



Present: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler
Also present to observe: Nancy Schaar, Free Press Standard; Lynn Fairclough, Auditor;

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:03 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:04 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, September 12, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:04 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Connie S. Budinsky, Chief Deputy Clerk	Clerk of Courts	Ohio Court EDU- Ohio Clerks Seminar	Dublin, OH	Retroactive to 12/11/19-12/12/19	\$280.00
Brian Wise, County Engineer	Engineer	CEAO, NACE, ARTBA and Hannah Reports	N/A	N/A	\$1,855.80

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
Workforce Development	Adult	0326-W000-W01.000	(\$18,000.00)
Workforce Development	Dislocated Worker	0326-W000-W02.000	(\$20,000.00)
Workforce Development	WIA Reimb PA Fund	0326-W000-W06.000	(\$46,450.14)
Public Assistance	Public Assistance	0320-H000-H05.000	(\$36,000.00)
T308	Security	0180-T308-T12.000	\$60.00
CCBDD General Operating	PERS	0400-S010-S43.070	\$2,000.00
CCBDD General Operating	Mandatory Medicare	0400-S010-S47.090	\$700.00
CCBDD 2004 Special Levy	Salaries	0400-S015-S43.020	\$10,100.00
CCBDD 2004 Special Levy	STRS	0400-S015-S43.070	\$120.00
CCBDD 2004 Special Levy	Mandatory Medicare	0400-S015-S47.090	\$10.00
County General	Service – Computer Imaging	0001-A001-A22.000	\$14,224.48
County General	Transfer Out	0280-A015-A16.200	\$632,350.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**


Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
County General	PERS	0200-A006-A14.070	Salaries/EMP	0200-A006-A02.020	\$9,500.00
County General	PERS	0200-A006-A14.070	Equipment	0200-A006-A04.040	\$19,375.00
	Contract				
County General	Services	0200-A006-A06.000	Equipment	0200-A006-A04.040	\$12,270.00
County General	Fuel/Repair	0200-A006-A07.000	Equipment	0200-A006-A04.040	\$732.89
	Comm				
County General	Notification	0200-A006-A19.000	Equipment	0200-A006-A04.040	\$370.00
County General	W/C	0200-A006-A15.080	Equipment	0200-A006-A04.040	\$27,016.54
	Contract				
County General	Repairs	0200-A006-A05.000	Equipment	0200-A006-A04.040	\$10,076.48
County General	Supplies	0200-A006-A03.000	Equipment	0200-A006-A04.040	\$2,332.08
	Supplies –		Salary-		
County General	Office	0370-A012-A03.030	Employees	0370-A013-A01.020	\$1,000.00
	Professional				
County General	Services-Comm	0001-A001-A10.000	Transfer Out	0280-A015-A16.200	\$17,970.43

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:10 AM

Josh Long, Dog Warden, filed his report for the week of December 15, 2019 to December 21, 2019 showing 7 dogs impounded, 3 adopted out, 1 redeemed, 0 euthanized, 2 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
EAP OHIO LLC**


 9:12 AM

Commissioner Wirkner questioned about the other right of way permits that were presented last week. Ronald Nuzzolillo, Assistant Clerk I advised that Brain Wise, County Engineer is waiting for EAP, Ohio LLC to obtain another permit before submitting the right of way permits.

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. EAP Ohio LLC for gas & oil drilling roadway upgrade in Augusta Township, Brush Road (CR 43) for the JD CR AUG Well;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:12 AM

**IN THE MATTER OF
PROSECUTOR OPINION – SOIL AND WATER CONSERVATION DISTRICT BUILDING LEASE**

Motion: to send the Soil and Water Conservation District Building Lease Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:13 AM

**IN THE MATTER OF
LOCAL BUSINESS REQUEST**

 9:13 AM


Commissioner Wirkner advised that the Board received a request from Dr. Grubbs to place a sign on the Ohio Means Jobs signpost. Commissioner Wirkner has concerns about placing precedence in allowing businesses to place a sign on county property. Commissioner Wirkner advised that he is unaware of when Buds flowers placed sign and whether acquired permission for before and asked Ronald Nuzzolillo, Assistant Clerk I if he had found anything in the minutes about the signpost. Mr. Nuzzolillo advised that he did not find anything in his research of journal entries. Mr. Nuzzolillo advised that he spoke with Kate Offenberger, JFS Director, and she stated that she did not know when or if Buds Flowers obtained permission to put their sign on the signpost. Commissioner Wirkner advised that this approval will not set a precedence, and future requests will be decided on a case by case basis.

Motion: to authorize Dr. Grubbs to place a sign on the Ohio Means Jobs signpost, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A. Mickley. Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF
VACATING MONROE ALLEY AND UNNAMED ALLEY IN LEAVITTSVILLE, MONROE TOWNSHIP
RESOLUTION 2019-36**

Motion: to adopt a resolution vacating Monroe Alley and an Unnamed Alley in Leavittsville, Monroe Township, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:43 AM

**RESOLUTION #2019-36
VACATING MONROE ALLEY AND UNNAMED ALLEY IN LEAVITTSVILLE, MONROE TOWNSHIP**

The Carroll County Board of Commissioners met on the 23rd day of December, 2019, in regular session at the office of the Board (119 S. Lisbon Street, Suite 201, Carrollton, Ohio), with the following members present: Robert E. Wirkner, Lewis A. Mickley and Jeffrey L. Ohler.

WHEREAS, a request was filed by Keith Burgett and Judith Burgett to vacate Monroe alley and an unnamed alley in Leavittsville, Monroe Township, more fully described as follows:

See attached Exhibit A.

WHEREAS, it is the recommendation of the County Engineer that the above-described alley be vacated; and WHEREAS, legal advertising and personal notice was given in accordance with Ohio Revised Code §5553.05; and WHEREAS, this Board viewed Monroe alley and the unnamed alley on the 16th day of December, 2019; and WHEREAS, a public hearing was held the 19th day of December, 2019, to consider vacating said alley; and WHEREAS, this Board has determined that vacating Monroe alley and the unnamed alley as described in the above legal description is appropriate; and

THEREFORE, BE IT RESOLVED by this Board, that Monroe alley and the unnamed alley located in Loudon Township, as described above, be and the same is hereby declared vacated; and

BE IT FURTHER RESOLVED that the entire portion of roadway so vacated shall become part of the holdings of the abutting property owners in proportionate shares as provided by law; and

BE IT FURTHER RESOLVED, that the land within the limits of said road shall remain subject to the rights of utilities now maintaining structures, fixtures and appurtenances in, under, over or upon said lands, to continue to maintain such structures, fixtures, and appurtenances, and to enter upon said lands wherever reasonably necessary to do so for the purpose of inspecting, altering, replacing, repairing, patrolling and maintaining such structures, fixtures and appurtenances; and

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Mickley moved for the adoption of the preceding Resolution;
Mr. Ohler seconded the motion.

Upon call of the roll the vote was recorded as follows:
Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 23rd day of December, 2019.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:


/s/ Ronald M. Nuzzolillo Jr
Ronald M. Nuzzolillo, Jr., Assistant Clerk I

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner


**IN THE MATTER OF
PARK DISTRICT**


 9:18 AM

Dale Alexander, Park District Director and Rick Hannon, Park Board of Commissioners President appeared before the Board to discuss the Park District 2020 Budget. Mr. Alexander advised that the levy did not pass. Mr. Alexander advised that the Park District was counting on levy for future expenditures. The Park District has cut 14% of the Community Park budget and 30% of the Bluebird Farm Park. Mr. Alexander advised that the Park District is looking for sponsors for concerts. At the Bluebird Farm, there is a need to maintain buildings, which includes repointing, re-glazing windows, and other repairs to maintain the integrity of the buildings. There is \$10,000.00 of electrical work that has been put off and needs addressed. At the Carroll Community Park, the restroom is almost completed. The Park District has been using part-time help and volunteers to save money on the project. Mr. Alexander advised that he plans to talk with soccer club and youth baseball that utilize the facility to see if they would be able to help. Mr. Alexander advises that the Park District will not be looking at another levy in 2020 but may seek a levy in 2021. Commissioner Wirkner questioned what the Park District is requesting. Mr. Alexander advised that the Park District is requesting \$75,000.00 to keep services running and make the repairs that are needed. Commissioner Ohler advised that Mr. Alexander talk with Stacy Taylor, Deputy Auditor to check about the grant budget line and make sure funds are placed in the correct account. Commissioner Wirkner advised that he doesn't see \$75,000.00 in the current budget. Commissioner Ohler advised that the Board will need to wait until the budget is finalized to see what the expected funds will be. Commissioner Ohler advised that there may be funds left over after the Jail Project has been completed. Some of those funds could be allocated to the parks board, but the Board will also need to do due diligence to reduce debt such as sheriff's radios and the bond payment for Bell Tower and Jail projects. Commissioner Ohler advised that the Park District will need to wait until budget is completed and have a better idea of what free funds are available for grants. Commissioner Wirkner advised that this year is different than other years. Typically, the Board can anticipate what expenditures will come up and will know what funds are available. Jail inspectors have been making requests for renovations of the jail which will require the jail to be shut down completely and will need to account for the housing and transfer of prisoners. Mr. Alexander questioned when the Board would know about what funds are available. Commissioner Ohler advised that he plans to seek for bids by end of February or mid-March. The engineer of the project expects that the project will last four months, with the completion around the end of June or beginning of July. Commissioner Ohler advised that, to save costs of transporting prisoners, the judge may use house arrest in lieu of housing inmates in the jail but will need judge's approval. The judge may also utilize video arraignment to save transport costs. Commissioner Wirkner advised that the Board would like to help with the form of a grant but will not be able to determine if possible until the project has been completed. Mr. Alexander advised that he will cut his budget through staff reduction and a reduction of services. Commissioner Ohler advised that the Board needs to account for unexpected expenses that may come up, which typically 5% of the budget is reserved for this. Commissioner Wirkner asked when Park Board can come back to see what funds would be available. Commissioner Ohler advised once the budget has been finalized, the Board will have a better idea of what funds are available. Commissioner Ohler advised that the Route 9 sewer project is another project that the county is responsible for and will have to pay. Commissioner Wirkner questioned if due diligence was applied in the negotiations. Commissioner Ohler advised that due diligence was applied, but he is unable to discuss the details of the negotiations. Commissioner Ohler advised that there were unexpected expenses during the project such as the moving of the unmarked cemetery, and AEP poles that needed moved. The costs were more than what was reserved for unexpected expenses. Lynn Fairclough, Auditor advised that her office will help the Park Board with their budget and payroll. Rick Hannon, Park Board President appreciates the Board's help but is concerned that the budget shortfall will be more than just one year. The Park District was established by the Ohio Revised Code but provided no mechanism for funding. Mr. Hannon asks for help with any grants that could be available for the Park District. Commissioner Wirkner advised that the Board will do all they can to help the Park District Board.

**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess until 2:30 p.m., **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.
Motion carried on unanimous vote.

 9:44 AM


Board members reconvened at  2:27 PM.

**IN THE MATTER OF
TRANSFER OF FUNDS**


Motion: to approve the following transfer of fund(s):

<u>FUND</u>	<u>CODE (FROM)</u>	<u>CODE (TO)</u>	<u>AMOUNT</u>
Transfer Out	0280-A015-A16.200	0545-S065-800	\$17,970.43
County General	0280-A015-A16.200	0015-N020-800	\$632,350.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.
Motion carried on unanimous vote.

 2:30 PM


**IN THE MATTER OF
COMMISSIONERS' OFFICE – SPECIAL MEETING**

 2:30 PM


Commissioner Wirkner advised there will be a special Board meeting on Friday December 27, 2019 at 9:00 a.m. to discuss the 2020 Budget. Commissioner Mickley advised that he will not be available for a meeting on Friday.

Motion: to meet on Friday, December 27, 2019 at 9:00 a.m. to discuss the 2020 budget, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 2:31 PM

**IN THE MATTER OF
2020 BUDGET – DOG WARDEN**


 2:32 PM

Commissioner Ohler questioned Commissioner Mickley about an increase in the Dog Warden’s 2020 budget. Commissioner Mickley advised that the increase is the cost for a new cruiser. Commissioner Mickley advised that the Dog Warden is pursuing the Enterprise fleet option. Commissioner Ohler asked if the Prosecutor had an issue with the Enterprise Lease. Commissioner Mickley replied that there was an issue with the bidding process. Commissioner Mickley advised that there is no need to bid if they go through a state bid awarded organization. Commissioner Ohler questioned about the increase of insurance in the budget. Commissioner Mickley advised that the increase was due to an employee adding insurance coverage. Commissioner Mickley advised that the anticipated revenue will cover the increase in insurance.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 2:36 PM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Marketing Consulting Services, \$115.00; Premier Biotech, \$662.35; Carrollton Animal Hospital, \$1,495.92; Connie Budinsky, \$276.28; Ohio Common Pleas Judges Association, \$295.00; EOCC, \$3,750.00; Commquest, \$1,500.00; ODVN, \$100.00; Borden Dairy, \$273.85; Keith & Judith Burgett, \$184.70; Verizon, \$802.96; Generator Systems, \$1,034.00; Axon Enterprises, \$9,540.00; Harris, \$20,725.15; Eick Electric, \$2,475.00; CEOA, \$1,855.80; Serversim, \$3,144.00; & Fairfield Information Services, \$314.00;

DJFS: Franchesca Fantin, \$1,401.16; Key Bank, \$202.19;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 2:37 PM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 2:37 PM

PREPARED BY:

/s/ Ronald M. Nuzzolillo Jr

Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski

Christopher R. Modranski, Clerk Supervisor

/s/ Robert E. Wirkner

Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner

Robert E. Wirkner, President

/s/ Lewis A. Mickley

Lewis A. Mickley, Vice President

/s/ Jeffrey L. Ohler

Jeffrey L. Ohler, Commissioner