



**Present:** President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; **Absent:** Vice President Lewis A. Mickley  
**Also present to observe:** Nancy Schaar, Free Press Standard; Carol McIntire, Carroll County Messenger; Marilyn Miller, Deputy Auditor;

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:02 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:02 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, September 23, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:03 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Mickley was absent.


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Shelley A. Martin, Director	CSEA	OCDA Fall Training	Columbus, OH	10/20/19-10/22/19	\$618.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
APPROPRIATION(S)**


**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
M & G	Other Expenses	0355-K000-K24.000	\$30,000.00
M & G	Materials – Roads	0355-K000-K12.000	\$100,000.00
CPT	Supplies	0200-T073-T02.030	\$1,049.00
Special Equipment Fund	Equipment	0251-B020-B04.040	\$238.18

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
CEBCO WELLNESS PROGRAM  
GRANT**

 9:06 AM

Susie Frew, Manager of Community Health Outreach & Promotion, appeared before the Board to provide an update to the 2019 CEBCO Wellness Program and the 2020 CEBCO Wellness Program. Ms. Frew advised that there have been 52 employees and spouses who have completed the health evaluation and earned over 600 points. Those employees will receive 2 tickets into the drawing. There were 20 people who completed the health evaluation and receive 1 ticket for the drawing. Ms. Frew advised that once the final numbers come into CEBCO, she will hold a random drawing for the incentive prizes. Ms. Frew advised the number of employees who participated is down from the previous year. Commissioner Wirkner questioned about earning tickets for the drawing. Ms. Frew advised that employees need to earn 600 points through the interactive health portal. Ms. Frew advised that she is still waiting for the results to come back for those who have done different activities to earn points before holding the drawing. Commissioner Wirkner asked if it is possible to earn a 3<sup>rd</sup> ticket. Ms. Frew advised that, the way the employee benefits committee set up the program, two tickets is the most that an employee can earn. Ms. Frew advised that the Employee Benefits Committee approved to continue with the drawing and possibility to add a \$200 incentive to increase participation for 2020. Commissioner Wirkner advised that there is an increase in the CEBCO premiums and an increase in the Dental Coverage and isn't sure if there will be funds available

CONTINUED ON NEXT PAGE


CONINTUED FROM PREVIOUS PAGE

for the \$200.00 incentive. Ms. Frew advised that the 2020 CEBCO Program Year will end August 14, 2020. The health evaluations will count between August 16, 2019 and July 15, 2020 which is a month earlier than before. Ms. Frew advised that next year will be better because we will have a year using the new portal which has also been more user friendly. Ms. Frew advised that Tori Sinclair will be here next week to present the County's Statistics. Carol McIntire, Carroll County Messenger, questioned about the decline in employee participation in the Wellness Program. Ms. Frew advised that 129 people participated in the Wellness Program last year, and 74 people have participated so far this year. Ms. Frew advised that she is retiring from the health department on November 12<sup>th</sup> and will also be resigning as Wellness Coordinator. Ms. Frew advises that her replacement doesn't have to be from the health department and can be from any office. Commissioner Wirkner expressed that he appreciates all that Ms. Frew has done for the Wellness Program. Commissioner Ohler congratulated Ms. Frew. Ms. Frew advised that the contract for the 2020 Wellness Grant should come in December. Commissioner Ohler questioned if Dr. Wendy Gotschall is wanting the Commissioners' office to reach out to the Health Department. Ms. Frew advised that she will speak with the Health Department Office Administrator. Commissioner Wirkner advises that he feels the health department is the best place for the Wellness Program Manager.

**IN THE MATTER OF**

**2019 CAR VAR PM PHASE 1 FEDERAL HSIP PAVEMENT MARKING PROJECT  
CHANGE ORDER – OGLESBY CONSTRUCTION, LLC**


**Motion:** to approve a change order for Oglesby Construction, LLC for the 2019 CAR VAR PM PHASE 1 Federal HSIP Pavement Marking Project, PID #103364. The original contract amount for this project was \$147,221.00 and the adjusted contract amount factoring the additions and non-performance items is \$149,874.10, due to quantity adjustments on the project, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:20 AM

**IN THE MATTER OF**

**ACCEPTING THE AMOUNTS & RATES  
RESOLUTION #2019-25**

**Motion:** to adopt Resolution No. 2019-25 accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:23 AM

NOTE: Full Resolution follows the end of these minutes.

**IN THE MATTER OF**

**BOARD OF ELECTIONS**


**MEMORANDUM OF AGREEMENT OF SERVICES – OHIO SECRETARY OF STATE**

 9:24 AM

Commissioner Wirkner advised that there has been an update to the Memorandum of Agreement with the Ohio Secretary of State that will supersede the previous Memorandum. Commissioner Wirkner advised that the Secretary of State will cover the cost of the System and the current contract with ServerSIM will cover the cost of the installation of the system so there will be no additional cost. Commissioner Wirkner advised that the Albert Intrusion Detection Services are designed to detect malware and will not look at any other information. If malware is detected while the Albert System is being implemented, the Secretary of State, Board of Elections, and ServerSIM will be informed. If malware is detected after the Albert System has been implemented, the alert will only go to the Secretary of State and the Board of Elections. Commissioner Ohler questioned why the board of Commissioners is not alerted if there is an intrusion. Commissioner Wirkner advised that this is designed for the board of elections but would like to work with the Board of Elections to establish a protocol where the Board of Elections will notify the Board of Commissioners.


\*\*\*\*\*

**Motion:** to approve an updated Memorandum of Agreement for Services between the Ohio Secretary of State and Carroll County for Albert intrusion detection services that shall supersede the previous Memorandum of Agreement for Services, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:31 AM

**IN THE MATTER OF**

**COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP)  
FAIR HOUSING PUBLIC HEARING**

 9:32 AM

Dale Hartle, president of the Ohio Regional Development Corporation appeared before the Board to provide an update to the Community Housing Impact and Preservation (CHIP) and present information about Fair Housing. In fall of 2018, Carroll County was awarded a CHIP grant in the amount of \$402,700. Of that amount, \$212,700.00 is reserved for private owner rehabilitation, \$120,000.00 is reserved for home repair, and \$22,000.00 is reserved for Rental Assistance. Mr. Hartle advised that there have been two housing rehabilitations completed, another in the process, and one more is pending and is ready to go out to bid. The program has a goal of five owner housing rehabilitations for the grant cycle. Mr. Hartle advised that the state requires 50% of the program funds must be under contract by the end of November. Mr. Hartle advised that the county has already met that milestone. The state also


CONTINUED ON NEXT PAGE

CONTINUED FROM PREVIOUS PAGE

requires that the county needs to draw 25% from the grant which also has been met. Mr. Hartle advised that the county needs to complete nine home repairs and has already completed seven home repairs and have three home repairs pending. Mr. Hartle advised the program is moving along well. Mr. Hartle advised that Part of the housing grant is to provide information for Fair Housing. Mr. Hartle presented information about Fair Housing and provided Fair Housing and Tennant Landlord Facts literature. Commissioner Ohler questioned how much has been spent on the projects so far. Mr. Hartle answered that he doesn't have the amount for each project but will have his office provide that information. Commissioner Ohler asked if it is important to spend all the grant funding. Mr. Hartle advised that it is best that the grant is spent in the county and doesn't go back to the state. Mr. Hartle advised that that grant projects need to be completed by September of 2020. In the spring, Mr. Hartle's office will look at whether there is a need to move funds from the private rehabilitation account to the home repairs account. Mr. Hartle advised that not many communities have made the progress that Carroll County has made. Mr. Hartle advised that there is one rental repair with a cost of \$2,000.00 and one rental housing assistance. Commissioner Ohler questioned who does hiring of the contractors for the projects. Mr. Hartle advises his staff bids out to the three contractors and provides inspection of the work at least once a week. Mr. Hartle advised that the homeowner selects three contractors from list of qualified contractors. The homeowner can provide their own choice of contractors, but Mr. Hartle's office would need to verify their work. Commissioner Ohler advised he wishes that local contractors can do the work. Mr. Hartle agreed that it is best when a company from the community can provide the services for a CHIP project.


**IN THE MATTER OF  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
OCEAN FORMS**

**Motion:** to approve the Ohio Development Services Agency forms titled Organization Contacts and Users & Role Assignment as recommended by Ohio Regional Development Corporation, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.  
Motion carried on unanimous vote.

 10:01 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.  
Motion carried on unanimous vote.

 10:01 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** ADAMHS Board, \$2,200.00; & Cuyahoga County Medical Examiner, \$1,475.00;


**DJFS:** Your Choice Driving School, \$360.00; Riegles Garage Inc, \$667.09; Key Bank, \$109.44; Kensington Greene, \$662.00; & ALCO, \$810.00;

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 10:01 AM

**IN THE MATTER OF  
REGIONAL TRANSPORTATION IMPROVEMENT PLANNING**

 10:02 AM

Commissioner Wirkner advised that he and Commissioner Ohler attended a recent meeting and a safety improvement issue brought up is to improve the intersection of Route 43 and Route 171 by adding left turn lanes in the intersection with work beginning 2021. The project will cost \$500,000.00 with the funding coming from the gas tax increase. Mr. Wirkner advised that they will also break ground for the new garage next year.

**IN THE MATTER OF  
CARROLL GOLDEN AGE RETREAT  
FUTURE ENERGY SOLUTIONS**


 10:11 AM


Joe Sturm, Future Energy Solutions, appeared before the Board to discuss an energy audit of the Carroll Golden Age Retreat. Mr. Sturm advised that his company provides a service to save energy costs with improved lighting. Commissioner Wirkner questioned if their company has contacted the Golden Age Retreat about this. Mr. Sturm advised that he has not. Commissioner Wirkner asked if he has any references that shows his company's work. Mr. Sturm advised he can email information. Mr. Sturm advised that he wasn't sure if the county has a need or not and thought he was meeting Commissioner Mickley. Mr. Wirkner advised that Mr. Sturm should contact the director at the County Golden Age Retreat, and then the director can decide whether they need Future Energy Solutions' services or not. Mr. Sturm asked if other buildings could use their services. Commissioner Wirkner advised that county has recently updated its lighting about three years ago. Mr. Sturm advised that the difference between his company and other companies is that they provide a 15-year contract that guarantee the work of the lighting. Mr. Wirkner advised that the county can only enter agreements for a maximum of five years. Commissioner Wirkner advised that Mr. Sturm contact Commissioner Mickley.

**IN THE MATTER OF EXECUTIVE SESSION**

**Motion:** to enter into Executive Session per ORC 121.22(G)(1) to consider the discipline of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: Vice President Lewis A Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 10:23 AM

-----  
The Board reconvened with no action taken at  10:41 AM

**IN THE MATTER OF TEMPORARY RECESS**

**Motion:** to temporarily recess until 1:00 p.m., **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 10:42 AM

-----  
Board members reconvened at  1:01 PM


**IN THE MATTER OF FAMILY AND CHILDREN FIRST COUNCIL**

**Motion:** to allow Commissioner Ohler to work with Family and Children First Council (FCFC) and their executive board regarding employment issues within FCFC and report his findings to the Board of Commissioners' on October 7<sup>th</sup>, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 1:05 PM

**IN THE MATTER OF MEDIA**


 1:05 PM

Carroll McIntire questioned who the director of the Family and Children First Council is. Commissioner Ohler answered Sydney Slagle.

**IN THE MATTER OF ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: Vice President Lewis A. Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 1:06 PM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr.  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Christopher R. Modranski  
Christopher R. Modranski, Clerk Supervisor  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Lewis A. Mickley  
Lewis A. Mickley, Vice President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Commissioner