


**Present:** President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler.


**Also present to observe:** Nancy Schaar, Free Press Standard; Carol McIntire, Carroll County Messenger; Lynn Fairclough, Auditor & George Miser, Carroll County resident.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:07 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:07 AM


Melissa N. Schaar, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, November 4, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF  
SECURUS**

 9:08 AM

Sheriff Williams advised that Securus is the service for the inmates' jail phone. Sheriff Williams advised that he has learned that the jail phone contract expired January 11, 2018. Securus sent Sheriff Williams a new contract that the Board needs to approve. Sheriff Williams advised that the commission is 50% and prepaid phone card commission is 40%. Commissioner Wirkner advised Sheriff Williams to send the contract to Prosecutor Barnett for approval and then bring it to the Board for approval.

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:08 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Tom Konst, Weights & Measures Inspector	Auditor	ODA Weights & Measures Training	Reynoldsburg, OH	11/13/19	-0-
Jessica Dawn Faulk, Superintendent Cara Borland, Bookkeeper Shaleen Shaver, Director of Nursing Teresa Long, RN	CGAR	Ohio County Home Conference	Cambridge, OH	Retroactive to 11/6-8/19	\$1100.00
William R. Wohlwend, Clerk of Courts Connie S. Budinsky, Admin. Assistant Carolyn J. Javersak, Clerk Denise Smith, Clerk	Clerk of Courts	Court of Appeals Annual Meeting	Youngstown, OH	11/20/19	\$100.00
Connie S. Budinsky, Chief Deputy Clerk	Clerk of Courts	Ohio Court EDU – Ohio Clerk's Seminar	Columbus, OH	12/11-12/19	\$230.00
Jennifer Burns, Program Administrator Lisa Smiley, Social Service Worker	DJFS	START Meeting	New Philadelphia, OH	11/25/19	\$50.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):


FUND	NAME	CODE	AMOUNT
D. L. Memorial Fund	Equip	0200-A006-A20.000	\$4,000.00
K9 Special Ops Fund	Equip	0200-S079-S03.040	\$13,500.00
SRO Fund	Personnel	0200-S073.S01.020	\$76,880.00
SRO Fund	PERS	0200-S073-S10.070	\$13,050.00
SRO Fund	Man Med	0200-S073-S10.090	\$1,080.00

**Action** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF  
MONTHLY REPORT – OCTOBER  
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:11 AM

Commissioner Wirkner advised the office of the Prosecuting Attorney filed the October 2019 report for the Carroll County Child Support Enforcement Agency. A copy is on file in the Commissioners’ Office.

**IN THE MATTER OF  
TEMPORARY ROAD CLOSING**


 9:11 AM

Commissioner Wirkner advised that Brian Wise, Carroll County Engineer has sent a notice that Brenner Road (CR 38) will be closed to traffic 0.3 mile south of its intersection with Waynesburg Road (SR 171) in Washington Township beginning Tuesday, November 12, 2019 for the purpose of replacing the existing culvert over a tributary to Pipe Run; the road will be closed for approximately five (5) days. Residents are advised to re-route using Waynesburg Road (SR 171) and Kensington Road (SR 9).

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
AMERICAN EAGLE HARDWOODS**

**Motion:** to approve a special hauling permit to American Eagle Hardwoods for hauling over Avalon Road in Harrison Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner L Ohler.

Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contracts for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Personal & Family Counseling Services	10/1/19-9/30/20	\$75,940.00	Kinship Navigator Program	Service	New	10/24/19


**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner L Ohler.

Motion carried on unanimous vote.


 9:12 AM

**IN THE MATTER OF  
JOB AND FAMILY SERVICES  
MANDATED SHARE**

**Motion:** to approve the request of Kate Offenberger, Department of Job & Family Services Director, to release \$60,384.45, same being the mandated county share of income maintenance and Temporary Assistance for Needy Families (TANF) expenditures for the year of 2020, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner L Ohler. Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF  
TRANSIT  
ADA COMPLAINT PROCEDURE**

 9:15 AM


Melissa Schaar, Assistant Clerk I advised that Transit Director Sonja Trbovich’s name and email address has been updated in the procedure guide, and the Board of Commissioners contact information has been changed to Christopher R. Modranski, Clerk Supervisor.

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**Motion:** to approve revisions to the Carroll County Transit Americans With Disabilities Act Complaint Procedure guide, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF  
TITLE VI PROGRAM**

 9:16 AM

Melissa Schaar, Assistant Clerk I advised that Transit Director Sonja Trbovich's email address has been updated in the program.  
\*\*\*\*\*

**Motion:** to approve revisions to the Title VI Program, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:16 AM

**IN THE MATTER OF  
PY 2019 COMMUNITY DEVELOPMENT BLOCK GRANT  
GRANT AGREEMENT**

**Motion:** to approve the Program Year 2019 Community Development Block Grant Program grant agreement and authorize the Board President to sign same, **Action** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:17 AM


**IN THE MATTER OF  
OHIO STATE HISTORICAL PRESERVATION OFFICE  
PROGRAMMATIC AGREEMENT**

**Motion:** to approve the Programmatic Agreement between Carroll County and the Ohio State Historic Preservation Office and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice-President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice-President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:18 AM

**IN THE MATTER OF  
9-1-1  
PUBLIC SAFETY ANSWERING POINT**

 9:19 AM

Commissioner Wirkner advised that a communication was received from the Ohio Department of Administrative Services regarding the Public Safety Answering Point (PSAP). Commissioner Wirkner advised that there were three noncompliance issues in the 2018 review which have been resolved, and Carroll County is considered in full compliance with the PSAP Operations Rules for the 2019 Operational Phase.


**IN THE MATTER OF  
CARROLL COUNTY ENHANCED 9-1-1 PLAN**

 9:20 AM


Comm Wirkner advised that in order to eliminate confusion when Life Flight needs to be dispatched, it has been recommended that Carroll Comm be the sole dispatch for Life Flight. Commissioner Wirkner advised that the Fire Chiefs Association brought this to the attention of the Technical Services Advisory Committee.  
\*\*\*\*\*

**Motion:** to designate Carroll Comm as the sole dispatch for all Life Flights, as recommended by the 9-1-1 Technical Services Advisory Committee and 9-1-1 Planning Committee, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:20 AM


**IN THE MATTER OF  
CARROLL COUNTY ENHANCED 9-1-1 PLAN**

 9:21 AM


Commissioner Wirkner advised that Columbiana County went to NextGen 911 ahead of Carroll County and a lot has been learned from them. Commissioner Wirkner advised that Columbiana County's Public Safety Answering Point (PSAP) recently collapsed and there were no communications for a period of 9 hours. Because of the cooperative agreement with Columbiana County, calls were immediately transferred to Carroll County. Commissioner Wirkner advised that their primary, secondary, and administrative lines all failed. Commissioner Wirkner advised that because of that failure, the Verizon Wireless T2000 mobile device has been recommended as redundant communications device for the PSAP. Commissioner Wirkner advised that this device will use a carrier other than the primary and secondary service. Commissioner Wirkner advised that the expense for this will be paid from the 9-1-1 wireless fund not the general fund.  
\*\*\*\*\*

**Motion:** to authorize the use of a Verizon Wireless T2000 mobile device as a Redundant Communication Device for the 911 Public Safety Answering Port (PSAP), as recommended by the 9-1-1 Technical Services Advisory Committee and 9-1-1 Planning Committee, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:23 AM

**IN THE MATTER OF  
CARROLL COUNTY ENHANCED 9-1-1 PLAN**


 9:24 AM

Commissioner Wirkner advised that the definition pages are being added so that there is no confusion as to who is responsible for what, regarding policy.


\*\*\*\*\*

**Motion:** to add definition pages to the Carroll County Enhanced 9-1-1 Final Plan, as recommended by the 9-1-1 Technical Services Advisory Committee and 9-1-1 Planning Committee, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:24 AM


**IN THE MATTER OF  
RESOLUTION NO. 2019-32  
CARROLL COUNTY ENHANCED 9-1-1 PLAN**

 9:25 AM

Commissioner Wirkner advised that this amendment is necessary because the Fire Chiefs Association currently has 2 fire chiefs on the Technical Services Advisory Committee (TSAC). Commissioner Wirkner advised that one member is to be a Fire Chief according to Ohio Revised Code but the TSAC would like to amend the wording so that the second member does not have to be a Fire Chief. Commissioner Wirkner read the resolution.

\*\*\*\*\*

**Motion:** to approve Resolution No. 2019-32 amending the Carroll County Enhanced 9-1-1 Plan approved by this Board on February 4, 2016; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:28 AM

**RESOLUTION #2019-32  
AMENDMENT TO THE CARROLL COUNTY ENHANCED 9-1-1 PLAN**

**WHEREAS,** The Carroll County 9-1-1 Planning Committee finds it necessary to amend an amendment to the Carroll County Enhanced 9-1-1 Plan approved by this Board on February 4, 2016, which shall now be:

One additional ~~Fire Chief member of the Fire Chief Association~~ selected by a majority of the Fire Chiefs in Carroll County to serve a two-year term. ~~This additional Fire Chief shall increase the total Fire Chiefs serving on the Committee to two. This additional member is not required to be a Fire Chief.~~

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of Carroll County, Ohio, that the Carroll County Enhanced 9-1-1 Plan amendment be amended this day;

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Mickley moved for the adoption of the preceding Resolution;

Mr. Ohler seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 7<sup>th</sup> day of November, 2019.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY

ATTEST:


\_\_\_\_\_  
Robert E. Wirkner, President

/s/ Melissa N.Schaar  
Melissa N. Schaar, Assistant Clerk I

\_\_\_\_\_  
Lewis A. Mickley, Vice President


\_\_\_\_\_  
Jeffrey L. Ohler, Commissioner

#### IN THE MATTER OF ROUTE 30

 9:30 AM

Commissioner Wirkner advised that Ohio Department of Transportation Director Marchbanks was in the area recently and toured Route 30 from Trump Road to Route 11. Commissioner Wirkner advised that the Regional Transportation Improvement Project (RTIP), which is officially known as East Central Ohio RTIP Carroll, Columbiana & Stark Counties, is the only RTIP in the state of Ohio. Commissioner Wirkner advised that part of the agreement to complete Route 30 includes 14 miles of north to south connector from new Route 30 to State Route 39 in Carrollton. Commissioner Wirkner advised that when he speaks Route 30, he is speaking about the connector part of the Route 30 project. Commissioner Wirkner advised that the Transportation Review Advisory Committee (TRAC) recommended that \$2,000,000.00 be released to do the final engineering and detailed plans for the proposed next step in the project. That money was released to the Board of Governors yesterday. Commissioner Wirkner advised that the State Legislature has been providing funds to the Board of Directors so that there are no monies expended from our general fund. Commissioner Wirkner advised that one of the things paid for from those dollars was the trip to Washington, D.C. with Ohio Mid-Eastern Governments Association (OMEGA) officials to build support for the two federal grants that are being considered. The first grant is a Better Utilizing Investment to Leverage Development (BUILD) Grant. The Board of Governors had requested \$18,000,000.00 from the Federal Government to buy the right-of-ways for the next phase of the project. Commissioner Wirkner advised that the Board of Governors learned yesterday that the BUILD Grant was awarded. Commissioner Wirkner advised that the TRAC committee had indicated that if the Board of Governors could come up with a 20% match, they would consider additional funding for the program. The \$18,000,000.00 BUILD Grant will be that 20% match. Commissioner Wirkner advised that there are people in this county who have fought for years to keep the Route 30 project alive. Commissioner Wirkner advised that the late Bob Jones was one of those people. Commissioner Wirkner advised that Mr. Jones believed in the Route 30 project because for Carroll County, the benefits are health, safety, and commerce. Commissioner Wirkner believes in the project for the same reasons. Commissioner Wirkner advised that the RTIP Board of Governors consists of a dedicated commissioner from each of the three counties, and by statute, the County Engineer from each of the three counties is also on the Board. Commissioner Wirkner advised that Brian Wise, Carroll County Engineer has studies that indicate as many as 13,000 cars per day could use the feeders from Carroll County up to Route 30, if the next section of Route 30 is completed as proposed. Commissioner Wirkner advised that two feeders would be Blade Road and Avalon Road. Mr. Wise is currently anticipating improvements to Blade Road and Avalon Road to carry the anticipated traffic increases until our connector can be completed. Commissioner Wirkner advised that the second grant is an Infrastructure for Rebuilding America (INFRA) Grant for \$58,000,000.00. Commissioner Wirkner advised that there is proposed legislation in Columbus that would allow the RTIP Board of Governors to go to businesses and allow them to defer their taxes. Commissioner Wirkner advised that the RTIP is different because its footprint is not just one county, its Carroll, Columbiana and Stark County and this allows the Board of Governors to work within the tri-county area. Commissioner Ohler asked if the deferment of taxes would reduce the amount of taxes that go to the general fund. Commissioner Wirkner advised that it would be a voluntary assessment for the corporation and during the assessment period whatever amount the corporation agrees to would go directly to Route 30 funding and at the end of the year, the corporation write that amount off of their tax burden. Commissioner Ohler advised that an assessment typically reduces the amount of taxes that are kept in the county. Commissioner Wirkner advised that he will watch the language as the legislation develops. George Miser, Carroll County resident, advised that when he attended a meeting with Senator Kirk Schuring it was his understanding that the taxes would be assessed on new development rather than the existing tax base. Commissioner Wirkner advised that Senator Schuring was referring to what is known as a transportation financing district which RTIP can create to pay for project costs. Commissioner Wirkner advised the transportation financing district will assess on new development instead of the existing tax base. Commissioner Wirkner advised that if a business in the tri-county expands their business and an assessment is agreed upon then the money goes into the common pot, and part of that money would go towards building our connector. Commissioner Wirkner advised that the proposed legislation is known as a permissive tax which would require that school boards, townships and everyone impacted would need to approve the diverting of a portion of funds. Mr. Miser asked if businesses will have the option to contribute or not contribute. Commissioner Wirkner advised that businesses will have a choice, that is why it's called a permissive tax.

#### IN THE MATTER OF COURTHOUSE BELL TOWER


 9:53 AM

Commissioner Ohler estimates that 90% of paint work is done and what is left will probably take 2 to 3 decent weather days to complete.

#### IN THE MATTER OF PAYMENT OF BILLS

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:55 AM

#### IN THE MATTER OF PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION: REVISED CODE 5705.41


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:



**COUNTY:** Central Allied, \$2,470.50; Fairfield Information Services, \$414.00; Ohio CSEA Directors Association, \$4,033.00; Tucson, Inc., \$24,000.00; Dell, \$3,201.02; Total ID Solutions, \$645.00; Huntington National Bank, \$2,125.05; Carson's Napa, \$800.71; Alco, \$905.00; Pat Morvatz, \$150.00 & Huntington National Bank, \$1,271.41.


**DJFS:** Summit Psych Association, \$1,500.00; Jefferson County Community Action Council, \$2,154.78 & Walmart, \$9,463.03.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:55 AM


#### IN THE MATTER OF TEMPORARY RECESS

**Motion:** to temporarily recess until 11:15 a.m., **Action** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:56 AM


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Board members reconvened at  11:36 AM.

#### IN THE MATTER OF STATE AUDITOR UPDATE

 11:36 AM

Auditor of State Keith Faber appeared before the Board and advised that he and his staff have a goal of meeting with all 88 counties by the end of December. Mr. Faber advised that his office does not collect taxes and they do not audit individuals or businesses. However, they do audit 6,000 governmental entities across Ohio. Approximately 4,500 audits are performed per year – 55% are done internally by his 800 auditors and staff in eight locations around Ohio and the remaining 45% of audits are done by professional accounting firms. Mr. Faber advised that his office is also responsible for fiscal compliance audits, training and support for local governments and monitoring the Uniform Accounting Network (UAN) system that is utilized by 95% of townships and villages around Ohio. Mr. Faber advised that he has had requests from several small to midsized counties to expand UAN to counties as part of the upcoming upgrade to UAN. Mr. Faber advised that his office also does performance audits to help agencies save money and do things better, faster and cheaper. Mr. Faber advised that they do performance audits at state agencies which typically see a 25:1 return on investment (ROI) and higher education which typically see an 18:1 ROI. Local governments and schools typically see a 28:1 ROI. Mr. Faber advised that he also heads up the Special Investigations department which has approximately 140 criminal cases at any time involving someone lying, cheating and stealing in government. Mr. Faber asked that the Board share the brochure that his staff passed out with the county employees and encourage them to “see something, say something”. The brochure lists red flags for fraud, theft and misappropriation in government and lists four ways to report government fraud. Auditor Lynn Fairclough thanked Mr. Faber for the summary that was sent ahead for the audit last year. Ms. Fairclough advised that it made it easier for her office to prepare for the audit and keep their daily work done. Mr. Faber asked about cybersecurity awareness in the county. Mr. Faber advised that the county needs to implement a county-wide disaster recovery system that has been tested and he recommends annual testing of that system as well. Mr. Faber advised that the county does not want to find out the day after an attack that their data is unrecoverable. Mr. Faber advised that criminals are moving away from crimes involving Electronic Funds Transfers (EFT) and moving towards Automatic Clearing House transfers. Mr. Faber recommends that the county lock down their ACH parameters and never make any changes to divert a paycheck without face to face confirmation with the employee. Never make changes based on an email request. Mr. Faber advised training employees on what to watch for in fraudulent emails. If an employee clicks on a link in an email that is phishing for information, then the firewalls have been violated. Mr. Faber advised that if the county needs anything, they should reach out to Perry Alexandrides as he is our customer service representatives. Mr. Faber asked which software Ms. Fairclough's office is using. Ms. Fairclough advised that they are currently using Harris and are looking in to switching to Software Solutions for 2020. Mr. Faber advised that his office is in the process of upgrading the UAN system and transferring it to the cloud. Mr. Faber advised that the UAN is a fee for service entity that pays for itself. There was a surplus in the fund last year, and everyone was given new printers in the amount of \$1,800,000.00. Ms. Fairclough advised that she would be interested in more information about UAN for counties. Mr. Faber advised that he and Larry Lindberg, Tuscarawas County Auditor discussed the 2-1/2% rollbacks and testing to find 2-1/2% violations. Mr. Faber advised that he did not know that the County Auditor's received a payment from Department of Tax to do the testing. Mr. Faber advised that the 2-1/2% rollback is only eligible for the owner-occupied home, not for all parcels that the person owns. Mr. Faber advised that his department is working with the Department of Taxation to make it easier to test for violations. Mr. Faber advised that he also discussed the National Instant Criminal Background Check System (NICS) with Tuscarawas County Sheriff Orvis Campbell. Mr. Faber advised that Probate Court, Juvenile Court, Clerk of Courts, Sheriff and Prosecutor all have reporting requirements and are required to report weekly in most cases. NICS is designed to keep people from buying firearms that shouldn't be able to buy firearms. Mr. Faber advised that NICS does other things, but firearms background checks is what it is used for the most. Mr. Faber advised that there are reporting problems with the system. Some of the problems are noncompliance but there are also issues with confusion on how to report and who to report to. Mr. Faber advised that there is a bill pending in the House of Representatives right now to move the NICS reporting from weekly to daily, increase audits from yearly to quarterly and impose a \$1,000.00 fine per day per violation. Mr. Faber asked that the Commissioners to reach out to the state legislators and thank them for creating the Local Government Audit Support Fund. Mr. Faber advised that this is a new \$10,000,000.00 fund that will help his office keep the audit costs at \$41.00 per hour instead of raising it 25%. Mr. Faber advised that his office is working to change the legislation regarding Agreed Upon Procedure (AUP) audits on a risk-based analysis which would save townships and smaller governments considerable amounts of money. Mr. Faber advised that he is working to move his office to more fixed fee billing which would help offices budget better.

**IN THE MATTER OF  
LEWIS A. MICKLEY**


 12:16 PM

Commissioner Mickley left the meeting.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 12:27 PM

**PREPARED BY:**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Christopher R. Modranski  
Christopher R. Modranski, Clerk Supervisor

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Lewis A. Mickley  
Lewis A. Mickley, Vice President

/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Commissioner