



**Present:** President Robert E Wirkner, Vice President Lewis A Mickley, **Absent:** Commissioner Jeffrey L Ohler  
**Also present to observe:** Nancy Schaar, Free Press Standard, Melissa Schaar, Assistant Clerk I, Lynn Fairclough, Auditor

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**

 9:00 AM


Ronald M. Nuzzolillo Jr, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, May 16, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** : President Robert E Wirkner. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
 BOARD MEETING ATTENDANCE**

 9:01 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Ohler was absent.

**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert Wirkner, President	Commissioners	Regional Transportation Improvement Project Meeting	Minerva, OH	Retroactive to 5/17/2019	\$20.00
Christopher Modranski, Director	Economic Development	Regional Transportation Improvement Project Meeting	Minerva, OH	Retroactive to 5/17/2019	\$20.00

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF  
 APPROPRIATION(S)**


**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
County General	Salary-Employees	0370-A012-A01.020	\$244.00
D. Long Memorial Fund	Supplies	0200-A006-A20.000	\$5,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
 REPORT OF COUNTY DOG WARDEN**

 9:02 AM

Josh Long, Dog Warden, filed his report for the week of May 12, 2019 to May 18, 2019 showing 2 dogs impounded, 3 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF  
 COURTHOUSE CLOSED  
 MEMORIAL DAY**

 9:03 AM

Commissioner Wirkner advised the Courthouse will be closed and there will be no meeting on Monday, May 27th, 2019 due to the observance of Memorial Day.

**IN THE MATTER OF  
 WPCLF/HSTS - BID ACCEPTANCE  
 SYSTEM DESIGNERS**


**Motion:** to accept Onsite Design Solutions and W.E. Quicksall and Associates, Inc. as system designers for the 2019 WPCLF/HSTS projects, per the recommendation of Christopher Modranski, Interim Clerk Supervisor, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded** President Robert E Wirkner. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
WPCLF/HSTS - BID ACCEPTANCE  
SOIL EVALUATORS**

**Motion:** to accept Hawkhaven as the soil evaluator for the 2019 WPCLF/HSTS projects, per the recommendation of Christopher Modranski, Interim Clerk Supervisor, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
REQUEST FOR PROPOSALS  
2019 WATER POLLUTION CONTROL LOAN FUND**

**Motion:** to accept Request for Proposals (RFP) up to and opened at 9:45 a.m. on June 10, 2019 in the Commissioners' Office for the 2019 Water Pollution Control Loan Fund; proposals are being accepted for test hole excavators, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Robert E Wirkner.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
LIQUOR PERMIT - NEW**

**Motion:** to approve a liquor permit for the Lake Mohawk Property Owners Association Inc dba Lake Mohawk, 1 N Mohawk Dr, Brown Township, Malvern, Ohio 44644 with no request for a hearing, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Personal & Family Counseling Services	4/1/19-9/30/19	\$27,31.00	Kinship Support Group	Service	Amendment	5/3/2019

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


**COUNTY:** Vanita Leggett, \$114.87; Warner Home Comfort, LLC., \$583.90; Cintas, \$155.20; ServerSIM, \$3,239.00; ServerSIM, \$290.25;

**DJFS:** none

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF  
CCH ENVIRONMENTAL GROUP**

 9:11 AM


Paige Hay, of CCH Environmental group, appeared before the Board, to advise that on June 1, 2019, from 9:00 am to noon, CCH Environmental Group will host a collection of household hazardous waste and used tires at the Carroll County Fair Grounds. Ms. Hay asked that no businesses come and that tires are removed from the rims. Commissioner Wirkner asked if tires can be turned in on rims. Ms. Hay advised that tires need to be removed from the rims. Ms. Hay advised examples of household waste that will not be accepted are latex paint, empty paint cans, lead acid automobile batteries, used motor oil, or containers larger than 5 gallons. Commissioner Wirkner advised that latex paint is water based and can be left with the lid off to dry and then can be disposed. Ms. Hay advised that local theater groups or habitat for humanity accepts paint but prefers to be half or three quarter full. Ms. Hay also advised oil dry or kitty litter may also be used to dry the paint and can then be disposed in the trash. Ms. Hay presented a press release to the media. Commissioner Wirkner asked if there is a copay for tires. Ms. Hay answered, yes, \$1.00 per tire with maximum of 10 tires and then \$2.00 for each tire after 10. Commissioner Wirkner advised that if someone has more than 10 tires, then they will need to have a permit to transport.

**IN THE MATTER OF  
REPAIRS – JAIL KITCHEN**

 9:15 AM


Sheriff Dale Williams appeared before the board to discuss problems with the electric in the jail's kitchen. Sheriff Williams advised the electric in the kitchen needs updated. Sheriff Williams advised that the kitchen needs five receptacles updated with GFI receptacles. The kitchen also needs new wiring. The fuse box in the kitchen is full and wiring needs to be run from the supply closet to the kitchen which includes 120-volt wires. The estimated cost to update the kitchen is \$985.00.

**IN THE MATTER OF  
SHERIFF'S OFFICE**

 9:16 AM

Commissioner Wirkner asked Sheriff Williams if fifth grade students from Carrollton Elementary School can take a tour of the jail on Tuesday and Wednesday between 10:00 A.M. to 11:00 A.M. Sheriff Williams stated that will be fine.

**IN THE MATTER OF  
SAFETY AND SECURITY**


 9:17 AM


Sheriff Dale Williams provided an update on the door to the basement that had an issue during the tornado drill. Sheriff Williams advised a key fob access will be placed on the door. The staff who will have access to the door include the clerks and janitorial staff. Sheriff Williams also advised a key fob access will be installed on the outside door and will have a pull release that will allow you to get out in an emergency. Commissioner Wirkner questioned when completion of the upgrades will take place. Sheriff Williams answered this will get done after the projects on the annex building are completed. Commissioner Wirkner asked if there is still a plan to install a partition in the annex building for the HAZMAT team. Sheriff Williams advised the partition is necessary for security reasons.

**IN THE MATTER OF  
TEMPORARY RECESS**


**Motion:** to temporarily recess until 11:00 A.M., **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:22 AM


-----  
Board members reconvened at  10:59 AM.

**IN THE MATTER OF  
JEFFERY L OHLER**

 10:59 AM

Commissioner Ohler entered the meeting.

**IN THE MATTER OF  
CUSTODIAL TECHNICIAN I**

 10:59 AM


Commissioner Ohler advised he and Ed Eick, maintenance supervisor, interviewed two candidates and decided to recommend rehiring Donald Ray Myers. Commissioner Ohler advised Ray left the position because of an offer of benefits from the Repository, but with this opportunity being fulltime he would like to come back.

\*\*\*\*\*

**Motion:** to hire Donald Ray Myers as Custodial Technician I at \$12.00 per hour and to impose a 90-day probation period, starting May 28, 2019; **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler,

**Seconded by** Vice President Lewis A Mickley.


Motion carried on unanimous vote.

 11:01 AM

**IN THE MATTER OF  
PERSONNEL POLICY MANUAL**


**Motion:** to approve revisions to the Personnel Policy Manual, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.


 11:01 AM

**IN THE MATTER OF  
REPAIRS – JAIL KITCHEN**

**Motion:** to pay for the repairs of the electric in the jail kitchen in the amount of \$985.00 as requested by Sheriff Williams, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 11:02 AM

**IN THE MATTER OF  
LIQUOR LICENCE**


 11:02 AM

Commissioner Ohler questioned about the location of the liquor license request. Commissioner Wirkner replied the address is 1 North Mohawk Drive which sounds like their admin office. Commissioner Ohler asked if there is a name of the applicant. Commissioner Wirkner answered the Lake Mohawk Property Owners Association.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 11:03 AM

**PREPARED BY:**

/s/ Ronald M. Nuzzolillo Jr  
Ronald M Nuzzolillo Jr, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Christopher R. Modranski  
Christopher R. Modranski, Interim Clerk Supervisor  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Lewis A. Mickley  
Lewis A. Mickley, Vice President  
/s/ Jeffrey L. Ohler  
Jeffrey L Ohler, Commissioner