



Present: President Robert E. Wirkner, Vice President Jeffrey L. Ohler and Commissioner Lewis A. Mickley.
Also present to observe: Nancy Schaar, Free Press Standard and Carol McIntire, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:02 AM


Melissa N. Schaar, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, January 6, 2020 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
CARROLL COUNTY PARK DISTRICT**

 9:06 AM

Richard Ferguson, Malvern resident, appeared before the Board to discuss the article that was in the newspaper recently regarding Carroll County Park District's \$75,000.00 grant request. Mr. Ferguson asked who owned Bluebird Farm Park and Commissioner Wirkner advised that it is owned by the Carroll County Park District. Mr. Ferguson asked what the Park District is doing with the money from the restaurant and amphitheater. Commissioner Wirkner advised that Mr. Ferguson needs to attend a Carroll County Park District/Bluebird Farm Park Board meeting and ask these questions. Mr. Ferguson advised that in the last 15 years, the Park Board has not helped the Malvern Park or Jackson Park in Minerva. Mr. Ferguson asked how many parks are in Carroll County. Commissioner Wirkner advised that there are two parks in the Carroll County Park District. Mr. Ferguson asked if the Park District takes care of parks in Malvern or Minerva. Commissioner Wirkner advised that they do not, as the parks in Malvern and Minerva are Village parks. Mr. Ferguson advised that in 2004 he asked for money from the Park Board and they didn't have any money, so he went to the Ohio Department of Transportation (ODOT). Mr. Ferguson advised that he was told that for every license plate sold in Carroll County a small amount of money goes to parks in the county. Mr. Ferguson advised that in 2005 he told Wayne Chumat about the money and now the Park Board applies for that money and no one else can get any. Mr. Ferguson advised that it used to be about \$8,000.00 to \$10,000.00 per year and is probably more now because there are more license plates sold in Carroll County. Mr. Ferguson advised that Malvern Park is putting in two new dugouts and the Park Board is not helping with that project. Mr. Ferguson asked if the Park Board only takes care of two parks in Carroll County. Commissioner Wirkner advised that the Park Board takes care of the two parks within the County and the Malvern Park and Minerva Park are located within Village limits. Mr. Ferguson asked what the Park Board has done with the \$150,000.00 or \$180,000.00 that they have received over the last 15 years from ODOT. Commissioner Wirkner advised that none of the Carroll County Commissioners are on the Park Board and recommended that Mr. Ferguson direct that question to the Park Board. Mr. Ferguson advised that Malvern Park must hold fundraisers in order to keep the park up and asked why the Park Board isn't having fundraisers to raise money instead of taking taxpayers money. Commissioner Wirkner advised that Mr. Ferguson needs to direct that question to the Park Board. Commissioner Wirkner advised that the Board of Commissioners budgeted a \$30,000.00 grant to the Park District. Mr. Ferguson asked if the Park District applied for the grant. Commissioner Wirkner advised that the Park Board appeared before the Board of Commissioners and made a request. Mr. Ferguson advised that he does not understand who owns the property at Bluebird Farm Park. Commissioner Wirkner advised that Mr. Ferguson needs to direct that question to the Park Board. Mr. Ferguson advised that he does not know of any other park in Carroll County that has a business and is making money and is asking for money to keep the Park running. Commissioner Mickley advised that the Carroll County Park Board does not operate the restaurant, they lease the restaurant to the current occupant. Mr. Ferguson asked what the Park Board is doing with the money they receive from the lease. Commissioner Wirkner advised that Mr. Ferguson needs to direct that question to the Park Board. Commissioner Wirkner advised that the Park Board meetings are held in Hannon Hall at Bluebird Farm Park once a month. Commissioner Wirkner advised that the Park Board had a meeting yesterday at 11:30 AM and they have not updated the website with the next meeting yet. Mr. Ferguson confirmed that the Park District website is www.ccparkdistrict.org. Commissioner Wirkner gave Mr. Ferguson the Park Districts phone number (330.627.8046). Commissioner Ohler advised Mr. Ferguson that he should call the Park District office to find out when the date of next meeting is and ask to be put on the agenda. Mr. Ferguson advised that he always thought the Carroll County Park Board took care of all the parks in the county. Commissioner Wirkner advised that the Park Board does not take care of parks within the Village limits. Mr. Ferguson asked if the Dellroy Park is within the Village limits, and also the Kilgore Park. Commissioner Wirkner advised that Mr. Ferguson needs to speak to the Park Board, and they can explain to Mr. Ferguson what their footprint is and what their business model is. Mr. Ferguson

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advised that he thought the Board of Commissioners controlled all the money in Carroll County. Commissioner Wirkner advised that the Commissioners are responsible for the General Fund. Mr. Ferguson asked if the Village of Malvern can ask the Board of Commissioners for grant money for their park. Commissioner Wirkner advised that they can ask for a grant. Mr. Ferguson advised that he doesn't know where other parks go to get money in the county if they aren't coming to the Commissioners or to the Park Board, and if the Park Board doesn't have any money to give, then they will have to come to the Commissioners to get money, and if they are getting money, they shouldn't be giving it to other people, they should be taking care of projects on their agenda. Mr. Ferguson thanked the Commissioners for their time.

IN THE MATTER OF EXPENSES

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
REVISED Lynn Fairclough, Auditor	Auditors	Executive & Legislative Committee/Planning Committee	Westerville, OH	1/9/2020	\$150.00
Melissa Schaar Assistant Clerk I	Commissioners	BWC Advanced Safety for Public Employers, Part II	Independence, OH	1/14-16/2020	\$150.00
Darla Lucas, Case Manager Supervisor	CSEA	Attorney Networking/Training to receive Hearing Officer credit	Canton, OH	1/31/2020	\$35.00
Tracy Maag, Social Service Worker 2	DJFS	Core I Training	Akron, OH	1/8-9/2020	-0-
Tracy Maag, Social Service Worker 2	DJFS	Core II Training	Akron, OH	1/13-14/2020	-0-
Alex Logan, QC/Trainer	DJFS	Operational Support Meeting	Marysville, OH	1/21/2020	\$50.00
Tracy Maag, Social Service Worker 2	DJFS	Core VII Training	Akron, OH	1/27-29/2020	-0-
Desiree Stoffer, Social Worker II David Ricklic, Social Worker II	DJFS	Assessor Training Tier II	Cambridge, OH	2/5/2020	-0-
Tracy Maag, Social Service Worker 2	DJFS	Core V Training	Akron, OH	2/20-21/2020	-0-
Tracy Maag, Social Service Worker 2	DJFS	Core VI Training	Akron, OH	2/24-25/2020	-0-
Tracy Maag, Social Service Worker 2	DJFS	Core VI Training	Akron, OH	3/2-3/2020	-0-
Desiree Stoffer, Social Worker II David Ricklic, Social Worker II	DJFS	Assessor Training Tier II	Cambridge, OH	3/3-4/2020	-0-
Tracy Maag, Social Service Worker 2	DJFS	Core IV Training	Cambridge, OH	3/5-6 & 11-12/2020	-0-
Tracy Maag, Social Service Worker 2	DJFS	Core VIII Training	Akron, OH	3/16-18/2020	-0-
Tracy Maag, Social Service Worker 2	DJFS	Core III Training	Akron, OH	3/23-24/2020	-0-
Desiree Stoffer, Social Worker II David Ricklic, Social Worker II	DJFS	Assessor Training Tier II	Cambridge, OH	4/16-17/2020	-0-
Desiree Stoffer, Social Worker II David Ricklic, Social Worker II	DJFS	Assessor Training Tier II	Cambridge, OH	5/18/2020	-0-
Barbara Walton, Director	Solid Waste	Ohio EPA/OSWDO Workgroup	Columbus, OH	2/6/2020 5/7/2020 8/6/2020 11/5/2020	-0-

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:20 AM

IN THE MATTER OF APPROPRIATION(S)


Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
CDBG Amsterdam	General Admin.	0600-T119-T05.000	\$15,750.00
CDBG Amsterdam	Household Connections	0600-T119-T16.000	\$100,000.00
CDBG Amsterdam	Sewer Facility Improv.	0600-T119-T17.000	\$630,000.00
CDBG Amsterdam	Administration – Payroll	0600-T119-T01.020	\$3,497.74
CDBG Amsterdam	Administration – PERS	0600-T119-T07.070	\$595.00
CDBG Amsterdam	Administration – WC	0600-T119-T08.080	\$95.63
CDBG Amsterdam	Administration – M/M	0600-T119-T09.090	\$61.63

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:23 AM


IN THE MATTER OF BOARD OF ELECTIONS ABSENTEE VOTING

 9:24 AM


Commissioner Wirkner advised the Carroll County Board of Elections will be open additional hours leading up to the March 17, 2020 Primary Election to accommodate absentee voting. The hours will be posted on the County's website. A copy of the hours was given to the media.

**IN THE MATTER OF
SPECIAL HAULING PERMIT
BYLER LOGGING**

Motion: to approve a special hauling permit to Melvin Byler of Byler Logging for hauling over Chalon Road (CR 61) in Perry Township; a \$25,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.
Motion carried on unanimous vote.


 9:25 AM

**IN THE MATTER OF
CARING HANDS**

 9:25 AM


Carol McIntire, Carroll County Messenger reporter advised that Carroll County Caring Hands would like permission to hold a bake sale on the first floor of the Courthouse on Friday, February 14, 2020 as a fundraiser for their group.

Motion: to allow Caring Hands to hold a bake sale in the Courthouse on Friday, February 14, 2010, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Jeffrey L. Ohler, **Seconded by** Commissioner Lewis A. Mickley.
Motion carried on unanimous vote.

 9:25 AM

**IN THE MATTER OF
APPROPRIATING FUNDS TO DOG AND KENNEL FUND
RESOLUTION #2019-06**

Motion: to adopt a resolution appropriating additional funds to the Dog & Kennel Fund per Section 955.20 of the Ohio Revised Code, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

 9:26 AM

**RESOLUTION #2020-06
RESOLUTION APPROPRIATING SUFFICIENT FUNDS
TO DOG AND KENNEL FUND – ORC §955.20**

WHEREAS, sufficient funds are not available within the fifty percent limitation specified by section 955.20 of the Ohio Revised Code to properly administer section 955.01 to 955.27, inclusive, of the Ohio Revised Code for the year 2020; and

WHEREAS, an amount of \$1,000.00 has been set aside by appropriation for payment of animal claims, which amount equals or exceeds the total amount of animal claims paid during the preceding year or allowed; and

WHEREAS, the Board of Carroll County Commissioners shall appropriate sufficient funds out of the Dog and Kennel fund, not more than fifteen per cent of the gross amount of receipts available for appropriation equal to \$35,098.20, of which shall be expended by the auditor for registration tags, blanks, records, and clerk hire and

WHEREAS there remains a balance of \$197,889.80 un-appropriated of the total amount certified as being available for the year 2020.

BE IT HEREBY RESOLVED that this Board appropriates the balance of \$182,375.60 for the use and purposes of the Carroll County Dog Warden in administering sections 955.01 to 955.27, inclusive, of the Ohio Revised Code.

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Mickley moved for the adoption of the preceding Resolution;

Mr. Ohler seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yes; Mr. Mickley, YES; Mr. Wirkner, YES.

Motion carried on unanimous vote. Resolution adopted this 9th day of January, 2020.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President


/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner

ATTEST:

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor


Amount Certified (from Estimated Receipts-Fund B000, D & K)	\$233,988.00
15% – 50%	<u>\$35,098.20</u>
Sub-total	\$198,889.80
Animal Claim Allowance	<u>-\$1,000.00</u>
Balance	\$197,889.80

**IN THE MATTER OF
DOG POUND**

 9:29 AM


Commissioner Wirkner advised that he met with Warden Josh Long for an inspection of the Dog Pound. There are several items that will need to be addressed including plumbing issues. Commissioner Wirkner advised that there is PVC pipe for the drop down to the water dishes and it is subject to animal actions. Those pipes will need replaced with a more durable material. Commissioner Wirkner advised that the water stations need replaced, there are globe valves that don't operate at all, and some are unable to arrest the flow of water to close them. There is a crack where the dog runs attach to the foundation of the building and the cleaning water runs down into the crack and will create problems with the foundation. Commissioner Wirkner advised that the Board needs to discuss hooking up to the sewer since it is now available.

**IN THE MATTER OF
ROUTE 9 WATER & SEWER PROJECT**

 9:30 AM

Commissioner Ohler advised that he received a call from Mark Wells, Carrollton Village Administrator who advised him that the lateral to dog pound was not in the bid for the Rout 9 Water & Sewer Project. The Village of Carrollton is getting an estimate to have the lateral put in, and Commissioner Ohler feels that the Board will have a cost to run that lateral, but he will report back to the Board when he has more information.


**IN THE MATTER OF
DOG POUND**

 9:31 AM

Commissioner Wirkner advised that the septic tank at the Dog Pound needs pumped every three months at a cost of \$300.00 per pump, so the Board will need to discuss paying the quarterly pumping fee versus hooking up to the sewer. Commissioner Wirkner advised that there are doors with deteriorated and rusted bottoms. There are also three redundant man-doors in the former euthanasia chamber that were used for escape and ventilation. Commissioner Wirkner advised that they are no longer needed since the euthanasia chamber has been removed and they are deteriorating. Commissioner Wirkner feels that one, possibly two of the doors could be removed which would require some block work. Another project to be considered would be a fenced in exercise yard which would also allow potential adopters to interact with a dog away from the other dogs. Commissioner Wirkner found the Dog Pound to be neat and clean and the pound keepers are caring and concerned about the animals in their care. Commissioner Wirkner advised that on the first Thursday of every month Warden Josh Long or Deputy Warden Leggett will appear before the Board to give a report and the weekly report will be given by the Board in between visits. This will allow Warden Long to address the Board with any concerns or updates on any projects that are in progress. Warden Long will appear before the Board at the six-month mark to present his Budget, long-term plans for pound and discuss adjustments to dog license fees, if needed. Commissioner Wirkner advised that on Friday of each week at 3:00 PM, Warden Long will forward the schedule of days off and vacation to the Commissioners' clerks to be entered on the Commissioners' calendar so that the Board knows who is available if there are any issues. Commissioner Wirkner advised that it was a very productive meeting, the Board can be proud of the Dog Pound, and moving forward the facilities can be improved.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:41 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: AEP, \$758.86; US Bank, \$158.00; Braces, \$585.00; Ace Hardware, \$4,670.13; CCES, \$125.13; Verizon, \$645.55; Graphic Enterprises, \$465.28; Nickles Bakery, \$273.36; Stark Med Mgmt, \$1,000.00; ServerSim, \$552.11; Vector Security, \$1,184.64; Equivant, \$9,397.20; Wells Fargo, \$211.95; Axis Forensic, \$320.00; EMT, \$150.00; Carrollton Business & Retail Assoc, \$100.00; JPKM Investments, \$16,200.00; Independence, \$3,487.53; Toshiba, \$119.00; Gardiner, \$495.00; NACO, \$577.00; OMEGA, \$4,325.00 & CCAO, \$6,837.00.


DJFS: Carroll County Health Department, \$1,203.80; Ace Hardware, \$3,032.04; Columbia Gas, \$338.39; OJFSDA, \$6,236.65; ServerSim, \$180.00; Walmart, \$585.29; Zashin & Rich, \$331.50; Verizon, \$340.19; Hilltop Learning Center, \$300.00; Treasurer, State of Ohio, \$862.00; Warne Edwards & Assoc, \$3,113.00; Chrysalis Counseling Center, \$800.00; Forensic Fluids Lab, \$1,350.00; Rose Kienzle, \$100.00; The Lighthouse Family Center, \$400.00; Richard Burnett, \$442.77; Jessica Ailing, \$347.07; Walmart, \$152.80; East Central OH Dist Directors Assoc, \$500.00; Haili Kendall, \$746.04; Zoe Moser, \$100.00; Rachel Powell, \$408.95 & Baxters, \$271.91.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:41 AM

**IN THE MATTER OF
BELL TOWER PROJECT**

 9:42 AM

Commissioner Ohler advised the contractor is still on target to finish the project at the end of January. Commissioner Ohler advised that Ed Eick, Maintenance Supervisor reported that the contractors are waiting on some window repairs so the windows can be installed.

**IN THE MATTER OF
MEDIA**


 9:42 AM

Carol McIntire asked how many employees are at the Dog Pound. Commissioner Ohler advised that there are three employees at the Dog Pound. Commissioner Wirkner advised that there are nine or ten dogs at the Dog Pound right now including one dog who had been hit by a car and has his leg in a cast. Commissioner Wirkner advised that Warden Josh Long and his staff are searching for a shelter or individual to take the dog and give the care it needs.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:46 AM

PREPARED BY:

/s/ Melissa N. Schaar

Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski

Christopher R. Modranski, Clerk Supervisor

/s/ Robert E. Wirkner

Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner

Robert E. Wirkner, President

/s/ Jeffrey L. Ohler

Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley

Lewis A. Mickley, Commissioner