



Present: Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley. **Absent:** President Robert E. Wirkner
Also present to observe: Nancy Schaar, Free Press Standard; Carol McIntire, Carroll County Messenger; & Lynn Fairclough, Auditor;

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Ohler asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**


 9:02 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, March 9, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Commissioner Wirkner was absent.


**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Lynn Fairclough, Auditor Staci Brady, Chief Deputy Auditor	Auditor	Pipeline PUPP Valuations	Columbus, OH	3/16/20	-0-
Sherri Lewis, IM Supervisor	JFS	C-8 Admin Meeting	Morrow, OH	Retroactive to 3/10/20	\$100.00
Sherri Lewis, IM Supervisor	JFS	Workforce Development Board Meeting	Cadiz, OH	3/20/20	\$50.00
Christopher R. Modranski, Director	Economic Development	OMEGA Annual Meeting	Coshocton, OH	3/24/20	\$90.00
Christopher R. Modranski, Director	Economic Development	EODA Annual Meeting	Walnut Creek, OH	4/24/20	\$100.00

Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
 MONTHLY REPORT –FEBRUARY
 CHILD SUPPORT ENFORCEMENT AGENCY**


 9:03 AM

Commissioner Ohler advised the office of the Prosecuting Attorney filed the February 2020 report for the Carroll County Child Support Enforcement Agency. A copy is on file in the Commissioners’ Office.

**IN THE MATTER OF
 AGREEMENT – HEALTH DEPARTMENT WIRELESS EMERGENCY NOTIFICATION SYSTEM MOU**

Motion: to approve the Memorandum of Understanding between Carroll County Emergency Management Agency, Carroll County Sheriff’s Office, and Carroll County Health Department for limited use of the Wireless Emergency Notification System (WENS) **Action:** Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT – VILLAGE OF CARROLLTON**

Motion: to approve the government agreement with the Village of Carrollton for sanitary sewer service at Carroll County Transit, **Action:** Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT – JON STEWART EXCAVATING
2019 WATER POLLUTION LOAN CONTROL FUND**

Motion: to approve a contract with Jon Stewart Excavating LLC of Cadiz, Ohio, in the amount of \$15,300.00 to install one septic for the 2019 Water Pollution Control Loan Fund project at a residence located on Kensington Road, **Action:** Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PROSECUTOR OPINION – 2019 WPCLF CONTRACT – JON STEWART EXCAVATING**

Motion: to send the 2019 Water Pollution Control Loan Fund (WPCLF) contract with Jon Stewart Excavating to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.


Motion carried on unanimous vote

 9:06 AM


**IN THE MATTER OF
PROSECUTOR OPINION – CCAO WORKERS' COMPENSATION GROUP RATING PLAN AGREEMENT**

Motion: to send the CCAO Workers' Compensation Group Rating Plan Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
HEALTH DEPARTMENT – COVID-19 UPDATE**

 9:06 AM


Amy Campbell, Carroll County Health Department Office Administrator, Kelly Engle, Director of Nursing, and Tom Cottis, EMA Director appeared before the Board to provide an update on the COVID-19 Coronavirus. Ms. Engle advised that there are four confirmed cases in Ohio, with the most recent case being in Stark County. Ms. Engle advised that the Stark County case is important because it is the first community transmission case in Ohio. On Tuesday, Governor Mike DeWine issued recommendations limiting visits at long term and nursing centers and public gatherings. On Wednesday, the Governor issued an order. Ms. Engle advised that COVID-19 is a new virus from Coronavirus family. This one started in China on December 31, 2019, and there are already 118,000 cases in the world. Ms. Engle advise that there are now 472 cases in the United States. Ms. Engle advised that the increase in reported numbers is due to the availability to test and the virus is spreading in community. Ms. Engle advised that COVID is easier to contract than influenza. Ms. Engle advised that the Health Department recommends canceling social gatherings. Ms. Engle advised that the Health Department has been going around to purchase hand wipes for Board of Elections for the upcoming election. Ms. Engle advised that there is no vaccine and no treatment for COVID-19, it is a virus and depends on the body's ability combat the virus. The best way to prevent the contacting the virus is handwashing. Ms. Engle urges public officials to not shake hands. The World Health Organization has declared a global pandemic. Ms. Engle advised that an outbreak is a cluster of cases, an Epidemic is spreading from person to person in a confined geographic area, and a pandemic is spreading across the world with sustained community transmission. This is the first time a coronavirus has triggered a pandemic. Ms. Engle advised the Health Department is working with the government, EMA, and Tonya Myers, Council on Aging Director. Ms. Engle advised that the elderly and those with compromised immune systems are the most susceptible. Ms. Campbell advised that education efforts are growing. Ms. Engle advised that there will be a meeting at 2:00 pm at the Friendship Center. Mr. Cottis asked the media to engage with EMA and Health Department to communicate with the public. Ms. Engle advised that press release in the paper today is already outdated, and from now on, they will no longer include numbers because they are constantly changing. Ms. Engle advised that are no cases in Carroll County and no one under investigation or being monitored. Ms. Campbell advised putting info on Facebook. Ms. Campbell advised that with the signed MOU the Health Department can send info out through Wireless Emergency Network (WENS). Commissioner Mickley advised that since both papers have Facebook accounts, the Health Department can send info to media and they can share on their Facebook pages. Carol McIntire, Carroll County Messenger advised that both newspapers have webpages as well where can post articles. Ms. Engle advised that the Health Department met with school officials and they are canceling trips and events. As of right now, there is no order for school closures. There is discussion to prepare for remote learning such as blizzard

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bags, etc. Ms. Engle advised that it may get to the point where there may be school closings. Ms. Engle presented an information packet that includes a graph that shows an epidemic curve. Ms. Engle advised that it shows the impact of social distancing versus no social distancing. Ms. Myers asked if it is possible to make shareable on Facebook. Once it is able to share, it will spread. Ms. Engle advised that once the virus goes through, we may be able to build an immunity like the West Nile Disease. Ms. Engle advised that the Governor’s concern is protecting the elderly and managing the impact on health care facilities. Ms. Engle asked the Board to see if it is possible for employees to work from home, what is the continuity of operations plan, and what are the essential functions.

**IN THE MATTER OF
COUNCIL ON AGING**

 9:27 AM


Tonya Myers, Council on Aging Directing appeared before the Board to advise that they have suspended all congregate events at all three sites as a preventative measure concerning the COVID-19 Coronavirus. All in-house activities at all three sites are closed until March 30th. Ms. Myers advised that they will still do home delivered meals and have the capability to add another route. Ms. Myers advised that, for those who can come to the Friendship Center, there will be curbside pick-up for grab-and-go meals. Ms. Myers advised that one of her concern is all deliveries are required to obtain signature for every deliver and doesn’t want her employees having to make contact. Ms. Myers advised that they will continue to do wellness checks on their clients and are keeping track of any cancellations and the reasons for canceling. Myers advised that she does has six staff members who are over the age of 60 and feels she cannot put them at risk.

**IN THE MATTER OF
HEALTH DEPARTMENT – COVID-19**

 9:31 AM


Commissioner Ohler asked about other activities in the county. Kelly Engle, Director of Nursing advised that if it is something your agency can control; she recommends cancelling events. Ms. Engle advised that there was a large event in Minerva that they are concerned about. Tom Cottis, EMA Director advised that the event has been cancelled. Commissioner Ohler asked if there is a restriction on meetings with smaller numbers. Ms. Engle advised that meetings that are essential are probably okay as long as people who at risk are not involved. Ms. Engle advised her concern is the impact of school closings. With school closings, there are potentially kids at home without supervision and kids that are not being fed at home. Ms. Engle advised that Superintendent is working with CARE team to get donations for families. Ms. Engle advised that the Governor did declare state of emergency, which makes resources are available, can purchase needed items without the normal government procedure. Commissioner Ohler advised the Board will send a recommendation to all agencies. Ms. Myers advised that this is a unique situation because for most disaster plans, the response is to bring people in. Ms. Engle advised that if someone suspects they have the virus, not to go to stat care but rather contact the Health Department to get a recommendation on where to get tested. Ms. Engle advised that there are certain requirements that need to be met before being tested for COVfID-19, such as being tested for influenza. Carol McIntire, Carroll County Messenger asked what someone should do if think they have the virus. Ms. Engle advised that there is a number to call from the state, but they can call the Carroll County Health Department as well. However, they do have a limited number of staff. Commissioner Ohler advised that the media should have a list of activities that they can share with the Health Department. Mr. Cottis advised that EMA is keeping track of the situation. Mr. Cottis advised that the only county that has issued an emergency declaration is Cuyahoga County, however, he expects Stark County to declare soon because they have a confirmed case. Carroll County has not issued a declaration because there has been no case in the county. If there is, Mr. Cottis advised that he will ask for declaration, which will help the county get funds. Mr. Cottis advised that the EMA is checking the stock of sanitizing supplies in local stores. Mr. Cottis advised that the public will only have access to the lobby at the EMA building. Mr. Cottis advised that supplies are running out across the country. Ms. Engle advised that the Governor asked to move polling places from long-term medical facilities. Mr. Cottis advised that the Governor will have live updates at 2:00 p.m. on the Ohio channel.

**IN THE MATTER OF
RESOLUTION #2020-11 – INTER-COUNTY ADJUSTMENT AGREEMENTS**

 9:47 AM

Shelley Martin, CSEA Director appeared before the board to seek approval of a resolution assigning authority to the Director of the Carroll County Child Support Agency to serve as the board’s designee with authority to request and sign inter-county adjustment agreements on behalf of Carroll County.

Motion: to adopt resolution #2020-11 assigning authority to the Director of the Carroll County Child Support Agency to serve as the board’s designee with authority to request and sign inter-county adjustment agreement(s) on behalf of Carroll County, **Action:** Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:48 AM

RESOLUTION #2020-11
ASSIGNING AUTHORITY TO THE DIRECTOR OF THE CARROLL COUNTY CHILD SUPPORT AGENCY TO SERVE AS
THE BOARD’S DESIGNEE WITH AUTHORITY TO REQUEST AND SIGN INTER-COUNTY ADJUSTMENT
AGREEMENT(S) ON BEHALF OF CARROLL COUNTY

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WHEREAS, Ohio Administrative Code Section 5101:9-6-82 provides for the inter-county adjustment of any state or federal county family services agency allocation; and

WHEREAS, counties have requested such adjustments to best meet the needs of their constituents due to the limited allowable uses of each fund and the nuances of the random moment sampling process on a county’s funding stream; and

WHEREAS, which permits the Board to pass a resolution assigning authority to the director of the CSEA to serve as their designee, thereby granting the director the authority to sign the inter-county adjustment agreements on behalf of the county for a specific period of time, and;

WHEREAS, the Board of Commissioners deems the director to be the most appropriate and knowledgeable designee to evaluate, request and execute such inter-county adjustment agreements of Carroll County, Ohio.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners that the Director of the Carroll County Child Support Enforcement Agency is assigned to serve as the Board of Commissioners’ of Carroll County, Ohio designee, hereby granting authority to sign any inter-county adjustment agreements on behalf of the county for the period of January 1, 2020 to December 31, 2020 and to do all of those things necessary to request and administer those agreements.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Mickley moved for the adoption of the preceding Resolution;

Mr. Ohler seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Mickley, YES; Mr. Ohler, YES; Mr. Wirkner, ABSENT.

Motion carried on unanimous vote. Resolution adopted this 12TH day of March, 2020.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:

Absent
Robert E. Wirkner, President

/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I


/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:53 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Gordon Food, \$3,601.82; Treasurer, State of Ohio, \$240.00; NR Lee Restoration, \$30,129.96; Serversim, \$1,026.02; EnviroHab LLC, \$440.00; Fairfield Information Services, \$142.25; Courtview Justice Solutions, \$6,264.80; Commquest, \$1,500.00; Huntington National Bank, \$764.92; Huntington National Bank, \$300.00; & Whipkey Septic Pumping, \$300.00;


DJFS: Seagate Commercial Interiors, \$14,471.30;

Action: Vote was recorded as follows: YEA: Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:53 AM

**IN THE MATTER OF
MEDIA**


 9:53 AM

Commissioner Ohler asked the media to continue to communicate with the Health Department about the COVID-19 virus.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:54 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo, Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

Absent

Robert E. Wirkner, President

/s/ Jeffrey L. Ohler

Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley

Lewis A. Mickley, Commissioner