


Present: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler


Also present to observe: Nancy Schaar, Free Press Standard; Carol McIntire, Carroll County Messenger; Lynn Fairclough, Auditor.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM


Melissa N. Schaar, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, October 7, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:06 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Lynn Fairclough, Auditor Staci Brady, Chief Deputy Auditor	Auditor	CAAO Winter Conference	Westerville, OH	11/20-22/19	\$1,200.00
Ronald M. Nuzzolillo, Jr., Loss Control Coordinator	Commissioners	Stark County Safety Council	Canton, OH	10/10/19	\$35.00
Robert E. Wirkner, Commissioner	Commissioners	CAAO Commissioners Roundtable	West Lafayette, OH	10/11/19	\$65.00
Lewis A. Mickley, Commissioner	Commissioners	CAAO Special Meeting	Columbus, OH	10/17/19	\$80.00
Lewis A. Mickley, Commissioner	Commissioners	HARCATUS Committee Meeting	New Philadelphia, OH	10/23/19	\$32.00
Christopher R. Modranski, Director/Clerk Supervisor	Commissioners	Leader's Edge The Leader in You: Relating to yourself and others	Canton, OH	11/12/19	\$75.00
Brian J. Wise, County Engineer	Engineer	2019 CCAO/CEAO Winter Conference	Columbus, OH	12/4-5/19	\$500.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
County General	Other Expenses	0170-A002-G14.000	Equipment	0170-A002-G04.040	\$2,000.00
Residential Services	County Waiver Match	0400-S012-S09.000	Contracts/ Services	0400-S012-S05.000	\$50,000.00
Clerk of Courts Computer Fund	Service Contract	0163-B021-B04.000	Clerk of Courts Equipment	0163-B021-B03.040	\$2,611.16

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF
REQUEST FOR BOND RELEASE
ROSEBUD MINING COMPANY**

 9:10 AM

Commissioner Wirkner advised Rosebud Mining Company is requesting a bond release for property located in Section 22, Rose Township. A copy of the Legal Notice is on file in the Commissioners' Office.

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
FRONTIER COMMUNICATIONS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Frontier Communications, Project #2444998 for direct bury of 1,930 feet of cable, and directional bore of 375 feet of cable in Perry Township, Chalon Road (CR 61);

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

**IN THE MATTER OF
BID NOTICE**

2018 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM

Motion: to accept bids up to and opened at 9:30 a.m. on October 31, 2019 in the Commissioners' office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project # E, installation of one septic system, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:13 AM

**IN THE MATTER OF
ONSITE DESIGN SOLUTIONS**


**2019 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM
NOTICE TO PROCEED**

Motion: to issue a Notice to Proceed to OnSite Design Solutions with work beginning on or before October 10, 2019 and the completion date being December 9, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
RESOLUTION NO. 2019-28
PREVENTION, RETENTION AND CONTINGENCY (PRC) PLAN**

 9:14 AM

Kate Offenberger, Department of Job and Family Services (DJFS) Director, appeared before the Board to discuss the Prevention, Retention and Contingency (PRC) Plan. Ms. Offenberger advised that the PRC Plan is a locally driven plan to develop services for Temporary Assistance for Needy Families (TANF) eligible families The Family and Children First Committee (FCFC) and the Board of Commissioners are required to approve the PRC Plan every two years. The Plan is basically the same, however DJFS did receive new funding for Kinship Childcare and Stabilization services, so new grids were created for those. DJFS is in the process of obtaining PRC contracts, so there will be an amendment to the PRC Plan once those contracts are finalized. DJFS is currently working towards a rewrite that will change the format of the PRC Plan and make it easier to follow.

Motion: to adopt a resolution approving the Carroll County Department of Job and Family Services Prevention, Retention and Contingency (PRC) Plan, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:16 AM

**RESOLUTION NO. 2019-28
STATEMENT OF POLICIES FOR THE PREVENTION, RETENTION
AND CONTINGENCY (PRC) PLAN**

IN THE MATTER OF approval of the biennial PRC Plan for Carroll County:

WHEREAS, the Ohio Department of Job and Family Services and Ohio Revised Code requires that the Carroll County Department of Job and Family Services PRC Plan be approved by resolution of the Carroll County Board of Commissioners; and

WHEREAS, Chapter 5108 of the Revised Code requires that each statement of policies or biennial update must include the Board of County Commissioners certification that the Carroll County Department of Job and Family Services complied with the said chapter in adopting the statement of policies; and

WHEREAS, the Ohio Department of Job and Family Services requires the Carroll County Department of Job and Family Services and the Carroll County Family Children and First Council, which has been designated by the Commissioners as the Community Planning Council, review and approve the PRC Plan, and

WHEREAS, the Carroll County Family and Children First Council reviewed and approved the PRC Plan on October 7, 2019 after a 30-day comment period.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners, County of Carroll, State of Ohio, that the biennial PRC Plan for Carroll County hereby be approved. This plan will be effective October 10, 2019.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

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Mr. Mickley moved for the adoption of the preceding Resolution;
Mr. Ohler seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Mickley, Yes; Mr. Wirkner, Yes; Mr. Ohler, Yes.

Motion carried on unanimous vote. Resolution adopted this 16th day of October, 2017.

ATTEST:

BOARD OF COMMISSIONERS
OF CARROLL COUNTY


/s/ Melissa N. Schaar
[] Christopher R. Modranski, Clerk Supervisor
[] Ronald M. Nuzzolillo, Jr., Assistant Clerk I
[X] Melissa N. Schaar, Assistant Clerk I

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner


**IN THE MATTER OF
PREVENTION, RETENTION AND CONTINGENCY (PRC) PLAN**

Motion: to approve Amendment 2019-3 to the Prevention, Retention and Contingency (PRC) Program offered through Department of Job and Family Services (DJFS) effective October 10, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF
OHIO MEANS JOBS**


 9:20 AM

Jennifer Burns, Program Administrator appeared before the Board to discuss an event happening at the Senior Citizens Friendship Center. Ms. Burns advised that today from 11:00 AM to 2:00 PM there will be training centers and local employers focusing on CDL, machining, welders and masons. The goal is to recruit people to go to training and fill the positions. Department of Jobs and Family Services (DJFS) will be on site to help people apply for possible funding for the programs. Ms. Burns advised that there will be information about CDL classes coming to Carrollton November 4th - 8th for the 40-hour classroom training. Ms. Burns advised that there are plenty of jobs available in the area.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:27 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Carson's NAPA, \$494.47; Oarnet, \$200.00; Better Banner Printing, \$600.00; Carson's NAPA, \$327.11; Patti Oyer, \$1,249.95; Huntington National Bank, \$381.26; Capital One, \$191.09; ServerSim, \$178.44; Carroll County Juvenile Court, \$180.00; Damon Industries, \$730.40; Quill, \$288.52; Huntington National Bank, \$676.00; Burik Chiropractic, \$400.00 & Don's Custom Meats, \$700.00.

DJFS: Jefferson County Community Action, \$5,378.53 & Lisa Smiley, \$296.96.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:27 AM


**IN THE MATTER OF
EXECUTIVE SESSION**

Christopher R. Modranski, Clerk Supervisor appeared before the Board to request an Executive Session to discuss a Bureau of Workers Compensation claim. Mr. Modranski asked that Melissa Schaar, Assistant Clerk I be a part of the meeting.


Motion: to enter into Executive Session per ORC 121.22(G)(5) for matters required to be kept confidential by federal law or regulations or state statutes, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:28 AM


The Board reconvened with no action taken at  9:39 AM.

**IN THE MATTER OF
ROUTE 9/171 WATER & SEWER**

 9:40 AM


Commissioner Ohler advised that the Route 9/171 Water & Sewer Project is nearly complete. There is grass that needs planted by the Carroll Golden Age Retreat, AEP will be connecting the power to the pump station in the next week and then conversations regarding cost overruns can begin.

**IN THE MATTER OF
COURTHOUSE BELL TOWER PROJECT**

 9:40 AM


Commissioner Ohler advised that they are almost ready to start painting. The dome has a synthetic coating on it that cannot be spray painted. The new coating to be applied is a construction project, not a painting project, so NR Lee will be handling the application. It is expected to take one week to complete the painting.

**IN THE MATTER OF
HEALTH DEPARTMENT
PARKING LOT**

 9:43 AM


Commissioner Ohler advised that Brian Wise, County Engineer will be starting the prep work on the Health Department parking lot in the next couple of weeks. The double coat chip and seal will not be completed until spring.

**IN THE MATTER OF
JAIL REPAIR PROJECT**

 9:45 AM

Commissioner Ohler advised that Ralph Kramer from Kramer Engineers was to meet with Ed Eick, Maintenance Supervisor yesterday to review some items at the jail. Commissioner Ohler advised that he is hoping to have the windows completed this fall. Commissioner Ohler advised that the job will be advertised, and he plans to send out some letters about the job to local contractors.

**IN THE MATTER OF
TEXT TO 911**


 9:46 AM

Commissioner Wirkner advised that the integrator is helping to write the grant. Commissioner Wirkner advised that he anticipates that the County will receive the grant.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:47 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner