



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley
Also present to observe: None

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Mickley: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, April 16, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
PROCLAMATION
NATIONAL DAY OF PRAYER**

 9:02 AM


Bonnie Little, National Day of Prayer Coordinator appeared before the Board with a Proclamation for the National Day of Prayer. Commissioner Wirkner read the Proclamation. Ms. Little advised that the state coordinator for the National Day of Prayer Coordinator has let them know that the National Day of Prayer gathering will not be cancelled, but participants will observe social distancing guidelines and wear masks. Ms. Little advised that if more than ten people come to the gathering, they will be asked to stay in their cars. Ms. Little advised that they understand if people do not feel comfortable coming out that day, those participants can join from home at noon on May 7, 2020. Ms. Little read Chronicles 7:14 from the Bible. Ms. Little advised that residents can learn more about the National Day of Prayer at www.nationaldayofprayer.org and the National Day of Prayer will be broadcast live on Facebook.

Motion: to approve the proclamation recognizing and declaring May 7, 2020 as National Day of Prayer in Carroll County; a copy of the proclamation is on file in the Commissioners' office, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
TRANSIT
PERSONNEL POLICY**


 9:08 AM

Sonja Trbovich, Transit Director appeared before the Board to request approval for the Special Circumstance Pay Rate Policy. Ms. Trbovich advised that this will be for additional pay, not to exceed the regular hourly rate plus 25%, and will not increase vacation or sick time. Ms. Trbovich advised that she was contacted on April 10 by the State and was told that rural transit systems are eligible to have a special rate increase for staff who are working during these challenging times and the costs associated with these increases are reimbursed at 100% with no local match required. This policy is not specific to the COVID-19 pandemic, that way there is a policy and procedure in place for any future needs. Ms. Trbovich advised that agencies are able to use these funds in states where the governor has declared a state of emergency in response to the COVID-19 public health emergency. The grant program that is associated with this is the Federal Transit Administration (FTA) Emergency Relief Program and is administered by FTA for 2020 and 2021. Ms. Trbovich advised that FTA is allocating \$25,000,000.00 to recipients of urbanized and rural area formula funds, at 100% federal share, and is available to support technical, operating, and other expenses. Ms. Trbovich advised that Transit is continuing reduced operating hours of 7:00 a.m. to 4:30 p.m. and those hours will be in effect until the Governor says otherwise. Ms. Trbovich advised that she is asking for approval of the policy today, and she will be presenting the grant paperwork to the Board at a later date.

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Motion: to approve the Special Circumstance Pay Rate policy as recommended by Sonja Trbovich, Transit Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:12 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
S008	Supplies	0180-S008-S03.030	\$6,515.17

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:13 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**


Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
A001	Attorney Fees – Comms	0001-A001- A05.000	Unemployment Compensation	0001-A001- A13.000	\$3,952.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:14 AM

**IN THE MATTER OF
SENIOR CENTER COVID-19 RESPONSE UPDATE**

 9:14 AM

Tonya Myers, Senior Center Director appeared before the Board to discuss several items of business. Ms. Myers advised that it is her understanding the peak may be over at this point, but there is still some uncertainty for the future. Ms. Myers advised that her office has ordered 300 14-day meal boxes that are scheduled to arrive the week of April 27, 2020. Ms. Myers advised that The Rock Shop is helping them out by accepting the delivery, since the order will be delivered on three skids. Ms. Myers advised that her office obtained some grant funding for these packages, and Area Agency on Aging is also providing some funding. Carroll County Transit will be helping to deliver these meals, and Ms. Myers plans to do delivery of the 14-day meal boxes on April 29th and 30th. Ms. Myers does not plan to reopen the center at this time, regardless of orders from Governor. Ms. Myers advised that their clients are the most vulnerable, so she plans to continue curbside pickup for another month. They are delivering approximately 240-250 home-delivered meals per day, approximately 20 meals are delivered to Malvern and Sherrodsville sites, and approximately 70-75 meals are picked up every day with the curbside pickup. Commissioner Wirkner asked Ms. Myers to explain how the curbside pickup is working. Ms. Myers advised that senior clients call in every morning before 9:00 a.m. to reserve their lunch and drink, and then they drive by the Senior Center where lunches are handed to them by workers wearing masks and gloves. Ms. Myers advised that the clients do not need to get out of their vehicles. Commissioner Wirkner advised that this would be a good time to remind residents about United Way's 2-1-1 call center. Ms. Myers advised that her office has been sharing that information on their Facebook page and letting their senior clients know. Ms. Myers advised that her office is doing four full meal routes per day, plus one volunteer route. Her staff is also doing grocery and pharmacy pick-ups for clients, averaging 3-6 pick-ups per day and the Sheriff's Department is delivering those orders. Ms. Myers advised that they have sent out about 500 newsletters which includes all of the contact information including 2-1-1. Ms. Myers advised that the best number to call for any of the services available at the Senior Center is 330.627.7017.

**IN THE MATTER OF
SENIOR CENTER PARKING LOT**

 9:20 AM


Ms. Myers advised that Brian Wise, County Engineer did a drawing and the specs for the parking lot project. Ms. Myers advised that she sent that out and she has received quotes for phase two and phase three of the project. Phase one will be done by the county, Ms. Myers just needs to coordinate the timing with the Engineer's office. Ms. Myers received quotes from Dayton Excavating, Jacob Green and Sheckler Excavating for phase two, which is the excavating portion of the project. Ms. Myers advised that the quote from Dayton Excavating was the lowest at \$9,470.00. Commissioner Wirkner asked if the project will be done before the county fair. Ms. Myers advised that the plan is to have it done by then. Ms. Myers is planning to have a meeting on Thursday with the Engineer, Dayton Excavating and Northstar. Ms. Myers advised that she received three quotes for phase three from Northstar, Carroll Asphalt and Sheckler Excavating. Northstar was the lowest quote at \$29,880.00. Ms. Myers advised that phase three is the paving which is the part that she will be responsible for funding. Commissioner Ohler advised that the project will be solely funded by Ms. Myers

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office. Commissioner Ohler advised that due to the virus and the likely reduction of revenue, the Board will not be able to help with phase two. Commissioner Ohler advised that he hopes once the virus is behind us, the Board can look into reimbursing Tonya for the phase two expenses in 2021. Commissioner Wirkner advised that the Board has been working diligently to determine how the budget is going to proceed for the rest of the year. Commissioner Wirkner advised that the Auditor’s Office is doing their best to forecast the budget, but there are so many unknowns. Commissioner Wirkner advised that the Board does know for sure that we will not meet anticipated revenue for 2020 and advised Ms. Myers that repayment of phase two in 2021 is not guaranteed at this time. Commissioner Wirkner thanked Ms. Myers for the work that her office is doing for the people of Carroll County.


**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:25 AM


Josh Long, Dog Warden, filed his report for the week of April 12, 2020 to April 18, 2020 showing 2 dogs impounded, 6 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
CHAEA ENTERPRISES, LLC**

Motion: to approve the Estoppel Certificate for Chaela Enterprises, LLC and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:25 AM

**IN THE MATTER OF
CLERKS REPORT**

 9:27 AM


Christopher R. Modranski, Clerk Supervisor appeared before the Board to advise that the courthouse has red candles lit in the front windows as well as red bows by the front entrance and the bell tower is lit up red. Mr. Modranski advised that the red signifies support during this difficult time. Mr. Modranski thanked Ed Eick, Maintenance Supervisor for his hard work lighting the courthouse red.

**IN THE MATTER OF
CLERKS REPORT**

 9:28 AM

Mr. Modranski advised that the Unites States Chamber of Commerce Foundation is promoting a Save Small Business fund. Mr. Modranski advised that this is a grant available for small businesses which opens at noon today. Mr. Modranski advised that every area in the County qualifies. In order to qualify for a \$5,000.00 grant, the business must employee between three and 20 people, must be located in an economically vulnerable community and have been harmed by the COVID-19 pandemic. Mr. Modranski advised that it appears to be relatively simple applications and it goes live today at noon at savesmallbusiness.com. If anyone has any questions, please reach out to Mr. Modranski.

**IN THE MATTER OF
BID OPENING
TELEPHONE & INTERNET SERVICES**


 9:31 AM

Commissioner Wirkner advised the time has arrived to open bids for the Telephone & Internet Services project. The bids were received and opened by Melissa N. Schaar, Assistant Clerk I. Bids were received from Horizon, Inc. and Frontier Communications.

Motion: to table the Telephone & Internet Services bids until April 30, 2020, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:33 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Cintas, \$161.89; Huntington National Bank, \$394.55; Carroll County Council on Aging, \$6,590.00 and Wheeler Construction, \$4,820.00.

DJFS: None

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:34 AM

**IN THE MATTER OF
ROUTE 9 TOWER**


 9:34 AM

Commissioner Wirkner advised that he anticipates receiving an update on the Route 9 Tower repairs today and he is also looking into alternate sources of funding for the repairs. Commissioner Wirkner advised he will share more information in the future.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:35 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President
/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner