



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard; Carol McIntire, Carroll County Messenger; Lynn Fairclough, Auditor

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, May 6, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Barb Walton, Director Paige Hay, Outreach Specialist	CCH Environmental	Farm Bureau Meeting	New Philadelphia, OH	Retroactive to 5/7/2019	-0-
Rebecca Preston, SSWII	Job & Family Services	Domestic Violence-Informed Core Training	Cambridge, OH	6/3/2019 & 6/4/2019	-0-
Rebecca Preston, SSWII	Job & Family Services	SACWIS and CPS Policy Walkthrough Training	Akron, OH	7/16/2019	-0-
Rebecca Preston, SSWII	Job & Family Services	(ECORT) Child and Family Assessment Training	Cambridge, OH	8/19/2019 & 8/20/2019	-0-
Rebecca Preston, SSWII	Job & Family Services	(ECORT) Services for Birth Parents Training	Cambridge, OH	9/11/2019	-0-
Rebecca Preston, SSWII	Job & Family Services	(ECORT) Post-Finalization Adoption Services Training	Cambridge, OH	10/1/2019	-0-
Rebecca Preston, SSWII	Job & Family Services	(ECORT) Adoption Assistance Training	Cambridge, OH	11/1/2019	-0-
Rebecca Preston, SSWII	Job & Family Services	(ECORT) Pre-Finalization Adoption Services Training	Cambridge, OH	12/12/2019	-0-

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
County General	Witness Expense	0185-A002-P08.000	Travel	0185-A002-P06.050	\$600.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
REQUEST FOR FUNDS
COMMUNITY HOUSING IMPACT & PRESERVATION GRANT (CHIP PY18)**


Motion: to approve a request for funds in the amount of \$5,443.00 from the Ohio Development Services Agency, Office of Community Development, for the 2018 Community Housing Impact & Preservation (CHIP) Grant #B-C-18-1AJ-1, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
CDBG PY2019 – REQUEST FOR PROPOSAL AND QUALIFICATION (RFP/Q)
ACCEPTANCE OF OHIO REGIONAL DEVELOPMENT CORPORATION**

Motion: to accept the Statement of Proposal and Qualifications of Ohio Regional Development Corporation for the PY 2019 Community Development Block Grant (CDBG) Programs, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
BID NOTICE
CARROLL COUNTY BELL TOWER PROJECT**

Motion: to accept bids up to and opened at 9:30 a.m. on June 6, 2019 in the office of the Carroll County Commissioners for the Carroll County Bell Tower Project; specifications can be obtained from Builders Exchange at www.home.bxohio.com or by contacting Christopher Modranski in the Commissioners' office, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
REPAIRS – TRANSIT PARKING LOT**

 9:10 AM

Sonja Leggett, Transit Director, appeared before the Board to discuss the parking lot repairs needed at Transit. She advised she asked for seven quotes and received three back: (1) Carroll Asphalt & Sales \$11,680.00, (2) Milhoan Asphalt \$3,320.00, and (3) TNT Construction \$14,250.00. While Milhoan was lowest, Ms. Leggett believes the company did not personally view the parking lot and felt the bid was too low for the work she described.

Motion: to approve the quote from Carroll Asphalt & Sales, LLC in the amount of \$11,680.00 to repair and seal the Transit parking lot, as recommended by Sonja Leggett, Carroll County Transit Director, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF
COMMISSIONERS' OFFICE
INTERIM CLERK SUPERVISOR**

Motion: to elevate Christopher Modranski to Interim Clerk Supervisor position effective May 13, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF
COMMISSIONERS' OFFICE
ASSISTANT CLERKS**

Motion: to name both Ronald Nuzzolillo and Melissa Schaar to the position of Assistant Clerk I, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF
DOG WARDEN
SAFETY ISSUES**

 9:18 AM

Janice Leggett, Loss Control Coordinator, appeared before the Board to discuss the safety of the Dog Warden and Assistant Dog Warden. She explained this is a subject she has been working on with little progress since late 2016 when Josh Long was promoted to Dog Warden. The first issue is if a Warden is off work and the other goes on a call, there is no one to check in with or monitor the Warden's absence. If the Warden gets in trouble, no one is going to know until he doesn't come home from work. Commissioner Wirkner asked if the trucks had MARCS radio capabilities and, if so, suggested the Wardens check in with Sheriff's dispatch for any call they feel is questionable or dangerous. Secondly, Ms. Leggett advised the Wardens have no protection against dogs or humans. They deal with both people and dogs in volatile situations the average person would not think would happen on a call about a dog. Ms. Leggett spoke briefly with Sheriff Williams about the Wardens joining in the Ohio Peace Officer Training Academy (OPOTA) training through his office for everything up to but not including firearms. She also spoke with Commissioner Wirkner who had no objection to the "force continuum" which he explained is a steady elevation of how an officer responds in a threatening situation. He gave the example of verbal commands to empty hands to non-lethal means of defense like pepper spray, batons, and tasers.

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Commissioner Ohler asked if the Wardens could carry a shotgun. Commissioner Wirkner said there is a liability and training no matter what type of firearm they may carry, but that training includes the force continuum. Ms. Leggett advised CORSA provided a written opinion that the Wardens are permitted under Ohio Revised Code to carry firearms, but they highly recommended annual firearms training, a firearms policy, documented training and other things. Commissioner Wirkner advised the firearms training lasts three months. He suggested the Wardens start training for non-lethal weapons for self-defense. He stated policies and procedures need to be established for call-out situations and trainings, and it's time to actually do something. Commissioner Mickley stated he spoke with Warden Long about these issues over the last year and instructed him to bring trainings to the Board for approval, but he has not done that. Commissioner Wirkner said then it's time to handle it on the Commissioners' end.

**IN THE MATTER OF
DOG WARDEN
POLICIES & PROCEDURES**

Motion: to establish policies and procedures for the Dog Wardens when called out and to develop a training program for less than lethal defensive tools, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.


Motion carried on unanimous vote.

 9:31 AM


**IN THE MATTER OF
DOG WARDEN
POLICIES & PROCEDURES**

Motion: to have Commissioner Mickley present a proposed policy at the June 3, 2019 meeting, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:32 AM


**IN THE MATTER OF
DOG WARDEN
SAFETY ISSUES**

 9:32 AM

Commissioner Ohler said if he arrives at a location where there is a vicious dog, he personally would like to have a shotgun. Commissioner Wirkner explained in that situation, there should be a policy if the Warden does not have a gun, he should call for someone who does. Commissioner Wirkner will let the Sheriff know these policies are in the works. Commissioner Wirkner recalls a meeting where GPS was discussed to track the trucks, but nothing was done. He feels that is a good option so dispatch can monitor the Wardens. The Board also discussed the firearms training and the added liability of permitting a concealed-carry license.

Motion: to install GPS transponders in the Wardens' trucks to be monitored by dispatch, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.


Motion carried on unanimous vote.

 9:35 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:38 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Serversim \$1,157.00; Ace Hardware \$418.59; BIM \$800.00; Gragg Electrical Services \$2,377.27.


DJFS: PA Fund \$5,111.14; Lisa Smiley \$171.68; Transit \$1,842.75; PA Fund \$12,774.39.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:38 AM

**IN THE MATTER OF
REPAIRS / BUDGET**

 9:39 AM


Commissioner Ohler reviewed the Permanent Improvement fund balance of approximately \$400,000. Of that, \$52,000 is earmarked for Security and \$118,000 for the County Home with an additional \$67,000 tied up in purchase orders, leaving a balance of \$162,000. Commissioner Wirkner advised the carryover continues to decrease over the years, and he plans to send a memo to departments that the cash position is going in the wrong direction. Commissioner Wirkner stressed that the Rover Pipeline already paid for the year, so no additional funds will be coming. Commissioner Wirkner explained the budget is growing faster than revenue can support. A few of the contributing factors include health insurance, child services, and indigent defense. Commissioner Oher advised the bond is just pushing the obligation off for ten years, but he sees no other way. Janice Leggett, Commissioners' Clerk Supervisor, stated there is \$153,000 in Transfer Out ready to be moved into Permanent Improvement. Commissioner Ohler said there is \$645,997 in unappropriated funds but \$400,000 of that is set aside for the Board of Elections voting equipment. The Board discussed whether reimbursement checks had been received from the State but no one was sure if the checks had arrived yet. Commissioner Ohler explained there are projects other than the Bell Tower on the agenda and those include the 2nd Street steps (\$26,500), gravel for the Senior Center parking lot (\$15,000), Health Department parking lot (\$50,000), and Job & Family Services plumbing (\$25,000). Commissioner Ohler also spoke with Ed Eick, Maintenance Supervisor, who informed him the Sheriff is expecting renovations and repairs to the jail which could get into the range of \$800,000. Commissioner Ohler feels if the bond is \$1,000,000 then the payment will be about \$140,000 a year. Commissioner Ohler added the stair issue also needs addressed at the Health Department. Commissioner Wirkner said those entities that receive grants need to understand adjustments may be needed in 2020. Commissioner Ohler explained there was \$135,000 set aside for contingencies for the Route 9/171 Water & Sewer Project, and there is only about \$35,000 left.

**IN THE MATTER OF
FRONTIER
PHONE/INTERNET**

 10:29 AM

Commissioner Wirkner advised he has been negotiating with Frontier to get services to the new Sheriff's Office building and to increase the internet capacity. It has not been over 30 days and the project has gone nowhere. Commissioner Wirkner explained Frontier felt this was a marketing opportunity to force the Commissioners to commit to five additional years on the current contract. He told the Frontier representative to cancel the request for service at the Sheriff's building.

**IN THE MATTER OF
911**


 10:29 AM

Commissioner Wirkner advised Harrison County is joining in the 911 failover with Carroll and Columbiana Counties. Morgan County has backed out as a fallback.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:33 AM

PREPARED BY:

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner