


Present: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler.


Also present to observe: Nancy Schaar, Free Press Standard and Leigh Ann Rutledge, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:03 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:04 AM

Melissa N. Schaar, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, November 7, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:04 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Cheri Whipkey, Director Nicole Mickley, Deputy Director Jeff Mangun, Board Chair John Barnett, Board member Georgette Huff, Board member Robyn Sutton, Board member	Board of Elections	OAEO Winter Conference	Columbus, OH	1/14-17/20	\$2,000.00
William R. Wohlwend, Clerk of Courts	Clerk of Courts	OCCA Winter Conference	Columbus, OH	12/3-5/19	\$650.00
Robert E. Wirkner, Commissioner	Commissioners	RTIP	Minerva, OH	11/15/19	\$20.00
Christopher R. Modranski, Clerk Supervisor	Commissioners	OMEGA Executive Board	Cambridge, OH	12/10/19	\$100.00
Jennifer Burns, Program Administrator	DJFS	YDHP Meeting	Steubenville, OH	11/20/19	\$50.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
CCBDD General Operating	Transfers Out	0400-S010-S59.200	\$700,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** Vice President Lewis A. Mickley.

Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**


Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
0130-A002- B02.020	Salaries	Co. General	Other	0130-A002- B15.000	.01

0130-A002-B02.020	Salary	Co. General	Travel	0130-A002-B10.050	\$1,000.00
Public Assistance	Salaries	0320-H000-H01.020	Salaries – Employees	0320-H000-H25.020	\$20,000.00
Public Assistance	Mandatory Medicare	0320-H000-H14.090	Mandatory Medicare	0320-H000-H35.090	\$700.00
Public Assistance	Insurance	0320-H000-H16.100	PERS	0320-H000-H31.070	\$5,000.00
A001	Equipment	0001-A001-A04.040	Equipment Computer/Imaging	0001-A001-A21.040	\$33.00
Public Assistance	Workers Comp	0320-H000-H13.080	Travel & Expenses	0320-H000-H11.050	\$1,500.00
County General	Salaries – Clerks & Judges	0180-A003-A02.021	Salaries – Employee	018-A003-A02.020	\$2,922.73
County General	Supplies	0180-A003-A03.030	Advertising	0180-A003-A08.081	\$743.24
County General	Supplies	0180-A003-A03.030	Travel	0180-A003-A07.050	\$1,262.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:12 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):


FUND	CODE (FROM)	CODE (TO)	AMOUNT
Permanent Improvement	0400-S010-S59.200	0400-N000-800	\$100,000.00
Medicaid & Stability	0400-S010-S59.200	0400-U060-800	\$600,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**


Josh Long, Dog Warden, filed his report for the week of November 3, 2019 to November 9, 2019 showing 11 dogs impounded, 10 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

 9:16 AM

**IN THE MATTER OF
LIQUOR PERMIT - NEW**

Motion: to approve a liquor permit for Cobblestone Inn LLC DBA Bluebird Farm Park Restaurant, Patio, Arbor & Amphitheater, 190 Alamo Rd. SE, Center Township, Carrollton, Ohio 44615 with no request for a hearing, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF
PROSECUTOR OPINION
PEST CONTROL CONTRACT**

Motion: to send the Rose Pest Solutions Pest Control Contract to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice-President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice-President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
DENOON LUMBER COMPANY, LLC**

Motion: to approve a special hauling permit to DeNoon Lumber Company, LLC for hauling over Aurora Road (CR 18) in Augusta and East Townships; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:18 AM


**IN THE MATTER OF
PROSECUTOR OPINION
HUNTINGTON LEASE AGREEMENT**

Motion: to send the Huntington Lease Agreement for two 2020 Chevy Tahoe cruisers to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice-President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** Vice-President Lewis A. Mickley.

Motion carried on unanimous vote.

 9:19 AM

**IN THE MATTER OF
REAL ESTATE**


 9:22 AM

Commissioner Wirkner advised that the building behind the Courthouse is for sale. Commissioner Wirkner advised that considering the County's storage needs and need for office expansion for some departments, the Board should look into the specifics of the sale. Commissioner Ohler advised that this was discussed during the Security Committee meeting this morning and Bill Wohlwend, Clerk of Courts will be reaching out to the building owner to find out the details.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:25 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Serversim, \$396.00; Ron Ruegg, \$1,015.83; J & J Kimble, \$110.05; Graphic Enterprises, \$477.53; RWJ, \$1,570.20; Fairfield Information Services, \$341.00; Ron Ruegg, \$400.14; Spencer Signz, \$4,185.00; Peggie Conner, \$301.74; Carroll Hills, \$100.00, Ron Ruegg, \$12,743.29 & Wex Bank, \$156.18.


DJFS: Cintas, \$231.30; Jaquie Bailey, \$995.98 & Guess Motors Inc., \$124.96.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:28 AM


**IN THE MATTER OF
PROCLAMATION - NOVEMBER IS ADOPTION MONTH
JOB & FAMILY SERVICES**

 9:29 AM


Commissioner Wirkner read the Proclamation.

Motion: to adopt the proclamation recognizing November as Adoption Month in Carroll County, Ohio, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:30 AM

**IN THE MATTER OF
BELL TOWER REPAIRS**

 9:31 AM


Commissioner Wirkner advised that he went up to view the tower and the colors harmonize very nicely with the rest of the courthouse. Commissioner Ohler advised there will be another meeting with the contractor next Friday, November 22, 2019. Commissioner Ohler advised that the contractor feels that they will be able to complete the painting next week, the outside work should be completed by the end of November and it will take through the end of January to complete the inside of the tower. Commissioner Ohler advised that the contractor was able to clean and restore all twelve of the original windowpanes. Commissioner Ohler advised that a window was broken near the generator, and he feels confident that the contractor will take care of the damage.

**IN THE MATTER OF
JAIL REPAIR PROJECT**

 9:35 AM


Commissioner Ohler advised that he and Ed Eick, Maintenance Supervisor are having a meeting this morning to determine how many windows will be able to be opened in the jail. Commissioner Ohler is leaning towards having every other window on each floor be able to be opened.

**IN THE MATTER OF
FIRST AMENDMENT AUDITS**

 9:36 AM

Commissioner Ohler advised that first amendment audits were discussed at the Security Committee meeting this morning. The committee will be reaching out to County Risk Sharing Authority (CORSA) to see if signs can be posted regarding no pictures or video in the courthouse. Commissioner Wirkner advised that there are certain areas in the courthouse that the Board has the obligation to maintain security.

**IN THE MATTER OF
REGIONAL TRANSPORTATION IMPROVEMENT PROJECT**


 9:38 AM

Commissioner Wirkner advised that there is a Regional Transportation Improvement Project (RTIP) meeting tomorrow at 9:00 a.m. at the Minerva Library.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:38 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner