



Present: President Robert E Wirkner, Vice President Lewis A Mickley, **Absent:** Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard and Lynn Fairclough, Auditor.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Melissa N. Schaar, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, August 1, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Ohler was absent.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director Melissa Herrington, Budget Officer Bambi Merrick, Fiscal Officer	JFS	ECODDA	Zanesville, OH	8/6/19	-0-
Kate Offenberger, Director	JFS	OJFSDA Executive Meeting	Columbus, OH	8/8/19	-0-
Kate Offenberger, Director	JFS	Regional Children Trust Fund	Cambridge, OH	8/22/19	-0-
Kate Offenberger, Director	JFS	C8 Director Meeting	Marion, OH	8/27/19	-0-

Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:02 AM

Josh Long, Dog Warden, filed his report for the week of July 28, 2019 to August 3, 2019 showing 4 dogs impounded, 4 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
COMMISSIONERS' OFFICE**

 9:03 AM

Commissioner Wirkner advised that due to the lack of a quorum, there will be no Commissioners' meetings on Monday, August 12, 2019 and Thursday, August 15, 2019.

**IN THE MATTER OF
WEATHER STATION**

 9:04 AM

Commissioner Wirkner advised that all components for the weather station are here in the county. Assembly will likely begin this week. Nancy Schaar, Free Press Standard asked how long the assembly is expected to take. Commissioner Wirkner advised that it is not expected to take long and could possibly be up and running this week. Commissioner Wirkner advised that the weather station is the first step towards developing Carroll County into a weather ready/storm ready designation that is able to notify the schools of real-time weather-related events.

**IN THE MATTER OF
PROCLAMATION
CLINT BRACKIN – COMMUNITY SERVICE**


Commissioner Wirkner read the Proclamation aloud recognizing all youth in the county and Clint Brackin, Life Scout for the time they have dedicated to improving their community. Commissioner Mickley advised that as an Eagle Scout he recognizes the time and dedication that goes into an Eagle Scout project. Commissioner Wirkner advised that the Proclamation will be presented to Clint

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Brackin on Tuesday August 6, 2019 at 10:00 AM at the Carroll Golden Age Retreat. Commissioner Wirkner extended an invitation to the media to attend the presentation and advised that the benches will be on display.

Motion: to adopt a Proclamation recognizing the county youth in general and Clint Brackin for his community service for the Carroll Golden Age Retreat, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Carsons, \$7,221.73; D & D Appliance, \$1,450.00; Belenky Inc., \$362.50; Independence Business Supply, \$3,339.25; Elevated Services LLC, \$1,200.00 & Treasurer, State of Ohio, \$200.00.

DJFS: PA Account, \$14,226.18; Jeannette Williston, \$430.00; Julie Richards, \$750.00; Melanie Hale, \$3,500.00 & PA Account \$8,298.90.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
COMMISSIONERS' OFFICE
TRAVEL OR MEMBERSHIP REQUEST FORM**

 9:11 AM


Ronald Nuzzolillo Jr, Assistant Clerk I advised that he and Stacy Taylor, Deputy Auditor worked together to update the Travel Membership Request Form. Mr. Nuzzolillo advised that the updates are the result from the discussions during the July 25, 2019 meeting. Mr. Nuzzolillo advised the updates include a section to indicate whether it is a new request or a revision to a previous request. Other changes include a line to indicate the estimated total miles traveled and whether an overnight stay is included. Mr. Nuzzolillo advised that these items will assist in clarification of whether a rental car or personal vehicle should be used. Directions to indicate only one choice of transportation have also been added. Mr. Nuzzolillo advised that when mileage reimbursement is submitted to the Auditor's Office for payment, the approved Travel or Membership Request Form must be included, as well as a quote for a rental car so that the cost effectiveness of a rental car versus travel reimbursement can be compared. Commissioner Mickley questioned if language should be added to the line for air travel as a rental car is typically needed once the employee has reached the destination. Upon discussion, it was decided that in the event of air travel, two Travel or Membership Request Forms would be submitted, one for the air travel and one for the rental car. Commissioner Wirkner asked if education on the changes to the form would be provided. Mr. Nuzzolillo advised that an email with a detailed explanation and a copy of the revised form will be sent to the Leadership Committee.

Motion: to approve the revised Travel or Membership Request form, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:16 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President

Absent
Jeffrey L Ohler, Commissioner

