



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard; Lynn Fairclough, Auditor;

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Ronald M. Nuzzolillo Jr. Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, July 1, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:00 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
PARKING LOT**

 9:01 AM

Amy Rutledge from the Carrollton Business and Retail Association appeared before the Board to discuss the upcoming Summer on the Square festival on Friday, July 12, 2019 from 4 pm to 9 pm. Ms. Rutledge advised the Village of Carrollton will close the west side of the square as well as 2nd Street SW. Ms. Rutledge advised the Fire Department will have games on 2nd Street and bands will perform in the Gazebo. Ms. Rutledge advised that they are getting two portable restrooms and would like to place them in the parking lot behind the Courthouse. Ms. Rutledge advised they will be placed Friday and be picked up on either Saturday or Monday. Commissioner Wirkner advised that Commissioner Mickley is the head of the parking lot committee. Commissioner Mickley asked if they could be placed along the Courthouse. Commissioner Wirkner is concerned that may block the alley. Commissioner Mickley advised that he will talk to those with parking spaces and let Ms. Rutledge know which space will be available. Ms. Rutledge advised that the civic club will be cooking hamburgers and hotdogs; there will be someone making ice cream and kettle corn; and the Village has given their permission for a beer garden. Commissioner Wirkner asked if this event is replacing the Fireman’s Frolic. Ms. Rutledge advised this is a new event, but the Fire Department is involved with games and setting up activities. Ms. Rutledge advised there will be a sidewalk sale on Friday and Saturday. Ms. Rutledge advised that she has been working with the Village on the event as well.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Alex Logan, QC / Trainer Kate Offenberger, Director	Job and Family Services	ECOD Trainers Director Meeting	Sommerset, OH	Retroactive to 7/2/2019	\$50.00
Jeffrey L. Ohler, Commissioner	Commissioners	MCJAS Meeting	Canton, OH	Retroactive to 7/5/2019	\$35.00
Ronald M. Nuzzolillo Jr, Assistant Clerk I	Commissioners	Stark County Safety Meeting	Canton, OH	7/11/2019	\$35.00
Lynn Fairclough, Auditor Stacy Brady, Chief Deputy Auditor	Auditor	Northeast District Auditors’ Association District Meeting	Salem, OH	8/2/2019	\$40.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
County General	Equipment	0170-A002-C04.040	Salary - Acting Judge	0170-A002-C02.021	\$2250.00
County General	Other Expenses	0101-A001-B12.000	Transfer Out	0280-A015-A16.200	\$305.51

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**


Motion: to approve the following transfer of fund(s):

<u>FUND</u>	<u>CODE (FROM)</u>	<u>CODE (TO)</u>	<u>AMOUNT</u>
County General	0280-A015-A16.200	0999-Y097-800	\$305.51

Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: Vice President Lewis A Mickley; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler. Motion, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:08 AM


Josh Long, Dog Warden, filed his report for the week of June 30, 2019 to July 6, 2019 showing 5 dogs impounded, 3 adopted out, 2 redeemed, 0 euthanized, 3 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
MONTHLY REPORT – JUNE
CARROLL GOLDEN AGE RETREAT**

 9:09 AM


Commissioner Wirkner advised that Dawn Faulk, Carroll Golden Age Retreat Superintendent, filed her report for the month of June 2019 showing 8 male and 34 female residents. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
MONTHLY REPORT – JUNE
SHERIFF’S OFFICE**

 9:09 AM

Commissioner Wirkner advised Sheriff Dale R. Williams filed his report for the month of June 2019 showing 1,787 meals served and 192 washes completed. A copy is on file in the Commissioners’ office.

**IN THE MATTER
CARROLL GOLDEN AGE RETREAT**

 9:10 AM

Commissioner Ohler asked Ronald Nuzzolillo Jr, Assistant Clerk I to follow up and see if the Carroll Golden Age Retreat is working with JobsOhio to post listing for Aides and see if the posting is on the County’s Webpage.


**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Bridgeway Home	6/1/2019 – 12/31/20	Maximum amount payable \$75,000.00	Placement for Foster Children	Service	New	7/2/2019

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:12 AM

**IN THE MATTER OF
OIL & GAS LEASE EXTENSION – LEESVILLE LAKE PARK
ENCINO ENERGY - CHESAPEAKE EXPLORATION, LLC**


 9:12 AM

Commissioner Wirkner asked if Commissioner Ohler reviewed the lease extension payment requested by Encino Energy. Commissioner Ohler advised that Orange Township has an agreement with the County to receive a percentage of the royalties. Commissioner Ohler advised he would like to check to see if Orange Township will receive a percentage of the extension payment.

Motion: to table the approval to sign the acknowledgement of receipt of extension payment to until July 18, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

 9:15 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT & NOTICE TO PROCEED– CARROLL ASPHALT & SALES
CARROLL COUNTY TRANSIT PAVEMENT IMPROVEMENT**

 9:15 AM


Sonja Trbovich, Transit Director appeared before the Board to ask the Board to issue a Notice of Commencement, Notice to Proceed, and Contract to Carroll Asphalt & Sales for the Carroll County Transit Pavement Improvement Project. Ms. Trbovich advised that the project will begin around August 1, 2019, due to Washington Township Trustees wanting to wait for DiPietro to remove their equipment to begin. Commissioner Wirkner asked Commissioner Ohler if DiPietro will no longer need that area for their laydown yard. Ms. Trbovich advised that most of the equipment is gone. Commissioner Ohler advised he will talk with Mark Wells, Carrollton

CONTINUED FROM PREVIOUS PAGE


Village Administrator to see what the progress is and when equipment will be removed. Ms. Trbovich advised that Washington Township is also paving Commerce Drive at the same time as the Transit Project. Commissioner Ohler asked where the DiPietro construction site is located. Ms. Trbovich replied across from Gotch Storage Rentals. Commissioner Ohler asked if there is gravel on the new parking lot at the county home near the new storage shed. Ms. Trbovich replied she was unaware. Commissioner Wirkner replied that he believed so but cannot confirm. Commissioner Ohler advised that DiPietro may be able to lay their equipment on that parking lot. Ms. Trbovich advised that DiPietro is currently laying their material near the intersection of Brenner Road and Kensington Road.

Motion: to issue a Notice of Commencement, Notice to Proceed and Contract to Carroll Asphalt & Sales with work beginning on or before August 1, 2019 and the completion date being August 15, 2019 in the amount of \$11,680.00 for the Carroll County Transit Pavement Improvement Project, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:21 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT – NR LEE RESTORATION LTD
COURTHOUSE BELL TOWER PROJECT**


 9:26 AM

Motion: to approve a contract with NR Lee Restoration LTD of Delphos, Ohio, with work beginning after July 8, 2019 and the completion date being January 30, 2020, in the amount of \$634,000.00 and allowances up to \$53,000 for the Courthouse Bell Tower Project, plus an Alternate of \$22,000.00 for High Performance Coatings, and to sign the notice of commencement and notice to proceed when received from the Contractor **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:27 AM


**IN THE MATTER OF
POLICY REVISION
PARKING LOT**

 9:28 AM

Commissioner Wirkner questioned if the Commissioners reviewed the updates to the Parking Lot Policy. Commissioner Mickley advised during the last parking committee meeting, there were concerns with the vagueness of the parking lot policy. Commissioner Mickley advised that there were three revisions that clarify the policy. The changes include: indicating that the spot opens the day after the employee leaves employment; if an employee pays for a period and leaves employment during that period, no refunds will be issued; and rent for a spot assigned part way through a period will be pro-rated at \$5 per whole month remaining in the period. Commissioner Ohler questioned if fees are refunded if an employee leaves employment. Commissioner Mickley replied that fees are not refunded.

Motion: to approve the Parking Lot Policy revisions as recommended by the Parking Lot Committee, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:30 AM

**IN THE MATTER OF
APPOINTMENT
AREA 16 WORKFORCE DEVELOPMENT BOARD**

Motion: to reappoint Alison Kerns, Sherri Lewis, and Tammy Sanderson to the Area 16 Workforce Development Board for a two year term beginning July 1, 2019 and ending June 30, 2021, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:31 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:33 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: ID Networks, \$3,995.00; ACE Hardware, \$621.35; & Dovetail Homes, \$2,828.38;

DJFS: None


Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:33 AM

**IN THE MATTER OF
OIL & GAS LEASE EXTENSION – LEESVILLE LAKE PARK
ENCINO ENERGY - CHESAPEAKE EXPLORATION, LLC**

Motion: to rescind the motion to table the approval to sign the acknowledgement of receipt of extension payment to until July 18, 2019, moved by Commissioner Jeffrey L. Ohler and seconded by Vice President Lewis A. Mickley on July 8, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:34 AM


**IN THE MATTER OF
OIL & GAS LEASE EXTENSION – LEESVILLE LAKE PARK
ENCINO ENERGY - CHESAPEAKE EXPLORATION, LLC**

 9:34 AM


Commissioner Wirkner questioned if the Board will settle with Orange Township in the form of a grant. Commissioner Ohler answered yes, if deemed necessary. Commissioner Ohler questioned about other lease extensions with Encino Energy in the past and this is the first one with a payment. Commissioner Wirkner advised this is a lease for a parcel that has not been drilled yet.

Motion: to authorize Board President to sign acknowledgement of receipt of Extension Payment in the amount of \$27,941.60 for the Oil and Gas Lease by and between the Board of County Commissioners of Carroll County, Ohio, and Encino Energy, for the property located in Leesville Lake Park, Orange Township, Carroll County, Ohio, containing 6.9854 acres, being Township 13; Range 6; Section 29; No Parcel # Available., **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.


 9:36 AM

**IN THE MATTER OF
REPAIRS – BELL TOWER PROJECT**

 9:36 AM


Commissioner Ohler advised that he will be meeting with the architect and contractor at the Bell Tower Pre-Construction meeting today at 1:00 pm.

**IN THE MATTER OF
MULTI-COUNTY JUVENILE ATTENTION SYSTEM**

 9:36 AM


Commissioner Ohler advised that he has a meeting Friday, July 12, 2019 with Jamie McKenzie, Commissioner Smith, and Commissioner Weigle to review possible changes that will affect the budget for Multi-County Juvenile Attention System (MCJAS).

**IN THE MATTER OF
REPAIRS - JAIL**

 9:37 AM


Commissioner Ohler advised he sent an email to those involved with the jail repairs to get the project started. Commissioner Ohler advised he will be meeting with a representative from the jail commission, architect, Sheriff Williams or his representative, Ed Eick, Maintenance Supervisor, and Ronald Nuzzolillo Jr, Assistant Clerk I, to plan for the project. Commissioner Ohler advised he is not concerned with the weather for this project because the windows and the plumbing can be done any time. Commissioner Ohler does have a concern with space for staging materials with work being done for jail and bell tower at the same time. Commissioner Ohler advised he will talk with the Sheriff if the basement could be used for the plumbing part of the project. Commissioner Wirkner advised that the policy for bringing in an inmate requires that they be brought in through the garage and then up the elevator for booking, and enough space will be needed for the loading and unloading of the prisoners.

**IN THE MATTER OF
AIRPORT BOARD**

 9:40 AM

Commissioner Mickley advised that he is meeting with the current consultant to the Airport Board Monday, July 8, 2019 to discuss why there were no responses for the recent request for proposals and seek advice to help the Board move in the right direction. Commissioner Mickley advised the Airport Board Meeting will be this evening as well.


**IN THE MATTER OF
ROUTE 9 TOWER**

 9:41 AM

Commissioner Wirkner asked if the Commissioners have seen his memo about Access Ohio Valley. Commissioner Wirkner advised that Access Ohio Valley responded to the Board’s inquiry and provide all necessary information including the location, height, and weight of their equipment. Commissioner Wirkner asked Ronald Nuzzolillo Jr, Assistant Clerk I, if this information has been added to the Route 9 Tower file. Mr. Nuzzolillo advised that this information has been added to the file. Commissioner Wirkner advised that this file is being maintained so that all information will be readily accessible when needed. Commissioner Ohler questioned if their service is similar to Pattersonville Telephone Company. Commissioner Wirkner advised that they are. Commissioner Ohler questioned if there were any collaboration between the two companies. Commissioner Wirkner advised that he is unaware of any collaboration between the two companies. Commissioner Wirkner advised that they are working to fill the holes in coverage. Commissioner Ohler asked if they are being told where to operate. Commissioner Wirkner advised that the tower is available and is part of the free market initiative. Commissioner Wirkner advised that the county has choices including Spectrum, Frontier, Pattersonville Telephone Company, Access Ohio Valley, and Verizon to provide internet access to the County. Commissioner Wirkner advised that Pattersonville Phone Company and Access Ohio Valley are working on additional towers to increase coverage. Commissioner Ohler questioned if other providers are using phone lines to provide services. Commissioner Wirkner advised that Spectrum and Frontier are using either fiber optic cables or are using the phone lines. Pattersonville Phone Company and Access Ohio Valley are using the rebroadcast system.


**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess, until 10:15 am, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

 9:48 AM


Board members reconvened at  10:17 AM

**IN THE MATTER OF
JEFFERY L OHLER**

 10:17 AM

Commissioner Ohler exited the meeting.

**IN THE MATTER OF
BID OPENING – 2019 PETROLEUM FUEL**


 10:17 AM

Commissioner Wirkner advised that no bids have been received and Brian Wise, County Engineer will consider rebidding the 2019 Petroleum Fuel Project.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 10:18 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo Jr
Ronald M Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Interim Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President

/s/ Jeffrey L. Ohler
Jeffrey L Ohler, Commissioner