



Present: President Robert E. Wirkner, and Commissioner Jeffrey L. Ohler. **Absent:** Vice President Lewis A. Mickley
Also present to observe: Nancy Schaar, Free Press Standard; Carol McIntire, Carroll County Messenger; Leigh Ann Rutledge, Carroll County Messenger; Lynn Fairclough, Carroll County Auditor; Staci Brady, Chief Deputy Auditor.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:02 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**


 9:02 AM

Melissa N. Schaar, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, October 10, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
 BOARD MEETING ATTENDANCE**


 9:03 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Mickley was absent.

**IN THE MATTER OF
 COUNTY RISK SHARING AUTHORITY (CORSA) MEMBER DESIGNATION**

Motion: to appoint President Robert E. Wirkner as the Voting Representative and Vice President Lewis A. Mickley as the Voting Alternate for the County Risk Sharing Authority (CORSA), retroactive to October 1, 2019; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Melissa Herrington, Budget Officer Bambi Merrick, Fiscal Officer	DJFS	Region 6 Roundtable Meeting	Lisbon, OH	11/15/19	\$20.00
Christopher R. Modranski, Director	Economic Development	RTIP	Minerva, OH	10/18/19	\$17.17
Patricia Oyer, Recorder	Recorder	Ohio Recorders Winter Conference	Columbus, OH	11/17-20/19	\$600.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
H70 County Home	Cont. Serv. – Med.	0330-H070-H07.000	\$5,500.00
H70 County Home	Payroll – Supt.	0330-H070-H01.020	\$5,300.00
H70 County Home	Personnel Payroll	0330-H070-H02.020	\$63,200.00
H70 County Home	OPERS	0330-H070-H11.070	\$7,300.00
H70 County Home	Medical Ins.	0330-H070-H13.100	\$26,000.00
H70 County Home	Man. Medicare	0330-H070-H14.090	\$771.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**


Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
M & G	Labor - Bridge	0360-K000- K33.020	Contracts – Bridges	0360-K0000- K30.000	\$22,000.00
Workforce Development	Administration	0326- W000.W04.000	Youth	0326-W000- W03.000	\$10,000.00
Workforce Development	Special One Stop	0326- W000.W05.000	Youth	0326-W000- W03.000	\$3,000.00
Workforce Development	Payroll – Youth	0326- W000.W07.020	Youth	0326-W000- W03.000	\$5,000.00
Workforce Development	PERS	0326- W000.W08.070	Youth	0326-W000- W03.000	\$700.00
Workforce Development	W/C	0326- W000.W09.080	Youth	0326-W000- W03.000	\$138.00
Workforce Development	Mandatory Medicare	0326- W000.W10.090	Youth	0326-W000- W03.000	\$73.00
Workforce Development	Unemployment Comp	0326- W000.W11.000	Youth	0326-W000- W03.000	\$250.00
Workforce Development	WIA Reimb PA Fund	0326- W000.W06.000	Youth	0326-W000- W03.000	\$12,839.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
HEALTH DEPARTMENT – PARKING LOT**

 9:06 AM

Wendy Gotschall, County Health Commissioner, Kelly Engelhart, Director of Nursing & Population Health and Amy Campbell, Office Administrator appeared before the Board to discuss several items. Ms. Gotschall thanked the Board for the work that has begun on the parking lot. Ms. Gotschall advised that Mr. Ron Eick of Eick Electric & Lighting LLC did an assessment of the lighting outside of the building and the two generators. They have had an issue with power outage which is a problem because of vaccines in the refrigerator, so the generators are necessary. Mr. Eick gave Ms. Gotschall a proposal which includes replacing eight ground lights LED lighting for \$900.00; repair or replacement of parking lot lights with new LED lights \$425.00; if lights just need new bulbs, \$100.00; if lights need ballasts and bulbs, \$325.00; replace one wall pack and on south side of building, \$125.00 and reset one Generac and one GE generator with new treated pads and troubleshoot GE generator, \$700.00 for a total of \$2,475.00 or \$2,250.00 if ballasts are not needed. Mr. Eick will need to inspect the parking lot lighting with a bucket truck to determine if bulbs or bulbs and ballasts are needed. Ms. Gotschall advised that the generators are not sitting level. Ms. Gotschall advised that she was coming to the Board to get guidance as to who is responsible for these charges. Commissioner Ohler confirmed with Ms. Gotschall that \$2,475.00 is the amount needed if the bulbs and ballasts need replaced.


Motion: to approve the bill for Eick Electric & Lighting LLC as presented above; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF
HEALTH DEPARTMENT
COMMUNITY HEALTH ASSESSMENT**

Amy Campbell, Office Administrator advised the Board that the Health Department received \$18,500.00 in donations towards the Community Health Assessment. Ms. Campbell asked the Board if they would consider donating the remaining \$1,500.00 needed for the Assessment.


Motion: to pay \$1,500.00 remaining for the Community Health Assessment; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:11 AM


Commissioner Ohler advised that the money will be done in the form of a grant since the Health Department is a non-general fund department. Commissioner Ohler will let Stacy Taylor know to add a line item and move the money from the same account that will be used for the Sheriff's money. Commissioner Ohler advised that the building maintenance will be taken out of the maintenance fund.

**IN THE MATTER OF
HEALTH DEPARTMENT - MEDICAL PROVIDER COVERAGE** 9:13 AM


Kelly Engelhart, Director of Nursing & Population Health advised that the Health Department had applied for the Federally Qualified Health Care Center grant and they did not receive the grant. Ms. Engelhart advised that 535 applications were submitted nationally, and only 77 were approved. JJ Boroski from Community Mental Health has committed to providing a Nurse Practitioner or Physician at least 2 days a week at the Health Department so they can provide additional medical provider coverage in Carroll County. Ms. Engelhart advised that this could grow depending on demand. Ms. Engelhart advised that they are working with Dr. Quattrocchi and Carrollton Schools to provide a school-based clinic that would serve students and faculty at the school. This project will be funded through monies coming from the Governor's budget bill and additional funding was allocated to student and family wellness. Carrollton will receive money this year and next year as part of the biennial budget from the Governor. This project is a collaboration with the ADAMHS board, the Health Department and Community Mental Health to provide clinic services as well as mental health counseling for students and faculty. Commissioner Wirkner asked how the clinic would be handling parental permissions. Ms. Engelhart advised that forms would be sent home at the beginning of the year and Ms. Gotschall advised that a child would not be seen without contacting the parents so that verbal permission is on file. Ms. Engelhart advised that they will be working with two pharmacies that provide delivery service, so if a child is prescribed medicine, then the medicine would be waiting on the child when they get home after school. Ms. Gotschall advised that there are other school-based clinics out there, and they are very popular. Ms. Engelhart advised that approximately 60% of the clients that are seen are faculty.

**IN THE MATTER OF
HEALTH DEPARTMENT - ACCREDITATION** 9:17 AM


Amy Campbell, Office Administrator advised that the department is working towards their accreditation status for the State of Ohio that needs to be submitted in February. They are approximately halfway through the paperwork, and a site visit will be performed sometime next year.

**IN THE MATTER OF
CEBCO WELLNESS PROGRAM** 9:18 AM


Wendy Gotschall, County Health Commissioner advised that Caitlyn Mathews will be stepping into Ms. Frew's role as the CEBCO Wellness Program manager for the County.

**IN THE MATTER OF
HEALTH DEPARTMENT - EMPLOYEES** 9:18 AM


Wendy Gotschall, County Health Commissioner advised that they have hired a new Environmental Health Director, Courtney Grossman. They are in the process of hiring another Sanitarian-in-Training and have a second interview today with an applicant. Ms. Gotschall advised that Susie Frew and Myra Pancher are both retiring, and two other employees have taken new jobs in Tuscarawas County for more money and to be closer to home. Ms. Gotschall advised that they are in the process of doing wage-analysis for those positions.

**IN THE MATTER OF
HEALTH DEPARTMENT - BUDGET** 9:20 AM

Wendy Gotschall, County Health Commissioner advised that the Health Department is nearing completion of their 2019 forecasted year-end budget so they can project their carry-over for 2020. Ms. Gotschall advised that their draft 2020 budget is done pending a few of the new programs. Commissioner Wirkner advised that the Board appreciates the Health Department's diligence towards completing their budget.

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN** 9:21 AM


Josh Long, Dog Warden, filed his report for the week of October 6, 2019 to October 12, 2019 showing 2 dogs impounded, 3 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
MONTHLY REPORT – AUGUST
CHILD SUPPORT ENFORCEMENT AGENCY** 9:22 AM

Commissioner Wirkner advised the office of the Prosecuting Attorney filed the September 2019 report for the Carroll County Child Support Enforcement Agency. A copy is on file in the Commissioners' Office.

**IN THE MATTER OF
REQUEST FOR BOND RELEASE
ROSEBUD MINING COMPANY**


Commissioner Wirkner advised Rosebud Mining Company is requesting a bond release for property located in Section 26, Rose Township. A copy of the Legal Notice is on file in the Commissioners' Office.

 9:22 AM

**IN THE MATTER OF
RELEASE OF PERFORMANCE BOND
2018 WATER POLLUTION CONTROL LOAN FUND**


Motion: to release the bond of Dayton Excavating and Repair Services, LLC due to Water Pollution Control Loan Fund Project A being completed satisfactorily per the recommendation of Tina Marini, Registered Sanitarian, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:23 AM

**IN THE MATTER OF
DEPARTMENT OF JOB & FAMILY SERVICES
ADJUSTMENTS – CHILDREN SERVICES FUND (CS50)**

Motion: to approve the adjustment of \$49,500.00 of the \$325,000.00 appropriated to the A009-B06 account be placed in the Children Services Fund CS50 (S000) to comply with reporting procedures set up for all Public Children Services agencies by the Amended Substitute House Bill 215, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:23 AM


**IN THE MATTER OF
BELL TOWER REPAIR PROJECT
CHANGE ORDER – NR LEE RESTORATION LTD.**

Commissioner Ohler advised that he anticipates further reductions due to not needing as much metal work and the cost of the metal. Commissioner Ohler advise that he believes it will be a reduction of approximately \$25,000.00. Commissioner Ohler advised that several of the items on this change order are items that Ed Eick, Maintenance Supervisor wanted changed. Commissioner Wirkner advised that he went up with Mr. Eick to look at the walk pads and the steps and he agrees that all of this work is needed to make it safe to operate inside of the tower and improve the structural integrity of the tower. Commissioner Ohler advised that the painter has started priming the tower.

Motion: to approve a change order for NR Lee Restoration Ltd. for the Bell Tower Repair Project to increase the contract price by \$49,773.00 for the following reasons:

1. Deduct \$28,600.00 for corrugated metal replacement;
2. Add \$36,637.50 for Tremco roof coating system in the box gutters and dome roof;
3. Add \$15,320.00 for structural repairs recommended by Gene Smithburger, PE;
4. Add \$6,100.00 for new pressure treated walk off deck, new deck & new walkpads;
5. Add \$1,600.00 to relocate interior landing on clock works level to access roof;
6. Add \$1,100.00 to install new improved balcony drainage as needed;
7. Add \$1,500.00 to rework two landings at the access ladders between floors and the exit to clock level, and
8. Add \$16,115.00 for installation of fall protection system.


The original contract amount for this project was \$656,000.00 and the adjusted contract amount factoring the increase of \$49,773.00 is \$705,773.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:25 AM

**IN THE MATTER OF
2019 CAR VAR PM PHASE 1 FEDERAL HSIP PAVEMENT MARKING PROJECT
CHANGE ORDER – OGLESBY CONSTRUCTION, INC.**

Commissioner Wirkner advised of the meanings of the following acronyms: CAR – Carroll; VAR – Various; PM – pavement marking; HSIP – Highway Safety Improvement Program; PID# - Project Identification Number and LPA – Local Public Agency.

Motion: to approve a change order for Oglesby Construction, Inc. for the 2019 CAR VAR PM PHASE 1 Federal HSIP Pavement Marking Project, PID# 103364, LPA Agreement # 32424. The original contract amount for this project was \$145,411.90 and the adjusted contract amount factoring the additions and non-performance items is \$148,065.00, due to a typographical error that was discovered on the previous change order, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:32 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)**

Motion: to approve a permit for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Bruner Land Company Inc., to install a driveway on Clay Road in Rose Township, Section 3;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:35 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Commissioner Wirkner advised that there are eight different circuits for the Public Safety Answering Point (PSAP) and one of those circuits is consistently unoperative. Commissioner Wirkner advised that the County will be requesting a refund from Frontier for the period of time that it has been unoperative.

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:38 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION: REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Waste Management, \$2,032.63; Cintas, \$191.08; Huntington National Bank, \$403.00; Family Office Equipment, \$162.50; Superior Spring, \$280.72; H&M Tire, \$300.16; CC Treasurer, \$623.00; BIS Digital, \$1,642.50; Huntington National Bank, \$986.99; CC Treasurer, \$172.00; Pitts Fire Ext., \$259.00; CC Treasurer, \$5,391.00 & CC Treasurer, \$3,023.00.


DJFS: Morrow Co. JFS, \$1,236.78; CC Treasurer, \$4,555.00; Robin's Nest Daycare, \$254.66; Bridgeway Home, \$3,750.00; journey Home Foster Care, \$3,800.00; Redemption Inc., \$5,550.00; Dennis Rowbotham, \$892.68; Mary Pelton, \$600.00; Stephanie Saults, \$429.34; Mayle Home, \$2,400.00; FCFC, \$5,202.03; CC Treasurer, \$114.00 & Akron CNC Training Center, \$5,100.00.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:40 AM


**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess until 1:00 PM, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:40 AM

Board members reconvened at  1:18 PM .


**IN THE MATTER OF
SHERIFF'S DEPARTMENT - DRONE**

 1:18 PM

Jackie Stewart, Director of External Affairs; Greg Butler, Health & Safety Supervisor for Ohio Operations; Dave Edwards, Director of Environmental Health & Safety; Brian Klink, Environmental Supervisor for Ohio Operations and Jon Moreland, Lease Operator II and grandfather to Jonathan Minard appeared before the Board. Brad Hillyer, State Representative for the 98th District was also in attendance. Commissioner Wirkner advised that in July, he and Sheriff Williams began discussing how they might be able to finance a \$38,000.00 drone project for the Sheriff's department. Commissioner Wirkner and Sheriff Williams contacted Ms. Stewart at Encino Energy about the possibility of a grant. Encino Energy advised that they would do a grant for \$15,000.00 if the community would match the remainder of the \$38,000.00 needed for the purchase. Commissioner Ohler advised that the Board of Commissioners pledged \$10,000.00 to the project and it was opened up to the community to contribute towards the drone. Ms. Stewart advised that being able to positively impact the communities that Encino works in, is the best part of what they do. Sheriff Williams advised that drones are a significant piece of equipment for Sheriffs' Offices for searching for people who are lost, drug intervention and with Carroll County having so many oil wells and facilities, the drone will be very beneficial for evaluating the situation in the event of an emergency. Sheriff Williams expressed his thanks to the Board of Commissioners, Encino Energy and everyone else that has contributed to this project. Ms. Stewart asked for a moment of silence in remembrance of Jonathan Minard. Sheriff Williams advised that Jonathan Minard's case is what prompted him to move forward and try to obtain a drone.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 1:30 PM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I
We hereby certify the foregoing to be true and correct.
/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner