



**Present:** President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler  
**Also present to observe:** Nancy Schaar, Free Press Standard; Lynn Fairclough, Auditor; & John Clark, Resident;

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**


 9:02 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, October 31, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
 BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Lewis A. Mickley, Commissioner	Commissioners	EODA Meeting	Cambridge, OH	11/8/19	\$80.00
Ronald M. Nuzzolillo Jr, Loss Control Coordinator	Commissioners	Stark County Safety Council Meeting	Canton, OH	11/14/19	\$35.00
Jeffrey L. Ohler, Commissioner	Commissioners	MCJAS Executive Committee Meeting	Canton, OH	Retroactive to 10/29/19	\$32.00
Jennifer Burns, Program Administrator	JFS	Area 16 CCMEP	Cadiz, OH	11/4/19	\$50.00
Kate Offenberger, Director	JFS	OJFSDA Executive Meeting	Columbus, OH	11/14/19	-0-
Kate Offenberger, Director	JFS	ECODA	Fairfield, OH	12/3/19	-0-
Kate Offenberger, Director	JFS	PCSAO Executive	Columbus, OH	12/5/19-12/6/19	-0-
Kate Offenberger, Director	JFS	OJFSDA Executive and General Session	Columbus, OH	12/12/19-12/13/19	\$250.00
Shelly Martin, Director	CSEA	Ohio Child Support Director Association Dues	N/A	N/A	\$4,033.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
 ROUTE 9 TOWER**

 9:06 AM

Commissioner Wirkner discussed the camera at the Route 9 tower. Commissioner Wirkner advised that the security camera's feed is up and running at the dispatch center in the Sheriff's Office.

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
M & G	Other Expenses	0355-K000-K24.000	\$50,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

9:07 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

<u>FUND</u>	<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
	<u>NAME</u>	<u>CODE</u>	<u>NAME</u>	<u>CODE</u>	
A002	Attorney Fees	0141-A002-C51.000	Travel/Vehicle Expense	0141-A002-C45.050	\$1,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

9:07 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

9:07 AM

Josh Long, Dog Warden, filed his report for the week of October 27, 2019 to November 2, 2019 showing 6 dogs impounded, 7 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF  
MONTHLY REPORT – OCTOBER  
CARROLL GOLDEN AGE RETREAT**

9:08 AM

Commissioner Wirkner advised that Dawn Faulk, Carroll Golden Age Retreat Superintendent, filed her report for the month of October 2019 showing 9 male and 35 female residents. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF  
MONTHLY REPORT – OCTOBER  
SHERIFF’S OFFICE**

9:08 AM

Commissioner Wirkner advised Sheriff Dale R. Williams filed his report for the month of October 2019 showing 1,949 meals served and 215 washes completed. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF  
BELL TOWER REPAIR PROJECT  
CHANGE ORDER – NR LEE RESTORATION LTD.**

9:10 AM

Commissioner Wirkner advised that he has seen the photos of the chimney caps and advised that it is evident that repairs need to be made.

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**Motion:** to approve a change order for NR Lee Restoration Ltd. for the Bell Tower Repair Project to increase the contract price by \$6,000.00 for replacing chimney caps and making minor masonry repairs. The current contract amount for this project is \$705,773.00 and the adjusted contract amount factoring the increase of \$6,000.00 is \$711,773.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

9:10 AM


**IN THE MATTER OF  
CARROLL COUNTY ENVIRONMENTAL SERVICES - DELINQUENT SEWER BILLS  
RESOLUTION #2019-31**

9:11 AM

Commissioner Wirkner and Commissioner Ohler discussed the amount of unpaid and delinquent sewer charges. Commissioner Wirkner questioned if this list includes the trailer park that has been historically delinquent. Commissioner Ohler advised that the trailer park is billed to just one individual.

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**Motion:** to adopt Resolution #2019-31 certifying unpaid and delinquent sewer charges to the County Auditor to be placed on the tax list and duplicate which shall become a lien on the property, **Action:** Upon the call of the roll vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None ; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:14 AM

**RESOLUTION #2019-31**  
**CERTIFYING UNPAID/DELINQUENT SEWER CHARGES TO COUNTY AUDITOR**

**WHEREAS**, the Board of County Commissioners of Carroll County is the proprietor of the Carroll County Environmental Services (formerly known as Brown Township-Malvern Sewer District); and

**WHEREAS**, the successful operation of the District requires certain revenues and diligent efforts to collect certain accounts have been unsuccessful to date; and

**WHEREAS**, Section 6117.02 of the Ohio Revised Code permits the Board to certify unpaid rates or charges to sewer accounts to the County Auditor to place the same on the tax list and duplicate for collection and as a lien on the property.

**THEREFORE, BE IT HEREBY RESOLVED** that the following delinquent sewer charges be certified to the County Auditor to be placed on the real property tax list and duplicate of Carroll County and same shall become a lien from that date:

Parcel Nos.	ServID	Name	Address	Balance
07-0000502.000	0010	Thomas Parker	616 Robbins St	\$509.25
07-0000264.000	0034	Gwendolyn DeGraffinreed	616 Church St	\$509.25
07-0000441.000	0075	James Thatcher	225 S Reed Ave	\$509.25
07-0000592.000	0093	Violet (Rosemarie) Scurto	523 N Canton St	\$218.47
03-0001666.000	1007	James Dornberger	151 E Mohawk Dr	\$509.25
03-0002567.000	1019	Jeff Lones	203 E Mohawk Dr	\$509.25
03-0001157.000	1045	Warren Kelm	38 Shoshone Trail	\$741.27
07-0000531.000	0105	Sonia Strock	315 N Canton St	\$509.25
16-0000073.000	1296	Theodore Dettling	448 E Mohawk Dr	\$306.32
07-0000318.000	0131	Eugene Dennis	830 Cherry Ave	\$509.25
16-0000062.000	1334	Steven Wackerly	546 E Mohawk Dr	\$754.79
03-0001689.000	1388	Stephen Chicatelli	102 W Mohawk Dr	\$509.25
03-0002699.000	1428	Jeffrey Marks	5 Taas Trail	\$428.61
03-0000666.000	1466	Mark Andrews	66 Iriquois Trail	\$509.25
03-0002236.000	1548	Adam Kravec	387 W Mohawk Dr	\$509.25
03-0001505.000	1582	George Wilkinson	2 Seneca Trail	\$189.53
03-0002324.000	1587	Kathryn Gaul	13 Seneca Trail	\$535.18
03-0000965.000	1599	Jan Pool	65 Manito Trail	\$509.25
03-0001850.000	1606	Kenneth Iser	133 Manito Trail	\$244.42
03-0001273.000	0164	Samuel Weston	4090 Bonnie Dr	\$509.25
16-0000235.000	1679	William Bower	567 W Mohawk Dr	\$509.25
03-0000430.000	0180	Vonda Williams	6109 Gary Dr NW	\$509.25
03-0000104.000	1827	Rhonda Maury	4186 Brenda Dr Trailer	\$509.25
03-0000747.000	1834	Perry Custer	54 Iriquois Trail	\$509.25
03-0002898.000	1847	Larry Mugnaini	6362 Riverview Dr NW	\$509.25
07-0000797.000	1855	Jeremy Grimm	5125 Alliance Rd NW	\$509.25
03-0002855.000	1883	James Thompson	7086 June Rd NW	\$509.25
07-0000433.000	1895	Jaime Gonzalez	408 Clay St	\$509.25
07-0000326.000	0214	Dyllan Shirley	405 Gween Dr	\$562.20
03-0002557.000	0241	Robert Cordray	6209 B Riverview Dr NW	\$509.25
03-0002002.000	0254	Steven Krider	9094 Wilco Ave	\$509.25
03-0002148.000	0256	Shelly Film	6982 Alliance Rd NW	\$509.25
03-0002557.000	0264	Robert Cordray	6209 A Riverview Dr NW	\$509.25
03-0002561.000	0265	Donald Matthews	6079 Gary Dr	\$509.25
03-0000153.000	0266	Gary Boone	6080 Gary Dr	\$509.25
07-0000588.000	0290	Edward Duhamel	629 W Main St	\$509.25
03-0000368.000	0300	Robert Cordray	6203 Riverview Dr NW	\$509.25
07-0000086.000	0322	Timothy Potts	247 E Porter St	\$509.25
07-0000504.000	0362	Willis Cline	222 S Reed Ave	\$509.25
07-0000321.000	0388	Ronald Campbell	216 S Bridge St	\$509.25
03-0000400.000	0399	Craig Mellon	4072 Bonnie Dr	\$509.25
03-0001374.000	0405	Kavin Wallace	6085 Gary Dr	\$306.32
07-0000484.000	0428	Charles Crawford	821 E Porter St	\$509.25
07-0000378.000	0434	Beulah Krause	753 Robertsville Rd	\$509.25
07-0000684.000	0446	Christopher Skinner	400 E Porter St	\$509.25
07-0000630.000	0451	Buddy Moore	222 E Grant St	\$509.25
03-0000109.000	0469	Kendall Morgan	4083 Bonnie Dr	\$509.25
03-0002005.000	0477	Christine Dowdell	6152 Riverview Dr	\$509.25
07-0000352.000	0505	Kathy White	233 Morges Rd	\$306.32
07-0000674.000	0513	William Nichols	223 E Porter St	\$509.25
07-0000632.000	0524	Jeffrey Kapron	403 Pleasant Ave	\$519.88

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03-000941.000	0527	Terry Mayle	6970 Alliance Rd NW	\$509.25
03-0002523.000	0565	Linda Farmer	4144 Bonnie Dr	\$316.15
03-0003045.000	0608	Kathryn Eslich	8233 Avalon Rd NW	\$509.25
03-0001254.000	0613	Steven Krider	6239 Anderson Dr	\$509.25
07-0000251.000	0623	Kimberly Keen	602 Robbins St	\$509.25
07-0000065.000	0626	Andrew Liber	221 Morges Rd	\$509.25
03-0000701.000	0630	Alternative Mortgage	6158 Riverview Dr	\$509.25
07-0000740.000	0639	Randy Benedict	320 N Reed Ave	\$509.25
03-0002064.000	0675	William Nock	4119 Bonnie Dr	\$509.25
07-0000677.000	0683	Frank Embrogno Jr	838 Cherry Ave	\$509.25
03-0002435.000	0698	James Grayam	9163 Wayne Ave	\$612.41
03-0002898.000	0711	Larry Mugnaini	6364 Riverview Dr NW	\$509.25
03-0000476.000	0747	Edward Sanders	6256 Anderson Dr	\$509.25
03-0003225.002	0754	Joseph Hershberger	5126 Citrus Rd NW	\$299.25
07-0000007.000	0763	Perfect Products Inc	265 Morges Rd	\$16,380.05
03-0001915.000	0772	Edward Walker	8227 Blade Rd NW	\$509.25
07-0000725.000	0775	Jessica Menapace	300 Gween Dr	\$509.25
03-0002670.000	0779	Dody Garvin	8253 Blade Rd NW	\$509.25
03-0001218.000	0793	Margaret Klotz	3123 Alliance Rd NW	\$509.25
03-0001213.000	0794	Margaret Klotz	3109 Alliance Rd NW	\$509.25
03-0001217.000	0796	Margaret Klotz	9162 Wayne Ave	\$509.25
03-0001217.000	0797	Margaret Klotz	9164 Wayne Ave	\$509.25
03-0001217.000	0798	Margaret Klotz	7078 Alliance Rd NW	\$562.20
03-0003165.000	0805	Betty Dexter	7060 Alliance RD NW	\$509.25
03-0003225.002	0830	Joseph Hershberger	5126 Citrus Rd NW - Rear	\$299.25
03-0002518.000	0850	Richard Miday	5197 Alliance RD NW	\$230.01
03-0002247.000	0854	Tim Klotz	3131 Alliance Rd NW	\$509.25
07-0000483.000	0862	Charles Crawford	823 E Porter St	\$509.25
07-0000759.002	0870	Charles Hodge	751 Pleasant Ave	\$509.25
03-0002677.000	0897	Terry Bagshaw	8214 Avalon Rd NW	\$626.17
03-0001174.000	0932	Melvin and Shawn Route	11 Yuma Trail	\$509.25
03-0002660.000	0997	Lisa Daugherty-Hudson	163 Oneida Trail	\$509.25

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Mickley moved for the adoption of the preceding Resolution;  
Mr. Ohler seconded the motion.

Upon call of the roll the vote was recorded as follows:  
Mr. Ohler, YES; Mr. Mickley, YES; Mr. Wirkner, YES.

Motion carried on unanimous vote. Resolution adopted this 4<sup>th</sup> day of November, 2019.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY

ATTEST:

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

/s/ Robert E. Wirkner  
Robert E. Wirkner, President

/s/ Lewis A. Mickley  
Lewis A. Mickley, Vice President


/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Commissioner

**IN THE MATTER OF  
BID NOTICE**

**2018 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM**

**Motion:** to accept bids up to and opened at 9:30 a.m. on November 21, 2019 in the Commissioners’ office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project # E, installation of one septic system, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF  
PROSECUTOR OPINION  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PY 2019**

**Motion:** to send the Program Year 2019 Community Development Block Grant (CDBG) Agreement with the Ohio Development Services Agency to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice-President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice-President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:16 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
PROGRAMMATIC AGREEMENT – OHIO STATE HISTORICAL PRESERVATION OFFICE**


 9:18 AM

Commissioner Wirkner asked Mellissa Schaar, Assistant Clerk I to explain the Programmatic Agreement, Ms. Schaar advised that this agreement goes with the PY2019 Community Development Block Grant (CDBG), in case any of Carroll County's CDBG projects involve historical buildings. Ms. Schaar advises that the current project does not involve any historical buildings, but the county still needs to have the agreement on file.

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**Motion:** to send the Programmatic Agreement with the Ohio State Historical Preservation Office to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice-President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice-President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:21 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:22 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Ark Water, \$102.00; & Carlson Software, \$570.00;


**DJFS:** None

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:23 AM

**IN THE MATTER OF  
BELL TOWER PROJECT**

 9:23 AM


Commissioner Wirkner questioned about the status of the Bell Tower Project. Commissioner Ohler advised that the Bell Tower Project is moving along but is waiting for the weather to cooperate to apply the paint.

**IN THE MATTER OF  
ROUTE 9 SEWER PROJECT**

 9:24 AM


Commissioner Wirkner questioned about the status of the sewer project. Commissioner Ohler advised that the project is nearing the end. Commissioner Ohler advises that the negotiations should wrap up in a couple of weeks.

**IN THE MATTER OF  
RESIDENT QUESTION**

 9:26 AM


John Clark, resident questioned what the tower is that the Board was discussing. Commissioner Wirkner advised that the Bell Tower is the top of the courthouse and that the tower at the Route 9 / Route 171 is used for county communications and is rented to various companies.

**IN THE MATTER OF  
911 – PLANNING COMMITTEE**

 9:27 AM

Commissioner Wirkner advised that the 911 Planning Committee is scheduled to meet Tuesday, November 5, 2019 directly after the Technical Services Advisory Meeting which is scheduled at 3:00 P.M. Commissioner Wirkner advised that the Technical Services Advisory Committee approves to add the definition pages to the final plan, then they will be passed on to the planning committee. If the Planning Committee approves of the definition pages being added to the final plan, then the Commissioners should see the final plan to approve.

**IN THE MATTER OF  
EXECUTIVE SESSION**


 9:28AM


Christopher R. Modranski, Clerk Supervisor appeared before the Board to ask for their consideration to enter into executive session to discuss the compensation of a public employee.

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**Motion:** to enter into Executive Session per ORC 121.22(G)(1) to consider the compensation of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:29 AM

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The Board reconvened with no action taken at  9:37 AM

**IN THE MATTER OF  
COMMISSIONERS' OFFICE**


 9:38 AM

Christopher Modranski, Clerk Supervisor advised that Ronald Nuzzolillo Jr, Assistant Clerk I has been employed over six months. Mr. Modranski recommends that Mr. Nuzzolillo be removed off probationary status, given a wage increase from \$14.00 per hour to \$15.00 per hour, and make the wage increase retroactive to October 8, 2019 when the six-month probationary period has expired.

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**Motion:** to remove Ronald Nuzzolillo Jr, Assistant Clerk I from probationary status, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:39 AM

**IN THE MATTER OF  
COMMISSIONERS' OFFICE**

**Motion:** to increase the wage for Ronald Nuzzolillo Jr, Assistant Clerk I from \$14.00 per hour to \$15.00 per hour as recommended by Christopher Modranski, Clerk Supervisor, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:39 AM


**IN THE MATTER OF  
COMMISSIONERS' OFFICE**

Motion: to make the wage increase for Ronald Nuzzolillo Jr, Assistant Clerk I retroactive to October 8, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:40 AM

**IN THE MATTER OF  
COMMISSIONERS' OFFICE**


 9:40 AM

Commissioner Ohler questioned when Melissa Schaar, Assistant Clerk I is due to be removed from probationary status. Christopher Modranski, Clerk Supervisor advised that Ms. Schaar was not placed on probationary status when hired, but if treated as such, Ms. Schaar would be employed for six months around the end of November or beginning of December.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:41 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Christopher R. Modranski  
Christopher R. Modranski, Clerk Supervisor  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Lewis A. Mickley  
Lewis A. Mickley, Vice President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Commissioner