



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley
Also present to observe: None

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Mickley: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present


**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 9:01 AM

Melissa N. Schaar, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, April 30, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Brian J. Wise, Engineer	Engineer's	NHI-Culvert Design	Columbus, OH	11/17-19/20	\$900.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):


FUND	NAME	CODE	AMOUNT
County General	Salary EE	0101-A001-B02.020	(\$18,777.01)
County General	PERS – Auditor	0101-A001-B09.070	(\$2,628.79)
County General	W/C – Auditor	0101-A001-B10.080	(\$422.48)
County General	M/M – Auditor	0101-A001-B11.090	(\$272.26)
County General	EE Medical Ins.	0260-A014-A06.100	(\$877.08)
County General	Advertising	0126-A001-G04.000	(\$35.00)
County General	Other Expenses	0125-A001-F04.050	(\$37.00)
0131-A002	Salary	B20.020	(\$19,020.00)
0131-A002	W/C	B26.080	(\$427.95)
0131-A002	M-MC	B27.090	(\$275.79)
0131-A002	PERS	B25.070	(\$2,662.80)
0260-A000	Insurance	A014-A06.100	(\$2,081.60)
T239 Comm. Pleas T-Cap Grant	Employee salary	0130-T239-T01.020	\$20,000.00
T239 Comm. Pleas T-Cap Grant	Printing	0130-T239-T03.000	\$500.00
T239 Comm. Pleas T-Cap Grant	Maint./Repair	0130-T239-T05.000	\$500.00
T239 Comm. Pleas T-Cap Grant	Training	0130-T239-T07.051	\$2,000.00
T239 Comm. Pleas T-Cap Grant	Equipment	0130-T239-T08.040	\$1,000.00
T239 Comm. Pleas T-Cap Grant	PERS	0130-T239-T10.070	\$3,000.00
T239 Comm. Pleas T-Cap Grant	W/C	0130-T239-T11.080	\$500.00
T239 Comm. Pleas T-Cap Grant	Mand. MC	0130-T239-T12.090	\$500.00
T239 Comm. Pleas T-Cap Grant	Med. Ins.	0130-T239-T13.100	\$2,100.00
0132-A002	Salary	B15.020	(\$3,272.00)
0132-A002	PERS	B17.070	(\$163.68)

0132-A002	W/C	B18.080	(\$73.62)
0132-A002	M-M/C	B19.090	(\$47.44)
0130-A002	Equipment	B04.040	(\$2,000.00)
0130-A002	Salary	B02.020	(\$6,952.50)
0130-A002	W/C	B12.080	(\$156.43)
0130-A002	M-MC	B13.090	(\$100.81)
0130-A002	PERS	B11.070	(\$973.35)
County General	PERS	0185-A002-P10.070	(\$7,800.00)
County General	Rent	0185-A002-P04.000	(\$2,740.00)
County General	M/M	0185-A002-P12.090	(\$3,610.00)
County General	Witness	0185-A002-P08.000	(\$1,000.00)
County General	Investigator	0185-A002-P07.000	(\$1,000.00)
County General	Transcripts	0185-A002-P09.000	(\$1,000.00)
A002	Equipment	0140-A002-C20.040	(\$5,000.00)
A002	Witness Fees	0140-A002-C24.000	(\$100.00)
A002	Transcripts	0140-A002-C25.000	(\$200.00)
A002	Travel/Vehicle Expense	0141-A002-C45.050	(\$750.00)
A002	Other Expenses	0141-A002-C50.000	(\$750.00)
A002	Supplies	0155-A002-D03.030	(\$4,000.00)
A002	Equipment	0155-A002-D04.040	(\$5,000.00)
A002	Contract Services	0155-A002-D05.000	(\$1,000.00)
A002	Juror Fees	0155-A002-D06.000	(\$100.00)
A002	Witness Fees	0155-A002-D07.000	(\$100.00)
A002	Transcripts	0155-A002-D08.000	(\$200.00)
A002	Travel	0155-A002-D09.050	(\$450.00)
A002	Advertising	0155-A002-D10.060	(\$250.00)
A002	Other Expenses	0155-A002-D16.000	(\$1,000.00)
County General	Salaries	0170-A002-G02.020	(\$2,500.00)
County General	Acting Judge	0170-A002-G02.021	(\$5,000.00)
County General	Supplies	0170-A002-G03.030	(\$14,000.00)
County General	Equipment	0170-A002-G04.040	(\$3,500.00)
County General	Juror	0170-A002-G06.000	(\$2,000.00)
County General	Witness	0170-A002-G07.000	(\$700.00)
County General	PERS	0170-A002-G09.070	(\$350.00)
County General	W.C.	0170-A002-G10.080	(\$100.00)
County General	Medical	0170-A002-G11.090	(\$100.00)
County General	Attorney Fees	0170-A002-G12.000	(\$4,700.00)
County General	Other Expenses	0170-A002-G14.000	(\$3,600.00)
County General	Salaries	0170-A002-G50.020	(\$20,000.00)
0130-T241	CP Remote Tech Grant	T01.040	\$20,923.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:06 AM

Josh Long, Dog Warden, filed his report for the week of April 26, 2020 to May 2, 2020 showing 2 dogs impounded, 0 adopted out, 3 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF
MONTHLY REPORT – SEPTEMBER
CARROLL GOLDEN AGE RETREAT**

 9:06 AM

Commissioner Wirkner advised that Dawn Faulk, Carroll Golden Age Retreat Superintendent, filed her report for the month of April 2020 showing 9 male and 27 female residents. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
RESOLUTION #2020-22
AUTHORIZING COUNTY TREASURER TO ACCEPT CREDIT CARDS**

Motion: to adopt Resolution 2020-22 authorizing the County Treasurer to accept credit card payments, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:07 AM

RESOLUTION #2020-22
A RESOLUTION AUTHORIZING COUNTY TREASURER TO ACCEPT CREDIT CARD PAYMENTS

WHEREAS, The County Treasurer is authorized to collect taxes and fees; and

WHEREAS, The Ohio Revised Code Section 310.28 requires the Board of Commissioners to authorize the acceptance of payments by financial transaction devices for county expenses; and

WHEREAS, "Financial transaction device" includes a credit card, debit card, charge card, or prepaid or stored value card, or automated clearinghouse network credit, debit, or e-check entry that includes, but is not limited to, accounts receivable and internet-initiated, point of purchase, and telephone-initiated applications or any other device or method for making an electronic payment or transfer of funds; and

WHEREAS, The County Treasurer desires to collect the payment of taxes and fees by financial transaction devices;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners, Carroll County, Ohio:

Section 1: The Carroll County Treasurer is authorized to accept payments by financial transaction devices for county expenses.

Section 2: Financial transaction devices shall be used for the collection of taxes and fees.

Section 3: Financial transaction devices that shall be used are credit cards, debit cards, and e-checks.

Section 4: The customer shall be responsible for any fees associated with payments made financial transaction devices.

BE IT RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Ohler moved for the adoption of the preceding Resolution;
Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows:
Mr. Ohler, yes; Mr. Mickley, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 4th day of May 2020.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I


/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner

IN THE MATTER OF
RESOLUTION #2020-23
FILING APPLICATION WITH OHIO DEPARTMENT OF TRANSPORTATION

Motion: to adopt Resolution 2020-23 authorizing the filing of an application with the Ohio Department of Transportation by Sonja G. Trbovich, Transit Director for grants through the US DOT Federal Transit Administration (FTA)

 9:08 AM

AUTHORIZING RESOLUTION

Resolution No: 2020-23

A resolution authorizing the filing of (an) application(s) with the Ohio Department of Transportation by

Sonja G. Trbovich, Transit Director

for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Laws, as codified, 49 USC Section 5311, Formula Grants for Rural Areas, Ohio's Rural Transportation Program and executing a contract with the Ohio Department of Transportation upon project approval.

WHEREAS, the Director of the Ohio Department of Transportation is authorized to make grants for the Formula for Rural Programs; WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under 49 USC Section 5311 the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

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NOW, THEREFORE, BE IT RESOLVED BY
The Board of Commissioners of Carroll County, Ohio

- 1. That Sonja G. Trbovich, Transit Director
is authorized on behalf of Carroll County Transit
 - a. to execute and file
 - i. Proposals to aid in the financing of capital and operating assistance projects
 - ii. Grant agreements with the Ohio Department of Transportation for aid in the financing of capital and operating assistance projects
 - iii. An assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964
 - iv. Set forth affirmative disadvantage business policies in connection to any procurement made as part of the project

- 2. That Sonja G. Trbovich, Transit Director
is authorized to furnish such additional information as the Ohio Department of Transportation may require in connection with the proposal for the program of projects submitted to the Federal Transit Administration.

- 3. The undersigned duly qualified and acting Christopher R. Modranski, Clerk Supervisor
of the The Board of Commissioners of Carroll County, Ohio

certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the

Carroll County Commissioners Held on 5/4/2020

_____ Signature of Recording Officer, Title	_____ Date
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BE IT RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Ohler moved for the adoption of the preceding Resolution;
Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows:
Mr. Ohler, yes; Mr. Mickley, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 4th day of May 2020.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:


Robert E. Wirkner, President

Melissa N. Schaar, Assistant Clerk I

Jeffrey L. Ohler, Vice President

Lewis A. Mickley, Commissioner

**IN THE MATTER OF
HIRING FREEZE**

 9:10 AM


Commissioner Wirkner advised that the Board needs to discuss adopting a hiring freeze and what conditions would apply. Commissioner Ohler advised that general fund departments, whether internal or outside of the courthouse, will have no funds available to be allocated for the addition of any new staff. Commission Ohler advised that the hiring freeze should state that there are no funds for additional staff. Commissioner Ohler advised that if an employee would leave the county, then it would be appropriate for the office holder to provide the Board with documentation that said employee is essential to be replaced. Commissioner Mickley advised that he agrees with Commissioner Ohler’s suggestions and added that he feels the Board should recommend not hiring people unless it is a supervisory position. Commissioner Mickley advised that there should also be language that allows for things such as the poll workers in November. Commissioner Wirkner advised that he sees 3 basic take outs from this discussion. One, a motion to freeze new hires. Two, if an essential worker needs to be replaced, the office holder or department head will need to provide written documentation to the Board as to why employee needs replaced. Commissioner Ohler advised

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that the only exception to the rule for a new hire would be if the office holder feels it is essential to bring the new employee on board, the Board will support that however the office holder will need to realize that their salary line will not change. Commissioner Ohler advised the department will have to make cuts to their budget to accommodate the new salary. Commissioner Wirkner advised that makes sense, except that means there is no longer a freeze in place, unless the Board is to consider new hires on a case by case basis with discussion between the Commissioners and the office holder. Commissioner Ohler advised that possibly the Board needs to clarify that by saying that any exceptions must be approved by the Board. Commissioner Wirkner advised that he feels there will be no approval by the Board if it includes any increase in the salary line because that is the purpose of a hiring freeze. Commissioner Ohler advised that he does not want to take away the ability to hire a person that they feel is essential from the office holder. The Board will likely approve the hire, but not an increase in the salary line. Commissioner Wirkner advised that the last thing is to establish a timeline for the freeze. Commissioner Ohler advised that the hiring freeze will be in effect until the financial emergency is behind us, and there is no way to know how long that will be. Commissioner Ohler advised that he would like to name this period of financial emergency the Fiscal Crisis.

Motion: to approve a hiring freeze with certain exceptions to be reviewed by the Commissioners on a case by case basis for the duration of the Fiscal Crisis, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:17 AM

**IN THE MATTER OF
TRANSIT – NEW HIRE**

 9:20 AM

Commissioner Ohler advised that an essential person is leaving Carroll County Transit and the Board postponed approving the hiring of a replacement until the Board could discuss the hiring freeze. Commissioner Wirkner asked Commissioner Ohler if he has discussed the position with Ms. Trbovich and he is satisfied that the position is an essential position. Commissioner Wirkner advised that is correct.


Motion: to advertise for the Operations Manager position at Carroll County Transit, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:22 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:23 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Lindsay Precast Inc., \$379.78.


DJFS: None

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:24 AM

**IN THE MATTER OF
COVID-19**

 9:24 AM

Commissioner Ohler advised that the Board has received a communication from a county resident regarding a memo sent out by the Wayne County Commissioners to open up businesses regardless of what the timeframe is to open up businesses and he feels the Board should discuss that request. Commissioner Ohler advised that there should also be discussion about a communication to the Governor about accelerating the timeline. Commissioner Wirkner advised that he has received many requests on both sides of the issues. Commissioner Wirkner advised that he called down to the Capitol on Friday and he was told that we will see that the


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Governor will be lifting restrictions. Commissioner Mickley advised that he feels the Governor is doing a great job handling this matter. He does not feel that any kind of correspondence is necessary at this time. Commissioner Wirkner advised that he let the Senate know that we are suffering economic hardship and he asked that the smaller government not be left out future discussions and he was reassured that would be looked at this week. Commissioner Ohler advised that he would like to send a communication to Congressman Bill Johnson voicing the Board’s approval of including local governments in the next stimulus package. Commissioner Ohler advised that he does not feel that would cause an issue with receiving state funds, he believes the state and federal can work in concert.

Motion: to send a letter to Congressman Bill Johnson voicing the Board’s approval of local governments being included in the next stimulus package, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:31 AM

**IN THE MATTER OF
SHAREDWORK OHIO**


 9:32 AM

Commissioner Ohler advised that he has reached out to all departments regarding the SharedWork Ohio program and should be receiving the names of employees that are going to participate in the program. Commissioner Ohler advised that he is still working to answer a few questions and then he will be communicating the information out to Leadership.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:33 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner