



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley.
Also present to observe: None.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Mickley: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present


**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 9:02 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, August 10, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Hillary White, Social Service Worker Jessica Flowers, Social Service Worker	JFS	Caseworker CORE 1 Training	Cambridge, OH	8/17/20 & 8/18/20	-0-

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
 APPROPRIATION(S)**


Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
T308	Security Fund – Supplies	0180-T308-T03.030	\$1,610.24
T308	Security Fund – Equipment	0180-T308-T04.040	\$330.10

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
 MONTHLY REPORT – JULY
 CHILD SUPPORT ENFORCEMENT AGENCY**

 9:04 AM


Commissioner Wirkner advised the office of the Prosecuting Attorney filed the July 2020 report for the Carroll County Child Support Enforcement Agency. A copy is on file in the Commissioners’ Office.

**IN THE MATTER OF
 JFS – VARIOUS CONTRACTS**

Motion: to approve the following contracts for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Trax Youth Services, LLP	7/1/20-9/30/20	Increase budget to \$8,000.00	Mentoring Services	Service	Amendment	8/12/2020

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
RESOLUTION NO. 2020-35
TRANSFER OF FUNDS - JOB & FAMILY SERVICES**

Motion: to approve Resolution No. 2020-35 authorizing a transfer of \$11,135.52 from the Public Assistance Fund (H000) to the CS50 Fund (S000) as allowed per Fiscal Administrative Procedure Letter No. 80 / H.B. No. 541 and as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.
Motion carried on unanimous vote.

 9:06 AM

**RESOLUTION #2020-35
AUTHORIZING A TRANSFER BETWEEN FUNDS**

WHEREAS, the Carroll County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of: To transfer Kinship Caregiver Program allocation to Children Services for April 2020 to June 2020; **THEREFORE, BE IT RESOLVED** the below listed sum be transferred, for the above stated purpose, as follows:

FROM (FUND):	ACCOUNT	AMOUNT
Public Assistance _____	0320-H000-H38.000 REIMBURSEMENT TO CS50	\$11,135.52 _____
TO (FUND):	ACCOUNT	AMOUNT
CS50 _____	0324-S000-602 REIMBURSEMENTS – OTHER	\$11,135.52 _____

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Requested By:

Kate Offenberger, Director
Carroll County Job and Family Services

Mr. Ohler moved for the adoption of the preceding Resolution;

Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows: Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 13th Day of August 2020.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:


/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner


**IN THE MATTER OF
CDBG PY19
BID ACCEPTANCE AND NOTICE OF AWARD**

 9:07 AM

Commissioner Ohler asked if this project was rebid. Commissioner Wirkner asked Ronald Nuzzolillo Jr, Assistant Clerk I if that is correct. Mr. Nuzzolillo answered that the project has been rebid and there was only one bid submitted.

Motion: to accept the bid from Country Carpets & Flooring from Minerva, Ohio in the amount of \$22,712.00 and issue a Notice of Award for the PY19 CDBG Friendship Center Flooring Replacement project as recommended by Susan Moore of Ohio Regional Development Corporation, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
CDBG PY19
REQUEST FOR ADDITIONAL ACTIVITIES**

Motion: to accept the addition of a concrete dumpster pad to the Senior Citizens Friendship Center project for the Program Year 2019 Community Development Block Grant as recommended by Susan Moore of Ohio Regional Development Corporation; the estimated cost of this addition is \$2,100.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
PY19 CDBG**

 9:09 AM


Commissioner Wirkner advised that with a 5% contingency set aside, there is still \$12,000 to \$13,000 left of the PY19 CDBG Grant. Commissioner Wirkner advised that the Board should think about future projects that could qualify for the grant.

**IN THE MATTER OF
COVID-19 – COUNTY CORONAVIRUS RELIEF FUND**

 9:10 AM


Commissioner Wirkner asked Christopher Modranski, Clerk for an update on the County Coronavirus Relief Fund. Mr. Modranski advised that Carrollton, Malvern, Minerva, Sherrodsville, Augusta Township, Brown Township, Fox Township, and Union Township have all submitted resolutions asking for the release of the funds. Mr. Modranski advised that the money has been released and the Municipalities and townships have until October 15th to spend those funds. After that date, funds will go back to the county. The county must spend those funds by the end of the year or they will go back to the state. Mr. Modranski advised that \$137,774.39 has been spent so far. These expenses are to help prevent the spread of Coronavirus. The second round are expenses that are planned to help prevent the spread of the Coronavirus. Mr. Modranski advised that \$238,434.02 is the cost of upcoming projects. The county has been allocated \$430,000.00. Mr. Modranski anticipates that money will be coming back from townships and villages that do not have eligible expenses. Mr. Modranski advised that the committee is coming up with unique solutions to keep money in the county. Commissioner Wirkner asked when was the last meeting. Mr. Modranski answered Tuesday. Commissioner Wirkner asked if there are any future projects planned. Mr. Modranski answered that there are, but the committee wanted to make sure all other expenses have been covered before any large projects are announced. Commissioner Wirkner asked when these plans will be announced. Mr. Modranski stated that he hopes to announce one project next week. Commissioner Wirkner advised that Tom Cottis, EMA Director will join the meeting on Monday to provide an update on funding his office received.

**IN THE MATTER OF
HEALTH DEPARTMENT – COVID-19 UPDATE**

 9:16 AM

Kelly Engelhart, Director of Nursing appeared before the Board to provide an update on the COVID-19 Health Crisis. Ms. Engelhart advised that there are currently 115 confirmed and probable cases. Of those, there are 104 recovered cases and 5 fatalities which leaves 6 active cases in the county. Ms. Engelhart advised that there has been a significant improvement in the number of cases from July which had 58 cases. Ms. Engelhart advised that the Health Department has seen a decrease in average age of confirmed cases which is consistent with numbers being reported in the state. Ms. Engelhart advised that the Health Department is currently monitoring 10 individuals connected to the 6 active cases. Ms. Engelhart advised that testing is continuing. The Blood Pathogen testing is slowing down but they are still doing the Oral Swab tests. The Health Department plans to meet with schools and their staff to address questions about the Coronavirus. Ms. Engelhart advised that the Health Department is working on increasing the testing capacity and preparing for any vaccines. Ms. Engelhart thanked the County's Coronavirus Relief Fund Committee for their oversight and support. Commissioner Ohler asked how many new cases have there been in August. Ms. Engelhart answered there have been 5 new cases so far in August. Ms. Engelhart advised that Carroll County remains yellow in the state alert system. Ms. Engelhart stated that the Health Department is seeing a decrease in community spread, but expects that to increase once school resumes.


**IN THE MATTER OF
COUNTY ENERGY PLAN**

 9:21 AM

Commissioner Wirkner advised that he met with Palmer Energy to discuss the county's energy plan. Commissioner Wirkner stated that Palmer Energy is advising that the county take 20 percent to 25 percent of its kilowatt energy usage and set aside for solar energy and enter into an agreement with a solar energy firm. Commissioner Wirkner advised that this twenty to twenty-five percent of energy set aside would be a hedge in the event of any potential carbon tax that may raise rates on current energy methods. Commissioner Wirkner advised that he will present a packet of information and will schedule a meeting with Palmer Energy at a future board meeting.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:24 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Treasurer, State of Ohio, \$560.84; Henshen & Associates, \$882.00.

DJFS: Carroll Co Treasurer, \$2,108.96; PA Fund, \$17,082.03; PA Fund, \$9,317.88; & Carroll Co Council on Aging, \$1,075.74.


Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:24 AM

IN THE MATTER OF EXECUTIVE SESSION

Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider the hiring or firing of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:27 AM

The Board reconvened with no action taken at  9:43 AM


IN THE MATTER OF PERSONNEL POLICY MANUAL

Motion: to allow Commissioner Ohler to research the Personnel Policy Manual for hiring and answer a question about the possibility of hiring an individual, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:48 AM

IN THE MATTER OF INTERNET – COUNTY EMAIL

 9:44 AM

Ronald Nuzzolillo Jr, Assistant Clerk I appeared before the board to provide an update on the county email. Mr. Nuzzolillo advised that he received a quote for switching the county email service to Microsoft Exchange. The cost will be \$4.00 per month per email address. Mr. Nuzzolillo advised that he worked with the different departments and was able to eliminate any email address that is no longer being used. Mr. Nuzzolillo advised that the county has 113 active email addresses. The cost of the new email service will be \$542.00 per month and \$5,424.00 for the year. Mr. Nuzzolillo advised that this is the same email service that the Department of Job and Family Services and Board of Elections use and provides security against the fake emails the county has been experiencing. Mr. Nuzzolillo advised that there is also up to \$2,000.00 in labor costs for the transfer of the service. Commissioner Wirkner asked if there will be a contract. Mr. Nuzzolillo answered that this will be a subscription-based service which is similar to Adobe that the county uses and shouldn't need a contract, but if is one needed, he will present it to the Board. Commissioner Wirkner asked if there is a plan for where funds are available to pay for this service. Mr. Nuzzolillo advised that the office is currently looking where funds may be available for this service. Mr. Nuzzolillo advised that he has began the process by getting a quote from Microsoft and getting verified that this is for a government entity. Once that has been approved the switch to the new service can begin. Commissioner Wirkner advised that the Board should vote to allow Mr. Nuzzolillo to pursue the transfer of the county's email service.


Motion: to allow Ronald Nuzzolillo Jr, Assistant Clerk I to pursue changing the county's email service provider, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:47 AM

IN THE MATTER OF ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:48 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo, Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner