


Present: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler


Also present to observe: Nancy Schaar, Free Press Standard; Leigh Ann Rutledge, Carroll County Messenger; Lynn Fairclough, Auditor; Chris Jones, McFadden Insurance.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, September 16, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E. Wirkner, Commissioner	Commissioners	OMEGA Semi-Annual Membership Meeting	Millersburg, OH	Retroactive to 9/17/19	\$85.00
Lewis Mickley, Commissioner	Commissioners	COG	Cadiz, OH	9/20/19	\$32.00
Robert E. Wirkner, Commissioner	Commissioners	RTIP Meeting	Minerva, OH	9/20/19	\$20.00
Lewis Mickley, Commissioner	Commissioners	HARCATUS	New Philadelphia, OH	9/25/19	\$32.00
Melissa Schaar, Assistant Clerk I	Commissioners	Advanced Safety for Public Employers Part One	Independence, Oh	9/25-27/19	\$130.00
Sherri Lewis, IM Supervisor Jennifer Burns, Program Administrator	DJFS	Workforce Development Board meeting	Cadiz, OH	9/20/19	\$100.00
Sherri Lewis, IM Supervisor Lynn McClelland, Fraud Investigator	DJFS	Quarterly Fraud Meeting	Tallmadge, OH	9/24/19	\$100.00
Sherri Lewis, IM Supervisor Jennifer Burns, Program Administrator	DJFS	OJFSDA – New Director Training	Lewis Center, OH	10/20-22/19	\$1200.00
Christopher R. Modranski, Director	Economic Development	RTIP Meeting	Minerva, OH	9/20/19	\$20.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
2019 ANNUAL REPORT
TITLE VI – TRANSIT**


 9:05 AM

Melissa Schaar, Title VI Coordinator, filed her annual report for the period of September 1, 2018 to August 31, 2019 showing no investigations, lawsuits or complaints against Transit on the basis of race, color or national origin were reported to her.

**IN THE MATTER OF
TEMPORARY ROAD CLOSING**

Motion: to approve closing approximately 500 feet of Autumn Road (CR 19) east of its intersection with State Route 332 from 7:00 a.m. to 5:00 p.m. on October 11, 12 and 13, 2019 for the purpose of conducting the 49th annual Algonquin Mill Fall Festival; also to close this same road on Thursday, October 10, 2019 from 8:00 a.m. to 7:00 p.m. to safely set up facilities for this event, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
WORK ORDER**

CARROLL COUNTY HISTORICAL SOCIETY

Motion: to approve a work order for the Carroll County Historical Society for "Road Closed" signs (quantity 2) and orange cones (quantity 4), with no charges, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:07 AM

IN THE MATTER OF


2019 CAR VAR GR PHASE 2 FEDERAL HSIP GUARDRAIL PROJECT

CHANGE ORDER – M. P. DORY

Commissioner Wirkner advised of the meanings of the following acronyms: CAR – Carroll; VAR – Various; GR – guardrail; HSIP – Highway Safety Improvement Program; PID# - Project Identification Number and LPA – Local Public Agency.

Motion: to approve a change order for M. P. Dory for the 2019 CAR VAR GR PHASE 2 Federal HSIP Guardrail Project, PID# 99488, LPA Agreement # 31755. The original contract amount for this project was \$147,221.00 and the adjusted contract amount factoring the additions and non-performance items is \$148,335.00, due to quantity adjustments on the project, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:09 AM


IN THE MATTER OF

BIDS – BOND RELEASE

CARROLL COUNTY 2019 RESURFACING H-1-2019 PROJECT

Motion: to release the bid bonds of Northstar Asphalt, Inc., Barbicus Construction Company, Inc. and NLS Paving for the bids on the Carroll County 2019 Resurfacing H-1-2019 Project due to the contract signed with the winning bidder, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:10 AM

IN THE MATTER OF


EMPLOYEE BENEFITS

THE HUMMEL GROUP

Commissioner Mickley advised that after the last Employee Benefits Committee meeting, there were questions about the County Employee Benefits Consortium of Ohio (CEBCO) dental quote. Commissioner Mickley advised that the quote was sent out to the committee but has not been competitive in the past and was not discussed at the Employee Benefits Meeting. Commissioner Mickley advised that he discussed some items with Wendy Dillingham at CEBCO and Brian Thompson at The Hummel Group. Commissioner Mickley advised that one of the items discussed with Mr. Thompson was if the County would have to pay fees if the dental was not included in The Hummel Group's package. Mr. Thompson advised Commissioner Mickley that there would still be no fees. Commissioner Mickley advised that the CEBCO dental plan does require County contribution which can be as little as \$1.00 per employee, per month, which would be approximately \$2300.00 per year based on the current dental enrollment. Commissioner Mickley advised that the CEBCO dental plan would save employees approximately \$26,500.00 over one year. An Employee Benefits meeting was held yesterday, and the committee recommended switching to the CEBCO dental offering, Delta Dental. Commissioner Ohler asked about the \$1000.00 versus \$1,500.00 maximum payment per year. Commissioner Mickley advised that the \$1,500.00 maximum plan pays a lower percentage than the \$1000.00 maximum plan. The Employee Benefits Committee decided to go with the \$1000.00 maximum plan (Plan 3) as it pays 100%. Commissioner Wirkner confirmed with Commissioner Mickley that no contracts have been signed with The Hummel Group. Commissioner Mickley explained that the motion from Thursday, September 12, 2019 is being rescinded because Guardian dental is part of The Hummel Group's package.

Motion: to rescind the motion from Thursday, September 12, 2019 accepting The Hummel Group for third party administrator for voluntary benefits, on the recommendation of the Employee Benefits Committee, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** Vice President Lewis A. Mickley.

Motion carried on unanimous vote.

 9:16 AM


IN THE MATTER OF

EMPLOYEE BENEFITS

THE HUMMEL GROUO

Motion: to accept the proposal of The Hummel Group for third party administrator for voluntary benefits other than dental, on the recommendation of the Employee Benefits Committee, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** Vice President Lewis A. Mickley.


Motion carried on unanimous vote.

 9:20 AM

**IN THE MATTER OF
EMPLOYEE BENEFITS - CEBCO DENTAL**


Commissioner Mickley advised that the dental plan is for three years, and the rates are quoted are for the first year only. Commissioner Wirkner advised that the County will require an adjustment of over \$90,000.00 to the upcoming budget for the contribution to insurance. Commissioner Ohler advised that the dental insurance is available to non-general fund employees as well. Commissioner Mickley advised that the Board will need to discuss if the contribution will be paid out of the general fund, or if it will be allocated to each department. Commissioner Ohler advised that the contribution for health care is only for general fund employees. Commissioner Ohler advised he is not sure how billing would be handled coming back into the Auditor's office, however he is fine with making the \$1.00 contribution for the non-general fund employees as well. Commissioner Wirkner advised that the Board would be contributing a greater percentage towards the employees' insurance. Commissioner Wirkner advised that he is fine with that based on the amount of savings the change would realize for the employees.

Motion: to contribute the additional \$2,300.00 for the County contribution and to accept the County Employee Benefits Consortium of Ohio (CEBCO) dental quote, on the recommendation of the Employee Benefits Committee, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:27 AM

**IN THE MATTER OF
EXECUTIVE SESSION**


Motion: to enter into Executive Session per ORC 121.22(G)(8)(3) for conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.

The Board reconvened with no action taken at  9:39 AM.

**IN THE MATTER OF
OPIOID LITIGATION**


Commissioner Wirkner advised that the Board needs to make a response regarding the Opioid Litigation so that the attorneys working the case can act to mitigate a decision made by Ohio Attorney General.

Motion: for the Board to make an affirmative response for counsel in the opioid litigation, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:39 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:44 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Carroll County Treasurer, \$163,092.50; Dollar General, \$110.50 & USPS, \$1,310.15.

DJFS: Jefferson County Community Action, \$4,634.57; The Repository, \$1,953.90; Tonya Bryan, \$800.00; Tammy Vonwyl, \$3,418.13; Bair Foundation, \$2,334.92; Multi County Juvenile Attention System, \$1,205.10 & The House of Samuel, \$2,635.00


Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:44 AM


**IN THE MATTER OF
REGIONAL PLANNING COMMISSION**

Commissioner Wirkner advised that the Regional Planning Commission (RPC) will be hiring a part time Regional Planning Commission Director and the RPC Board approved to have Melissa Schaar, Assistant Clerk I serve as a backup for the Director. Commissioner Ohler advised that Ms. Schaar will need to begin training as the RPC Board will not be making a decision on who to hire until the end of October and in the event that the new Director would have to give a notice at their present job, then Ms. Schaar would need to fill in for the Director in the interim.

Motion: to appoint Melissa Schaar, Assistant Clerk I to serve as back up for the Regional Planning Commission, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** Vice President Lewis A. Mickley. Motion carried on unanimous vote.


 9:45 AM

**IN THE MATTER OF
CENSUS**

 9:50 AM


Commissioner Wirkner advised that 2020 Census is approaching. Commissioner Wirkner advised that there are various reasons why every person needs to be counted, including funding for our schools and grant writing. Commissioner Wirkner asked the media to help get the word out regarding how important it is for every person to be counted. Commissioner Wirkner advised that the Census benefits the taxpayers. Every head that gets counted reduces the burden of the taxpayers.

**IN THE MATTER OF
BELL TOWER PROJECT**

 9:53 AM

Commissioner Wirkner advised that the plastic on the Bell Tower is to prevent debris from falling out. Commissioner Wirkner advised that each level in the scaffolding is over 6 feet to allow the workers to stand up straight to work. Auditor Lynn Fairclough advised that Ed Eick, Maintenance Supervisor has Bell Tower pictures posted in the hallway by the security station. Commissioner Wirkner advised that this an excellent idea so that county residents can see what is going on in the Bell Tower.


**IN THE MATTER OF
CORSA**

 9:57 AM

Alison Redmond from the County Risk Sharing Authority (CORSA), and Chris Jones from McFadden Insurance appeared before the Board to discuss the completed property appraisal. Ms. Redmond advised that CORSA has a new appraisal company, HCA Asset Management. Ms. Redmond advised that the new appraiser has allowed CORSA to offer some new opportunities, including the ability to offer replacement or reproduction cost on courthouses. Carroll County selected reproduction cost three years ago. Ms. Redmond advised that CORSA is covering the County at the new value, but the County will not be assessed for that until next year. Ms. Redmond advised that the Old Total Insured Value was \$65,357,713 and the New Total Insured Value is \$72,570,705 for an increase of \$7,212,992. This is an 11% increase for Carroll County. Ms. Redmond advised that a property appraisal has not been done in 7 or 8 years, however moving forward, appraisals will be done every 4 years. Ms. Redmond advised that this was another factor in switching to a new appraiser. CORSA wants to make sure that everything is at market value so there are better numbers if there is a loss. Ms. Redmond advised the Board for informational purposes that the County’s premium on the additional \$7.2 million would be \$3600.00, however that won’t be assessed until 2020. Commissioner Wirkner asked if the Sheriff’s Office and the Courthouse are considered one building. Chris Jones from McFadden insurance advised that it is. Ms. Redmond asked that the Board review the report. If there are any questions, Chris Jones or CORSA are available to answer them. If there are questions about the appraisal itself, the appraisal company has been very good about answering questions. Ms. Redmond advised that the appraisal report is well put together. If something was not appraised, the report explains why it was not appraised. Ms. Redmond advised that CORSA required that only buildings over \$100,000.00 were appraised. Mr. Jones advised that buildings less than \$100,000.00 are still on the Statement of Values and Ms. Redmond advised that CORSA uses the trending 2%-3% trend for the year on the Statement of Values. Ms. Redmond advised that the appraisals cost \$10,000.00 to \$15,000.00 per County. Mr. Jones advised that Carroll County was probably closer to \$10,000.00. Ms. Redmond advised that she needs the Property Values Selection signed by the Board for their records.


Motion: to continue with reproduction costs for the CORSA insurance, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** Vice President Lewis A. Mickley.


Motion carried on unanimous vote.

 10:07 AM

**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into Executive Session per ORC 121.22(G)(8)(2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.


 10:10 AM.

The Board reconvened with no action taken at  10:27 AM.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 10:27 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.
/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner