



**Present:** President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler  
**Also present to observe:** Nancy Schaar, Free Press Standard; Carol McIntire, Carroll County Messenger; Natalie Witts, Deputy Auditor.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 8:59 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**


 8:59 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, September 5, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 8:59 AM

**IN THE MATTER OF  
 BOARD MEETING ATTENDANCE**

 8:59 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF  
 OIL AND GAS ROYALTIES**

 9:00 AM


Jackie Stewart, Director, External Affairs of Encino, and Seth Wehr, Staff Landman appeared before the Board to discuss recent complaints about oil and gas royalty payments. Ms. Stewart presented to the Board the first quarterly landowner newsletter which was sent out to over 6,000 landowners who received a royalty check of over \$100.00. Ms. Stewart advised that Encino has been transitioning assets through the first and second quarter of the year and is now complete. Ms. Stewart advised that Encino’s first royalty checks started going out May31st. One concern heard from business owners and landowners was they wanted more information on their check stubs as well as better communication from Encino. Ms. Stewart advised that Encino now includes more information with payments, started the quarterly newsletter, and have completely updated their webpage. Ms. Stewart advised that Encino has increased its presence with landowners. Ms. Stewart strongly encourages constituents with questions or concerns to call their office directly. She advised that every lease is different and may take some time to address. Ms. Stewart advised that this pricing environment is worst that is has been since 2011. She advised that many other companies in Appalachia have stopped drilling, but Encino is still drilling. There are two wells currently drilling and Encino intends to keep drilling for the rest of the year. Ms. Stewart stated that she understands that there are questions about how to read the payment stubs or leases. Ms. Stewart advised that Encino has installed a community partnership program, which is helping the Sheriff Office purchasing their drone. Commissioner Wirkner asked if a constituent does have a concern, which number should they call? Ms. Stewart advised there is a dedicated landowner line which the number can be found on the newsletter and Mr. Wehr is available to assist as well, but Ms. Stewart suggest landowners use the toll-free number since Encino does have 55,000 lessors. Mr. Wehr advised that when someone calls the toll-free number, any Ohio concerns does get directed to him. Commissioner Wirkner asked if there are any community events planned. Ms. Stewart stated that there were plans to have a landowners event this fall, but after speaking to the landowners, specifically farmers who are harvesting, it was determined that this time will not work. Ms. Stewart advised that she will be speaking with the Carrollton Rotary and the Minerva Rotary soon. Commissioner Ohler stated that most calls he received were stating that they were disappointed with a drop in royalties. Mr. Wehr advised that they are looking into making sure there are no errors or if lease needs looked at. Commissioner Wirkner asked if there have been any errors found. Mr. Wehr and Ms. Stewart answered yes there have been errors found. Commissioner Wirkner advised that if a constituent does have a concern about their royalty payments, it may be worth their while to call in to Encino. Ms. Stewart agreed they do look into each lease. She advised that prices are the lowest she has seen. Mr. Wehr advised that there have been circumstances that wells have been shut down when a nearby well is being fracked as a safety measure. Ms. Stewart advised that she has been selected as Vice Chair of Ohio Oil and Gas Energy Education Program (OOGEEP) and presented to the Board the OOGEEP Career Education Guide. Ms. Stewart advised there is a free first responders training coming up soon this fall in Wayne County. Encino has spent millions of dollars to help with this training. Encino is also offering grant letters of support for volunteer fire departments and direct them to OMEGA to help to prepare grant applications free of charge.

**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Christopher R. Modranski, Director	Economic Development	Transportation Advisory Council	New Philadelphia, OH	9/11/2019	\$28.42
Christopher R. Modranski, Director	Economic Development	ED Now	Cambridge, OH	11/7/2019	\$75.00

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:15 AM


**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):


FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
REA	Employee Health Insurance	0103-J000-J11.100	Salaries	0103-J000-J01.020	\$3,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:16 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:16 AM

Josh Long, Dog Warden, filed his report for the week of September 1, 2019 to September 7, 2019 showing 3 dogs impounded, 3 adopted out, 1 redeemed, 0 euthanized, 3 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF  
ABSENTEE VOTING  
BOARD OF ELECTIONS**

 9:17 AM

Commissioner Wirkner advised that the Carroll County Board of Elections will be open additional hours leading up to the November 5, 2019 General Election to accommodate absentee voters. The hours will be as follows:

Monday	October 7, 2019				8:00 a.m.	to	9:00 p.m.
Tuesday	October 8, 2019	through	Friday	October 11, 2019	8:00 a.m.	to	5:00 p.m.
Monday	October 14, 2019	through	Friday	October 18, 2019	8:00 a.m.	to	5:00 p.m.
Monday	October 21, 2019	through	Friday	October 25, 2019	8:00 a.m.	to	5:00 p.m.
Saturday	October 27, 2018				8:00 a.m.	to	4:00 p.m.
Monday	October 29, 2018	through	Friday	November 2, 2018	8:00 a.m.	to	7:00 p.m.
Saturday	November 2, 2019				8:00 a.m.	to	4:00 p.m.
Sunday	November 3, 2019				1:00 p.m.	to	5:00 p.m.
Monday	November 4, 2019				8:00 a.m.	To	2:00 p.m.
Tuesday	November 5, 2019				8:00 a.m.	to	7:30 p.m.

**IN THE MATTER OF  
REPAIRS - COURTHOUSE BELLTOWER**


 9:19 AM

Commissioner Ohler advised that the architect can use paint chips on the bell tower to get the correct colors. Commissioner Wirkner asked if they are in the process to gather paint chips have started. Commissioner Ohler advised that he will ask Martha Ross, Project Architect to check on the progress. Commissioner Ohler advised that they worked on the bell tower on Saturday pressure washing.

**IN THE MATTER OF  
AGREEMENT/CONTRACT – KRAMER ENGINEERS  
COUNTY JAIL PROJECT**

**Motion:** to approve a contract with Kramer Engineers of Columbus, Ohio, in the amount of \$61,650.00 for engineer’s services of the County Jail Project, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** Vice President Lewis A. Mickley.


Motion carried on unanimous vote.

 9:19 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT  
GARDINER WATER TREATMENT**

**Motion:** to approve a contract with Gardiner Water Treatment of Solon, Ohio in the amount of \$1,980.00 for annual boiler maintenance for the term of October 1, 2019 to September 30, 2020, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:22 AM

**IN THE MATTER OF  
SUPERIOR PAVING & MATERIALS, INC  
2019 RESURFACING PROJECT H-1-2019**

**NOTICE OF COMMENCEMENT, NOTICE TO PROCEED AND CONTRACT**

**Motion:** to issue a Notice of Commencement, Notice to Proceed and Contract to Superior Paving & Materials, Inc. with work beginning on or before September 9, 2019 and the completion date being January 7, 2020 in the amount of \$438,149.96; a pre-construction conference will be conducted by the Engineer's office explaining the requirements regarding payment of prevailing wages and posting of rates and posters which will be given to the contractor, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:24 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:28 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Medi Wise, \$1,552.00; Emergency Medical Transport, \$150.00; Carroll County Chamber, \$70.00; Daryl A. Hilliard, \$250.00; The Ohio State University OARNET, \$100.00;


**DJFS:** None

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:28 AM

**IN THE MATTER OF  
2<sup>nd</sup> STAIRS REPAIR**

 9:28 AM


Commissioner Wirkner asked if the face of the concrete pillar on the 2<sup>nd</sup> Street stairs is discolored and asked if the concrete needs sealed. Commissioner Ohler advised that he will check with Ed Eick, maintenance supervisor.

**IN THE MATTER  
CCAO SOLID WASTE SUBCOMMITTEE**

 9:31 AM


Commissioner Ohler advised he has a conference call with the CCAO Solid Waste Subcommittee Tuesday September 10, 2019.

**IN THE MATTER OF  
ROUTE 9 SEWER PROJECT**

 9:31 AM


Commissioner Ohler asked about the progress on the Route 9 Sewer Project. Commissioner Wirkner advised that construction is to the Jenkins farm.

**IN THE MATTER OF  
MAGNET RD REPAIR**

 9:32 AM


Commissioner Wirkner advised that a Brown township trustee will be in to discuss Magnet Rd slip repair. Carol McIntire questioned if the Board have given money before. Commissioner Wirkner advised that the Board was prepared to give money before, but the Township decided that they were receiving funds from somewhere else.

**IN THE MATTTTER OF  
BELL TOWER PROJECT**

 9:33 AM


Commissioner Ohler asked Nancy Schaar, Free Press Standard if she was able to find the original colors of the bell tower. Ms. Schaar advised that she found the record of her discussing it in the minutes from a previous meeting, but it did not list what she said the color was. Ronald Nuzzolillo, Assistant Clerk I advised that he can listen to the recording from the meeting and see if he can find it. Commissioner Wirkner asked if the newspaper had any record of the original colors. Ms. Schaar stated that the report had the cost of everything and who did what, but it did not state the color. Commissioner Wirkner advised that he remembered reading an article about the dedication of the bell tower and thought it had mentioned the color of the bell tower. Commissioner Ohler advised that he posted a survey on Facebook and that about 95% of the responses voted for the Architects design.

**IN THE MATTER OF  
BROWN TOWNSHIP  
GRANT WRITING**

 9:38 AM

Chris Rotondo, Brown Township Trustee asked the Board if they know of anyone who could help with grant writing. Commissioner Wirkner advised that OMEGA should be able to help the township with the grant writing process.

**IN THE MATTER OF  
MAGNET ROAD REPAIR**


 9:39 AM

Chris Rotondo, Brown Township Trustee and Carl Mangun, Augusta Township Trustee appeared before the Board to discuss repairs of the Magnet Rd project. Mr. Mangun advised that they have received bids for the project, but they are higher than what was estimated. Mr. Mangun presented the Board the quotes. Mr. Mangun advised that the project needs to be completed this year to receive Muskingum Watershed grant, which covers majority of the project. Mr. Mangun advised that \$80,000 has been contributed by the two townships. This will be \$40,000 to \$50,000 short for the project total. Mr. Mangun would like to know if they are short, would the Board be willing to help cover the costs. Commissioner Ohler advised that there are other budget requests for projects that the county is currently working on. Commissioner Ohler advised that he will look at the permanent improvement fund to see where the county is and will need about a week. Commissioner Ohler advised that the money from the Sheriff's Dorothy Long Fund was thought to be in the non-general fund. \$100,000 of that fund was used for the new radios and the county would give the training center. Commissioner Ohler advised that money in the non-general fund was not the Dorothy Long fund, it was actually the carryover from the previous year. Commissioner Ohler advised that the Sheriff purchased cruisers with the remaining funds from the Dorothy Long fund, which came out of the carry over fund. These were funds that Commissioner Ohler had planned on using for current projects. Mr. Mangun advised he contacted the Ohio Public Works Commission, but they are out of funds due to the spring storms. Mr. Mangun advised he is concerned with the overruns and what may be uncovered during the project. Mr. Mangun advised that he worked with Brian Wise, county Engineer on the bids received and Mr. Wise advised that he approves of awarding the bid to Sheckler Excavating. Mr. Mangun advised that the township can save costs in the future by not purchasing the spring stone this fall. The township can also cut costs by reducing the ash control in the winter. Mr. Rotondo advised that Brown Township has not done any chip and seal this year to save funds for the project. Mr. Rotondo advised that Average Joes started cutting down trees and Ohio Edison will come out and relocate 3 telephone poles. Commissioner Ohler advised, at first glance, it doesn't appear to be any funds available to cover this expense in the short term, but he will look to confirm that. Commissioner Ohler advised that the budget is coming up and there may be funds available, but he won't know until the end of November or beginning of December. Mr. Mangun questioned if there was a bad winter and the township doesn't purchase spring stone in the fall, would the county be able to help with purchasing spring stone. Commissioner Ohler advised he wouldn't know until the budget is complete. Mr. Rotondo advised that the slip has moved another 93 feet and the townships are only trying to finish what was started and hope that it will take care of any additional slip. Commissioner Ohler advised that there will be another \$60,000 expense in the Auditor's Office for a software update. The Auditor's Office is changing vendors for reappraisals. The current vendor is retiring, and the new vendor is \$60,000 more than what has been allocated for current vendor. Commissioner Ohler advised that this is a mandated cost that the Board must cover. Commissioner Wirkner advised that he will be sending out a memo in regard to what will be turned in by different offices that will establish the carryover fund for next year. Mr. Mangun advised that he wanted to present to the Board to see what the Board would be able to do to help and be proactive on this project. Mr. Mangun advised that they are using used material and stone from the power plant for the back fill to save money on this project. Mr. Rotondo spoke with Muskingum Watershed to give them an updated and presented that the cost has gone up \$150,000.00 from last year. Mr. Mangun advised that they are also going to speak with Brett Lee, EMA deputy director to see if can get assistance from FEMA through the emergency declaration.

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**Motion:** to permit Commissioner Ohler to research the viability of any funds available and report back to the Board, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:49 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Lewis A. Mickley, and Commissioner Jeffrey L. Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A. Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:59 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr  
Ronald M. Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Christopher R. Modranski  
Christopher R. Modranski, Clerk Supervisor  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Lewis A. Mickley  
Lewis A. Mickley, Vice President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Commissioner