



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley.
Also present to observe: None;

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:07 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:08 AM


Commissioner Mickley: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present;

**IN THE MATTER OF
 COMMISSIONERS' OFFICE**

 9:08 AM

Commissioner Wirkner advised that the Board is meeting via Zoom Webinar and being broadcast on Facebook Live, and to prevent any confusion, Commissioner Ohler will make any motion and Commissioner Mickley will second the motion. If there is an appointment and the time comes for questions the order of questions will be President Wirkner, Vice President Ohler, and then Commissioner Mickley.

**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**


 9:09 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, April 6, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF
 INVESTMENT REPORT**

 9:11 AM

Jeff Yeager, Treasurer, presented the quarterly Treasurers report for the Carroll County Investment Advisory Board. Mr. Yeager presented the report as follows:

Carroll County Quarterly Investment Report


Month Ending: March 31, 2020

Funds on Deposit:

<u>Fund</u>	<u>Account Type</u>	<u>Institution</u>	<u>Rate</u>	<u>Due</u>	<u>Amount</u>
BTM General Fund	Bus. Savings	PNC Bank	Variable	Daily	\$545,526.36
DD Improvement Fund	Bus. Savings	PNC Bank	Variable	Daily	\$414,967.37
Bureau of Support Admin. Fund	Bus. Savings	PNC Bank	Variable	Daily	\$643,927.23
Permanent Improvement Fund	Bus. Savings	PNC Bank	Variable	Daily	\$1,116,941.55
Home Loan Fund	Bus. Savings	PNC Bank	Variable	Daily	\$16,525.06
General Fund	Certificate of Deposit	Consumers Bank	2.13%	4/4/2020	\$1,000,000.00
General Fund	Certificate of Deposit	PNC Bank	1.50%	4/11/2020	\$4,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	2.13%	4/22/2020	\$1,000,000.00
General Fund	Certificate of Deposit	Huntington Bank	2.30%	5/1/2020	\$500,000.00
General Fund	Certificate of Deposit	Huntington Bank	1.60%	5/2/2020	\$5,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	2.08%	6/24/2020	\$1,500,000.00
BTM	Certificate of Deposit	Consumer's Bank	1.49%	12/2/2020	\$300,000.00
General Fund	Money Mkt Checking	Consumer's Bank	Variable	Daily	\$6,000,000.00
General Fund	Money Mkt Checking	PNC Bank	Variable	Daily	\$500,000.00
General Fund	Money Max Savings	Huntington Bank	Variable	Daily	\$5,000,000.00
Total Funds on Deposit:					<u>\$27,261,779.86</u>

<u>Interest Earned Per Fund</u>	<u>1st Quarter</u>	<u>Year-to-date</u>
General Fund	\$32,698.09	\$32,698.09
Bureau of Support Admin. Fund	\$1,114.39	\$1,114.39
BTM General Fund	\$858.94	\$858.94
Home Loan Fund	\$28.75	\$28.75
Total Interest Earned	<u>\$34,700.17</u>	<u>\$34,700.17</u>


**IN THE MATTER OF
PROCLAMATION - CHILD ABUSE PREVENTION MONTH**

 9:12 AM

Commissioner Wirkner read the proclamation declaring April as Child Abuse Prevention Month. A copy of the proclamation is on file in the Commissioners' Office.


Motion: to adopt a proclamation recognizing April as Child Abuse Prevention Month throughout Carroll County, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

**IN THE MATTER OF
PROCLAMATION - MOTORCYCLE AWARENESS MONTH**

 9:15 AM


Commissioner Wirkner read the proclamation declaring May as Motorcycle Awareness Month. A copy of the proclamation is on file in the Commissioners' Office.

Motion: to proclaim May as Motorcycle Awareness Month, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF
GRANT AMENDMENT - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PY19**

Motion: to approve the Ohio Development Services Agency Grant Amendment to Carroll County's 2019 CDBG Grant Program to remove \$6,000.00 from Planning Activity and add it to Senior Center purchase of an oven, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF
RESOLUTION NO. 2020-15 - TRANSFER OF FUNDS - JOB & FAMILY SERVICES**

Motion: to approve Resolution No. 2020-15 authorizing a transfer of \$1,736.57 from the Public Assistance Fund (H000) to the CS50 Fund (S000) as allowed per Ohio Administrative Code 5101:9-6-12/Ohio Revised Code 5705.14 and as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:19 AM

**RESOLUTION #2020-15
AUTHORIZING A TRANSFER BETWEEN FUNDS**

WHEREAS, the Carroll County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of: To transfer Title XX base and Title XX TANF allocations to Children Services for July - September 2019 as allowed per Ohio Administrative Code 5101:9-6-12/Ohio Revised Code 5705.14;

THEREFORE, BE IT RESOLVED the below listed sum be transferred, for the above stated purpose, as follows:

FROM (FUND):	ACCOUNT	AMOUNT
Public Assistance _____	0320-H000-H38.000 REIMBURSEMENT TO CS50	\$1,736.57 _____
TO (FUND):	ACCOUNT	AMOUNT
CS50 _____	0324-S000-602 REIMBURSEMENTS – OTHER	\$1,736.57 _____

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Requested By:

Kate Offenberger, Director
Carroll County Job and Family Services

Mr. Ohler moved for the adoption of the preceding Resolution;

Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows: Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 9th day of April 2020.


BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:

/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I


/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner

**IN THE MATTER OF
HEALTH DEPARTMENT
COVID-19 UPDATE**

 9:19 AM


Kelly Engelhart, Director of Nursing appeared before the Board to provide a weekly update on the COVID-19 health crisis. Ms. Engelhart advised that there are nine confirmed cases and one probable case in the county. Ms. Engelhart advised that the Director of Health issued an order that probable cases are to be reported. Probable cases which are defined as those who are symptomatic and has been linked to another confirmed case but has not been tested. Ms. Engelhart advised that age range is from 27 to 89 years with a median age of 58. The range of symptoms onset is from February 2, 2020 to April 1, 2020. The townships with confirmed cases are Augusta, Brown, Center, Harrison, and Rose Townships. Ms. Englehart advised that 55% of the confirmed cases are at home recovering and 45% of the confirmed cases remain hospitalized. Ms. Engelhart advised that there are 23 individuals that are being monitored that have been exposed to one of the nine cases. Those individuals will be monitored for 14 days. Ms. Engelhart advised that Health Department is working with EMA to help long-term care facilities. The state has advised that there are 256 confirmed cases related to outbreaks in long-term care facilities. Ms. Engelhart advised that the Health Department is working with EMA and Microtel Hotel to possibly set up a convalescence center for individuals with mild symptoms, those who don't need hospitalization or those who were hospitalized but were released sooner to help with the surge in capacity of hospitals. Ms. Engelhart advised that it appears that the efforts to flatten the curve are working as the numbers are not as high as the models predicted. Commissioner Wirkner asked if Ms. Engelhart would be available for a phone conference at 1:00 p.m. Ms. Englehart advised that she would be available.

**IN THE MATTER OF
EMA – WEATHER UPDATE**

 9:25 AM

Tom Cottis, EMA Director appeared before the Board to provide an update on the recent storm that came through the county. Mr. Cottis advised that county had a storm that came from the west to the east. Mr. Cottis advised that the hardest his townships were Monroe, Orange, and Rose Townships. Mr. Cottis advised that defined path of a storm that was a 10-mile path from Magnolia to Palermo-On-The-Lake. Mr. Cottis advised that the National Weather is reviewing the path. Mr. Cottis advised most of the storm was shear winds with wind speeds up to 70 to 75 miles per hour. The National Weather Service is looking at the data to determine if the damage is due to shear winds or something else. Mr. Cottis advised that there was one destroyed camper in Sherrodsville by a fallen tree. The resident was able to escape the wreckage. Mr. Cottis advised that this an isolated incident and was not connected to the 10-mile path. Mr. Cottis advised that there was damage in Harrison Township, but it to was not connected to that 10-mile path. Mr. Cottis advised that the ground is very saturated, and the county is still in a wet weather pattern. Mr. Cottis advised that he is expecting more rain and possible snow flurries tonight. Mr. Cottis advised that he is still doing damage assessment and still receiving reports and pictures of damage from the storm.


**IN THE MATTER OF
EMA – ROUTE 9 TOWER**

 9:29 AM

Tom Cottis advised that light on top of Route 9 tower was not functioning properly this morning. Mr. Cottis advised that he alerted the FAA, Airport Authority Board, and 9-1-1 dispatch coordinator. Commissioner Wirkner advised that the tower is checked every day to ensure that the beacons are functioning correctly. Mr. Cottis advised that it may be a good time to switch the tower beacons to a LED system. Commissioner Wirkner advised that the county has received a quote to upgrade the beacon to a LED system from Elevated Services, the quote is between \$5,000.00 to \$7,000.00. Commissioner Wirkner advised that there is legislation in the works that may compel the county to upgrade its lights on the tower. Commissioner Wirkner advised that if the problem with the beacons are not on the ground level, then he would like to obtain permission from the Board to convert the beacons to a LED system.


Motion: to authorize the Board President to immediately seek repairs for the Route 9 Tower beacons and to replace the beacons with a LED system if the problem is not on the ground level, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.
Motion carried on unanimous vote.

**IN THE MATTER OF
EMA – COVID-19**

 9:33 AM


Mr. Cottis advised that his office is continually working with Health Department to obtain personal protective equipment (PPE). Mr. Cottis advised that it is harder and harder to find enough PPE from the state. Mr. Cottis stated that he appreciates the leadership of the Commissioners during this crisis.

**IN THE MATTER OF
EMA – 2020 CENSUS**

 9:33 AM


Mr. Cottis advised that the 2020 Census is important because it is directly tied to the amount of funding his office receives from the state. Mr. Cottis advised that he is not sure when census workers will be able to go door to door and urges the county's residents to fill out the census on-line. Mr. Cottis advised that a population change of 5,000 can significantly impact the EMA budget. Mr. Cottis advised that the website for the 2020 Census is www.2020census.gov.

**IN THE MATTER OF
COVID-19**

 9:35 AM

Commissioner Wirkner advised that the County Commissioners Association of Ohio (CCAO) is asking counties if they would like to purchase masks for the county’s employees. Commissioner Wirkner asked Tom Cottis if this purchase of personal protective equipment (PPE) can be reimbursed through the EMA. Mr. Cottis answered that he is not sure, due to a lack of direction from the federal to the state and then to the local level. Mr. Cottis advised the Board to be careful in terms of price of the PPE and where they are from. Mr. Cottis advised that there have been incidents where PPE has been ordered and paid for but then are not scheduled to be delivered until six to eight weeks later. Mr. Cottis advised that if that is the case with the CCAO’s orders, the county should be past the peak in cases. Commissioner Wirkner asked Ronald Nuzzolillo Jr, Assistant Clerk I if he can provide more information. Mr. Nuzzolillo advised that these are cloth masks, not the n95 masks. Mr. Nuzzolillo advised that these masks are for county employees and are designed to prevent the spread of the virus by the wearer and does not provide much protection for the wearer. Commissioner Wirkner asked what the cost of each mask is. Mr. Nuzzolillo answered that the cost of each mask is \$2.00 and there is no time frame on when the county would receive the masks. Mr. Nuzzolillo advised that he can contact CCAO to get a better idea, however CCAO is asking for counties to submit their numbers by noon today. Commissioner Wirkner advised that he has received information that suggests that there may be a resurgence of COVID-19 in the fall and this purchase may be beneficial if there is a resurgence. Commissioner Ohler asked how many masks the county is considering purchasing. Commissioner Wirkner answered 1,000 masks. Commissioner Ohler asked if the Carroll Golden Age Retreat would need any masks. Commissioner Wirkner asked Christopher Modranski, Clerk Supervisor if he can check with Carroll Golden Age Retreat and see if they need any additional masks. Mr. Cottis advised that these masks will not prevent the wearer from getting the virus, but it does prevent the wearer from spreading the virus if they cough or sneeze in the mask. Mr. Cottis advised that he doesn’t want everyone to get a false sense of security by wearing the masks. Mr. Cottis advised that everyone needs to follow social distancing guidelines even when wearing masks. Commissioner Ohler asked if a benefit of the masks would be to prevent someone who may have the virus but does not know it from spreading the virus. Mr. Cottis advised that the mask would prevent the virus spreading by the wearer. Commissioner Ohler asked if these masks would be available to the public. Commissioner Wirkner answered no this would be only for county employees. Commissioner Wirkner asked if these masks would provide any marginal protection for the wearer. Mr. Cottis advised that anything is better than nothing and added in order to be effective, the masks need to seal around the throat and nose. Commissioner Ohler asked if there is a minimum purchase needed. Commissioner Wirkner advised that there is no information on a minimum purchase, but the Board needs to let CCAO know by noon. Commissioner Wirkner advised that there are around 456 county employees. 1,000 would be enough for at least two per county employee. Commissioner Ohler advised that the county needs to let employees know the effectiveness of the masks. Commissioner Wirkner advised that there is some level of protection and something is better than nothing. Commissioner Mickley asked if these are reusable or what their lifespan is. Commissioner Wirkner advised that the material is two layers of polypropylene but is not sure if these are washable. Mr. Cottis advised that they can be washed, and machine drying at a high temperature will sterilize the masks. Mr. Cottis advised that it depends on how often they are used that will determine how long the masks will last. Commissioner Wirkner asked if it is the heat from the drying that sterilize the masks. Mr. Cottis answered that is his understanding and advised that Battel Corporation has a method to sanitize the n95 masks which sprays the masks with hydrogen peroxide and then heat to a temperature of 160 degrees. Commissioner Wirkner asked if Mr. Modranski will notify CCAO. Mr. Modranski advised that he will.


Motion: to purchase 1,000 cloth masks for county employees, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.
Motion carried on unanimous vote.

 9:52 AM

**IN THE MATTER OF
RESOLUTION NO. 2020-16**

TRANSFER OF FUNDS - JOB & FAMILY SERVICES

Motion: to approve Resolution No. 2020-16 authorizing a transfer of \$4,350.00 from the Public Assistance Fund (H000) to the CS50 Fund (S000) as allowed per Ohio Administrative Code 5101:9-6-12/Ohio Revised Code 5705.14 and as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.
Motion carried on unanimous vote.

 9:54 AM

**RESOLUTION #2020-16
AUTHORIZING A TRANSFER BETWEEN FUNDS**

WHEREAS, the Carroll County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of: To transfer Title XX base and Title XX TANF allocations to Children Services for July - September 2019 as allowed per Ohio Administrative Code 5101:9-6-12/Ohio Revised Code 5705.14;

THEREFORE, BE IT RESOLVED the below listed sum be transferred, for the above stated purpose, as follows:

FROM (FUND):	ACCOUNT	AMOUNT
Public Assistance	0320-H000-H38.000 REIMBURSEMENT TO CS50	\$4,350.00
TO (FUND):	ACCOUNT	AMOUNT
CS50	0324-S000-602 REIMBURSEMENTS – OTHER	\$4,350.00

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RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Requested By:

Kate Offenberger, Director
Carroll County Job and Family Services

Mr. Ohler moved for the adoption of the preceding Resolution;

Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows: Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 9th day of April 2020.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:


/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner


**IN THE MATTER OF
ROUTE 9 TOWER**

 9:55 AM

Commissioner Wirkner advised that the quote we received from Elevated Services is older and may increase. Commissioner Ohler asked to be updated if the number does change. Commissioner Wirkner advised that there will be an examination of the base of the tower and if the problem is not at base then he will get a quote for LED system.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:56 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Serversim, \$951.58; Carson’s NAPA, \$231.68; Wayne Garage Door, \$1,832.30; Fairfield Information Services, \$120.00; Independence Business Supply, \$2,399.94; Huntington National Bank, \$510.05; & ALCO, \$3,078.63;


DJFS: Morrow County DJFS, \$1,240.05; Lighthouse Family Center, \$2,817.50; & Big Brothers Big Sisters of East Central Ohio, \$5,655.12;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:57 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:57 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo, Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President