



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley.
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Mickley: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, June 15, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
APPROPRIATION(S)**


Motion: to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
County Home H70	Unemployment Comp	0330-H070-H16.000	\$8,000.00
Residential Service Fund	Contracts-Services	0400-S012-S05.000	\$25,000.00
T308	Security Fund	0180-T308-T03.030	\$276.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
MONTHLY REPORT – MAY
SHERIFF’S OFFICE**

 9:02 AM


Commissioner Wirkner advised Sheriff Dale R. Williams filed his report for the month of May 2020 showing 493 meals served and 61 washes completed. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
2019 ANNUAL REPORT - JUVENILE COURT**

 9:03 AM

Commissioner Wirkner advised that Rachel Rinkes, Court Administrator, filed the 2019 Annual Report for the Carroll County Juvenile Court. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
PUBLIC HEARING
2021 BUDGET**


 9:03 AM

Commissioner Wirkner advised a public hearing will be held on Thursday, July 9, 2020 at 9:30 a.m. in the Commissioners’ meeting room on the budget prepared by the Board of Commissioners of Carroll County, Ohio for the next succeeding fiscal year ending December 31, 2021.

**PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
TENNESSEE GAS PIPELINE CO.**


Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:
1. Tennessee Gas Pipeline Co. for pipeline repair in East Township, Apollo Rd. (CR 12);

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
OCEAN FORMS**

Motion: to approve the Ohio Development Services Agency forms titled Organization Contacts and Users & Role Assignment as recommended by Ohio Regional Development Corporation, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.
Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
PY19 CDBG
NOTICE OF AWARD RECALL**

Motion: to recall the Notice of Award issued to Country Carpets from Minerva, Ohio for the Friendship Center Flooring Project, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
RESOLUTION NO. 2020-31
REQUESTING FUNDS FROM THE COUNTY CORONAVIRUS RELIEF DISTRIBUTION FUND**

Motion: to approve Resolution No. 2020-31 requesting funds from the County Coronavirus Relief Distribution Fund, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:07 AM

RESOLUTION #2020-31
A RESOLUTION REQUESTING FUNDS FROM THE COUNTY CORONAVIRUS RELIEF DISTRIBUTION FUND

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in Amended Substitute House Bill 481 of the 133rd General Assembly (H.B. 481); and

WHEREAS, H.B. 481 requires subdivisions receiving funds, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, the Carroll County Board of Commissioners is requesting its share of funds from the County Coronavirus Relief Distribution Fund;

THEREFORE BE IT RESOLVED by the Carroll County Board of Commissioners that the Board affirms that all funds received from the County Coronavirus Relief Distribution Fund pursuant to H.B. 481 be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in Carroll County's most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020. And be it further

BE IT RESOLVED FURTHER by the Carroll County Board of Commissioners that the Carroll County Auditor take the following actions and all other necessary actions to remain in compliance with H.B. 481:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the county's local coronavirus relief fund to the county coronavirus relief distribution fund;
- (2) On or before December 28, 2020, pay the balance of any money in the county's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
- (3) Provide any information related to any payments received under H.B. 481 to the Director of the Ohio Office of Budget and Management as requested.

BE IT RESOLVED FURTHER that the Clerk to the Board is hereby authorized and instructed to transmit a certified copy of this resolution to the county auditor and to the Director of the Ohio Office of Budget and Management.

BE IT RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

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Mr. Ohler moved for the adoption of the preceding Resolution;
Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 18th day of June 2020.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:

/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

/s/ Robert E. Wirkner
Robert E. Wirkner, President


/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner


**IN THE MATTER OF
JFS – NEW VEHICLES**

Motion: to approve the purchase of a 2020 Subaru Impreza in the amount of \$24,185.00 from Huebner Chevrolet Subaru, a 2020 Ford Fusion in the amount of \$23,924.00 from Guess Ford Inc., and a 2020 Jeep Renegade in the amount of \$24,950.00 from Daystar Chrysler as recommended by Kate Offenberger, JFS Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
HEALTH DEPARTMENT
COVID-19 UPDATE**

 9:09 AM


Kelly Englehart, Director of Nursing appeared before the Board to provide an update on the COVID-19 health crisis. Ms. Englehart advised that there are now 37 confirmed or probable cases in the county. Of those, 27 have recovered and there are still three deaths attributed to COVID-19. Ms. Englehart advised that these numbers are significantly lower than surrounding counties. Ms. Englehart advised that the Health Department has monitored 249 individuals who have been exposed to a confirmed case. Currently, the Health Department is monitoring 26 individuals. They are being quarantined and must report to the Health Department their symptoms and temperatures daily. Ms. Englehart advised that the National Guard will be in Carroll County on Monday, June 22, 2020 to test only the staff at the three long-term care facilities in the county. The National Guard will also be in surrounding counties that day. Ms. Englehart advised that the EMA and Health Department will work together to issue a press release. Ms. Englehart provided an update on testing at Health Department. Ms. Englehart advised that the Health Department has performed four oral swab tests, with none showing positive for COVID-19. The Health Department performed 17 blood antibody tests and only one indicated a past COVID-19 infection. Ms. Englehart advised that testing is done by appointment only and there is a screening process to determine which test, if any, is necessary. Commissioner Wirkner asked if someone is not currently symptomatic, do they take the blood test. Ms. Englehart answered that is the protocol. Ms. Englehart advised that the Health Department working with the school districts in the county. The school districts and Heath Department are waiting for guidelines from the state. The Health Department is working with the superintendents and are doing walk-throughs of the schools to see how schools can safely reopen in the fall. Ms. Englehart advised that the Health Department is working with events over the summer such as tractor pulls and outdoor music events. Ms. Englehart advised that festivals are still not permitted by the state. Ms. Englehart advised that the Health Department has been receiving phone calls concerning residents being told they have been exposed to someone who has tested positive for COVID-19. Ms. Englehart advised that if someone does think they have been exposed to COVID-19, they should call the Health Department. Ms. Englehart advised the only risk of contracting the virus is to be in direct contact with someone who has tested positive. Ms. Englehart advised that they recently heard about a business that closed because there was a rumor of someone who has tested positive and the business did not want to risk their employees' health. Ms. Englehart advised that all Health Department services are operational, though there is new a protocol to follow. Anyone wishing to enter the Health Department are required to be screened before entering and will need to wear a facemask to enter. Masks will be available for those who do not have one, and if someone does not want to wear a mask, the Health Department will try to perform the service curbside. Ms. Englehart advised that all Environmental Health Services and Nursing Services, including both vaccines and reproductive health services are fully operational.

**IN THE MATTER OF
PY18 CHIP
RENTAL ASSISTANCE PROGRAM UPDATE**

 9:17 AM


Scott Hillis, Ohio Regional Development Corporation Grant Director appeared before the Board to provide an update on the PY18 CHIP Tenant Based Rental Assistance (TBRA) program. Mr. Hillis advised that he reached out to ADAMHS Board about the TBRA program. Mr. Hillis advised that they did respond by email but did not answer any of Mr. Hillis's questions. Mr. Hillis advised that he sent a letter asking a series of questions about the need of the TBRA program, how many rental units exist, how many are on a waiting list, how much money they expect to use for the TBRA program and has not received any response. Mr. Hillis asked if he could have an additional two weeks to get a response from the ADAMHS board. Commissioner Wirkner asked when the funds need to be transferred. Mr. Hillis advised that a transfer of funds would need to be done by the end of July. Commissioner Wirkner asked Mr. Hillis if he would be able to give a recommendation by the end of the two weeks. Mr. Hillis advised that he would. Commissioner Wirkner updated Mr. Hillis on the status of the PY19 CDBG Friendship Center Flooring project.

**IN THE MATTER OF
DOG POUND
DOG AND KENNEL FEES**

 9:20 AM


Commissioner Wirkner advised that he spoke with Josh Long, Dog Warden about whether there is a need to raise fees to balance the budget. Commissioner Wirkner stated that he feels there is no need to raise fees at this time. Commissioner Ohler advised that he agrees, and the Board should revisit raising fees as the budget picture becomes clearer. Commissioner Mickley asked if there is a long-term plan for repairs at the building. Commissioner Mickley advised that he had discussed with Warden Long the need to raise fees to help offset the cost of repairs at the dog pound. Commissioner Wirkner advised that there has been repairs made at the beginning of the year and other projects will need to be put on hold.

**IN THE MATTER OF
COVID-19 – RESILIENCE FUND AWARD GRANT**

 9:22 AM

Christopher Modranski, Clerk advised that the Resilience Fund Award Grant is available for struggling businesses in the Appalachian region due to economic challenges of the COVID-19 pandemic. Mr. Modranski advised from \$500.00 to \$3,000.00 is available for assistance to help business to pay rent, utilities, or secure staffing. Mr. Modranski advised that Carroll County businesses are eligible to apply. Mr. Modranski advised that he will share more information for the application on the county's web page and social media site. Commissioner Wirkner asked if anyone has questions, can they contact the Commissioners' office. Mr. Modranski advised that if someone does call the Commissioners' Office, he will be available to assist them.


**IN THE MATTER OF
COVID-19 – COUNTY CORONAVIRUS RELIEF DISTRIBUTION FUND**

 9:24 AM

Christopher Modranski, Clerk provided an update on the County Coronavirus Relief Distribution Fund. Mr. Modranski advised that the whole county is eligible to receive up to \$900,000.00 from the CARES Act. The county itself is eligible to receive up to \$400,000.00 and the rest is to be split among the townships and municipalities in the county. Mr. Modranski advised that recent changes were made to increase what expenses are eligible to be reimbursed. Mr. Modranski stated that he would like to set up a committee with stakeholders to see the best way to divide the funds. Commissioner Wirkner asked if this is different from the HEROES act. Mr. Modranski advised that it is different. Commissioner Wirkner suggested that committee be made of the Board President, someone from the Auditor's Office, a representative from the largest township, a representative from the largest municipality, someone from Jobs and Family Services, and the Economic Director. Commissioner Ohler asked about a breakdown of what the county will receive from the CARES Act. Mr. Modranski advised that there is a formula that divides the townships' and municipalities' shares of the funds. Commissioner Ohler stated that since there is a separate fund for townships and municipalities, there is no need to include them on the committee. Commissioner Wirkner stated that since this is a reimbursement fund, he does not see that the townships would have many eligible expenses for this fund and those unused funds could go back to the county. Mr. Modranski advised that he would like the committee to decide what to do if these funds come back to the county instead of one person. Commissioner Wirkner asked if there is a grant opportunity for local businesses. Mr. Modranski advised that Tuscarawas County did set up a grant for businesses. Mr. Modranski advised that there is a formula that needs to be followed for distribution to the townships, but there is more flexibility for the funds coming to the county. Commissioner Ohler asked if the Health Department should be included in this committee. Mr. Modranski advised that most expenses will likely be attributed to the Health Department so the committee should include either someone from the Health Department or EMA. Commissioner Mickley asked if the Board should have a representative on committee. Commissioner Wirkner advised that the committee would still have to report to the Board, so the Board will still have input.

Motion: to set up committee for the distribution of the County Coronavirus Relief Distribution funds, chaired by Economic Development Director and include a representative from the Auditor's Office, the President of the Carroll County Township Trustees Association, the Mayor of the municipality with the highest population, a representative from Jobs and Family Services, and a representative from the Health Department, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:35 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:36 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Treasurer, State of Ohio, \$240.00; US Safety Gear, \$499.95; CCHD, \$2,587.04; Perspectus, \$13,494.97; Graphic Enterprises, \$198.73; Fairfield Information Systems, \$550.00; Iron Mountain, \$257.28; Smart Bill, \$1,999.56; Henry Heating & Cooling, \$186.95; & Fairfield Information Systems, \$3,818.00.

DJFS: Mary Pelton, \$180.00; Julie Halfhill, \$950.95; Nicole Hanlin, \$150.00; Jodi Watson, \$250.00; & CSE Federal Credit Union, \$500.00.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:37 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:37 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo, Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner