



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Mickley: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, July 16, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
CARROLL COUNTY TRANSIT**

 9:02 AM


Commissioner Wirkner advised that Victoria Peoples, Administrative Supervisor at Carroll County Transit has notified the Board that Transit has been granted approval from the Ohio Department of Transportation to change their operating hours to 7:00 a.m. to 4:30 p.m. effective today, July 20, 2020 until further notice due to the increase of COVID-19 cases.

**IN THE MATTER OF
MONTHLY REPORT – JUNE
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:02 AM


Commissioner Wirkner advised the office of the Prosecuting Attorney filed the June 2020 report for the Carroll County Child Support Enforcement Agency. A copy is on file in the Commissioners' Office.

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:03 AM

Josh Long, Dog Warden, filed his report for the week of July 12, 2020 to July 18, 2020 showing 3 dogs impounded, 0 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
EMPG SUPPLEMENTAL GRANT**


 9:03 AM

Tom Cottis, Emergency Management Agency (EMA) Director appeared before the Board to discuss the EMPG supplemental grant for 2020. Mr. Cottis advised that he has met with Colin Campbell, Grant Specialist at Ohio EMA to review how to spend the grant funds which are to be spent in direct response to COVID-19. Mr. Cottis advised that the funds will be spent on personnel expenses and equipment, including reimbursement for masks and digital thermometers that his office purchased at the beginning of the pandemic. The remaining balance will be used to purchase five laptop computers to be able to telecommunicate between the commissioners' office and the EMA office. Mr. Cottis advised here will also will be three prepaid hotspots for the computers so that communications can happen even if commissioners need to work from their cars. Commissioner Wirkner advised that upon review of the program, it appears that some counties may not be able to take advantage of the grant funds or may not qualify and he wondered if the unused funds would come back to other counties. Mr. Cottis advised that that his understanding that the money will go back to the state and there could possibly another round of EMPG funds coming out.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Thunder Valley, \$198.00; Huntington National Bank, \$200.12; Drug Mart, \$151.29; Independence Business Supply, \$2,813.66; Henschen & Associates, \$2,637.00 and Motorola Solutions, \$38,959.00.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF
CLERKS REPORT**

 9:09 AM


Christopher R. Modranski, Clerk advised that the Coronavirus Relief Fund committee met last week and the amount of reimbursement for the first round is \$88,603.49. The second round of funding is for items that departments need to purchase to help them get safely through the year, such as hand sanitizer, disinfectants and safety equipment for offices. Mr. Modranski advised that he has a webinar on Wednesday sponsored by the County Commissioners Association of Ohio (CCAO) as well as a webinar recording from Friday to review this afternoon that discusses business grants using the Coronavirus Relief Funds. Mr. Modranski advised that JobsOhio through OhioSE is providing 25 tool kits for Economic Development to pass out to locally owned businesses in Carroll County. The tool kit includes 100 - ply masks, 10 KN95 mask, a bottle of hand sanitizer and a message from JobsOhio. Mr. Modranski advised that those tool kits should be delivered today or tomorrow and he will get them delivered to businesses later this week. Commissioner Wirkner asked if any of the township trustees are able to take advantage of the Coronavirus Relief Funds. Mr. Modranski advised that he and the Auditor's office sent letters out to all the townships and he has received one email and one voicemail from townships asking for more information. Mr. Modranski will reach out to those townships.

**IN THE MATTER OF
PY2019 CDBG**

 9:13 AM

Commissioner Wirkner advised that the Board did not receive the Notice of Recall from Country Carpets. Commissioner Wirkner advised that the project was awarded to County Carpets and in his opinion, the project will need to be rebid. Christopher R. Modranski, Clerk advised that Susan Moore from Ohio Regional Development Corporation (ORDC) has spoken to the state and is of the opinion that it is possible to have a mutual agreement between the Commissioners and Crawl Interiors, the apparent low bidder, to award the contract to Crawl Interiors without rebidding. Mr. Modranski advised that Country Carpet still has the Notice of Award out there and the owner has not returned the Notice of Recall. Mr. Modranski advised that his opinion is that the project should be rebid to protect the county's interest.

**IN THE MATTER OF
HEALTH DEPARTMENT**

 9:16 AM


Kelley Engelhart, Director of Nursing and Population Health appeared before the Board to give the weekly COVID-19 report. Ms. Engelhart advised that there are 86 confirmed or probable cases in Carroll County and 34 of those cases have been reported since July 1 which accounts for 40% of the total cases. Ms. Engelhart advised that 22 of those have been since July 11 and so they are really seeing an increase of confirmed cases being reported. Ms. Engelhart advised that about 25% of those cases are from Brown Township and 25% from Center Township. The median age has decreased from 55 years of age to 53 years of age. Ms. Engelhart advised that 4 of the last 34 reported cases are probable cases due to antibody tests. Most of those are confirmed cases from people who have been sick. Ms. Engelhart advised that the outbreaks in the community are from family gatherings, funerals and out of state travel. Ms. Engelhart advised that wearing masks will be more and more crucial and they are waiting to see what the Governor will decide this week. Currently, the Health Department is monitoring 123 people. The Health Department has monitored 477 people to date. Ms. Engelhart advised that they started testing at the Health Department on June 10th. 41 serum antibody tests have been performed. Of those, 6 were positive for recent or previous infection. 62 oral swabs have been performed on symptomatic individual and two of those tests have been positive. Ms. Engelhart advised that all three school districts in the county are planning to open in the fall with options for parents for remote learning. The Health Department is working closely with the schools on their

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plans to reopen. Ms. Englehart advised that they have recommended that face masks be worn by staff and students to help prevent spread in the classrooms. Ms. Engelhart advised that there is still discussion at the state level regarding contact sports, so far only non-contact sports are allowed. Commissioner Wirkner advised that at the beginning of the pandemic, it was believed that the heat of the summer would knock the virus back and there would be a resurgence of the virus in the fall. Commissioner Wirkner asked if we are currently still in the first wave. Ms. Engelhart advised that we are still in the first wave primarily due to the reopening and people not complying with social distancing and wearing face masks. Ms. Engelhart advised that the idea that the heat would knock it back is a characteristic of the flu, but it is obvious that this characteristic does not apply to COVID-19. Commissioner Wirkner asked if there will be an increase of cases in the fall. Ms. Engelhart advised she feels that we will see an increase with cases with schools going back and seeing how easily COVID-19 spreads where people are congregating. Commissioner Wirkner asked how available the testing is. Ms. Engelhart advised that the Carroll County Health Department is currently doing antibody testing for individuals who believe they previously had the virus, and the nasal swabs are for people who are currently symptomatic. Residents can provide an order from their doctor or the Health Department can get an order from the Health Commissioner. Ms. Engelhart advised that they are hearing that many employers are requiring a negative test for an employee to come back to work and many people are required to have a negative test to have a medical procedure done. Ms. Engelhart advised that the Health Department is working towards having widespread testing for everyone. The Health Department just received approval to hire a part time nurse which helps build their capacity, and they have done additional training to hire students to help with contact tracings. Commissioner Wirkner asked if a resident feels that they have previously had COVID-19, when is the best time to have the antibody test and how do they arrange that test. Ms. Engelhart advised that it appears to peak about three weeks after a person has recovered and a resident can call and schedule an appointment to have the test. Commissioner Wirkner asked how the billing is handled for testing. Ms. Engelhart advised that the Health Department bills for the specimen collection and LabCorp bills for the testing. Ms. Engelhart advised that insurance covers the procedure, and if residents have no insurance, the Health Department has grants available. Christopher R. Modranski, Clerk advise that Gail Walker, a Facebook participant asked what the turnaround time is on testing. Ms. Engelhart advised that there is a 24-hour turnaround on antibody tests, and oral swabs take about 4 days for results due to LabCorp sending them to Indiana. Commissioner Wirkner asked how long the antibody test is responsive after the three-week peak. Ms. Engelhart advised that research is showing that the antibodies may not be lasting a long time. Residents report having COVID-19 symptoms in February and March, before it was known that COVID-19 was in Ohio, and those residents are testing negative. Ms. Engelhart advised that appears that residents may be susceptible to being re-infected.


**IN THE MATTER OF
PY2019 CDBG**

 9:31 AM

Susan Moore, Project Development Specialist at Ohio Regional Development Corporation (ORDC) appeared before the Board to discuss the PY2019 Community Development Block Grant Program Friendship Center flooring project. Commissioner Wirkner advised that his concern is that the Board has given a Notice of Award to Country Carpets and then asked them to sign a Notice of Recall which has not happened. Commissioner Wirkner advised that he is concerned that there is a liability out there and the best course of action is to rebid. Ms. Moore advised that the document notifying Country Carpets that the commissioners had recalled the award was sent to the owner was asking him to sign that he received the notice, not that he agreed to it. Commissioner Wirkner advised that if he hasn't signed the document, where does that leave the county? Ms. Moore advised that the county has taken the legal action necessary that the award is no longer valid, but since he didn't sign it, he did not acknowledge receipt of the document, but the action still stands. Ms. Moore advised that by rebidding the project there will be potential material increases as well as a possible increase in the prevailing wage rate, which would be an increase in labor costs. Ms. Moore advised that upon speaking to the owner Country Carpets he was very understanding of the circumstances and she does not believe he will rebid the project. Ms. Moore advised that she does not believe there is any legal issue if the county awards the project at the price it was bid at. Commissioner Ohler asked if the matter has been presented to our liability carrier. Christopher R. Modranski, Clerk advised that the matter has not been presented to the liability carrier. Ms. Moore asked if the county attorney has reviewed the matter. Mr. Modranski advised that the Prosecutor advised that it was the county's obligation to recall the award. Mr. Modranski advised that he spoke to the owner about recalling the award and sent a letter to the owner recalling the award, but there is no signed proof that the owner received the recall. Mr. Modranski advised that an option would be to mail a certified letter which would give evidence the owner received the letter. Ms. Moore advised that in order to move forward quickly and not have to worry about prevailing wage affecting the cost, a notice should be sent by certified mail. Ms. Moore advised that the grant says the contract is to be awarded with 60 days, but can be awarded later than 60 days by mutual agreement of all parties. Ms. Moore advised that there may still be an increase in cost of materials. Mr. Modranski asked Ms. Moore asked if there are sufficient funds to cover an increase in the flooring. Ms. Moore advised that she would be very surprised if the project went over the amount of money that is available. Commissioner Wirkner advised that he feels the cleanest way to go is to rebid. Commissioner Ohler advised that he agrees and he feels there is still potential liability even with rebidding the project.

Motion: to rebid the flooring portion of the PY2019 CDBG Friendship Center project, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:43 AM


 9:42 AM

Ms. Moore advised that she will send the bid notice to the full list of bidders and she will make sure that bidders know to request a confirmation receipt with email bids. Mr. Modranski advised that Director Tonya Myers should be consulted to confirm that the flooring is what she wanted. Commissioner Wirkner advised that he feels the liability carrier needs to be made aware of the anomaly that occurred during the bidding process. Mr. Modranski advised that he will notify the county's liability carrier.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:48 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner