



Present: President Robert E. Wirkner, and Vice President Jeffrey L. Ohler. **Absent:** Commissioner Lewis A. Mickley
Also present to observe: None

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Mickley: Absent; Commissioner Ohler: Present; Commissioner Wirkner: Present


**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 9:02 AM

Melissa N. Schaar, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, May 14, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
 APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
A004	Salaries – Employees – Custodian	0025-A004- B10.020	Unemployment Comp	0001-A001- A13.000	\$502.63
County	Employees / Salaries	0200-A006- A02.020	Unemployment	0200-A006- A17.000	\$259.68
Co. General	Supplies	0101-A001- B03.030	Equipment	0101-A001- B04.040	\$1,950.00
Co. General	Travel – W/M	0101-A001- B07.051	Equipment	0101-A001- B04.040	\$1,500.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
 ESTABLISHMENT OF FUNDS**

Motion: to establish a new fund titled T288 Transit CARES Act Grant and no approval is necessary from the state auditor, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
 REPORT OF COUNTY DOG WARDEN**

 9:04 AM

Josh Long, Dog Warden, filed his report for the week of May 10, 2020 to May 16, 2020 showing 3 dogs impounded, 1 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF
 MONTHLY REPORT – APRIL
 SHERIFF’S OFFICE**

 9:05 AM

Commissioner Wirkner advised Sheriff Dale R. Williams filed his report for the month of April 2020 showing 313 meals served and 34 washes completed. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
WATER ANALYSIS**


LANDFILL

 9:06 AM


Commissioner Ohler advised that the county has received their National Pollutant Discharge Elimination System (NPDES) permit and the Environmental Protection Agency (EPA) has reduced the number of effluent characteristics that have to be tested. The monthly water testing at Alloway will now cost \$128.00 per pond, down from \$288.00 per pond.

Motion: to accept Alloway's water testing charges of \$128.00 per site for the Landfill water testing, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
LANDFILL**


 9:06 AM

Commissioner Ohler advised that he is still working with the Environmental Protection Agency (EPA) regarding the sale of acreage around the landfill. Commissioner Ohler advised that there is some additional testing that needs to be completed by Civil and Environmental Consultants, Inc. to provide the buffering zone between the wells and the ponds. Commissioner Ohler advised that the gas monitoring needs to be completed as well. Commissioner Ohler advised that he expects the testing to be completed this month, approval from EPA in mid-June and then the Board can move forward with the acution of the property sometime in July.


**IN THE MATTER OF
OHIOGUIDESTONE AND HARBOR POINT
LETTER OF SUPPORT**

Motion: to approve a letter of support for OhioGuidestone and the services provided by their office and domestic violence shelter, Harbor Point, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF
COVID-19**

 9:09 AM


Tom Cottis, Emergency Management Agency Director appeared before the board and advised that his office received a shipment of 2,500 cloth masks last week. Mr. Cottis advised that these masks have been earmarked for local government use. Mr. Cottis advised that he has been working with the Health Department and they will be distributing two masks to every county employee and government official. Masks will be given to the township trustees, clerks, and workers as well as the village mayors, clerks, and any village employees. Mr. Cottis advised that 100 masks will be set aside for the Board of Elections for the November election. Mr. Cottis advised that they will see where they are at after that, as offices that have heavier traffic may need more. Mr. Cottis advised that his office continues to receive additional personal protective equipment (PPE) and they are able to take care of first responders and long-term health care facilities. Mr. Cottis advised that his office is looking ahead as far as they can with the possibility of schools reopening and what requirements will be needed for PPE. Mr. Cottis advised that his office is trying to keep the PPE stocked so they can fulfill the requests that come into the office, and they are doing well with that. Mr. Cottis advised that the burn sheets are coming in from the different long-term care facilities, so his office knows how fast they are using PPE and his office can replace the PPE at the rate the facilities are currently using the PPE. Mr. Cottis advised that this is the method that his office will use moving forward. Commissioner Wirkner asked how the mask distribution will be facilitated. Mr. Cottis advised that his office will inventory the masks and bag them up. Mr. Cottis advised that his office will be working with Kevin Ayers over at the Health Department and they will hand deliver all the masks to the townships and villages. Mr. Cottis advised that his office is currently compiling lists so that townships with additional workers are all counted, and they know the correct address to deliver the PPE to. Mr. Cottis advised that recipients will sign for PPE, so that his office will have records that PPE was distributed. Mr. Cottis advised that he will be working with Christopher R. Modranski, Clerk Supervisor to facilitate the distribution of masks in the courthouse and other county offices.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
AIRPORT WEATHER STATION**

 9:13 AM


Commissioner Wirkner asked Tom Cottis, Emergency Management Agency Director if he could provide an update on the weather station project at the Carroll County Airport. Mr. Cottis advised that they are waiting on a permit that has to come from an office that is working remotely. Mr. Cottis advised that there was one correction that had to be done and they sent the permit back, but they are still waiting on that permit to be returned from the Federal Aviation Administration (FAA).

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY**

 9:14 AM


Tom Cottis, Emergency Management Agency Director advised that there was an issue with the lighting at the Route 9 Tower this morning. Mr. Cottis advised that he knows that new lightning is scheduled to be installed, but he wanted to report that the lighting was lagging this morning. Mr. Cottis advised that it seems that the issues occur whenever it has been raining. Mr. Cottis advised that notification was made to the Federal Aviation Administration this morning regarding the defect.

**IN THE MATTER OF
PROSECUTOR OPINION**


 9:18 AM

Commissioner Wirkner advised that the grant is for the fencing project.

Motion: to send the Ohio Airport Maintenance Grant Contract to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF
COURTHOUSE HOURS**

 9:20 AM

Christopher R. Modranski, Clerk Supervisor appeared before the Board and advised that the courthouse and non-emergency offices will be closed on Monday, May 25, 2020 in observance of Memorial Day.


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Verizon, \$184.04; Frontier, \$151.34; Cintas, \$203.40; Fairfield Information Systems, \$638.90; Bearcom, \$910.00; Perspectus, \$6,136.05 & J. W. Walters, \$360.00.


DJFS: Stephanie Williams, \$250.00; Marie Radabaugh, \$250.00; Kayla Phalsgraff, \$250.00; Samantha Moore, \$250.00; Kimberly Hendricks, \$250.00; Marvin Harstine, \$250.00; Christian Elliot, \$125.00; Samantha Dolak, \$139.00; Jennifer Burns, \$128.20; Donald Beaver, \$250.00; Thomas Patterson, \$400.00; Westfield Insurance Company, \$500.00; Key Bank, \$390.97; Huntington National Bank, \$264.26; Grange Insurance Company, \$203.50; Roy Dailey, \$375.00 & B&N Holdings, \$609.76.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:20 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:21 AM

**IN THE MATTER OF
TECHNICAL SERVICES ADVISORY COMMITTEE**

 9:21 AM


Commissioner Wirkner advised that there is a Zoom meeting of the Technical Services Advisory Committee on Tuesday, May 19, 2020 at 3:00 p.m. Commissioner Wirkner advised that the committee will be discussing the match for the Text to 911 grant.

**IN THE MATTER OF
REGIONAL TRANSPORTATION IMPROVEMENT PROJECT**

 9:22 AM

Commissioner Wirkner advised that there is a Regional Transportation Improvement Project meeting scheduled for Friday, May 22, 2020 at 9:00 a.m. Commissioner Wirkner does not know how that meeting will be facilitated at this time.

**IN THE MATTER OF
LEADERSHIP COMMITTEE**


 9:22 AM

Commissioner Wirkner advised that there is a Leadership meeting scheduled via Zoom for Wednesday, May 20, 2020 at 1:30 p.m.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, and Vice President Jeffrey L. Ohler; NEY: None; ABSENT: Commissioner Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:22 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner