



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard, Valerie Mossor, Deputy Auditor

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, May 30, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:02 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
APPROPRIATION(S)**


Motion: to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
County General	Salaries – EE	0101-A001-B02.020	\$1,258.93
REA	Salaries – EE	0103-J000-J01.020	\$963.70

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:03 AM

Josh Long, Dog Warden, filed his report for the week of May 26, 2019 to June 1, 2019 showing 2 dogs impounded, 1 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
MONTHLY REPORT – MAY
CARROLL GOLDEN AGE RETREAT**

 9:03 AM


Commissioner Wirkner advised that Dawn Faulk, Carroll Golden Age Retreat Superintendent, filed her report for the month of May 2019 showing 8 male and 35 female residents. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
LAUREN AND MATT WACKERLY**


Motion: to approve permit for the use of the following county highway right of way as recommended by the County Engineer:

- 1. Lauren and Matt Wackerly, to install a driveway at 5100 Avalon Rd (CR20) in Brown Township,

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
DOG POUND**

 9:05 AM


Commissioner Mickley advised the Carroll County Dog Pound Operational Guidelines have been updated. There are new sections on use of force on animals, use of force on people, radio communication, social media/public relations, and handling/disposal of veterinary supplies. There are also updates to the sections on equipment, vehicle use, and investigations of neglected dogs, as well as various grammatical or formatting corrections.

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the revised Carroll County Dog Pound Operational Guidelines to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
DOG POUND**

 9:06 AM

Commissioner Ohler asked why the dog pound keeper left. Commissioner Mickley advised that she left for another position that is full-time, has better pay, benefits, and is closer to home.


**IN THE MATTER OF
TARGETED COMMUNITY ALTERNATIVES TO PRISON (T-CAP) GRANT**

 9:06 AM


Commissioner Wirkner advised that the judge and the sheriff signed the grant application which is due today and the last step is the President of the Board of Commissioners to sign. Commissioner Wirkner advised that it is alternatives to prison the state will give the County \$150,000 of a two-year period and incarceration is only part of the program. The formula which is supported by the judge and the sheriff is part of the funding goes to EOCC, part goes to the jail, part for probation, and part goes to the drug court liaison. This would be for felony 5, non-violent offenders. The majority being drug offenses, majority of offenders would be from the community. This would be a two-year contract, and after two years, the County could step back and go which ever direction it feels it needs to go. If the Board of Commissioner agree, the president sign memorandum of understanding to participate in program. Commissioner Ohler asked if the judge looked at data to see what impact would have been on our current prisoners. Commissioner Wirkner advised that sheriff and judge looked at data when decided to be part of the program or not. Commissioner Wirkner advised that the state has found most of felony 5 offenders are mainly non-violent drug offenders, those caught with a scheduled felony 5 substance. The State does not want non-violent drug offenders going to the state prison and are trying to find alternatives. These alternatives would include multiple treatment possibilities, such as house arrest, not just going to jail, and the judge can still send to state if feels necessary. Commissioner Wirkner advised the agreement is only for two years. After the two years, there will be no obligation to continue and no additional cost if withdrawn from the program. Commissioner Mickley asked if there are other counties that participate and don't receive funding. Commissioner Wirkner replied yes, there are some counties are mandated to participate. Commissioner Mickley asked if this may become a state mandate. Commissioner Wirkner advised that after this two-year program, the state will look at data to see about possible alternatives to penalties of level 5 drug offenders.

Motion: to authorize the Board President to sign the Memorandum of Understanding for the Targeted Community Alternatives to Prison Grant, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF
PAYMENT OF BILLS**

 9:17 AM

Commissioner Wirkner asked why the dog warden snow removal was getting paid late. Ronald Nuzzolillo Jr, Assistant Clerk I, advised that Brace was late in sending their invoice, and that the bill comes to the commissioners' office and then is sent to each department.

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:18 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Lehman Design, LLC, \$885.00; Deluxe Body, \$395.10; Carroll County Messenger, \$110.00; Wells Fargo Financial Leasing, \$211.95; Peggie Conner, \$683.12;

DJFS: none

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:18 AM

**IN THE MATTER OF
JOB AND FAMILY SERVICES**

 9:19 AM

Commissioner Ohler asked if the Board was okay with Kate Offenberger, Director of Job and Family Services, transferring funds. Commissioner Wirkner replied he did not have any issues.


**IN THE MATTER OF
MEDIA**

 9:19 AM

Nancy Schaar, Free Press Standard, asked what the current population in the jail is. Commissioner Wirkner advised the sheriff should answer that question. Ms. Schaar asked if we were at capacity or will the T-CAP program increase the numbers. Commissioner Wirkner advised that these would be people who are already in the County system, and the program will provide an alternative to sending to the State Prison. Commissioner Wirkner advised there may be some who are sent to the State Prison, some who are sent to


the County Jail, some who may be placed on probation instead. In order to participate in the grant, the County must agree that at least 50% will go through alternative treatment.

**IN THE MATTER OF
LANDFILL**

 9:21 AM


Commissioner Ohler advised that he will put together a contract with Bruce Hilliard for mowing the hay of the landfill. Commissioner Ohler advised that this year the Board will have Mr. Hilliard to remove the hay which will satisfy the EPA, without requesting a lease payment. Commissioner Ohler advised that he will have a conversation with Soil and Water Conservation District and Mr. Hillard reached out to an agronomist. Commissioner Ohler advised long term, the County may go back to just mowing the landfill. Commissioner Ohler advised the County needs to take soil samples after the removal of hay to see if there is any changes in soil levels. Commissioner Wirkner asked if just mow and let it sit there will there be any damage. Commissioner Ohler advised if cut and lay there it will rot and go back into the ground; the issue is the value isn't great as what nutrients were lost. May have some cost in fertilizing on a yearly basis. The risk is there wouldn't be enough nutrients to grow grass and then only have weeds, which is not as healthy for the landfill. Grass roots absorb water and prevent water getting into the garbage, leading to a contamination of run-off water getting into the stream. Commissioner Wirkner asked how long the EPA is concerned with material underneath. Commissioner Ohler advised still on a 30-year plan, try to see if can get EPA to ease off on some of the requirements. Commissioner Ohler advised that this is result of taking the landfill from the Village of Carrollton.

**IN THE MATTER OF
BELL TOWER PROJECT**

 9:28AM

Commissioner Ohler asked when the bid opening is for the Bell Tower Project. Ronald Nuzzolillo Jr, Assistant Clerk I, answered Thursday June 6, 2019.

**IN THE MATTER OF
IAP GOVERNMENT SERVICES**


 9:30 AM

Matt Trafis of IAP Government Services came before the Board to present his company as an option for Project Management Services. Mr. Trafis advised his company received the state contract through the department administrative services as a 3rd party administrator for any construction, facility maintenance, or repair projects. Mr. Trafis's company has worked with over 500 public agencies, including: counties, cities, villages, libraries, school districts, and state departments. When a public entity identifies a project, such a repairing a roof on a building, IAP assigns the project to a project manager they will create a scope of work and put up to a bid internally through a list of a few hundred contractors that are pre-qualified through the State of Ohio and IAP's offices. IAP reviews the bids to make sure they meet the scope of work and present to the Board for their approval. Mr. Trafis advised that there are no fees until a bid has been accepted and there are no obligations. If a bid is accepted, IAO services will charge an 8.5% fee on projects. Mr. Trafis advised that his company covers projects that range from \$10,000 to \$10 million and has worked on over 1,000 projects. Commissioner Wirkner asked if the Board uses IAP's services to get proposals, and don't accept is there no issue. Mr. Trafis advised that yes, this has happened. Commissioner Wirkner asked about IAP's association with department of administrative services. Mr. Trafis answered about ten years ago, the state agencies were looking for a company to provide project management. The contract was originally awarded only for state agencies, but five years ago, the state opened to every public entity in the State of Ohio. The State found out that public entities across Ohio don't have the ability to internally manage large scale projects. Mr. Trafis advised the Board can be involve as much or as little as they would like, the only responsibility is to pay the bills. Commissioner Ohler asked if a project requires an architect or some form of engineering, any work would be beyond any fees. Mr. Trafis advised, yes, if the Board would like to use a local architect or engineer, his company would be happy to work with them, but also have firms they could recommend. Commissioner Ohler advised that the Board is currently has about \$1.5 million in projects, and hopefully don't have any large projects coming up in the future. Commissioner Ohler advised that he don't feel there is a need for IAP's services but will keep his info for the future. Commissioner Wirkner agreed that it is good to have IAP's services available for future projects. Mr. Trafis asked the County has LED conversion. Commissioner Ohler advised that the County received a grant from AEP to do transfer about 4 years ago. Commissioner Ohler advised that there are probably still some small pockets within the County's facilities that the maintenance supervisor is addressing. Mr. Trafis advised that he is always available and willing to come down or phone conference if a need comes up. Commissioner Ohler advised that he oversees facilities and suggest that Mr. Trafis reach out at the end of the year to see about 2020 projects.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:42 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo Jr
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Interim Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L Ohler, Commissioner