



Present: President Robert E. Wirkner, and Commissioner Jeffrey L. Ohler. **Absent:** Vice President Lewis A. Mickley
Also present to observe: Nancy Schaar, Free Press Standard; Carol McIntire, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, October 21, 2019 and electronic recording of the proceedings; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:04 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Mickley was absent.

**IN THE MATTER OF
AUDITOR
WEIGHTS & MEASURES**

 9:04 AM

Lynn Fairclough, Carroll County Auditor appeared before the Board to discuss upcoming changes to the Weights and Measures Department. Ms. Fairclough advised that since the Weights and Measures Inspector is paid by the County General Fund, she will need permission from the Board to partner with the Honorable Alan Harold, Stark County Auditor’s Weights and Measures Department to perform the inspections in accordance with Ohio Revised Code 319.55. Ms. Fairclough advised that the reason for this change is that Tom Konst, Weights and Measures Inspector, is retiring from the Auditor’s Office at the end of this year. Commissioner Wirkner asked if efficiencies will be realized by making this change. Ms. Fairclough advised that she plans to leave the budget the same for 2020 as it will be the trial year. Ms. Fairclough advised that Stark County has already been assisting Mr. Konst with the gas pump inspections for the past four years, at no charge as they have the equipment to do the high flow gas pumps. Ms. Fairclough believes that there will be a savings to the County in the future. Ms. Fairclough advised that she will be presenting a resolution for this matter to the Board on Monday, October 28, 2019.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E. Wirkner, Commissioner	Commissioners	CCAO Energy Board Meeting	Columbus, OH	Retroactive to 10/23/19	\$90.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
CCBDD 2004 Special Levy	Reimbursements	0400-S015-S01.000	\$500,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
A001	Equipment	0001-A001- A04.040	Equipment – Computer/Imaging	0001-A001- A21.040	\$617.80

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

9:06 AM

**IN THE MATTER OF
REQUEST FOR BOND RELEASE
STERLING MINING CORPORATION**

9:06 AM

Commissioner Wirkner advised Sterling Mining Corporation is requesting a Phase II bond release for 18.6 acres located in Section 8 of Fox Township. A copy of the Legal Notice is on file in the Commissioners’ Office.

**IN THE MATTER OF
SYSTEM FOR AWARD MANAGEMENT (SAM)
DESIGNATION OF ENTITY ADMINISTRATOR**

Motion: to approve President Robert E. Wirkner to sign the System for Award Management (SAM) designation form appointing Melissa N. Schaar as the Entity Administrator; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

9:07 AM

**IN THE MATTER OF
RESOLUTION NO. 2019-29
TRANSFER OF FUNDS - JOB & FAMILY SERVICES**

Motion: to approve Resolution No. 2019-29 authorizing a transfer of \$25,728.96 from the Public Assistance Fund (H000) to the CS50 Fund (S000) as allowed per Ohio Administrative Code 5101:9-6-12/Ohio Revised Code 5705.14 and as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice-President Lewis A. Mickley; ABSTAIN: None, **Moved by** Vice Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

9:09 AM

**RESOLUTION #2019-29
AUTHORIZING A TRANSFER BETWEEN FUNDS**

WHEREAS, the Carroll County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of: To transfer Title XX base and Title XX TANF allocations to Children Services for July - September 2019 as allowed per Ohio Administrative Code 5101:9-6-12/Ohio Revised Code 5705.14;

THEREFORE, BE IT RESOLVED the below listed sum be transferred, for the above stated purpose, as follows:

FROM (FUND):	ACCOUNT	AMOUNT
<u>Public Assistance</u>	<u>0320-H000-H38.000 REIMBURSEMENT TO CS50</u>	<u>\$25,728.96</u>
TO (FUND):	ACCOUNT	AMOUNT
<u>CS50</u>	<u>0324-S000-602 REIMBURSEMENTS – OTHER</u>	<u>\$25,728.96</u>

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Requested By:

Kate Offenberger, Director
Carroll County Job and Family Services

Mr. Ohler moved for the adoption of the preceding Resolution;

Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows: Mr. Ohler, Yes; Mr. Mickley, Absent; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 24th day of October 2019.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President

Absent
Lewis A. Mickley, Vice President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner


**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Chrysalis	10/1/19-9/30/20	\$12,000.00	Residential and placement consultation services	Service	New	10/9/2019

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF
SHERIFF'S DEPT
JUSTICE ASSISTANT GRANT**


 9:11 AM

Sheriff Dale Williams appeared before the Board to advise that he will be applying for the Justice Assistance Grant in the amount of \$20,000.00. Sheriff Williams advised that the funds can be used for anything as long as it pertains to law enforcement. Sheriff Williams advised that he plans to purchase mobile data terminals with the grant, as some of the units the Sheriff's Office has are older and starting to have problems. Sheriff Williams advised that he should know by December if he was awarded the grant.

**IN THE MATTER OF
DRUG COURT**

Commissioner Wirkner advised that when he was at his meeting in Columbus on Wednesday, October 23, 2019, he learned that the Governor of Ohio is going to make \$7,000,000.00 available to Drug Courts, in the form of grants.


**IN THE MATTER OF
FAMILY AND CHILDREN FIRST COUNCIL
ADMINISTRATIVE AGENT**

 9:13 AM


Natalie Bollon, Director of the Alcohol, Drug, Addiction, and Mental Health Services (ADAMHS) Board of Tuscarawas and Carroll Counties, and Vice Chair of Family and Children First Council (FCFC) appeared before the Board to answer any questions that the Board may have concerning the resolutions that have been presented. Commissioner Ohler advised that the first resolution is advising that Carroll County Job and Family Services will be the administrative agent for the FCFC beginning in 90 days, and the second resolution will not be presented until next week.

Motion: to accept Resolution #2019-001 presented by Carroll County Family and Children First Council which provides written notice to the Board of Commissioners that the new administrative agent will be Carroll County Job and Family Services, effective February 1, 2020; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:15 AM


**IN THE MATTER OF
MEDIA**

 9:17 AM

Carol McIntire, Carroll County Messenger reporter asked if the Board of Commissioners was previously the administrative agent. Commissioner Ohler advised that was correct.


**IN THE MATTER OF
AGREEMENT/CONTRACT – JON STEWART EXCAVATING, LLC
WATER POLLUTION LOAN CONTROL FUND**

Motion: to approve a contract with Jon Stewart Excavating, LLC of Cadiz, OH, in the amount of \$600.00 per site to perform test hole/pit excavation for the Water Pollution Control Loan Fund projects at residences located on Norse Road, Arrow Road, and Berry Road, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:18 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT - HAWKHAVEN, LLC
WATER POLLUTION LOAN CONTROL FUND**

Motion: to approve a contract with Hawkhaven, LLC of Wooster, OH, in the amount of \$550.00 per site for soil evaluation for the Water Pollution Control Loan Fund projects at residences located on Norse Road, Arrow Road, and Berry Road, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:18 AM


**IN THE MATTER OF
PROSECUTOR OPINION
JON STEWART EXCAVATING, LLC CONTRACT**

Motion: to send the 2018 Water Pollution Control Loan Fund contract with Jon Stewart Excavating, LLC to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:19 AM

**IN THE MATTER OF
PROSECUTOR OPINION
HAWKHAVEN, LLC CONTRACT**

Motion: to send the 2018 Water Pollution Control Loan Fund contract with Hawkhaven, LLC to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:20 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
HUMMEL GROUP, INC.**


 9:20 AM

Commissioner Ohler reviewed the agreement and had no questions.

Motion: to approve Employee Benefits brokerage Service Agreement for voluntary benefits for the term of January 1, 2020 to December 31, 2022, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:21 AM


**IN THE MATTER OF
9-1-1
LOUDON TOWNSHIP EMERGENCY MEDICAL SERVICES (EMS)**


 9:22 AM

Commissioner Wirkner advised that Amsterdam has been having trouble fielding enough personnel to get the squad moving, and they are losing time while they make the determination if they need to fall back to another position. The Loudon Township trustees want Amsterdam and Bergholz toned at the same time, and whoever comes on the air first will take the call. This change will affect Emergency Service Zone (ESZ) 2260 and Emergency Service Zone (ESZ) 2261 as laid out on the map included with the request. Commissioner Wirkner advised that the entire county is divided into Emergency Service Zones, which determines who is called out.

Motion: to approve Loudon Township trustees request for two Emergency Medical Services (EMS) for Emergency Service Zone (ESZ) 2260 and Emergency Service Zone (ESZ) 2261 as recommended by Captain Cheryl Keyser of the Carroll County Sheriff's Office; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.



 9:29 AM

IN THE MATTER OF**9-1-1****MONROE TOWNSHIP EMERGENCY MEDICAL SERVICES (EMS)** 9:30 AM


Commissioner Wirkner advised that this resolution was presented to the Board in August 2019, but a vote was not called to approve the request.

Motion: to approve Monroe Township trustees request for Regional Ambulance Service to be their first responders for all Emergency Medical Services (EMS) calls as presented by Captain Cheryl Keyser of the Carroll County Sheriff's Office; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:31 AM**IN THE MATTER OF****MEDIA** 9:33 AM


Nancy Schaar, Free Press Standard reporter, asked what the name of the ambulance service is for Monroe Township. Commissioner Wirkner advised that the resolution says Regional Ambulance Service, and that's how it will be assigned in the 9-1-1 service. A discussion ensued regarding the official name of the Regional Ambulance Service. Carol McIntire, Carroll County Messenger reporter asked if a resident can use Emergency Medical Transport (EMT) if they use the \$25 program that EMT offers, regardless of what township they live in. Commissioner Wirkner advised that an individual can request whichever service they want. Commissioner Wirkner advised that the Emergency Service Zones are designed to provide the quickest response to the scene of an emergency.

IN THE MATTER OF**BROWN TOWNSHIP****EMERGENCY MEDICAL SERVICES** 9:43 AM

Commissioner Wirkner advised that Brown Township is working on their emergency services. Carol McIntire, Carroll County Messenger reporter advised that there is a levy for a joint fire district to include an ambulance service. Ms. McIntire advised that the current ambulance service is called B & M Joint Ambulance and if the levy passes and the Village or the Township pulls out of B & M Joint Ambulance, then it would no longer exist. Commissioner Wirkner advised that they also have a contract with Emergency Medical Transport (EMT), which is supported by the current levy. Commissioner Ohler commented that it would be nice to have a county service that is robust enough to handle the whole county.

IN THE MATTER OF**PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.



 9:48 AM**IN THE MATTER OF****PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:****REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Crash Data Group, \$1,050.00; Frontier, \$771.26; Henry Heating & Cooling, \$2,412.24; Superfleet, \$3,139.47 & Frontier, \$404.58.

DJFS: State Treasurer of Ohio, \$2,391.94.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:49 AM**IN THE MATTER OF****COUNTY COMMISSIONERS ASSOCIATION OF OHIO SERVICE CORPORATION (CCAOSC)** 9:49 AM

Commissioner Wirkner advised that he attended the County Commissioners Association of Ohio Service Corporation (CCAOSC) meeting on October 23, 2019 in Columbus, Ohio. Commissioner Wirkner advised that we saved the most money through the consortium with electric; with gas being cheap we only save about \$10,000.00. The savings for both gas and electric is approximately \$36,000.00 by being part of the consortium. Commissioner Wirkner advised that when the Utica Basin floated off the ground recently only 2% of the product was going overseas and that is now up to 24% because of the Rover Pipeline. Commissioner Wirkner advised that the highest usage was July 19 at 6:00 pm, and there were several peaks after that including September. Commissioner Wirkner advised that the Utica Basin is the 3rd largest producer of liquid natural gas and we make a significant contribution to the domestic usage.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:51 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner