



Present: President Robert E. Wirkner, and Vice President Lewis A. Mickley. **Absent:** Commissioner Jeffrey L. Ohler
Also present to observe: Nancy Schaar, Free Press Standard; Carol McIntire, Carroll County Messenger; Marilyn Miller, Deputy Auditor.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM


Melissa N. Schaar, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, October 28, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Mickley was absent.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E. Wirkner, Commissioner	Commissioners	EODA Meeting	Cambridge, OH	11/8/19	\$80.00
Shelley A. Martin, Director	CSEA	Region 6 – Fiscal Roundtable Meeting	Lisbon, OH	11/15/19	\$40.00
Jennifer Burns, Program Administrator	DJFS	YDHP Kickoff	Lisbon, OH	Retroactive to 10/29/19	\$50.00
Missy Burchfield, Administrative Assistant Paige Hay, Community Outreach Specialist	Solid Waste	Purchase office supplies at Michael's Store	Canton, OH	11/4/19	\$0

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
M & G	Other Expenses	0355-K000-K24.000	\$30,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**


Motion: to approve the following appropriation amendment(s):

FUND	NAME	CODE	TO	NAME	CODE	AMOUNT
General Fund	Security	0025-A004-B20.000	Special Operations	0200-A009-A21.000	\$10,000.00	
General Fund	Child Welfare	0033-A009.B06.000	Loan Payments	0001-A001-A06.000	\$113,000.00	
T118	Administration	0600-T118.T05.000	Administration – Payroll	0600-T118-T01.020	\$284.74	
D & K	Equipment	0300-B000-B04.040	EE Health Insurance	0300-B000-B12.100	\$1,250.00	

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
SHERIFF'S OFFICE
JUSTICE ASSISTANCE GRANT**

 9:06 AM

Commissioner Wirkner advised that the Sheriff's Office is applying for the Justice Assistance Grant. There is a 10% match to the grant. Commissioner Wirkner advised that the Board has been asked to sign a letter requesting waiver of the 10% match.

Motion: to authorize the Board President to sign a letter collaborating with Carroll County Ohio Sheriff's Office as fiduciary agent for the Justice Assistance Grant and asking for a waiver to the 10% match; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**


Motion: to approve the following contracts for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Big Brothers Big Sisters of Northeast Ohio	10/1/19-9/30/20	\$29,961.77	Community-Based and School-Based Monitoring	Service	New	10/18/19
Carroll County General Health District	10/1/19-9/30/20	\$14,518.64	Family Planning Teen Pregnancy Prevention	Service	New	10/23/19
Carroll County Council on Aging	10/1/19-9/30/20	\$24,589.97	Welcome and Wellness Program	Service	New	10/28/19
Goodwill Industries of Greater Cleveland and East Central Ohio	10/1/19-9/30/20	\$50,000.00	Dream to Achieve Comprehensive Employment Program	Service	New	10/28/19

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
FAMILY AND CHILDREN FIRST COUNCIL
EMPLOYEE TERMINATION**

 9:11 AM

Rachel Rinke, Court Administrator and Families and Children First Council member appeared before the Board to advise that the Families and Children First Council Executive Tier 2 Committee had a meeting yesterday and approved the resolution that has been presented to the Board. Ms. Rinke advised that since the Board of Commissioners is the administrative agent, the resolution needs to be approved by the Board. Commissioner Wirkner advised that he would like the resolution read aloud in the interest of transparency. Ms. Rinke read the resolution. Commissioner Mickley asked what the reasoning was for eliminating the Director position. Ms. Rinke advised that her understanding is that because Jobs and Family Services will be taking over as the administrative agent, there will be no reason to have a Director. Commissioner Wirkner provided a copy of the resolution to the media.

Motion: to accept Resolution #2019-002 presented by Carroll County Family and Children First Council Executive Tier 2 Committee which terminates the employment of the Council Director and terminates the position of Council Director; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF
DOG LICENSE – 2020 BONDS**

Motion: to authorize the County Auditor to secure bonds for 7 agents to issue 2020 dog licenses, each bond in the sum of \$1,000.00 for one year; the agents are Carrollton Ace Hardware, Atwood Deli, Kilgore General Store, Gordon's Graphics, Inc., Kishman's IGA, Baxter's General Store, and Rocky's Inc., **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:18 AM

**IN THE MATTER OF
DOG POUND
LICENSE FEES**


 9:19

Commissioner Mickley advised that the budget for the Dog Warden is good, and there is no reason to make any modifications.

Motion: to approve the dog and kennel license fees for Carroll County to remain the same for 2020, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:19 AM

**IN THE MATTER OF
HAWKHAVEN, LLC
2019 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM
NOTICE TO PROCEED**

 9:20 AM

Commissioner Wirkner advised that this Notice to Proceed is for Project A (Riggs, Abbott, & Wright), and the work must be completed within 60 consecutive calendar days.


Motion: to issue a Notice to Proceed to Hawkhaven, LLC with work beginning on or after October 31, 2019 and the completion date being December 30, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:20 AM


**IN THE MATTER OF
JON STEWART EXCAVATING, LLC
2019 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM
NOTICE TO PROCEED**

Commissioner Wirkner advised that this Notice to Proceed is for Project A (Riggs, Abbott, & Wright), and the work must be completed within 60 consecutive calendar days.

Motion: to issue a Notice to Proceed to Jon Stewart Excavating, LLC with work beginning on or after October 31, 2019 and the completion date being December 30, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:21 AM

**IN THE MATTER OF
MEDIA**

 9:22 AM


Carol McIntire, Carroll County Messenger reporter asked what the cost of a dog license is currently. Commissioner Mickley advised that it is \$14.00.

**IN THE MATTER OF
RESOLUTION NO. 2019-30
WEIGHTS & MEASURES INSPECTION SERVICES**

 9:22 AM

Commissioner Wirkner advised that Lynn Fairclough discussed the Weights & Measures inspection services contract at the October 24, 2019 meeting. Commissioner Wirkner provided the media with a copy of the resolution.

Motion: to approve Resolution No. 2019-30 authorizing execution of contract documents with the Board of Commissioners of Carroll County, Ohio and the Carroll County Auditor for the Stark County Auditor to perform weights and measures inspection services for Carroll County, Ohio; **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, and Vice-President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:23 AM

RESOLUTION # 2019-30

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT DOCUMENTS WITH THE BOARD OF COMMISSIONERS OF CARROLL COUNTY, OHIO AND THE CARROLL COUNTY AUDITOR FOR THE STARK COUNTY AUDITOR TO PERFORM WEIGHTS AND MEASURES INSPECTION SERVICES FOR CARROLL COUNTY, OHIO

WHEREAS, the County Auditor is the sealer of weights and measures and shall see that all state law relating to weights and measures are strictly enforced throughout the County; and

WHEREAS, the Stark County Auditor performs all inspections in accordance with the authority provided in Section 319.55 of the Ohio Revised Code in Stark County, Ohio; and

WHEREAS, the Carroll County Auditor and the Board of Commissioners of Carroll County, Ohio, have expressed desire to have the Stark County Auditor perform the weights and measures inspections in Carroll County, Ohio; and

WHEREAS, it is necessary that an agreement be entered into pursuant to Section 307.15 of the Ohio Revised Code between Carroll County, Ohio, and Stark County, Ohio, for the Stark County Auditor to conduct inspections and exercise enforcement authority in Carroll County, Ohio in accordance with Section 319.55 of the Ohio Revised Code.

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NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Carroll County, Ohio, ("Board") with at least two-thirds of its members thereto concurring as follows:

SECTION 1

That in order to meet with the needs of the Board of Commissioners of Carroll County, Ohio and the Carroll County Auditor for the Stark County Auditor to perform inspections in Carroll County, Ohio, and to provide the necessary staff and facilities to provide for those inspections, a contract be entered into by and between the Board of Commissioners of Stark County, Ohio, the Stark County Auditor, the Board of Commissioners of Carroll County, Ohio, and the Carroll County Auditor. The Board hereby authorizes the President of the Board to execute such a contract.

SECTION 2

That the Board hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of the Board, which resulted in formal action, were taken in meetings open to the public, in full compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Mickley moved for the adoption of the preceding Resolution;
Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:
Mr. Mickley, Yes; Mr. Ohler, Absent; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 31st day of October, 2019.

**BOARD OF COMMISSIONERS
OF CARROLL COUNTY**

ATTEST:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

/s/ Robert E. Wirkner
Robert E. Wirkner, President


/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President

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Absent
Jeffrey L. Ohler, Commissioner


**IN THE MATTER OF
SPECIAL HAULING PERMIT
DENOON LUMBER COMPANY LLC**

Motion: to approve a special hauling permit to DeNoon Lumber Company LLC for hauling over Cologne Road (CR 72) in Perry Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:24 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:25 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Abigail Yekel, \$118.94; The Supreme Court of Ohio, \$100.00; Carroll County Treasurer, \$1,001.00; Hilton Garden Inn, \$244.00; CCDJFS, \$900.22; Swift IT Consulting, \$2,611.16; Swift IT Consulting, \$14,500.00; Sift IT Consulting, \$249.95 & Medi-Wise Pharmacy, \$1,030.06.


DJFS: None

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:25 AM

**IN THE MATTER OF
MEDIA**

 9:29 AM


Carol McIntire, Carroll County Messenger asked if there is a price for the Weights & Measures inspector contract. Commissioner Wirkner advised that Lynn Fairclough, Auditor anticipates that the cost will be less than doing it in-house.

**IN THE MATTER OF
BID OPENING
2018 WATER POLLUTION CONTROL LOAN FUND**

 9:30 AM

Ronald M. Nuzzolillo, Jr., Assistant Clerk I, appeared before the Board and advised that no bids were received for the septic system installation. Mr. Nuzzolillo advised that he would like to advertise again. Mr. Nuzzolillo advised that he emailed the contractors on the Health Departments approved contractor list. Commissioner Wirkner advised that phone calls or personal visits may be in order. Carol McIntire, Carroll County Messenger reporter, asked how many projects there are. Mr. Nuzzolillo advised that there is one project.


**IN THE MATTER OF
AGREEMENT/CONTRACT
TRANSIT & CARROLL COUNTY HEALTH DEPARTMENT**

 9:37 AM

Sonja Trbovich, Transit Director appeared before the Board and presented a contract to take water samples to Canton at the rate of \$30.00 per trip. This is considered an incidental contract. Ms. Trbovich advised that she cannot use the funds this year, she has to wait until 2020 to use the funds. Ms. Trbovich advised that she made a line item in the budget called incidental contracts to keep track of the funds. Ms. Trbovich advised that as long as it does not interfere with Transits transportation services, they are allowed to do this. Commissioner Wirkner advised that the prosecutor has already reviewed and signed the contract.

Motion: to approve a contract between Carroll County Transit and Carroll County Health Department for non-passenger transportation for package delivery service at a cost of \$30.00 per trip, retroactive to April 22, 2019 through December 31, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:39 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:41 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
Absent
Jeffrey L. Ohler, Commissioner