

FILED

2020 MAR 23 AM 8:17

CARROLL COMMON PLEAS  
WILLIAM R. WOHLWEND

IN THE COURT OF COMMON PLEAS  
GENERAL DIVISION  
CARROLL COUNTY, OHIO

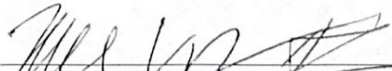
EMERGENCY COURT FILING RULE

Pursuant to this Court's Temporary Order in Response to the Covid-19 Public Health Crisis filed on March 17<sup>th</sup>, 2020 the Court finds it necessary to temporarily amend the local court rules concerning the filing of documents with the Clerk of Courts.

**WHEREFORE** The General Division of the Carroll County Court of Common Pleas makes the following Emergency Court Filing Rule:

1. Until further notice, there will be **no "in-person"** filings in the Carroll County Court of Common Pleas, General Division.
2. All court filings can be submitted via email; fax or mail.
3. All email filings shall be converted to a pdf or jpeg with either an electronic signature (i.e. /s/typed name) or scanned signature.
4. If submitting via email, send to [pconner@carrollcountyohio.us](mailto:pconner@carrollcountyohio.us).
5. If submitting via fax, send to (330) 627-0985.
6. If submitting via mail, send to 119 South Lisbon Street, Suite 400, Carrollton, Ohio 44615.
7. All filings requiring a deposit **MUST BE** sent via mail. If a deposit is required and not made the document will not be filed until the deposit is made.
8. For any questions regarding this Order, please contact Peggie Conner, Court Administrator at (330) 627-2450.
9. This order shall be reviewed no later than April 17<sup>th</sup>, 2020, to determine if changes are necessary or if this Emergency Rule can be terminated.

**IT IS SO ORDERED**

  
JUDGE MICHAEL V. REPELLA II