Present: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler Also present to observe: Nancy Schaar, Free Press Standard and Lynn Fairclough, Auditor.

IN THE MATTER OF

PLEDGE OF ALLEGIANCE



Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF **COMMISSIONERS' OFFICE REORGANIZING FOR 2020**



Motion: to appoint Commissioner Robert E. Wirkner as President of the Board, Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Commissioner Jeffrey L. Ohler, Seconded by Vice President Lewis A. Mickley. Motion carried on unanimous vote.

IN THE MATTER OF **COMMISSIONERS' OFFICE REORGANIZING FOR 2020**



9:01 AM

Motion: to appoint Commissioner Jeffrey L. Ohler as Vice President of the Board, Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Commissioner Lewis A. Mickley, Seconded by President Robert E. Wirkner. Motion carried on unanimous vote.

IN THE MATTER OF

RECORDINGS OF PROCEEDINGS



9:01 AM

Melissa N. Schaar, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF

MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Thursday, January 2, 2020 and electronic recording of the proceedings, Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Commissioner Lewis A. Mickley, Seconded by Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.



9:02 AM

IN THE MATTER OF

ROLL CALL / BOARD MEETING ATTENDANCE



9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

IN THE MATTER OF

2019 ANNUAL REPORT - SHERIFF'S OFFICE



Sheriff Dale Williams appeared before the Board to submit his annual report for 2019. Sheriff Williams advised that the numbers for 2019 were down. Sheriff Williams advised that the fatality on State Route 171 last week was the first fatality for 2020 and the investigation is currently on-going for that accident. A copy of the 2019 report is on file with the Commissioners' Office.

IN THE MATTER OF APPROPRIATION(S)

Motion: to approve the following appropriation(s) nunc pro tunc to December 31, 2019:

FUND	NAME	CODE	AMOUNT	
County Home (H70)	Medical Ins.	0330-H070-H13.100	\$18.68	

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Commissioner Lewis A. Mickley, Seconded by Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.



9:20 AM

APPROPRIATION AMENDMENT(S)

Motion: to approve the following appropriation amendment(s):

	F	ROM				
FUND	FUND NAME		NAME	CODE	AMOUNT	
			Service	-		
A002	Supplies	0160-A002-E03.030	Contracts	0160-A002-E06.000	\$188.00	

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Commissioner Lewis A. Mickley, Seconded by Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.



9:20 AM

IN THE MATTER OF

REPORT OF COUNTY DOG WARDEN



9:21 AM

Josh Long, Dog Warden, filed his report for the week of December 29, 2019 to January 4, 2020 showing 2 dogs impounded, 3 adopted out, 0 redeemed, 0 euthanized, 2 citation(s) for no license, and 0 citation(s) for running at large.

IN THE MATTER OF

MONTHLY REPORT – SEPTEMBER

CARROLL GOLDEN AGE RETREAT



Commissioner Wirkner advised that Dawn Faulk, Carroll Golden Age Retreat Superintendent, filed her report for the month of December 2019 showing 8 male and 32 female residents. A copy is on file in the Commissioners' office.

IN THE MATTER OF

MONTHLY REPORT – SEPTEMBER

SHERIFF'S OFFICE



9:22 AM

Commissioner Wirkner advised Sheriff Dale R. Williams filed his report for the month of December 2019 showing 1,571 meals served and 165 washes completed. A copy is on file in the Commissioners' office.

IN THE MATTER OF

COMMISSIONERS' OFFICE

2020 MEETING DATES

Motion: to approve the Carroll County Board of Commissioners' 2020 meeting dates for Mondays and Thursdays at 9:00 a.m. unless otherwise noted, Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Commissioner Lewis A. Mickley, Seconded by Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.



9:22 AM

IN THE MATTER OF

LEADERSHIP MEETINGS



Commissioner Wirkner advised that the Leadership Committee meetings will be held the fourth Thursday of March, June, September and December in the Municipal Courtroom at 7:30 a.m.

IN THE MATTER OF

SAFETY COMMITTEE MEETINGS



Commissioner Wirkner advised there will be Safety Committee meetings held in the Commissioners' meeting room on the 3rd Wednesday of every other month at 2:00 p.m. beginning January 15, 2020.

IN THE MATTER OF

COMMISSIONERS' OFFICE - RESPONSIBILITIES



9:23 AM

Commissioner Wirkner asked Commissioner Ohler to review the proposed responsibility changes; Commissioner Mickley advised that he has already reviewed the list. Commissioner Wirkner advised that he reviewed the job description for the Economic Development Director and discovered that the Airport Authority Board responsibility had been assigned to the Economic Development Director as a representative for the Commissioners. That change has been reflected on the proposed list of responsibilities.

Motion: to approve the Commissioners list of responsibilities as amended for 2020; a copy of the list is on file in the Commissioners' Office, Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by Commissioner Lewis A. Mickley. Motion carried on unanimous vote.



9:26 AM

CARROLL COUNTY COUNCIL ON AGING, INC

IN KIND MATCH, III-B PROGRAM

Motion: to approve a letter for the In-Kind Match, III-B Program, per the request of Tonya Myers, Director of the Carroll County Council on Aging; the letter states that if the Board charged rent for the Senior Citizen Friendship Center the rate would be at least \$7,800.00 for the period of January 1, 2020 through December 31, 2020, Action: Vote was recorded as follows: YEA President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Commissioner Lewis A. Mickley, Seconded by Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.



IN THE MATTER OF

DOG POUND



9:27 AM

Commissioner Wirkner advised that the Dog Pound is now his responsibility and asked Melissa N. Schaar, Assistant Clerk I to contact Warden Josh Long and schedule an appointment on Tuesday, January 7, 2020 at 2:00 PM to do an inspection of the Dog Pound.

IN THE MATTER OF

RESOLUTION #2020-01 - ODOT COOPERATIVE PURCHASE PROGRAM

Motion: to approve Resolution 2020-01 authorizing participation in the ODOT Cooperative Purchase Program, Action: Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Vice President Jeffrey L. Ohler, Seconded by Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.



9:28 AM

RESOLUTION #2020-01 AUTHORIZING PARTICIPATION IN ODOT COOPERATIVE PURCHASING PROGRAM

WHEREAS, Section 5513.01(B) provides the opportunity for a county, township, municipal corporation, conservancy district, township park district, park district, port authority and others to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, materials, supplies or other articles.

NOW, THEREFORE, BE IT RESOLVED by Carroll County:

SECTION 1. That the Board of Commissioners of Carroll County hereby requests authority in the name of Carroll County to participate in the Ohio Department of Transportation's contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01(B).

SECTION 2. That the Board of Commissioners of Carroll County is hereby authorized to agree in the name of Carroll County to be bound by all Ohio Department of Transportation contract terms and conditions and to assume all responsibility for placing orders and vendor payments.

SECTION 3. That the Board of Commissioners of Carroll County is hereby authorized to agree in the name of Carroll County to directly pay vendors, under each such contract of the Ohio Department of Transportation in which Carroll County participates, for items it receives pursuant to the contract.

SECTION 4. That Carroll County agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. Carroll County releases and forever discharges the Director of Transportation and the Ohio Department of Transportation from all such claims or actions, arising out of its participation in the cooperative purchasing program which Carroll County may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22. Mr. Ohler moved for the adoption of the preceding Resolution;

Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 6th day of January, 2020.

OF CARROLL COUNTY ATTEST: /s/ Robert E. Wirkner Robert E. Wirkner, President /s/ Christopher R. Modranski Christopher R. Modranski, Clerk Supervisor /s/ Jeffrey L. Ohler Jeffrey L. Ohler, Vice President /s/ Lewis A. Mickley Lewis A. Mickley, Commissioner

BOARD OF COMMISSIONERS

RESOLUTION #2020-02 - FORCE ACCOUNT

Motion: to approve Resolution 2020-02 authorizing the Engineer to use existing county employee forces and proceed by Force Account for road work, Action: Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Commissioner Lewis A. Mickley, Seconded by Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.



9:29 AM

RESOLUTION #2020-02 FORCE ACCOUNT

WHEREAS, the Board of Commissioners of Carroll County has decided that the health, welfare and safety of the people of Carroll County can be best and most efficiently served by "Force Account" in matters pertaining to construction, reconstruction, improvement, maintenance, or repair of Carroll County roads, bridges and culverts; and,

THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Carroll County does hereby authorize the Carroll County Engineer in the construction, reconstruction, improvement, maintenance, or repair of roads, bridges and culverts in Carroll County to use the existing county employee forces and proceed by "Force Account" as the County Engineer may determine during calendar year 2019.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Mickley moved for the adoption of the preceding Resolution;

Mr. Ohler seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 6th day of January, 2020.

	BOARD OF COMMISSIONERS	
	OF CARROLL COUNTY	
ATTEST:		
	/s/ Robert E. Wirkner	
	Robert E. Wirkner, President	
/s/ Christopher R. Modranski		
Christopher R. Modranski, Clerk Supervisor	/s/ Jeffrey L. Ohler	
	Jeffrey L. Ohler, Vice President	
	/s/ Lewis A. Mickley	
	/s/ Lewis A. Mickley	

IN THE MATTER OF

RESOLUTION #2020-03 -COOPERATIVE AGREEMENT

Motion: to approve Resolution 2020-03, a Cooperative Agreement for the Engineer's Office in order to proceed with 2020 projects, Action: Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Commissioner Lewis A. Mickley, Seconded by Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.



9:30 <u>AM</u>

RESOLUTION #2020-03 A COOPERATIVE AGREEMENT RESOLUTION **CARROLL COUNTY ENGINEER**

WHEREAS, it has been determined by the Board of Commissioners of Carroll County that the health, welfare and safety of the general public can best and most efficiently be served by cooperation and agreements between political subdivisions;

THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carroll County that the Carroll County Engineer is hereby authorized to enter into cooperative agreements with any political subdivision with respect to the repair and maintenance of roads, culverts and bridges throughout calendar year 2020; and

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22. Mr. Mickley moved for the adoption of the preceding Resolution;

Mr. Ohler seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

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Motion carried on unanimous vote. Resolution adopted this 6th day of January, 2020.

	BOARD OF COMMISSIONERS	
	OF CARROLL COUNTY	
ATTEST:		
	/s/ Robert E. Wirkner	
	Robert E. Wirkner, President	
/s/ Christopher R. Modranski		
Christopher R. Modranski, Clerk Supervisor	/s/ Jeffrey L. Ohler	
	Jeffrey L. Ohler, Vice President	
	/s/ Lewis A. Mickley	
	Lewis A Mickley Commissioner	

IN THE MATTER OF

RESOLUTION #2020-04 - BRIDGE LOAD POSTING

Motion: to approve Resolution 2020-04 authorizing the Carroll County Engineer to ascertain the safe carrying capacity of bridges on roads or highways under his jurisdiction, Action: Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.



Resolution #2020-04

BRIDGE LOAD POSTING RESOLUTION – CARROLL COUNTY ENGINEER

WHEREAS, it has been determined by the Carroll County Board of Commissioners that the health, welfare, and safety of the general public can best and most efficiently be served by the posting of load limits on bridges where the safe carrying capacity is determined by the Carroll County Engineer to be less than the load limits prescribed by law;

THEREFORE, BE IT RESOLVED by the Carroll County Board of Commissioners, that pursuant to section 5591.42 of the Ohio revised Code, the Carroll County Engineer is hereby authorized to ascertain the safe carrying capacity of the bridges on roads or highways under his jurisdiction; and

THEREFORE, BE IT FURTHER RESOLVED that, where the safe carrying capacity of any such bridge is ascertained and found to be less than the load limit prescribed by sections 5577.01 to 5577.12 of the Ohio Revised Code, the Carroll County Engineer is hereby authorized to post appropriate warning notice in compliance with section 5591.42 and 5577.071 of the Ohio Revised Code. Notice of the reduced capacity shall be provided to the Carroll County Board of Commissioners.

Mr. Mickley moved for the adoption of the preceding Resolution;

Mr. Ohler seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 6th day of January, 2020.

OF CARROLL COUNTY ATTEST: /s/ Robert E. Wirkner Robert E. Wirkner, President /s/ Christopher R. Modranski /s/ Jeffrey L. Ohler Christopher R. Modranski, Clerk Supervisor Jeffrey L. Ohler, Vice President /s/ Lewis A. Mickley Lewis A. Mickley, Commissioner

BOARD OF COMMISSIONERS

IN THE MATTER OF **RESOLUTION #2020-05 2020 MILEAGE RATES**

Motion: to adopt Resolution No. 2020-05 to decrease the amount of mileage expenses to be reimbursed to County employees for use of their personal vehicle from \$.58 per mile to \$.575 per mile in accordance with the IRS Standard Mileage Rates effective January 1, 2020, Action: Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Commissioner Lewis A. Mickley, Seconded by Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.



RESOLUTION #2020-05 MILEAGE RATES

WHEREAS, the Internal Revenue Service (IRS) updates the standard mileage rates used to calculate the deductible costs of operating an automobile for business purposes; and

WHEREAS, the Board of Commissioners of Carroll County desires to decrease the amount of the mileage expense to be reimbursed to Carroll County employees for use of their personal vehicles effective January 1, 2020; and

WHEREAS, mileage allowance and reimbursement will only be paid in accordance with applicable personnel policies and procedures.

NOW THEREFORE BE IT RESOLVED that the mileage reimbursement to Carroll County employees will decrease from \$.58 per mile to \$.575 per mile effective January 1, 2020 per the IRS Standard Mileage Rates.

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Mickley moved for the adoption of the preceding Resolution;

Mr. Ohler seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Mickley, YES; Mr. Wirkner, YES; Mr. Ohler, YES.

Motion carried on unanimous vote. Resolution adopted this 6th day of January, 2020.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Christopher R. Modranski

Christopher R. Modranski, Clerk Supervisor

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner

IN THE MATTER OF PAYMENT OF BILLS

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.



IN THE MATTER OF

PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:

REVISED CODE 5705.41

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Columbia Gas, \$1,689.42; CCES, \$947.07; AEP, \$1,709.06; Primetime, \$238.50; Cavalier Mobile Xray, \$243.55; Medi-Wise, \$1,197.75; Beck Electric, \$400.00; US Foods, \$1,007.74; Tina Higgins, \$406.00; Capital One, \$3,705.46; Treasurer, State of Ohio, \$200.00; Treasurer, State of Ohio, \$2,600.00; Frontier, \$145.84; Ron Ruegg, \$177.90; Columbia Gas, \$516.61; Columbia Gas, \$120.78; Columbia Gas, \$184.10; Columbia Gas, \$204.59; Columbia Gas, \$133.78; Columbia Gas, \$2,984.89; Kofile, \$1,659.00; Myers Tin Shop, \$4,290.00 & US Bank, \$226.00.

DJFS: None

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A. Mickley, **Seconded by** Vice President Jeffrey L. Ohler. Motion carried on unanimous vote.



IN THE MATTER OF

MULTI COUNTY JUVENILE ATTENTION SYSTEM



Commissioner Ohler advised that he has a Multi County Juvenile Attention System (MCJAS) meeting on Friday, January 10, 2020. Commissioner Ohler advised that this is the yearly retreat and the attendees will be everyone that serves as a chair of a committee. The topic of discussion will be bringing the budget in line with the reduction of number of children that use the facility.

ADJOURN

Motion: to adjourn, Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Jeffrey L. Ohler, and Commissioner Lewis A. Mickley; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Commissioner Lewis A. Mickley, Seconded **by** Vice President Jeffrey L. Ohler.

Motion carried on unanimous vote.



9:35 AM

				B	

/s/ Melissa N. Schaar

Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski

Christopher R. Modranski, Clerk Supervisor

/s/ Robert E. Wirkner

Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner

Robert E. Wirkner, President

/s/ Jeffrey L. Ohler

Jeffrey L. Ohler, Vice President

/s/ Lewis A. Mickley

Lewis A. Mickley, Commissioner