



Present: President Robert E. Wirkner, and Vice President Lewis A. Mickley. **Absent:** Commissioner Jeffrey L. Ohler.
Also present to observe: Carol McIntire, Carroll County Messenger.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 9:02 AM


Melissa N. Schaar, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, September 30, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded** by President Robert E. Wirkner. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
 BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Ohler was absent.

**IN THE MATTER OF
 INVESTMENT REPORT**

 9:03 AM

Jeff Yeager, Treasurer, appeared before the Board to present the quarterly report for the Carroll County Investment Advisory Board. He presented the report as follows:

Carroll County Quarterly Investment Report

Month Ending: September 30, 2019
 Funds on Deposit:

<u>Fund</u>	<u>Account Type</u>	<u>Institution</u>	<u>Rate</u>	<u>Due</u>	<u>Amount</u>
BTM General Fund	Bus. Savings	PNC Bank	Variable	Daily	\$585,034.34
DD Improvement Fund	Bus. Savings	PNC Bank	Variable	Daily	\$314,967.37
Bureau of Support Admin. Fund	Bus. Savings	PNC Bank	Variable	Daily	\$639,737.80
Permanent Improvement Fund	Bus. Savings	PNC Bank	Variable	Daily	\$1,131,081.31
Home Loan Fund	Bus. Savings	PNC Bank	Variable	Daily	\$16,454.48
General Fund	Certificate of Deposit	Huntington Bank	2.30%	11/1/2019	\$5,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	2.20%	11/27/2019	\$1,500,000.00
BTM	Certificate of Deposit	Consumer's Bank	2.20%	11/30/2019	\$350,000.00
General Fund	Certificate of Deposit	Consumer's Bank	2.13%	4/4/2020	\$1,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	2.13%	4/22/2020	\$1,000,000.00
General Fund	Certificate of Deposit	Huntington Bank	2.30%	5/1/2020	\$500,000.00
General Fund	Certificate of Deposit	Consumer's Bank	2.08%	6/24/2020	\$1,500,000.00
General Fund	Money Mkt Checking	Consumer's Bank	Variable	Daily	\$4,500,000.00
General Fund	Money Mkt Checking	PNC Bank	Variable	Daily	\$5,000,000.00
General Fund	Money Max Savings	Huntington Bank	Variable	Daily	\$5,000,000.00
Total Funds on Deposit:					<u>\$28,037,275.30</u>


<u>Interest Earned Per Fund</u>	<u>3rd Quarter</u>	<u>Year-to-date</u>
General Fund	\$52,504.96	\$275,951.52
Bureau of Support Admin. Fund	\$1,646.18	\$5,179.75
BTM General Fund	\$1,556.66	\$3,983.45
Home Loan Fund	\$48.48	\$150.37
Total Interest Earned	<u>\$55,756.28</u>	<u>\$285,265.09</u>

**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

<u>NAME, TITLE</u>	<u>DEPT.</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>DATE</u>	<u>AMOUNT (not to exceed)</u>
Robert E. Wirkner, President	Commissioners	RTIP Meeting	Canton, OH	10/4/19	\$28.00
Jennifer Burns, Program Administrator	DJFS	WDB COG Meeting	Cadiz, OH	Retroactive to 9/26/19	\$30.00
Kate Offenberger, Director Lorrie Cline, ERS Supervisor Sherri Lewis, ERS Supervisor Cheri Miller, SS Supervisor	DJFS	ECODDA Fall Conference	Wayne County, OH	Retroactive to 10/1/19	\$300.00
Melissa Herrington, Budget Officer Jennifer Burns, Program Administrator	DJFS	Title IV-E Training	Columbus, OH	10/8-9/2019	\$200.00
Kate Offenberger, Director	DJFS	OJFSDA Executive Meetings/Training	Columbus, OH	10/10/19	\$25.00
Alex Logan, QC/Trainer	DJFS	Portage Co. Training Class	Ravenna, OH	11/18-22/19	\$100.00
Alex Logan, QC/Trainer	DJFS	Portage Co. Training Class	Ravenna, OH	11/25-27/19	\$75.00
Alex Logan, QC/Trainer	DJFS	Portage Co. Training Class	Ravenna, OH	12/2-6/19	\$100.00
Christopher R. Modranski, Director/Clerk Supervisor	Economic Development	EODA Fall Board Meeting	Cambridge, OH	11/8/19	\$110.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
D. L. Memorial Fund	Equipment	022-A006-A20.000	\$1,200.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**


Motion: to approve the following appropriation amendment(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>TO</u>	<u>CODE</u>	<u>AMOUNT</u>
Apiary	Salary Apiary Inspector	0193-A007-A01.020	Travel	0193-A007-A08.050	\$32.48

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
MONTHLY REPORT – SEPTEMBER
CARROLL GOLDEN AGE RETREAT**

 9:09 AM

Commissioner Wirkner advised that Dawn Faulk, CGAR Superintendent, filed her report for the month of October 2019 showing 8 male and 32 female residents. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
RESOLUTION NO. 2019-26
TRANSFER OF FUNDS - JOB & FAMILY SERVICES**

Motion: to approve Resolution No. 2019-26 authorizing a transfer of \$4,472.30 from the Public Assistance Fund (H000) to the CS50 Fund (S000) as allowed per Fiscal Administrative Procedure Letter No. 80/Sub. H.B. 541 and as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:10 AM

**RESOLUTION #2019-26
AUTHORIZING A TRANSFER BETWEEN FUNDS**

WHEREAS, the Carroll County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of: To transfer Kinship Caregiver Program allocation to Children Services for July - September 2019 as allowed per Fiscal Administrative Procedure Letter No. 80/Sub. H.B. No. 541;

THEREFORE, BE IT RESOLVED the below listed sum be transferred, for the above stated purpose, as follows:

FROM (FUND):	ACCOUNT	AMOUNT
Public Assistance	0320-H000-H38.000 REIMBURSEMENT TO CS50	\$4,472.30
TO (FUND):	ACCOUNT	AMOUNT
CS50	0324-S000-602 REIMBURSEMENTS – OTHER	\$4,472.30

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Requested By:
Kate Offenberger, Director
Carroll County Job and Family Services

Mr. Mickley moved for the adoption of the preceding Resolution;
Mr. Wirkner seconded the motion.
Upon call of the roll the vote was recorded as follows: Mr. Ohler, Absent; Mr. Mickley, Yes; Mr. Wirkner, Yes.

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Motion carried on unanimous vote. Resolution adopted this 3rd day of October 2019.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:


/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President


Absent
Jeffrey L. Ohler, Commissioner

**IN THE MATTER OF
PROCLAMATION – DOMESTIC VIOLENCE AWARENESS MONTH**

 9:12 AM


Commissioner Wirkner read the proclamation.

Motion: to adopt a proclamation declaring October as Domestic Violence Awareness Month, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT-ONSITE DESIGN SOLUTIONS
WATER POLLUTION LOAN CONTROL FUND**

Motion: to approve a contract with OnSite Design Solutions of East Liverpool, Ohio, to complete designs for one septic system for the Water Pollution Control Loan Fund for project #2, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
PROSECUTOR OPINION
CONTRACT – WATER POLLUTION LOAN CONTROL FUND (WPCLF) #2**

Motion: to send the Water Pollution Control Loan Fund-Household Sewer Treatment System contract with OnSite Design Solutions to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:15 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: The User Friendly Phone Book, \$1,080.00; Daryl Hilliard, \$170.00; MT Business Technologies, \$438.18; Graphic Enterprise \$173.50; AEP, \$2,357.67 & Cramblett Trucking, \$2,802.87.

DJFS: None

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:15 AM


**IN THE MATTER OF
ROUTE 30**

 9:16 AM

Commissioner Wirkner advised that on Friday, October 4, 2019 the Director of Transportation will be doing a tour of Route 30 along with the Regional Transportation Improvement Program (RTIP) Board of Governors, Senator Kirk Schuring, members of the Transportation Review Advisory Council (TRAC) and the Director of the Ohio Turnpike. Commissioner Wirkner advised that they will be riding a bus from the McDonald's on Trump Road to Monaca, PA and back.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Lewis A. Mickley; NEY: None; ABSENT: Commissioner Jeffrey L. Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:18 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
ABSENT
Jeffrey L. Ohler, Commissioner