



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard; Lynn Fairclough, Auditor

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:04 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:05 AM

Ronald M. Nuzzolillo Jr., Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, May 2, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:07 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Lynn Fairclough, Auditor Staci Brady, Chief Deputy Auditor Brittany Tangler, Chief Deputy Auditor II Sydney Fox, Deputy Auditor Valerie Mossor, Deputy Auditor Natalie Witts, Deputy Auditor Stacy Taylor, Deputy Auditor Linda Dowdell, Deputy Auditor Ruth Morgan, Deputy Auditor Marilyn Miller, Deputy Auditor Kristen Yeager, Deputy Auditor	Auditor	Northeast District Auditor's Association District Meeting	Carrollton, OH	05/10/2019	\$110.00
Desiree Stoffer, SW II Maggie Michel, SW II Casey Roy, SW II	DJFS	CORE Training	Cambridge, OH	Retroactive to 5/1/19, 5/2/19, 5/3/19, 5/6/19, 5/13/19, 5/14/19, 5/15/19	-0-
Christopher Modranski, Director	Economic Development	Economic & Workforce Development Committee	Columbus, OH	Retroactive to 5/1/2019	\$200.00
Lewis Mickley, Commissioner	Commissioners	Stark Safety Council Meeting	Canton, OH	5/9/2019	\$32.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
County Home	Contracts / Services - Medical	0330-H070-H07.000	\$9,000.00
County General	Contracts - Repairs - Comm	0001-A001-A07.000	\$20,000.00
County General	Official Bonds	0260-A014-A05.000	\$9.01

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
RIGHT OF ENTRY**

Motion: to approve a right of entry by the County Engineer to enter the property of Joe Wollman, 1265 Arbor Rd, Augusta Township, to open a channel to install a pipe, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:10 AM


Josh Long, Dog Warden, filed his report for the week of April 28, 2019 to May 4, 2019 showing 4 dogs impounded, 3 adopted out, 2 redeemed, 0 euthanized, 2 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
MONTHLY REPORT – APRIL
CARROLL GOLDEN AGE RETREAT**

 9:11 AM

Commissioner Wirkner advised that Ollie Scott, CGAR Superintendent, filed her report for the month of April 2019 showing 9 male and 37 female residents. A copy is on file in the Commissioners' office.

**IN THE MATTER OF
MONTHLY REPORT – APRIL
SHERIFF'S OFFICE**

 9:11 AM


Commissioner Wirkner advised Sheriff Dale R. Williams filed his report for the month of April 2019 showing 2,368 meals served and 254 washes completed. A copy is on file in the Commissioners' office.

**IN THE MATTER OF
REQUEST FOR PROPOSALS
AIRPORT ZONING CONSULTING SERVICES**

Commissioner Mickley advised that the recommendation from the Department of Transportation is that most County Airport Zoning Boards have a consultant on retainer. Commissioner Mickley advised the Airport Board has a consultant, but the Board of Commissioners do not have one. Commissioner Wirkner asked what the cost would be of a consultant. Commissioner Mickley advised the cost will not be known until the Board receives the Request for Proposals.

Motion: to accept Requests for Proposals for airport zoning consulting services due to the Commissioners' office no later than 9:30 a.m. on Thursday, June 6, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF
PROSECUTOR OPINION
PERSONNEL POLICY MANUAL**

Motion: to send the revised Personnel Policy Manual to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF
RESOLUTION 2019-16
DJFS – INTER-COUNTY ADJUSTMENT AGREEMENT**

Kate Offenberger, Director of Job & Family Services, appeared before the Board to request a transfer funds between counties which requires a resolution.

Motion: to adopt Resolution 2019-16 assigning authority to the Director of the Carroll County Family Services Agency to serve as the Board's designee with authority to request and sign Inter-County Adjustment Agreements, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:17 AM

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RESOLUTION NO. 2019-16
INTER-COUNTY ADJUSTMENT AGREEMENTS
RESOLUTION TO ASSIGN AUTHORITY TO THE DIRECTOR OF THE CARROLL COUNTY FAMILY SERVICES
AGENCY TO SERVE AS THE BOARD’S DESIGNEE WITH AUTHORITY TO REQUEST AND SIGN INTER-COUNTY
ADJUSTMENT AGREEMENT(S) ON BEHALF OF CARROLL COUNTY

WHEREAS, it is necessary from time to time to adjust allocated state or federal funds as a result of overages, and;

WHEREAS, the Ohio Department of Job and Family Services has promulgated rules, to wit; OAC 5101:9-6-82 which permits the Board to pass a resolution assigning authority to the director of the CFSA to serve as their designee, thereby granting the director the authority to sign the inter-county adjustment agreements on behalf of the county for a specific period of time, and;

WHEREAS, the Board of Commissioners deems the director to be the most appropriate and knowledgeable designee to evaluate, request and execute such inter-county adjustment agreements of Carroll County, Ohio.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners that the Director of the Carroll County Department of Job and Family Services is assigned to serve as the Board of Commissioners’ of Carroll County, Ohio designee, hereby granting authority to sign any inter-county adjustment agreements on behalf of the county for the period of January 1, 2019 to December 31, 2019 and to do all of those things necessary to request and administer those agreements.

Mr. Lewis A Mickley moved for the adoption of the preceding Resolution.
Mr. Jeffery L Ohler seconded the motion. Upon call of the roll the vote was recorded as follows:
Mr. Ohler, YES; Mr. Mickley, YES; Mr., Wirkner YES.

Motion carried. Resolution adopted this 6th day of May, 2019.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:


Janice E. Leggett, Clerk Supervisor

Robert E. Wirkner, President

Lewis Mickley, Vice President

Jeffrey L. Ohler, Commissioner


**IN THE MATTER OF
PROCLAMATION
FOSTER CARE MONTH**

 9:17 AM


Kate Offenberger, Director of Job & Family Services, presented information about foster care in Carroll County. Mrs. Offenberger advised they have 14 children in foster care, another 11 children with kinship care providers, 4 more foster homes who are licensed and 3 more who are pending for foster care. The county is getting a few more homes, but across state there are not enough foster homes for the children that are in custody of the county agencies.

Motion: to proclaim May as Foster Care Month in Carroll County, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:18 AM

**IN THE MATTER OF
DJFS – JOB FAIR**

 9:19 AM


Kate Offenberger, Director of Job & Family Services, advised that a second Job Fair is coming to the Carroll County Fairgrounds. Mrs. Offenberger advised the Workforce Development Board has a contract for advertising for job fairs and are working on getting information on Facebook. Nancy Schaar, Free Press Standard, asked if the focus will be on oil and gas or all businesses. Mrs. Offenberger replied that all business types will be presented as well as some school programs. Mrs. Offenberger advised the last job fair was not focused on oil and gas, but rather on manufacturing.

**IN THE MATTER OF
PROSECUTOR OPINION
FORECLOSURE**

 9:22 AM

Commissioner Wirkner asked if the Board had the opportunity to review the foreclosure complaint. Commissioner Wirkner was concerned about the complaint being addressed to John Doe. Ronald Nuzzolillo, Commissioners' Assistant Clerk II, explained the Board was named due to a CHIP mortgage. Commissioner Ohler questioned how much of the obligation the defendant still owes the county.


Motion: to send the foreclosure complaint of Wells Fargo USA Holdings Inc. v. Luff to the Prosecutor for his review and opinion, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Commissioner Jeffrey L Ohler, **Seconded by** Lewis A Mickley. Motion carried on unanimous vote.

 9:27 AM


**IN THE MATTER OF
RELEASE OF PERFORMANCE BOND
CGAR COLD STORAGE WAREHOUSE PROJECT**

Motion: to release the performance bond #QSU 000326 of Classical Construction, LLC for the Carroll Golden Age Retreat Cold Storage Warehouse Project as said work is completed, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:28 AM

**IN THE MATTER OF
BID ACCEPTANCE
2ND STREET STAIRS REPAIR**

 9:31 AM

A motion was made by Vice President Lewis A Mickley to accept the bid from All-Crete Impressions, LLC in the amount of \$26,900 for the 2nd Street Stair Repairs as recommended by Ed Eick, Maintenance Supervisor. Commissioner Ohler questioned the availability of a local contractor who already provided a lower bid. Motion died due to lack of a second.

**IN THE MATTER OF
BID OPENING – 2019 PAVEMENT MARKING PROJECT**


 9:31 AM

The time having arrived to open bids for the 2019 Pavement Marking Project, the following bids were received and opened by Brian J. Wise, County Engineer:


Company	Lump Sum Quote
Oglesby Construction, Norwalk, OH	\$144,411.90
Aeromark, Streetsboro, OH	\$147,741.00

Motion: to table the 2019 Pavement Marking Project bids for review until May 13, 2019 as requested by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:34 AM


**IN THE MATTER OF
BID APPROVAL
2ND STREET STAIRS REPAIR**

 9:37 AM


Commissioner Ohler questioned Ed Eick, Maintenance Supervisor, about a local contractor for the 2nd Street Stair Repair. Mr. Eick advised this is the local contractor. Mr. Eick advised the project was delayed due to AEP moving a pole and weather. Mr. Eick asked for a revised quote because of the new year. The price increase was due materials cost and changing the railing to a stainless steel. Commissioner Ohler and Mr. Eick discussed upcoming Bell Tower Project. Nancy Schaar, Free Press Standard, asked about the cost of the stair project. Commissioner Ohler advised the original bid was \$25,000 but is now \$26,900.

**IN THE MATTER OF
BID NOTICE
CARROLL COUNTY 2019 RESURFACING PROJECT, H-1-2019**

Motion: to accept bids up to and opened at 9:30 a.m. on May 30, 2019 in the office of the Carroll County Commissioners for the Carroll County 2019 Resurfacing Project #H-1-201; specifications can be picked up at the Carroll County Engineer's office, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:39 AM

**IN THE MATTER OF
COMMISSIONERS' OFFICE
ASSISTANT CLERK POSITION**


 9:39 AM

Commissioner Wirkner advised the Board needs to address the opening created by Clerk Supervisor Janice Leggett's departure. Commissioner Wirkner asked if the next highest scoring applicant be considered. Commissioner Mickley questioned about hiring a head clerk and not advertising for the position. Commissioner Wirkner advised this is not for the head clerk position, but an assistant clerk and then the decision of who will become the Clerk Supervisor will come at a later time. Commissioner Wirkner advised that Christopher Modranski could serve as an interim Clerk Supervisor. Commissioner Mickley questioned if the compensation is the same as Ronald Nuzzolillo, Assistant Clerk II, since the two were hired for the same position. Commissioner Wirkner replied the compensation is not the same due to Melissa Schaar's experience.

Motion: to hire Melissa Schaar as a full time Clerk in the Commissioners' Office at \$15.00 per hour, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:44 AM

**IN THE MATTER OF
COMMISSIONERS' OFFICE
CLERK POSITION**


 9:45 AM

Commissioner Ohler advised he will contact Melissa Schaar offering her the position and estimated that she would need to give two weeks' notice. Christopher Modranski, Assistant Clerk I, advised that the Board did hire Janice Leggett as a part-time clerk and was concerned about the Board essentially having two clerks. Commissioner Ohler suggested Mr. Modranski to become interim full-time Clerk Supervisor. Commissioner Wirkner agrees that Mr. Modranski should become interim full-time Clerk Supervisor and that Janice Leggett would become a part-time Assistant Clerk. Commissioner Ohler said that Mr. Modranski will still continue the duties as Economic Development Director. Commissioner Wirkner advised he is pleased with Mr. Modranski's progress with economic development and that the position of Clerk Supervisor needs to be filled.

Motion: to appoint Christopher R. Modranski as interim head Clerk Supervisor, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:48 AM

**IN THE MATTER OF
AGRICULTURAL SOCIETY**

 9:49 AM

Commissioner Wirkner discussed a letter received from the Agriculture Society. Commissioner Wirkner advised that funds should come from what was previously provided. Commissioner Ohler advised that the fair board needed to be specific in what they are using the grant funds for and they needed to let the Board know where they are spending the funds.

**IN THE MATTER OF
OFFICIAL BONDS**


 9:51 AM

Commissioner Wirkner asked if the Board supports using an insurance policy in lieu of the bond system. Commissioner Wirkner advises that he does not support using an insurance policy in lieu of Individual Surety Bonds. Commissioner Wirkner is concerned the people of Carroll County would have no guarantee of relief in the event of any wrongdoing of an elected official, whereas with a Bond, that is assured. Commissioner Ohler advised that the Board could have both. Commissioner Wirkner suggested that the Board should stay the same.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:54 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: USPS, \$660.65; ID Networks, \$36,816.00; USPS, \$150.00;

DJFS: None


Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:55 AM

**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into Executive Session per ORC 121.22(G)(5) regarding matters required to be kept confidential by federal law or regulations or state statutes, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:55 AM


The Board reconvened with no action taken at  10:00 AM

**IN THE MATTER OF
BID APPROVAL
2ND STREET STAIRS REPAIR**

Motion: to accept the bid from All-Crete Impressions, LLC in the amount of \$26,900 for the 2nd Street Repairs as recommended by Ed Eick, Maintenance Supervisor, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


 10:01 AM

**IN THE MATTER OF
COMMISSIONERS' OFFICE
ENCINO TRIP**

 10:02 AM

Commissioner Wirkner discussed his Encino trip. Commissioner Wirkner visited a refinery in Houston where Carroll County products are being refined. Encino must transfer all product from Carroll County to Houston. Their goal is to encourage economic development and help local governments with downstream opportunities. The more product that can be used locally will be less transportation cost for Encino to move across the county. The Monaca plant coming online will help but will only be able to handle less than 20% of what is anticipated. Encino believes there is a need for 3 more refineries in this regional footprint. By 2025 production is going to double in our area. Commissioner Ohler asked who does Chesapeake use for refining. Commissioner Wirkner advised they use the same in Houston. If the county does get a downstream opportunity, there will be a shortage of manpower. This shortage will lead to high paying jobs and attract a workforce. Commissioner Wirkner advised that refining will be recommended in this area. By 2025, there is enough product in the Utica Basin to provide 10% of all the gas needs for the United States. There is potential for 50 years of new drilling and over 100 years of productivity. Commissioner Wirkner advised there is hope for an agreement with Encino to be a partner in economic development in this region and the Route 30 project. Commissioner Ohler questioned if other counties are involved. Commissioner Wirkner advised that because Carroll County is the shallow end of the Utica Basin, it is a third of the coast to extract than other areas. Commissioner Wirkner advised that Carroll County has a mixture of gas, oil, wet gas, and condensate. Commissioner Wirkner advised that Encino has a headquarters in Louisville and they are going to open a regional office in Carroll County. Their people out in the field that handle compressor and pipeline activity will move to the county as well. Encino has an interest in helping local governments as they will benefit from having closer refineries with lesser costs to move its product.

**IN THE MATTER OF
MEDIA**


 10:18 AM

Nancy Schaar, Free Press Standard, asked who the company was in Commissioner Wirkner's report. Commissioner Wirkner advised the company is Encino. Mrs. Schaar asked what the amount is the agriculture society asked for. Commissioner Wirkner advised the maximum total is around \$3,300.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:19 AM

PREPARED BY:

/s/ Ronald M. Nuzzolillo Jr.
Ronald M. Nuzzolillo Jr, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L Ohler, Commissioner