



**Present:** President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley  
**Also present to observe:** Nancy Schaar, Free Press Standard and Kylee Mickley, Carroll County resident.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:03 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**


 9:03 AM

Melissa N. Schaar, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, March 5, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:04 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF  
 FLAGS**


 9:04 AM

Tammy Newbold, President of the Veterans of Foreign Wars (VFW) Auxiliary appeared before the Board. Ms. Newbold advised that the Auxiliary used to be known as the Ladies Auxiliary, but now they allow men into the Auxiliary as well, so it has been renamed the VFW Auxiliary. Ms. Newbold presented a copy of their Charter to the Board. Ms. Newbold advised that she is aware that the VFW and the American Legion always come to the Board and ask for money to buy flags. Ms. Newbold advised that the VFW Auxiliary does not have much money and they are working on raising funds to build their account up and she was hoping that the Commissioners would be able to help them with the cost of new flags. Ms. Newbold advised that they need 60 new flags for the Auxiliary graves as all of theirs were ruined last year. Ms. Newbold advised that the cost of the flags is \$384.00.

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**Motion:** to give the Veterans of Foreign Wars Auxiliary \$384.00 for the purchase of flags, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:05 AM

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Melissa N. Schaar, Assistant Clerk I advised Ms. Newbold that she would contact her after session regarding the procedure to get the funds.

**IN THE MATTER OF  
 COMMUNITY DEVELOPMENT BLOCK GRANT PY 2017**

 9:06 AM

Christopher R. Modranski, Clerk Supervisor appeared before the Board to present the monitoring results from the Community Development Block Grant (CDBG) Program Year 2017. Mr. Modranski advised that the monitoring resulted in zero findings, two advisories and one suggested practice, and a response from the county is not required this year. Mr. Modranski advised that the county was awarded \$140,000.00 for the grant, and the grant funds were used to pave streets in the Village of Dellroy, the Village of Sherrodsville, the Village of Leesville and Lee Township. Commissioner Wirkner asked if the Villages came forward with the requests. Mr. Modranski advised that as part of the grant process, a notice is sent to every township and municipality in the county asking them to submit a grant application to the Commissioners' office and then the projects are picked and forwarded to the state. Commissioner Wirkner wondered if constituents know that the grant money flows through the Commissioners' office. Mr. Modranski advised that he is not sure how aware people are constituent-wide, however he has spoken to a Malvern resident who had questions about the money flow, and he was able to explain to the resident that the money is both state and federal money that is granted to the county.

**IN THE MATTER OF  
APPALACHIAN PARTNERSHIP FOR ECONOMIC GROWTH (APEG)**

 9:09 AM


Christopher R. Modranski, Economic Development Director advised that Appalachian Partnership for Economic Growth (APEG) has undergone a rebranding and will now be known as Ohio Southeast (OhioSE). Mr. Modranski advised that APEG felt that the word Appalachian was scaring people away, and that Ohio is more distinctive of where they are located.

**IN THE MATTER OF  
EXPENSES**


**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Tom Konst, Director	Regional Planning	Land Use Actions for the Future	Wooster, OH	2/13/20	\$85.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:11 AM

Josh Long, Dog Warden, filed his report for the week of March 1, 2020 to March 7, 2020 showing 5 dogs impounded, 1 adopted out, 4 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF  
PROSECUTOR OPINION**

 9:12 AM

Commissioner Wirkner advised that he would like to ask the Prosecutor for an opinion regarding bidding out the internet services. Commissioner Wirkner advised that the internet service charges will be approximately \$2,000.00 to \$2,500.00 per month and since it will be towards the end of the year, we won't have the threshold, however it is a five-year contract. Commissioner Wirkner advised that on the other hand, we are a public entity and this is technology services, so he is not sure that we need to bid it out, so to be safe, he would like to check with Prosecutor Barnett regarding the correct way to do it.

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**Motion:** to send a letter to the Prosecutor regarding the new contract for internet services, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
ACA ENGINEERING, INC.**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. ACA Engineering, Inc. to do test cores and test borings in East Township, on Bane Road (CR 25).

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.


Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
STONE LICK TIMBER COMPANY**


**Motion:** to approve a special hauling permit to Stone Lick Timber Company for hauling over Autumn Road in Union Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:17 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Crawl Lumber, \$117.63 & Ohio Regional Development, \$4,500.00


**DJFS:** None

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:17 AM


**IN THE MATTER OF  
TEMPORARY RECESS**

**Motion:** to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:18 AM


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Board members reconvened at  9:30 AM.

**IN THE MATTER OF  
EXECUTIVE SESSION**

 9:30 AM


**Motion:** to enter into Executive Session per ORC 121.22(G)(1) To consider the compensation of a public employee or official as requested by Sonja Trbovich, Transit Director, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:30 AM

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The Board reconvened with no action taken at  9:48 AM.

**IN THE MATTER OF  
PERSONNEL POLICY MANUAL**

**Motion:** to amend our policy and procedures manual to reflect Ohio Administrative Code 123:1-46-05(D)(3) that states an eligible employee shall receive no more than 800 hours of donated leave from all sources combined in any calendar year period, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:49 AM


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Commissioner Wirkner advised Melissa N. Schaar, Assistant Clerk I that the policy and procedures manual has been amended and asked her to make sure that the amendment goes out to Leadership. Sonja Trbovich, Transit Director asked if the Board would be amending the resolution from 2003, as well. Ms. Trbovich advised that the resolution is the "policy" in our personnel policy. Commissioner Wirkner advised that the resolution developed the policy and now the Board is amending the policy to reflect this administrative code.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:51 AM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Christopher R. Modranski  
Christopher R. Modranski, Clerk Supervisor

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley  
Lewis A. Mickley, Commissioner