



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler.
Also present to observe: Nancy Schaar, Free Press Standard & Linda Dowdell, Deputy Auditor.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 9:02 AM


Melissa N. Schaar, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, June 27, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
 Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
 BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
 INVESTMENT REPORT**

 9:02 AM

Jeff Yeager, Treasurer, appeared before the Board to present the quarterly report for the Carroll County Investment Advisory Board. Mr. Yeager advised that 5 CD's matured during the second quarter which accounts for the \$177, 870.89 in interest. Most of the CD's were a 1-year term, Mr. Yeager believes one of them was a 6-month term. He presented the report as follows:

Carroll County Quarterly Investment Report

Month Ending: June 30, 2019
 Funds on Deposit:

<u>Fund</u>	<u>Account Type</u>	<u>Institution</u>	<u>Rate</u>	<u>Due</u>	<u>Amount</u>
BTM General Fund	Bus. Savings	PNC Bank	Variable	Daily	\$503,866.57
DD Improvement Fund	Bus. Savings	PNC Bank	Variable	Daily	\$314,967.37
Bureau of Support Admin. Fund	Bus. Savings	PNC Bank	Variable	Daily	\$557,487.17
Permanent Improvement Fund	Bus. Savings	PNC Bank	Variable	Daily	\$513,081.31
Home Loan Fund	Bus. Savings	PNC Bank	Variable	Daily	\$16,402.79
General Fund	Certificate of Deposit	Huntington Bank	2.30%	11/1/19	\$5,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	2.20%	11/27/19	\$1,500,000.00
General Fund	Certificate of Deposit	Consumer's Bank	2.20%	4/4/20	\$1,000,000.00
BTM General Fund	Certificate of Deposit	Consumer's Bank	2.13%	11/30/19	\$350,000.00
General Fund	Certificate of Deposit	Consumer's Bank	2.13%	5/22/20	\$1,000,000.00
BTM	Certificate of Deposit	Huntington Bank	2.30%	5/1/20	\$500,000.00
General Fund	Certificate of Deposit	Consumer's Bank	2.08%	5/2/19	\$1,500,000.00
General Fund	Money Mkt Checking	Consumer's Bank	Variable	Daily	\$4,000,000.00
General Fund	Money Mkt Checking	PNC Bank	Variable	Daily	\$4,000,000.00
General Fund	Money Max Savings	Huntington Bank	Variable	Daily	\$5,000,000.00
Total Funds on Deposit:					<u>\$25,755,805.21</u>

<u>Interest Earned Per Fund</u>	<u>2nd Quarter</u>	<u>Year-to-date</u>
General Fund	\$177,870.89	\$223,446.56
Bureau of Support Admin. Fund	\$1,780.28	\$3,533.57
BTM General Fund	\$1,336.25	\$2,426.79
Home Loan Fund	\$51.58	\$101.89
Total Interest Earned	<u>\$181,039.00</u>	<u>\$229,508.81</u>

**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:


<u>NAME, TITLE</u>	<u>DEPT.</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>DATE</u>	<u>AMOUNT (not to exceed)</u>
Commissioner Lewis Mickley	Commissioner	MCJAS Meeting	Canton, OH	6/25/19	\$32.00
Commissioner Lewis Mickley	Commissioner	HARCATUS Meeting	New Philadelphia, OH	6/26/19	\$32.00

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Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):


<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
K9 Fund	SERVICES	0200-S079-S05.000	\$500.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**


 9:05 AM

Josh Long, Dog Warden, filed his report for the week of June 16, 2019 to June 22, 2019 showing 5 dogs impounded, 1 adopted out, 1 redeemed, 0 euthanized, 2 citation(s) for no license, and 0 citation(s) for running at large and for the week of June 23, 2019 to June 29, 2019 showing 3 dogs impounded, 2 adopted out, 2 redeemed, 0 euthanized, 4 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
ESTABLISHMENT OF FUNDS**

Motion: to establish a new fund titled T308 Elections Security Grant and no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
WORK ORDER – CENTER TOWNSHIP**

Motion: to approve a work order for the Center Township Trustees for a “blanket work order for permacoat mix for 2019”, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
RUMA AGREEMENT – SUNNYSIDE-CARROLLTON TL REBUILD
OHIO POWER COMPANY**

Motion: to approve an agreement by and between the Board of Commissioners and Ohio Power Company to commence use of 1.5 miles of CR 68 (Citrus Rd.), .50 miles of TR 205 (Krone Rd.), 1.47 miles of TR 204 (Knight Rd.), .25 miles of TR 200 (June Rd.), .20 miles of TR 203 (King Rd.), .17 miles of TR 193 (Ivory Rd.), .76 miles of CR 15 (Arrow Rd.), .10 miles of CR 42 (Bronze Rd.), .13 miles of TR 212 (Laramie Rd.), .72 miles of TR 196 (Jasmine Rd.), .74 miles of TR 152 (Gallo Rd.), .12 miles of CR 24 (Bacon Rd.), .63 miles of TR 213 (Lardon Rd.), .56 miles of TR 214 (Largo Rd.), and 1.65 miles of CR 20 (Avalon Rd.) for the purpose of ingress to and egress from the Sunnyside-Carrollton Transmission Line Rebuild, for traffic necessary for the purpose of construction completion operations in Brown Township, Harrison Township and Center Township, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. P.A.C. Drilling O&G LLC for construction of a driveway on Bronze Road (CR 42), Harrison Township, TAR #33001;
2. EAP Ohio, LLC (Encino Energy) for conventional auger bore on Antigua Road (CR-11), Union Township, Rutledge TWL, HOP #1;
3. EAP Ohio, LLC (Encino Energy) for conventional auger bore on Empire Road (TR-136), Union Township, Rutledge TWL, HOP #2;
4. Ohio Power Company for construction of a driveway on Ivory Road (TR 193), Harrison Township, Sunnyside -Carrollton TL Project, TAR #1;

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5. Ohio Power Company for construction of a driveway on Knight Road (TR 204), Brown Township, Sunnyside -Carrollton TL Project, TAR #2;
6. Ohio Power Company for construction of a driveway on Knight Road (TR 204), Brown Township, Sunnyside -Carrollton TL Project, TAR #3;
7. Ohio Power Company for construction of a driveway on Citrus Road (CR 68), Brown Township, Sunnyside -Carrollton TL Project, TAR #4;
8. Ohio Power Company for construction of a driveway on Citrus Road (CR 68), Brown Township, Sunnyside -Carrollton TL Project, TAR #5;
9. Ohio Power Company for construction of a driveway on Avalon Road (CR 20), Harrison Township, Sunnyside -Carrollton TL Project, TAR #6;
10. Ohio Power Company for construction of a driveway on Knight Road (TR 204), Brown Township, Sunnyside -Carrollton TL Project, TAR #7;
11. Ohio Power Company for construction of a driveway on Krone Road (TR 205), Brown Township, Sunnyside -Carrollton TL Project, TAR #8;
12. Ohio Power Company for construction of a driveway on Krone Road (TR 205), Brown Township, Sunnyside -Carrollton TL Project, TAR #9;
13. Ohio Power Company for construction of a driveway on Citrus Road (CR 68), Brown Township, Sunnyside -Carrollton Phase 2 Project, TAR #10 &
14. Ohio Power Company for construction of a driveway Knight Road (TR 204), Brown Township, Sunnyside -Carrollton Phase 2 Project, TAR #11.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:12 AM

**IN THE MATTER OF
DEPARTMENT OF JOBS AND FAMILY SERVICES
2019 CLOTHING PROGRAM**

Kate Offenberger, Director, appeared before the Board to discuss the Clothing Program. Ms. Offenberger advised that the clothing program will be held July through September. The Program is added into the Prevention, Retention and Contingency (PRC) Program that is funded by Temporary Assistance for Needy Families (TANF) funds. There is a \$275,000.00 cap for this program. Ms. Offenberger advised that applications are processed in July, August and September for \$200.00 vouchers for each eligible child from birth through age 19 (if a full-time student in high school). Qualifying applicants will receive their voucher in the mail. Vouchers must be used by September 30, 2019. Ms. Offenberger advised that the income level has to be at or below 200% of poverty level. Individuals with an Intentional Program Violation (IPV) or who are fleeing felons are ineligible for this program. Ms. Offenberger advised that last year vouchers were used at Shopko and Walmart. There were issues with Walmart last year, as the vouchers are charged to the Department of Job and Family Services account. When the account activity became abnormal, the account was shut down. Ms. Offenberger has called and advised them that the program is coming up again, and she is working with Walmart to resolve this issue for the current year. Ms. Offenberger advised that the Clothing Program requires a PRC amendment in order to be added into the PRC Program, and presented the document to the Board of Commissioners for their signatures.

Motion to approve the addition of the 2019 Clothing Program to the Prevention, Retention and Contingency Program for the Department of Jobs and Family Services, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:19 AM

**IN THE MATTER OF
WORKFORCE DEVELOPMENT SYSTEM
MEMORANDUM OF UNDERSTANDING**


Jennifer Burns, Program Director, appeared before the Board to discuss the Memorandum of Understanding for Local Area 16 Workforce Development System which includes Belmont, Harrison, Jefferson and Carroll Counties. The agreement runs from July 1, 2019 through June 30, 2021 and is an agreement between the Boards, the partners, all of the Departments of Job and Family Services, and any area service providers. In Carroll County, the providers include Family Children First Council (FCFC) and Aspire. Aspire is a new provider through Eastern Gateway Community College for the GED services program. Ms. Offenberger advised that the document will be circulated to all the counties and departments for signatures.

Motion to approve and authorize the Board Vice President to sign the Memorandum of Understanding for Local Area 16 Workforce Development System, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by**, President Robert E Wirkner.

Motion carried on unanimous vote.

 9:21 AM

**IN THE MATTER OF
DEPARTMENT OF JOBS AND FAMILY SERVICES
ALLOCATION FUNDS**

 9:22 AM


Commissioner Ohler asked Kate Offenberger, DJFS Director, when she would let him know the amount of the Child Support allocation. Ms. Offenberger advised that she will be able to make that decision at the end of the month, in order to give Shelly Martin, CSEA Director, time to finish up the June financials.

**IN THE MATTER OF
ADAMHS BOARD
FUNDS REQUEST**

Kate Offenberger, DJFS Director, asked Melissa Schaar, Assistant Clerk I, if the Alcohol Drug Addiction Mental Health Services (ADAMHS) Board has been scheduled to appear before the Board. Commissioner Wirkner asked for some discussion on the ADAMHS Board request. The letter received from the ADAMHS Board is requesting renewal funding for SFY 20 beginning on July 1, 2019 and ending June 30, 2020. The Board feels that this is a worthy cause and while they have the desire to grant this request, they are unable to make a commitment at this time. The Board is unable to make any decisions on grants until they have a better idea of anticipated revenue for 2020, which they won't know until the end of 2019. Ms. Offenberger believes the ADAMHS Board has a lease that expired June 30, 2019 and the ADAMHS Board operates on a state fiscal year which is why the request is coming mid-year. Commissioner Ohler and Commissioner Wirkner advised that the Commissioners' budget includes some large projects in addition to the operation of the Commissioners' office. Ms. Offenberger stated that DJFS may have some options to contribute to ADAMHS Board. She is unsure of the amount at this point and it would be contingent on the persons eligibility. Commissioner Wirkner asked for clarification on how poverty level and percentage of poverty level guidelines are determined. Ms. Offenberger advised that poverty guidelines are set by the Federal Government every year. The Federal programs determine the percentage of poverty level guidelines.

Motion: to send a letter to the ADAMHS Board explaining that the Board will take their request under consideration, but are unable to make a commitment at this time, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by**, Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 9:35 AM


**IN THE MATTER OF
OHIO PUBLIC WORKS COMMISSION AGREEMENT
COBBLER ROAD (CR71) RESURFACING**

Motion: to approve and authorize the Board President to sign an agreement with the Ohio Public Works Commission for Project No. CN12W entitled Cobbler Road (CR 71) Resurfacing in the amount of \$335,000.00, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:35 AM


**IN THE MATTER OF
WPCLF GRANT
TEST HOLE CONTRACTORS**

 9:36 AM

Commissioner Ohler asked if a contractor has been found to do the test holes for the WPCLF grant. Christopher R. Modranski, Interim Clerk Supervisor, advised that a contractor has been found, and the projects can move forward.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:37 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: C & T Drain Service, \$229.50; Media Displays, \$398.00; Hero Industries, \$2,400.00 & Virginia Davidson, \$2,747.15.


DJFS: Car Nation Financial Services, \$577.85.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:38 AM

**IN THE MATTER OF
ROUTE 9 WATER SEWER PROJECT**


Commissioner Ohler advised that he will reach out to the Village of Carrollton for an update on the Route 9 Water and Sewer Project. It is Commissioner Ohler's understanding that there have been some issues over the last month with the contractor and overruns.

 9:38 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:40 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Interim Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L Ohler, Commissioner