


Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler


Also present to observe: Nancy Schaar, Free Press Standard, Carol McIntire, Carroll County Messenger, Lynn Fairclough, Auditor

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Ronald M. Nuzzolillo Jr, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, May 13, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Tom Konst, Weights & Measurement Inspector	Auditor	Weights and Measurement Regional Training	New Philadelphia	6/4/2019	-0-
Tom Konst, Weights & Measurement Inspector	Auditor	Weights & Measurement Regional Training	New Philadelphia	6/11/2019	-0-

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):


FUND	NAME	CODE	AMOUNT
County General	D. LONG MEM FUND	0200-A006-A20-000	\$10,000.00
Title VI Grant (CCIP)	Supplies / Equipment	0400-T065-T01.000	\$21,794.22
Title VI Grant (CCIP)	Reimbursements	0400-T065-T02.000	\$36,915.34
Sheriff K9 Fund	Supplies	0200-S079-S02.030	\$2,000.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
LANDFILL**

 9:04 AM


Commissioner Wirkner questioned Commissioner Ohler about soil testing at the Landfill. Commissioner Ohler advised Soil and Water Conservation provided testing for the leasing of the landfill for mowing hay. This will tell what nutrients need to be put into the ground to bring it back up.

**IN THE MATTER OF
MONTHLY REPORT – APRIL
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:05 AM


Commissioner Wirkner advised the office of the Prosecuting Attorney filed the April 2019 report for the Carroll County Child Support Enforcement Agency. A copy is on file in the Commissioners' Office.

**IN THE MATTER OF
PERSONNEL POLICY MANUAL**

 9:05 AM

Commissioner Wirkner questioned if the Board has had a chance to review the new personnel policy manual. Commissioner Ohler replied that he has not. Commissioner Wirkner advised to table the approval of the new Personnel Policy Manual until the May 20th meeting.


Motion: to table the approval of the new Personnel Policy Manual until May 20, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
REQUEST FOR PROPOSAL
EMPLOYEE BENEFITS**

Motion: to accept Requests for Proposals for Medical and prescription drug, dental, vision, term life insurance, Flexible Spending Account, Dependent Care Account, and other voluntary benefits due to the Commissioners' office no later than 9:30 a.m. on Thursday, June 27, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
AIRPORT AUTHORITY BOARD**

 9:07 AM


Harry Stansbury, Airport Authority Board Member, presented Larry Hawkins Jr. to the Board to recommend for an open position on the Airport Authority Board. Commissioner Wirkner questioned whether Mr. Hawkins has presented himself to Airport Authority Board. Mr. Hawkins replied not yet because he found out about position yesterday. Mr. Hawkins wanted to introduce himself to the Board and see what steps are needed. Mr. Hawkins advised he has a degree in Aviation Management, has a plane at the airport, and worked at airports since he was a kid. Mr. Hawkins advised that he has been around aviation for 30 plus years and has management experience as an IT Director for a multi-national company. Mr. Hawkins advised he will provide a resume to the Board. Commissioner Wirkner questioned when next Airport Authority meeting is. Commissioner Mickley replied the next meeting will be in July. Commissioner Mickley advised that he has not been made aware of any recommendations that the Airport Board was making. Commissioner Mickley asked if there was any action taken at last meeting. Mr. Stansbury replied they made a recommendation. Commissioner Wirkner advised Mr. Hawkins needs to meet with Commissioner Mickley. Commissioner Wirkner asked how well Mr. Hawkins knows the Airport Board. Mr. Hawkins replied that he has messaged the Airport Board but has not attended a meeting. Commissioner Wirkner advised the Airport Board makes a recommendation to the Commissioners and that Mr. Hawkins should meet with the Airport Authority Board members. Commissioner Ohler advised he would be interested in seeing resumes for both candidates. Commissioner Ohler advised the Board of Commissioners takes the Airport Board recommendation as a consideration, but ultimately will have final decision. Commissioner Wirkner asked if Mr. Hawkins would be interested in volunteering time to help the board, if not selected. Mr. Hawkins replied yes, he would help the board if needed and has an interest that the airport thrives. Commissioner Wirkner asked if Mr. Hawkins have expertise in Airport Management. Mr. Hawkins replied he has a degree in Aviation Management, and he has worked at airports, but only at a lower level. Mr. Hawkins advised he has never managed an airport and does not want to convey that but knows the ins and out of basic airport operations.

**IN THE MATTER OF
PROBATE/JUVENILE COURT
GRANT**

 9:14 AM

Rachel Rinkes, Probate/Juvenile Court Administrator, appeared before the Board to request the Board President's signature on a grant. She explained the Court needs to submit the subsidy grant to the Ohio Department of Youth Services every two years which is due June 1, 2019. Ms. Rinkes advised that she is requesting \$140,712.64 from the Department of Youth Services. Ms. Rinkes advised that this will fund some of the probation department, some of the diversion cases, electronic monitoring, clinical assessment,


Motion: to approve the President to sign the Juvenile Court Grant Agreement and Funding Application with the State of Ohio, Department of Youth Services for the period of July 1, 2019 to June 30, 2021, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:16 AM

**IN THE MATTER OF
BID NOTICE**

CARROLL COUNTY 2019 DECK REPLACEMENT PROJECT, BRIDGE NO. MON-T159-2275


Motion: to accept bids up to and opened at 9:30 a.m. on June 10, 2019 in the office of the Carroll County Commissioners for the Carroll County 2019 Deck Replacement Project, Bridge No. MON-T159-2275; specifications can be picked up at the Carroll County Engineer's office, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
OHIO REGIONAL DEVELOPMENT CORPORATION**

Motion: to approve a contract with Ohio Regional Development Corporation of Coshocton, Ohio in the amount not to exceed 20% of the grant allocation for Community Development (CDBG) allocation and competitive set-aside grants for the duration of the grant period, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:21 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Envirohab, LLC, \$440.00; Huntington National Bank, \$964.73; Karley Fluharty, \$341.47;


DJFS: Redemption, \$9,065.00; The House of Samuel, \$2,550.00; Jefferson Co. Community Council, \$1,242.75;

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:21 AM

**IN THE MATTER OF
SHERIFF'S OFFICE
ANNEX BUILDING - UTILITIES**

 9:21 AM


Commissioner Wirkner discussed the offset of utilities at the new annex building. Commissioner Wirkner advised that the Sheriff would like the Commissioners to cover cost of the percentage of the building that Hazmat occupies. Commissioner Ohler asked if Hazmat has funds. Commissioner Wirkner replied that they do, but they are a department under the commissioners. Commissioner Ohler advised don't have an issue to cover the expenses but should include the expense for the 2020 budget. Commissioner Wirkner advised to figure out how much floor space Hazmat occupies and then pay off that percentage. Commissioner Ohler advised about 20%. There are four bays and the office space, and Hazmat is utilizing one bay. Commissioner Wirkner will talk with the Sheriff and discuss covering 20% of the utilities.

**IN THE MATTER OF
SHERIFF'S OFFICE
ANNEX BUILDING – HAZMAT SPACE**

 9:24 AM


Commissioner Wirkner advised there is not enough space for the Hazmat team with one bay, and there has been previous discussion of building a lean-to. Commissioner Wirkner advised the Sheriff purchased a 40-foot self-contained container on the south side of the building. If the Board purchase one for Hazmat, which cost around \$3500, on the north side, this would be cheaper than build something on the side of the building. Commissioner Ohler questioned if they could park inside it. Commissioner Wirkner advised the Hazmat team has a lot of gear and this would be for storage of their gear. Commissioner Ohler advised that Hazmat has \$10,000 in their budget, and the Commissioners can purchase the container and take out of Hazmat fund. Commissioner Wirkner views differently, if adding to the building or new space, the facility will fall under the ownership of the Commissioners property and funding should come from Capital Improvement instead of Hazmat. Commissioner Ohler asked if the Sheriff paid for their storage shed. Commissioner Wirkner replied yes. Commissioner Ohler advised the Permanent Improvement fund is critical and should transfer funds from Hazmat to Permanent Improvement and allocate funds later, if needed. Commissioner Wirkner will have discussion with Hazmat and see how to proceed. Commissioner Wirkner needs to see where they are on air packs and the purchase of air packs.

**IN THE MATTER OF
BOND PROCCES**

 9:29 AM

Commissioner Ohler advised that all three banks may not participate in the bond quote rate, if the Board wants a 20-year term. All three will participate if the Board considers a 15-year term. The first-year payment for a 15-year term bond will be about \$160,000. The first-year payment will be about \$125,000 for a 20-year bond. Commissioner Ohler advised he will get quotes on rates from all three banks for 15-year and 20-year term. If the rate is substantially less doing a 15-year term instead of a 20-year term, the Board may need to consider doing the 15-year term with the increase of payment on a yearly basis. Commissioner Ohler advised the intent is to payoff sooner than the expiration of the bond, depending on the penalty of paying off early. Commissioner Ohler advised he would like to get a rate quote from all three banks with early payment penalty and a rate quote without the penalty. Commissioner Wirkner advised the reason for the bond is to ensure that the carryover is not depleted by these projects.


**IN THE MATTER OF
911**

 9:34 AM

Commissioner Wirkner advised at the 911 meeting, Morgan County is going to be removed from loop as fallback. Harrison, Columbiana, and Carroll counties will be the three fallbacks. Commissioner Wirkner advised the discussions continue to hone what criteria are going to be used when a call from the peace app rollover to one of the other counties. Commissioner Wirkner advised they are working on grant to fund the text to 911. Once they get rollover and failover established, the next goal is to get the text to 911.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. JL
Motion carried on unanimous vote.

 9:35 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo Jr
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Christopher R. Modranski
Christopher R. Modranski, Interim Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner