



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley.
Also present to observe: None

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:02 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Mickley: Present; Commissioner Ohler: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:02 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, April 13, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
2020 BUDGET**

 9:03 AM


Commissioner Wirkner advised that the anticipated expenses in 2020 will exceed the anticipated revenues. Commissioner Wirkner advised that the anticipated revenues may not meet the 2020 Budget Appropriations. Commissioner Wirkner advised that, to meet this, the Commissioners are asking each department to meet two target objective goals. The first goal is an approximate 10 percent reduction in expenditures. Commissioner Wirkner advised that the Board is aware that not all departments can meet that goal, but some departments may be able to exceed that goal and ask for those departments to do so. Commissioner Wirkner advised that the 10 percent is a median range, and some departments extra contributions will help achieve that when other departments will fall short of that goal. In addition to the 10 percent reduction, Commissioner Wirkner advised that each department are asked to reach a monetary goal based on their unique historical data of their offices. Wirkner advised that every department has until April 28th to submit their plans to meet the 10 percent expenditure reductions. Commissioner Wirkner advised that for Departments that are unable to have their plan by April 28th, may need to increase their percentage of reduction to help meet the goal. Commissioner Wirkner stated that the Board is asking elected officials to advise the Commissioners on how they plan to meet these goals. Commissioner Wirkner stated that the Commissioners are giving each department flexibility to meet these goals instead of issuing ultimatums that must be met. Commissioner Wirkner advised that there is a median target goal the Commissioners would like to meet and would like to discuss with each department on their plan to help meet those goals. Commissioner Wirkner advised that the Jail Project will be delayed until the County is, financially, in a position to move forward. Commissioner Wirkner stated that it is hard to delay the project because of the work Commissioner Ohler put in on this project as well as all the work by the State Jail Commission to get this project approved. Commissioner Wirkner stated that these improvements to the jail are needed, but there are not enough funds available at this time to move forward with the project. Commissioner Wirkner advised that the Board is looking into selling property owned by the county. Commissioner Ohler has been authorized to take whatever actions needed to sell the property near the landfill. Commissioner Wirkner advised the Board may need to look into selling other county property. Commissioner Wirkner advised that the Board will have a better idea of the county's finances in August.

Motion: to examine other county owned property that could be sold to raise revenue, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
COURTHOUSE OPERATIONS**

 9:09 AM

Commissioner Wirkner advised that the Leadership Committee has decided to keep the hours of the public access to the Courthouse to remain the same and will re-evaluate if there are any changes that need to be made.


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
A000	Transfer Out	0280-A015-A16.200	Service-Computer/Imaging	0001-A001-A22.000	\$9,216.00
A000	Repairs	0200-A006-A05.000	Equipment	0200-A006-A04.000	\$23,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
RELEASE OF PERFORMANCE BOND**

2019 DECK REPLACEMENT – BRIDGE NO. MON-T159-2275

Motion: to release the performance bond of McConnell Contracting in the amount of \$65,356.00 for the 2019 Deck Replacement – Bridge No. MON-T159-2275 Project as said work is completed and the County Engineer recommends the release, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
RELEASE OF PERFORMANCE BOND**

2019 RESURFACING PROJECT H-1-2019

Motion: to release the performance bond of Superior Paving, Inc. in the amount of \$438,149.96 for the 2019 Resurfacing Project H-1-2019 as said work is completed and the County Engineer recommends the release, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF
PROSECUTOR OPINION**

EAP OHIO, LLC

Motion: to send the Oil and Gas Lease and Memorandum of Oil and Gas Lease for 8.099 acres in Palermo-On-The-Lakes in Union Township to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.


 9:12 AM

**IN THE MATTER OF
PROSECUTOR OPINION**


EAP OHIO, LLC

Motion: to send the Oil and Gas Lease and Memorandum of Oil and Gas Lease for 1.458 acres in Rockwood Park in Union Township to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF
HEALTH DEPARTMENT – COVID-19 UPDATE**

 9:13 AM

Kelly Engelhart, Director of Nursing appeared before the Board to provide an update on the COVID-19 health crisis. Ms. Engelhart advised that the county now has 15 confirmed cases and 3 probable cases making 18 total cases in Carroll County. Ms. Engelhart advised that there is now one death due to the Coronavirus in the county. Ms. Engelhart advised that this fatality was a resident in a long-term care facility. Ms. Engelhart advised that there is an outbreak in one long-term care facility. Ms. Engelhart advised that an outbreak is defined by the Ohio Department of Health as two or more confirmed cases at one long-term care facility. Ms. Engelhart advised that the long-term care facility has one patient who has tested positive and one health care provider has tested positive. Ms. Engelhart advised that there is another long-term facility that has been exposed to the patient in the other long-term care facility, and the county is monitoring 58 patients at both long-term care facilities. Ms. Engelhart advised that a total of 121 residents that have been monitored or are currently being monitored. Ms. Engelhart advised that eight of confirmed cases in the county are at home and recovered. Ms. Engelhart advised that the Health Commissioner issued an order that long-term health care and


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residential facilities may not transfer any symptomatic residents during the COVID-19 pandemic. Ms. Engelhart advised that these facilities are not test individuals with non-FDA approved tests. Ms. Englehart advised that the Health Department is working with long-term care facilities by testing residents and healthcare workers using the test kits the Health Department received last week. Ms. Engelhart advised that they have tested six residents or health care workers at three long-term care facilities and are going to test three more today. Ms. Engelhart advised that the testing is not available to the public as there are still limited number of tests and they need to be reserved for the long-term care facilities.

**IN THE MATTER OF
RESOLUTION NO. 2020-17 – EMERGENCY FAMILY AND MEDICAL LEAVE EXPANSION ACT POLICY**

Motion: to approve Resolution No. 2020-17 adopting the Emergency Family and Medical Leave Expansion Act Policy effective retroactively April 1, 2020 to December 31, 2020, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.
Motion carried on unanimous vote.

 9:18 AM

RESOLUTION #2020-17
A RESOLUTION APPROVING THE EMERGENCY FAMILY AND MEDICAL LEAVE EXPANSION ACT POLICY

WHEREAS, on March 18, 2020 President Donald Trump signed the 2020 Families First Coronavirus Response Act into law; and **WHEREAS**, included in the 2020 Families First Coronavirus Response Act is the Emergency Family and Medical Leave Expansion Act which permits employees to take public health emergency leave through December 31, 2020, to care for the employee's child during the COVID-19 public-health emergency; and **WHEREAS**, the 2020 Families First Coronavirus Response Act went into effect on April 1, 2020 and shall expire on December 31, 2020;
NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners, Carroll County, Ohio: that the Emergency Family and Medical Leave Expansion Act Policy shall be adopted retroactively from April 1, 2020 to December 31, 2020.
BE IT RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Ohler moved for the adoption of the preceding Resolution;
Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 23rd day of April 2020.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:

/s/ Robert E. Wirkner
Robert E. Wirkner, President


/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner

**IN THE MATTER OF
RESOLUTION NO. 2020-18 – EMERGENCY TELEWORKING POLICY**

Motion: to approve Resolution No. 2020-18 adopting the Emergency Teleworking Policy, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.
Motion carried on unanimous vote.

 9:20 AM

RESOLUTION #2020-18
A RESOLUTION APPROVING AN EMERGENCY TELEWORKING POLICY

WHEREAS, on March 9, 2020, Mike DeWine, Governor of the State of Ohio, declared a State of Emergency in response to the COVID-19 pandemic; and **WHEREAS**, on March 13, 2020 U.S. President Donald Trump declared a national emergency on March 13th, 2020 in response to the COVID-19 pandemic; and **WHEREAS**, on March 22, 2020, Dr. Amy Acton, Ohio Department of Health Director issued a stay at home order requiring all persons to stay at home unless engaged in essential work or activity; and **WHEREAS**, teleworking is a method where county employees can continue to maintain necessary county operations from their home, while minimizing any exposure to the COVID-19 virus;

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NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners, Carroll County, Ohio: that the Emergency Teleworking Policy shall be adopted.

BE IT RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Ohler moved for the adoption of the preceding Resolution; Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows: Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 23rd day of April 2020.

BOARD OF COMMISSIONERS OF CARROLL COUNTY

ATTEST:

/s/ Robert E. Wirkner Robert E. Wirkner, President

/s/ Ronald M. Nuzzolillo Jr. Ronald M. Nuzzolillo Jr, Assistant Clerk I

/s/ Jeffrey L. Ohler Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley Lewis A. Mickley, Commissioner

IN THE MATTER OF RESOLUTION NO. 2020-19 – EMERGENCY PAID SICK LEAVE ACT POLICY

Motion: to approve Resolution No. 2020-19 adopting the Emergency Paid Sick Leave Act Policy effective retroactively April 1, 2020 to December 31, 2020, Action: Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

9:20 AM

RESOLUTION #2020-19 A RESOLUTION APPROVING THE EMERGENCY PAID SICK LEAVE ACT POLICY

WHEREAS, on March 18, 2020 President Donald Trump signed the 2020 Families First Coronavirus Response Act into law; and WHEREAS, included in the 2020 Families First Coronavirus Response Act is the Emergency Paid Sick Leave Act which requires employers to provide paid sick time to employees who are unable to work due to the effects of the COVID-19 public-health emergency; and

WHEREAS, the 2020 Families First Coronavirus Response Act went to effect on April 1, 2020 and shall expire on December 31, 2020; NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners, Carroll County, Ohio: that the Emergency Paid Sick Leave Act Policy shall be adopted retroactively from April 1, 2020 to December 31, 2020.

BE IT RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Ohler moved for the adoption of the preceding Resolution; Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows: Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 23rd day of April 2020.

BOARD OF COMMISSIONERS OF CARROLL COUNTY

ATTEST:

/s/ Robert E. Wirkner Robert E. Wirkner, President

/s/ Ronald M. Nuzzolillo Jr. Ronald M. Nuzzolillo Jr, Assistant Clerk I


/s/ Jeffrey L. Ohler Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley Lewis A. Mickley, Commissioner

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:21 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Quadient, \$310.00; & US Safety Gear, \$436.59;


DJFS: None

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:22 AM


**IN THE MATTER OF
ROUTE 9 TOWER**

 9:22 AM

Commissioner Wirkner advised that the estimate for the repairs to the Route 9 tower beacons came in more than what was expected. Commissioner Wirkner advised that the estimate for the repairs was \$12,560.00 which the county does not have available to spend at this time. Commissioner Wirkner advised that the tower has been labeled as a critical infrastructure by the EMA and the repairs must be completed. Commissioner Wirkner advised that there are EMA funds available for emergency repairs for critical infrastructures if there are not enough funds available in the general fund.

Motion: to use EMA emergency funds to repair the Route 9 tower beacons, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.


 9:24 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
B025	Transfer Out	0161-B025-B12.200	\$31,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:25 AM


**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):


<u>FUND</u>	<u>CODE (FROM)</u>	<u>CODE (TO)</u>	<u>AMOUNT</u>
B025	0161-B025-B12.200	0100-A060-800	\$31,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.


 9:26 AM

**IN THE MATTER OF
2020 BUDGET**

 9:27 AM

Commissioner Ohler advised that Bill Wohlwend, Clerk of Courts has already submitted his department's budget adjustment plan which satisfies the 10 percent expense reduction.

**IN THE MATTER OF
CLERK'S REPORT**


 9:28 AM

Christopher Modranski, Clerk Supervisor advised that the Small Business Association Paycheck Protection Program will receive additional \$310 billion this week from the Federal Government. Mr. Modranski advised that the funds went fast last time and expects them to go fast again. Mr. Modranski advised that this loan program can help with paying employees, and if the loan is used for payroll, the loan is forgivable. Mr. Modranski advised that the Ohio Small Business Development Center has set up a video to help small businesses apply for the loan, and he will share the video on the county's Facebook page. Mr. Modranski encourages small businesses to go to their banks as soon as possible to apply for the loans. Commissioner Ohler advised Mr. Modranski to speak with Amy Rutledge of Chamber of Commerce to share this information. Mr. Modranski advised that he shared the information last time with Ms. Rutledge who shared it with the Chamber of Commerce, but the funds were used up within four hours. Commissioner Wirkner advised that these are tough times, but like before, we will get past these tough times.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:31 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo, Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner