COVID-19 UPDATE**

 9:29 AM


Tom Cottis, EMA Director advised that personal protective equipment (PPE) from the Strategic National Stockpile has been received through the Health Department. Mr. Cottis advised that due to lack of storage at the Health Department PPE are being held at the EMA office. Mr. Cottis advised that they are being cautious with what is being handed out. There is a bit of a surplus of PPE at the moment, but some is being set aside for school districts. Mr. Cottis advised there is enough set aside for a 30-day supply. Mr. Cottis advised that cloth masks have been sent to the Board of Elections for poll workers on election day. Mr. Cottis advised that the EMA and Health Department are working on a plan to make sure poll workers are protected. Mr. Cottis advised that the Health Department and local school boards will have control over their school's plans. Mr. Cottis advised that the EMA will be involved with fire drills and tornado drills at the schools. Mr. Cottis advised that EMA and the Health Department are working with the schools to make sure these drills can be conducted while following COVID-19 guidelines. Mr. Cottis advised that the Fire Marshal did pass a directive that provides guidance on conducting drills during the COVID-19 crisis. Mr. Cottis advised that the EMA won't be able to be at every school, so they are working with the fire chiefs in each school district to assist. Tom Cottis, EMA Director advised that EMA is part of an association of hospitals in Northeast Ohio. They have set up a PPE committee that meet weekly with hospitals and long-term care facilities to know their status of PPE available. Mr. Cottis advised that Carroll County long-term care facilities has been partnered with Aultman Hospital for PPE supplies. If Aultman cannot fill a request then the long-term care facility can go to the Health Department. Mr. Cottis advised that he has been having bi-weekly calls with state EMA. On the last call, a big topic was people who claimed they went to a doctor for a COVID-19 test, left before given a test and then claimed they received a letter stating they were positive for COVID-19. Mr. Cottis advised that, to date, there has been no documented case of this happening in the country. Mr. Cottis asked if anyone has had this happen to contact his office.

**IN THE MATTER OF
EMA – WEATHER STATION UPDATE**

 9:35 AM


Mr. Cottis advised that EMA is still waiting for Form 7460 from the Federal Aviation Administration (FAA). Mr. Cottis advised that he is hoping this comes in by next week. Mr. Cottis advised that the equipment is ready, but the delay due to lack of staff at FAA.

**IN THE MATTER OF
EMA – WIRELESS EMERGENCY NOTIFICATION SYSTEM (WENS) MOU**


 9:35 AM

Tom Cottis, EMA Director advised that the MOU allows the Engineer office to issue road closure alerts themselves and not have to have the 911 Dispatch issue those alerts.

Motion: to approve a Memorandum of Understanding between Carroll County Emergency Management Agency, Carroll County Sheriff's Department, and Carroll County Engineer's Office that grants the Carroll County Engineer's Office limited use of the Carroll County reverse call back system, Inspiron Logistics Wireless Emergency Notification System (WENS), **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:39 AM

**IN THE MATTER OF
EMA – DEPUTY DIRECTOR UPDATE**

 9:40 AM

Tom Cottis, EMA Director wanted to thank Devin Herrington, Deputy Director for his work during the COVID-19 health crisis. Mr. Cottis stated that Mr. Herrington has been with the EMA for a short time and came on board when COVID-19 started to rise and has stepped up and done every job that needed done. Commissioner Wirkner asked about Mr. Herrington’s training status. Mr. Cottis advised that Mr. Herrington has completed the Professional Development Series. Mr. Herrington does have other trainings, but they have been put on hold due to COVID-19. Mr. Cottis advised that there is a possibility of moving those to a remote learning setting. Commissioner Wirkner asked if Mr. Cottis is satisfied with Mr. Herrington’s progress. Mr. Cottis stated that he is.

**IN THE MATTER OF
HEALTH DEPARTMENT
COVID-19 UPDATE**


 9:42 AM

Christopher Modranski, Clerk advised the Health Department was unable to provide a weekly update but did provide some information to share. Ms. Engelhart advised that there are currently 120 confirmed and probable cases in the county. Of those, there are 106 recovered cases and 6 fatalities which leaves 8 active cases in the county. The Health Department is working with staff in the county’s school districts. The Health Department will be working with the Board of Developmental Disabilities week to go over their plans. Mr. Engelhart plans to provide an update at next week’s meeting.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:43 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Supreme Court of Ohio, \$494.00; Alex E Paris, \$107,329.54; Treasurer, State of Ohio, \$600.00; & Huntington National Bank, \$2,199.96.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:44 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:44 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo, Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner