



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley.
Also present to observe: None;

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:03 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:04 AM

Commissioner Mickley: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:04 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, May 4, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.
Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
APPROPRIATION(S)**

 9:05 AM


Commissioner Ohler asked if the Commissioners' Office submitted their appropriations to the Auditor's Office for the Commissioners' budget adjustment. Christopher Modranski, Clerk Supervisor advised that their office is working on them and will have them submitted by the end of the day.

Motion: to approve the following appropriation(s):


| FUND | NAME | CODE | AMOUNT |
|---------|--------------------|-------------------|---------------|
| General | Salary-Employees | 0370-A012-A01.020 | (\$3,500.00) |
| General | Supplies-Office | 0370-A012-A03.030 | (\$2,500.00) |
| General | Equipment | 0370-A012-A04.040 | (\$500.00) |
| General | Salaries-Employees | 0110-A001-C02.020 | (\$16,000.00) |
| General | PERS | 0110-A001-C09.070 | (\$2,240.00) |
| General | Workers Comp | 0110-A001-C10.080 | (\$320.00) |
| General | Mandatory-Med | 0110-A001-C11.090 | (\$235.00) |
| General | Travel | 0110-A001-C07.050 | (\$900.00) |
| General | Contract Services | 0110-A001-C05.000 | (\$1,100.00) |

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
BUDGET**

 9:06 AM

Commissioner Ohler advised that the Commissioners' Office reduced their expenses by \$345,000.00 which is more than 10% that was asked as well as additional monies that was returned at the end of last year. Commissioner Ohler expects to receive the anticipated receipts report tomorrow from the Auditor's office. Commissioner Ohler advised the Board will need to see if there is a need to reduce expenses further.

**IN THE MATTER OF
MONTHLY REPORT – APRIL
COUNTY DOG WARDEN**

 9:08 AM

Josh Long, Dog Warden, filed his report for the month of April, showing 12 dogs impounded, 7 adopted out, 6 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large. Commissioner advised that Warden Long was unable to attend today's meeting due to having another meeting.


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
MCTV**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


- 1. MCTV for boring fiber optic cable, Andora Rd (CR 10), Washington Township;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF
REQUEST FOR PROPOSALS
TREASURER – FINANCIAL TRANSACTION DEVICES & SERVICES**

 9:11 AM

Commissioner Ohler advised that this allows the Treasurer to collect taxes by credit card either at the Treasurer’s office or over the phone. Commissioner Wirkner advised that this adds some flexibility for taxpayers. Commissioner Ohler advised that this service will help residents pay their taxes with a credit card who may be experiencing financial stress.

Motion: to advertise for Requests for Proposals for Financial Transaction Devices and Services due to the Treasurer’s Office no later than 9:30 a.m. on Friday May 29, 2020, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF
RESOLUTION #2020-25
FILING APPLICATION WITH OHIO DEPARTMENT OF TRANSPORTATION**

Motion: to adopt Resolution 2020-25 authorizing the filing of an application with the Ohio Department of Transportation by Sonja G. Trbovich, Transit Director for grants through the US DOT Federal Transit Administration (FTA), **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:14 AM

RESOLUTION #2020-25
A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE OHIO DEPARTMENT OF TRANSPORTATION BY SONJA G. TRBOVICH, TRANSIT DIRECTOR

Resolution No: 2020-25

A resolution authorizing the filing of (an) application(s) with the Ohio Department of Transportation by Sonja G. Trbovich, Transit Director

for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Laws, as codified, 49 USC Section 5339, Grants for Buses and Bus Facilities, Ohio’s Bus and Bus Facilities Transportation Program and executing a contract with the Ohio Department of Transportation upon project approval.

WHEREAS, the Director of the Ohio Department of Transportation is authorized to make grants for the Bus and Bus Facilities Transportation Program;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under 49 USC Section 5339 the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

NOW, THEREFORE, BE IT RESOLVED BY
The Board of Commissioners of Carroll County, Ohio

1. That Sonja G. Trbovich, Transit Director is authorized on behalf of Carroll County Transit
 - a. to execute and file
 - i. Proposals to aid in the financing of capital and operating assistance projects
 - ii. Grant agreements with the Ohio Department of Transportation for aid in the financing of capital and operating assistance projects
 - iii. An assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964
 - iv. Set forth affirmative disadvantage business policies in connection to any procurement made as part of the project

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- 2. That Sonja G. Trbovich, Transit Director is authorized to furnish such additional information as the Ohio Department of Transportation may require in connection with the proposal for the program of projects submitted to the Federal Transit Administration.
- 3. The undersigned duly qualified and acting Christopher R. Modranski, Clerk Supervisor of the The Board of Commissioners of Carroll County, Ohio certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Carroll County Commissioners Held on 5/7/2020

| | |
|--|---------------|
| _____ Signature of Recording Officer, Title | _____ Date |
|--|---------------|

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Ohler moved for the adoption of the preceding Resolution;
Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows: Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.
Motion carried on unanimous vote. Resolution adopted this 7th day of May 2020.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:


/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President


/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner

**IN THE MATTER OF
COURTHOUSE HOURS**

 9:16 AM

Commissioner Ohler advised that he had received a message from Bill Wohlwend, Clerk of Courts about the Courthouse hours. Commissioner Wirkner advised that he spoke with Judge Willen and the judges signed an order that limits the Courthouse hours to the public. Commissioner Wirkner advised that the judges plan to meet today to discuss courthouse hours and discuss possible modifications to assist the Clerk of Courts. Commissioner Ohler advised that this is important to provide these services because there is an increase in volume from the dealerships as they are beginning to open up again, and he doesn't want the county to lose out on revenue from the sales tax. Commissioner Wirkner stated that he has no doubts that there will be some sort of accommodations for the Clerk of Courts. Commissioner Wirkner advised that even though the Commissioners did adopt a resolution to limit the hours of public access to the Courthouse, the judges also signed an order limiting the hours.

**IN THE MATTER OF
HEALTH DEPARTMENT**

 9:19 AM

Kelly Engelhart, Director of Nursing appeared before the Board to provide an update on the COVID-19 health crisis. Ms. Engelhart advised that there are 21 confirmed and probable cases. Of those, 18 have recovered. Ms. Engelhart advised that the age range is from 7 months to 98 years. Ms. Engelhart advised that of the 21 cases, 29% have chronic lung disease, 90% have a symptom of a cough, and 81% have a symptom of a shortness of breath. Ms. Engelhart advised that they are seeing asymptomatic transmission occurring with the confirmed and probable cases. Ms. Engelhart advised that the outbreak in the long-term care facilities has been under control. Ms. Engelhart advised that they have tested 38 residents and health care workers from 3 different long-term health care facilities. Ms. Engelhart advised that they monitored 65 residents or healthcare workers, and most are off the quarantine period. Ms. Engelhart advised that they are still monitoring 15 individuals. Ms. Engelhart advised the Health Department are continuing their weekly conference calls with the long-term care facilities. They have had 100% participation this past week and now include any congregate facility. The St. John's Villa and the convent are now included. Ms. Engelhart advised that the Health Department is working on increasing the tests from the State Department of Health and are working with LabCorp to provide testing for those who do not meet the Department of Health's criteria for testing. Ms. Engelhart hope that these tests will be available for local health care providers. Ms. Engelhart advised that the Health Department is asking for volunteers to help in two different roles. The first are being called disease detectives. They will help with identifying and monitoring positive patients' contacts and those who may have been exposed. The second are safety scouts. They will be working with local businesses by evaluating safety plans for compliance with the Governor's orders. The Health Department has asked local businesses to show how they plan to meet the different requirements. Once those plans have been reviewed, they will be posted on the Health Department's web page to show the public which business is operating safely. Ms. Engelhart advised that the Health Department opened all environmental services. Ms. Engelhart advised that the Health department remains closed to public except by appointment. Nursing Services are offering reproductive services though telemedicine, contraceptive injection is being offered through drive-thru, and hope to open childhood immunization program by the beginning of June, by appointment. Commissioner Ohler asked what the change of number of cases is


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from last week to this week. Ms. Engelhart advised that the number of confirmed cases increased by 2. Commissioner Ohler asked if the 29% of cases who had chronic lung issues had the issues before they contracted the virus. Engelhart advise that is correct they had an underlying chronic lung condition. Commissioner Ohler asked if those who have chronic health conditions and are symptomatic can be tested. Ms. Engelhart advised that is what the Health Department is trying to do. The Health Department are currently testing symptomatic individuals related to the congregate areas. Ms. Engelhart stated the Health Department would like to be able to offer testing to primary health care providers and outpatient facilities. Currently, that is very limited and not available in Carroll County. Ms. Engelhart advised that there is some testing being done in Stark County in Alliance and Canton area as an outpatient service. Ms. Engelhart advised the Health Department is working with LabCorp to offer that type of testing in Carroll County. Commissioner Ohler asked Christopher Modranski, Clerk Supervisor if the Health Department call for volunteers is on the Commissioners’ Facebook page and the county webpage. Mr. Modranski stated that he will get that information posted today. Commissioner Ohler advised that this should be sent out to the Leadership Committee as they may have individuals who may be able to help. Mr. Modranski asked if there is a certain number of volunteers that are needed. Ms. Engelhart answered that they do not have a specific number. Ms. Engelhart advised that there is not much of a need for disease detectives right now due to lack of testing, but there is a need for help with the Safety Scouts. There will be an increased need for Disease Detective as the amount of testing increases. Commissioner Wirkner asked if there is a plan for increasing the number of tests. Ms. Engelhart advised that the state plans to increase testing, but it looks like the allocation will be based off the population. Ms. Engelhart stated the Health Department hopes to have a substantial amount of testing available in the county.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:31 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Stark Co Coroner, \$1,500.00; Matthew Bender & Co, \$208.62; & Biometric Information Management, \$800.00;
DJFS: Ohio Guidestone, \$10,571.55; Todd Evans, \$1,000.00; Kensington Greene \$662.00; Gary Pendleton, \$750.00; Rose Kienzle, \$250.00; Progressive Direct Ins, \$500.00; Donna Rathbun, \$250.00; Kanda Roof, \$250.00; & Brandy Rogers, \$250.00;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:32 AM

**IN THE MATTER OF
BID OPENING - CARROLL COUNTY C.R. 66 PAVEMENT RESURFACING CAR CR 66 1.56 PID# 112394**


 9:33 AM

Commissioner Wirkner advised the time has arrived to open bids for the Carroll County C.R. 66 Pavement Resurfacing CAR CR 66 1.56 PID# 112394. The following were present: Commissioner Wirkner, Commissioner Ohler, Commissioner Mickley, Brian Wise, Christopher Modranski, and Ronald Nuzzolillo. The following bids were received and opened by Brian Wise, Engineer:


| | Company | Location | Amount |
|----|--------------------------|------------------|---------------|
| 1. | Shelly and Sands | Zanesville, OH | \$133,944.00 |
| 2. | Barbicus Construction | Akron, OH | \$122,333.60 |
| 3. | Superior Paving and Mat. | North Canton, OH | \$109,603.00 |
| 4. | North Star Asphalt | North Canton, OH | \$99,481.00 |

Motion: to table bids until May 14, 2020 as recommended by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:37 AM

**IN THE MATTER OF
CLERK’S REPORT – COVID-19**

 9:37 AM


Christopher Modranski, Clerk Supervisor appeared before the board to provide information about local food banks in the county. Mr. Modranski advised that they are anticipating an increase in the number needing their services but has not yet seen that increase. They are concerned that people may not know about their services. Mr. Modranski advised that there are 3 in the county he wishes to report on. The first is the Loaves and Fishes in Carrollton. Their give out days are the 2nd and 3rd Mondays of the month from 12:00 p.m. to 2:00 p.m. and on the 4th Monday from 2:00 p.m. to 3:30 p.m. and from 6:30 p.m. to 7:30 p.m. Mr. Modranski advised that recipients will need a proof of address and a photo I.D. to prove they are a county resident. The second is the Malvern

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Christian Care Center which is located at 715 East Porter Street in Malvern. Their give out days are the 4th Wednesday of the month from 11:00 a.m. to 2:00 p.m. and the following Thursday from 5:30 p.m. to 6:30 p.m. The third is the Minerva United Methodist Church which is located at 204 North Main Street in Minerva. Their give out date is the 2nd Thursday of the month from 9:00 a.m. to noon. Mr. Modranski advised that all 3 food banks provide emergency food supply. Mr. Modranski advised that he will post their contact info on the Commissioners’ social media site as well as the COVID-19 information page on the county webpage. Mr. Modranski advised that residents can also call the 2-1-1 hotline as well.

**IN THE MATTER OF
CLERK’S REPORT – 2020 CENSUS**

 9:40 AM


Christopher Modranski, Clerk Supervisor appeared before the Board to provide information for the 2020 Census. Mr. Modranski advised that they are looking for workers to help with Census. Those interested can go to 2020census.gov to find a job application. Advised that \$2,880.00 per person comes back to Ohio from the Federal Government. Mr. Modranski advised he will post this information as well.

**IN THE MATTER OF
CLERK’S REPORT – COVID-19 LOCAL FUNDING**

 9:41 AM


Christopher Modranski, Clerk Supervisor appeared before the Board to provide an update on local funding tied to the COVID-19 pandemic. Mr. Modranski advised that he participated in a Zoom Conference with U.S Congressman Bill Johnson. Mr. Modranski advised that the meeting was mostly for law enforcement and fire departments who are filing for grants tied to the COVID-19 pandemic. Mr. Modranski advised that the Sheriff Office is working on the application and plan to submit it. Ms. Modranski advised that he asked Congressman Johnson if there are any bills forthcoming to help with local governments and their lost funds. Congressman Johnson answered that it is not likely that any bill will pass, and local governments will need to work to save their money. Mr. Modranski advised that he and Commissioner Ohler sent letters to Congressman Johnson, Senator Rob Portman, and Senator Sherrod Brown asking for their consideration for funding for local governments. Mr. Modranski advised that there was talk about financial support coming from the state, but with Governor DeWine’s announcing budget cuts, it does not appear that will happen.

**IN THE MATTER OF
BUDGET**

 9:45 AM

Commissioner Ohler advised that he is working on implementing Shared Work Ohio program. Melissa Schaar, Assistant Clerk I is working on submitting initial application this week. Commissioner Ohler advised that departments will need to prepare by getting purchase orders ready for the county’s share of the Shared Work Ohio Program. Commissioner Wirkner advised that the program is for employees to reduce hours worked while receiving benefits to help with income. This will save the county money while allowing the employees to work instead of possibly being laid-off. Commissioner Wirkner asked Commissioner Ohler if he has a number of employees participating. Commissioner Ohler answered there are around 100 employees. Commissioner Wirkner asked if there is a number of weeks the county plans to participate in the program. Commissioner Ohler answered around 10 weeks.

**IN THE MATTER OF
PHONES AND INTERNET**


 9:49 AM

Commissioner Wirkner advised that the implementation date of the phone and internet services was originally to be in September, but due to increase of usage, will need to move that date up. Commissioner Wirkner advised that Frontier is willing to upgrade the county’s services without any penalty.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:50 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo, Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner