



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley
Also present to observe: None

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:02 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:02 AM

Melissa N. Schaar, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
ATTENDANCE**


Commissioner Wirkner advised that Commissioner Mickley is joining the meeting via speakerphone and the Board has recently received guidance that it is permissible for Commissioners to vote electronically until December 1, 2020.

 9:03 AM

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, April 2, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
T241	CP Remote Tech Grant	0130-T241-T01.040	\$7,873.75

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
ESTABLISHMENT OF FUNDS**

Motion: to establish two new funds titled T094 Probate Juvenile Remote Tech Grant OPP and T241 Common Pleas Remote Tech Grant OPP and no approval is necessary from the state auditor, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
BOARD OF ELECTIONS**

 9:05 AM

Cheri Whipkey, Board of Elections Director and Nicole Mickley, Board of Elections Deputy Director appeared before the Board and advised that due to the COVID-19 pandemic, the primary election was suspended. Ms. Whipkey advised that as a result of House Bill 197, the election will continue as absentee voting only. Ms. Whipkey advised that her office received Directive 2020-07 from Frank LaRose, Secretary of State requiring the Board of Elections to have a lockbox. Ms. Whipkey asked for permission to place the box next to the USPS mailbox by the courthouse entrance. Ms. Whipkey advised that the lockbox for ballots will be a different color and will be clearly marked that it is for ballots only. Ms. Whipkey asked the Board to consider making the box permanent, as she feels that this directive will stay once everything is over. Ms. Whipkey advised that the box dimensions are 20 inches wide, 49 inches high and 26 inches deep and that they purchased this one based on recommendations from other Boards of Election. Commissioner Wirkner asked Ed Eick, Maintenance Supervisor if he can easily secure the box. Mr. Eick advised that he can secure the box. Mr. Eick advised that the box could be removed if future demands warrant it, however the area by the mailbox is under 24-hour surveillance. Mr. Eick advised that there has been some talk of closing in the mailbox area in the future, and the box could be moved if that project would happen. Ms. Mickley advised that the video surveillance is one reason why they are asking for the ballot


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box to be put next to the current mailbox, and Ms. Whipkey advised that the other reason is because the ballot box needs to be Americans with Disabilities Act (ADA) compliant and that area is ADA compliant. Ms. Whipkey advised that she called the post office to verify that there were no regulations stating that nothing could be placed next to the mailbox.

Motion: to approve the placement of a ballot box beside the mailbox next to the Courthouse, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
BOARD OF ELECTIONS**

Cheri Whipkey, Board of Elections Director advised that her office is required to be open to the public until 7:30 p.m. on April 28, 2020. The Board of Elections office will then need to be open the following hours to allow the public to come in and fix mistakes on their absentee ballot, if needed:

Wednesday, April 29, 2020	8:00 a.m. to 5:00 p.m.
Thursday, April 30, 2020	8:00 a.m. to 5:00 p.m.
Friday, May 1, 2020	8:00 a.m. to 5:00 p.m.
Saturday, May 2, 2020	8:00 a.m. to 12:00 p.m.
Sunday, May 3, 2020	1:00 p.m. to 5:00 p.m.
Monday, May 4, 2020	8:00 a.m. to 5:00 p.m.
Tuesday, May 5, 2020	8:00 a.m. to 5:00 p.m.

Commissioner Wirkner asked Ed Eick, Maintenance Supervisor if he can put up cones to direct traffic to the board of Elections office. Mr. Eick advised that he has caution tape that he can put up. Commissioner Ohler advised that there will need to be a deputy at the security station. Ms. Whipkey advised that they will send a letter to the Sheriff advising him of the dates and times. Commissioner Wirkner advised that residents will still need to have their temperatures checked and that Ms. Whipkey's staff should be prepared in the event a resident refuse. Ms. Mickley advised that they will meet residents on the sidewalk, if that happens. Commissioner Wirkner advised Ms. Whipkey and Ms. Mickley to work with security person regarding what the protocol will be if a resident decline to have their temperature taken. Commissioner Ohler asked if the Board of Elections has been receiving ballots back yet. Ms. Whipkey advised that they mailed out over 600 ballots last week and approximately 450 were mailed out prior to that, and ballots are starting to come in. Ms. Whipkey advised that the postcard has not been mailed out from the Secretary of State yet, and she predicts that the requests for ballots will really pick up. Commissioner Ohler asked if the postcard has voting instructions. Ms. Whipkey advised that the postcard advised residents to call the Board of Elections to request their ballot. Ms. Mickley advised that the postcard will be mailed to all registered voters in Ohio. Commissioner Wirkner asked what happens to all the ballots that have already been done. Ms. Whipkey advised that they are currently in a double-locked cabinet and they will be counted.

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**


 9:13 AM

Josh Long, Dog Warden, filed his report for the week of March 29, 2020 to April 4, 2020 showing 7 dogs impounded, 0 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
RIGHT OF ENTRY**

Motion: to approve a right of entry by the County Engineer to enter the property of John Baldaia, 2246 Alamo Rd. SE (CR 8), Union Township, to clean channel, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
ADDENDUM NO. 1
TELEPHONE & INTERNET SERVICES**

Motion: to accept Addendum No. 1 for the Telephone & Internet Services bid accepted up to and opened on April 20, 2020 at 9:30 a.m., **Action** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF
POLICY AND PROCEDURE**


 9:15 AM

Ronald M. Nuzzolillo, Jr., Assistant Clerk I appeared before the Board to discuss the three motions that were done in session on Thursday April 2, 2020. Commissioner Wirkner advised that these three motions temporarily cover on-call pay for part time versus full time, sick leave and issues regarding how to handle payroll. Commissioner Wirkner advised that since those motions were sent to Prosecutor Barnett for his review for form and function, there has been a combined proposal that covers all the elements for all three motions. Mr. Nuzzolillo advised that Attorney Jonathan Downes has been working with Kate Offenberger, Job and Family Services Director and Mr. Downes drafted a combined policy just for our county that addresses the Family Medical Leave Act, the Paid Sick Leave Act and addresses what to do with part time employees. Commissioner Wirkner advised that even though Mr. Downes has drafted a combined proposal, the three policies that have already been drafted and sent to the Prosecutor contain the same elements as Mr. Downes combined proposal. Commissioner Wirkner advised that since things are evolving and changing so rapidly, he would like to leave the original three with the Prosecutor for review and approval since they contain the same things as the combined proposal. Mr. Nuzzolillo advised that he included the combined proposal along with the three policies from Thursday in the packet to Prosecutor Barnett for his review.

 9:15 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:20 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Graphic Enterprises Inc., \$173.50; Graphic Enterprises Inc., \$1,305.17; Zashin & Rich, \$156.00; Long's Lock Up, \$540.00 & CDW-G, \$5,485.75.

DJFS: None

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:21 AM

**IN THE MATTER OF
ENGINEER
BID OPENINGS**

 9:21 AM


Commissioner Ohler advised that he and Christopher R. Modranski, Clerk Supervisor have been speaking with Brian Wise, County Engineer regarding the procedure for Engineer's bid openings. Commissioner Ohler advised that the Engineer will conduct the bid openings at his facility going forward. Mr. Modranski advised that the Board of Commissioner will approve the bid notice that will be sent over by the Engineer's office. The bid notice will include the date that the bids will be opened at the Engineer's office and the bid opening will be open to the public. Mr. Wise will then make a final recommendation for the Board to accept. Commissioner Ohler advised that Mr. Wise is in favor of this change and had previously handled bid openings in this manner when he worked for Stark County. Commissioner Ohler advised that this will reduce traffic in our office. Mr. Modranski advised that this should reduce confusion for bidders as well.

**IN THE MATTER OF
COVID-19**

 9:23 AM


Commissioner Wirkner advised that there are people who are preying on the fears of residents during the COVID-19 pandemic and shared a number for the Attorney General to report suspected scams. Commissioner Wirkner advised that the phone number is 1.800.282.0515. Commissioner Wirkner asked that residents keep in contact with family and reach out by telephone to others in their community to help keep them from feeling so isolated.

**IN THE MATTER OF
2020 CENSUS**

 9:26 AM


Christopher R. Modranski, Clerk Supervisor advised that Tom Cottis, Emergency Management Agency Director called the office and asked the Board to encourage Carroll County residents to fill out their census forms. Mr. Modranski advised that the 2020 Census is still taking place and you can get more information online at census.gov. Mr. Modranski advised that completing your Census survey helps determine how much money comes back to the county to be used in multiple platforms. It is very important that everyone in the county is counted accurately.

**IN THE MATTER OF
COVID-19**

 9:27 AM


Christopher R. Modranski, Economic Development Director advised that the Economic Development Facebook page and website has resource links posted for unemployment or business help. Mr. Modranski advised that the Small Business Administration loan went live this past weekend and part of that loan can be forgiven if it used for payroll. Mr. Modranski advised that anyone with questions can call him at 330.627.5500 or 330.627.4869 and he will be happy to help.

**IN THE MATTER OF
COVID-19**

 9:28 AM


Christopher R. Modranski, Clerk Supervisor advised that Carroll County belongs to United Way of Summit County. Mr. Modranski advised that if any residents need help with anything, they can dial 2-1-1 and explain what their needs are, and the 2-1-1 operators will provide the information for resources available here in Carroll County.

**IN THE MATTER OF
COVID-19**

 9:29 AM

Commissioner Wirkner asked Commissioner Ohler to explain what Job and Family Services, Transit and the Senior Citizens Center are doing to help residents that are isolated. Commissioner Ohler advised that residents can call 2-1-1 and they will be directed to the appropriate department. Commissioner Ohler advised that the Job and Family Services, Health Department, Friendship Center and Transit are the main service departments during this time.

**IN THE MATTER OF
BID OPENING - 2020 RESURFACING PROJECT H-1-2020**

 9:30 AM


Commissioner Wirkner advised the time has arrived to open bids for the 2020 Resurfacing Project H-1-2020 and the following bids were received and opened by Brian Wise, Engineer:


	Company	Location	Amount
1.	Superior Paving & Materials	N. Canton, OH	\$808,524.71
2.	Northstar Asphalt	N. Canton, OH	\$788,665.00
3.	Shelley & Sands, Inc.	Zanesville, OH	\$660,452.77 -does not include CR 20
4.	Barbicus	Akron, OH	\$1,102,268.38

Commissioner Ohler asked what roads are involved in this bid. Mr. Wise advised that the bid is for a portion of Andora Road (CR 10), a portion of Antigua Road (CR 11), a portion of Avalon Road (CR 20) north of Malvern and all of Allegheny Road (CR 8A). Mr. Wise advised that Shelley & Sands did not include Avalon Road (CR 20) in their bid. Ronald M. Nuzzolillo, Jr., Assistant Clerk I appeared before the Board to advise that Barbicus brought in a bid and left it at the security station. Deputy Tipton then called up to the Commissioners' office and Mr. Nuzzolillo went down and picked up the bid. Mr. Nuzzolillo advised that he time-stamped the bid as soon as he got back to the office, and the timestamp is 9:31 a.m. Christopher R. Modranski, Clerk Supervisor advised that our protocol calls for packages to be dropped at the security station. Commissioner Wirkner advised that he agrees that this is our protocol and asked Mr. Wise what his feelings are on the matter. Mr. Wise advised that given the circumstances, he feels we should accept the bid, and these four bidders are the same four bidders who submitted bids last week before the opening was delayed one week.

Motion: to accept the bid from Barbicus as on time, for the 2020 Resurfacing Project H-1-2020, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.


 9:35 AM

 9:37 AM

Mr. Wise asked for the bid acceptance to be tabled until Thursday, April 16, 2020 as the project is funded with Ohio Public Works Commission (OPWC) money, so he will likely ask the Board to award the contract with a contingency. Mr. Wise advised that in a typical year, we can't sign a contract until after the state fiscal year begins in July. As long as it has been awarded up to that point, he holds the contract until after July. This year, there is a directive from OPWC to stop the solicitation process, however we were already in the process of selecting bids and a portion of the project is State Capital Improvement Program (SCIP) funds. Mr. Wise advised that SCIP is funding Andora Road (CR 10) and Antigua Road (CR 11). Mr. Wise advised that Local Transportation Improvements Program (LTIP) funds are from last year's money, so that money will be released for Avalon Road (CR 20). Mr. Wise advised that Allegheny Road (CR 8A) will be our money. Therefore, Mr. Wise will likely ask the Board to award the bid contingent on receiving approval from OPWC, since it has not been a normal year. Commissioner Wirkner asked Mr. Wise if 9:15 AM will work for him on April 16, 2020. Mr. Wise advised that is fine.

Motion: to table bids until April 16, 2020 as recommended by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:39 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:39 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner