


Present: President Robert E. Wirkner and Commissioner Lewis A. Mickley.
Also present to observe: Brittany Tangler, Chief Deputy Auditor II


Absent: Vice President Jeffrey L. Ohler

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:03 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 VISITOR**

 9:03 AM

Commissioner Wirkner asked Brittany Tangler, Chief Deputy Auditor II if she is observing the meeting or presenting something to the Board. Ms. Tangler advised that she is observing and wanted to be on hand for the 9:20 AM agenda item regarding the sick leave donation policy. Commissioner Wirkner advised that a precedent has already been set regarding donation of sick leave, and Ms. Tangler agreed.

**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**


 9:04 AM

Melissa N. Schaar, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, February 20, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:05 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Vice President Jeffrey L. Ohler was absent.


**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jennifer Burns, Program Administrator	DJFS	Board of DD Grant	New Phila., OH	2/25/2020	\$50.00
Kate Offenberger, Director Jennifer Burns, Program Administrator	DJFS	ECODDA	Newark, OH	3/3/2020	-0-
Kate Offenberger, Director	DJFS	PSCAO Executive Meeting	Columbus, OH	3/5-6-/2020	\$350.00
Kate Offenberger, Director	DJFS	OJFSDA Executive Meeting	Columbus, OH	3/12/2020	\$25.00
Debbie DeLap, ERSII	DJFS	PFCC Round Table	Akron, OH	3/17/2020	\$20.00
Kate Offenberger, Director Jennifer Burns, Program Administrator	DJFS	Area 16 COG Meeting	Cadiz, OH	3/20/2020	-0-

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**


Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
County General	0280-A015-A16.200	0999-Y087-800	\$6,778.40
County General	0280-A015-A16.200	0999-Y095-800	\$3,374.99
County General	0280-A015-A16.200	0999-Y097-800	\$2,026.72
County General	0280-A015-A16.200	0999-Y096-800	\$292.28

Action Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:07 AM


Josh Long, Dog Warden, filed his report for the week of February 16, 2020 to February 22, 2020 showing 4 dogs impounded, 1 adopted out, 0 redeemed, 0 euthanized, 1 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the Government Agreement for sanitary sewer service to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
DOG POUND**

 9:08 AM


Commissioner Wirkner asked Ronald M. Nuzzolillo, Jr. if all the quotes have been received for the Dog Pound. Mr. Nuzzolillo advised that two more were received this morning from Jakob Green of J. Green Excavating and those were the only outstanding quotes that he was aware of. Mr. Nuzzolillo advised that Mr. Green provided one quote with the sink basin and one quote without the sink basin. Commissioner Wirkner asked Mr. Nuzzolillo to have the quotes ready for discussion in Thursday’s meeting.

**IN THE MATTER OF
JAIL REPAIRS PROJECT
CHANGE ORDER – KRAMER ENGINEERS**

Motion: to approve a change order for Kramer Engineers for the Jail Repairs Project to increase the contract price by \$19,000.00 for the following reasons:


1. Add \$14,000.00 for addition of new water heaters, softener and electronic prison fixture controls; and
2. Add \$5,000.00 for addition of LED lights in cells and lighting controls for all lights in cells, day rooms and corridors associated with the cell blocks.

The original contract amount for this project was \$61,650.00 and the adjusted contract amount factoring the increase of \$19,000.00 is \$80,650.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Discount Drug Mart, \$113.37; Sam’s Club, \$899.18; Superfleet Mastercard, \$3,963.33; Core & Main, \$458.58; Ohio Utilities, \$139.00; Gordon Food Services, \$5,233.15; Thomson West, \$794.00; Mariposa Publishing, \$187.69; Rick Metz, \$3,275.00; Annette Fejes, \$1,038.90; Hampton Inn & Suites, \$126.00 & Hampton Inn & Suites, \$218.00.


DJFS: None

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Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:12 AM


IN THE MATTER OF EXECUTIVE SESSION


 9:13 AM

Sonja Trbovich, Transit Director appeared before the Board and asked to meet with the Board in executive session regarding the hiring of an employee.

Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider the employment of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:13 AM

The Board reconvened with no action taken at  9:20 AM.


IN THE MATTER OF TRANSIT – NEW HIRES

Motion: to approve Transit to hire a Maintenance employee on a temporary basis, not to exceed 120 calendar days, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:20 AM


IN THE MATTER OF AGREEMENT/CONTRACT – CARROLLTON EXEMPTED VILLAGE SCHOOLS TRANSIT

 9:21 AM


Sonja Leggett, Transit Director, appeared before the Board to present a renewal contract with the Carrollton Exempted Village School District. Commissioner Wirkner advised that the contract has already been approved by Prosecutor Steve Barnett.

Motion: to approve a contract between Carroll County Transit and Carrollton Exempted Village Schools for service effective January 21, 2020 through June 30, 2020 at a rate of \$1.75 per mile, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:21 AM


IN THE MATTER OF DONATION OF SICK TIME

 9:22 AM


Christopher R. Modranski, Clerk Supervisor appeared before the Board regarding the donation of sick time. Mr. Modranski advised that he has received a request from a county department that has an employee with a life-threatening injury or illness, and there are employees within that department that would like to donate sick time to said employee. Mr. Modranski advised that he spoke to the Payroll department to determine the appropriate steps to take. Mr. Modranski advised that first, the Board needs to determine that the employee has a life threatening injury or illness, then the Board needs to approve the donation and then it can be opened up to any county employee that would like to donate, with the approval of the donating employee’s department head. Commissioner Wirkner asked Brittany Tangler, Chief Deputy Auditor II if she had anything to add to the discussion. Ms. Tangler advised that Mr. Modranski covered everything, and she reiterated that it is up to the department head or elected official to allow the time to be donated by their employees since it is their line item that they are responsible for.

Motion: to declare that said employee’s injury or illness is life threatening, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:24 AM


**IN THE MATTER OF
DONATION OF SICK TIME**

 9:24 AM

Christopher R. Modranski, Clerk Supervisor advised that any sick time that is not used will go back to the donating employee in the order that it was received by the Payroll department. Commissioner Wirkner advised that this an example of how the community within the county government can take care of it its own in times of crisis.

Motion: to approve the donation of sick time from other county employees, with the approval of their department head or elected official, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:25 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Lewis A. Mickley; NEY: None; ABSENT: Vice President Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:27 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
ABSENT
Jeffrey L. Ohler, Vice President
/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner