


**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

| FUND | FROM            |                   | TO               |                   | AMOUNT     |
|------|-----------------|-------------------|------------------|-------------------|------------|
|      | NAME            | CODE              | NAME             | CODE              |            |
| M&G  | Supplies-Office | 0350-K000-K03.030 | Equipment-Office | 0350-K000-K04.040 | \$3,200.00 |


**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
POST-ISSUANCE COMPLIANCE POLICY  
RESOLUTION NO. 2019-15**

**Motion:** to adopt Resolution No. 2019-15 to approve a written Post-Issuance Compliance Policy in connection with the issuance of tax-exempt and tax-preferred obligations, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:08 AM

**RESOLUTION #2019-15  
APPROVING A WRITTEN POST-ISSUANCE COMPLIANCE POLICY IN  
CONNECTION WITH THE ISSUANCE OF TAX-EXEMPT AND TAX-PREFERRED  
OBLIGATIONS BY THE COUNTY**

The Board of County Commissioners (the "Board") of the County of Carroll, Ohio (the "County"), met in regular session on April 25, 2019, at 9:00 a.m., in the Commissioner's meeting room at the offices of the Board, 119 S. Lisbon Street, Suite 201, Carrollton, Ohio 44615, with the following members present: Robert E. Wirkner, Lewis A. Mickley and Jeffrey L. Ohler.

WHEREAS, the County has previously issued, or intends to issue in the future, bonds and other obligations for the purpose of financing and refinancing various capital improvements in the County; and

WHEREAS, such obligations were issued, or will be issued as, tax-exempt and tax-preferred obligations (collectively, the "Obligations") under the Internal Revenue Code of 1986, as amended; and

WHEREAS, in connection with the issuance of the Obligations, it is advised that the Board have a formal written policy outlining the policies and procedures necessary to promote compliance with federal income tax and securities laws, as well as the requirements set forth in the documents for each issue of Obligations; and

WHEREAS, the Board desires to formally approve a written policy outlining such policies and procedures;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Carroll, Ohio, that:

Section 1 Approval of Written Post-Issuance Compliance Policy. The Board hereby approves a written post-issuance compliance policy (the "Policy") in connection with the issuance of the Obligations of the County. On behalf of the Board, the County Auditor (the "Auditor") is hereby authorized to execute the Policy, which Policy shall be in the form attached hereto as EXHIBIT A. The Auditor is also hereby authorized to execute any other documents necessary in connection with the Policy. The Auditor's execution of such documents shall be conclusive evidence of the Board's approval of such documents.

Section 2 Open Meeting. It is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Mickley introduced the resolution and moved for its passage;

Mr. Ohler seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: Mr. Ohler, Mr. Mickley, Mr. Wirkner.  
Nays: None.

Motion carried on unanimous vote. Resolution adopted this 25<sup>th</sup> day of April, 2019.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY

ATTEST:


\_\_\_\_\_  
Robert E. Wirkner, President

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Janice E. Leggett, Clerk Supervisor

\_\_\_\_\_  
Lewis A. Mickley, Vice President

\_\_\_\_\_  
Jeffrey L. Ohler, Commissioner


**IN THE MATTER OF  
CUSTODIAL TECHNICIAN I**

 9:09 AM


Commissioner Ohler advised he and Ed Eick, Maintenance Supervisor, reviewed the applications and decided to advertise for another week. The Board discussed including information in the ad about pay rate and benefits. Commissioner Ohler would like the ad posted on the County website and Commissioners' Facebook page. Janice Leggett, Commissioners' Clerk Supervisor, advised the ad would run on May 2, 2019 in the newspaper and suggested the application deadline be May 10, 2019.

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**Motion:** to advertise an additional week for the Custodial Technician position and to include in the ad a salary of \$12.00 per hour with benefits including insurance, sick leave and vacation, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF  
SAFETY COMMITTEE**

 9:13 AM

Commissioner Wirkner discussed the issues that occurred during a non-scheduled tornado drill. It was reported that the Page All of the phone system was not heard by all employees and the door at the bottom of the steps was locked. Commissioner Wirkner suggested the Safety Committee meet to discuss a key fob system for the basement door and a Wireless Emergency Notification System (WENS) be set up. Janice Leggett, Commissioners' Clerk Supervisor, advised the next Safety Committee meeting is in May, and she will address these issues.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:18 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


**COUNTY:** Family Office Equipment Inc. \$650.00; Carrollton Ace Hardware \$600.00; Brad Wheeler Construction LLC \$8,000.00; Cole Johnston \$201.60.

**DJFS:** Fauver Demuesy Communications LLC \$900.00; Superior Safety \$621.10; Carroll Co Council on Aging \$360.00; Forensic Fluids Laboratories \$1,350.00; Key Bank \$179.00; 4Imprint Inc. \$463.18; Key Bank \$1,552.20.

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:18 AM


**IN THE MATTER OF  
COUNCIL ON AGING – PARKING ISSUES**

 9:18 AM


Tonya Myers, Council on Aging Director, appeared before the Board to discuss parking at the Senior Citizens Friendship Center. She explained the number of seniors utilizing the facility is growing rapidly. Ms. Myers advised the parking lot is crowded from about 9:00 a.m. to 3:00 p.m. but the lunch hour sees about 40-65 people. Additional special activities like the monthly birthday meals or County meetings make the parking lot even more crowded. Seniors then park in the grassy areas and get stuck. Ms. Myers asked the Board if the Community Development Block Grant (CDBG) would be a possibility to give the facility additional parking or if the County Engineer could assist. Christopher Modranski, Commissioners' Assistant Clerk I, advised the application process for the community to apply for CDBG funds would likely open in September but work would not begin until the following spring. Commissioner Ohler suggested gravel could be added until CDBG funding comes available. Ms. Myers spoke to the Fair Board who agreed to allow the parking lot to be extended into the "Kiddie Land" area which is adjacent to the paved parking lot.

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**Motion:** to allow Commissioner Ohler to enter into conversations with the County Engineer to determine the feasibility of graveling an additional parking area, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:30 AM

**IN THE MATTER OF  
COUNCIL ON AGING – SHERRODSVILLE SATELLITE SITE**

 9:31 AM


Commissioner Wirkner asked about a questionnaire and the satellite facility in Sherrodsville. Tonya Myers, Council on Aging Director, advised the numbers at the Sherrodsville facility are small and she has considered changing it to a drop-off site. The seniors showed no interest in expanding services. She was also approached by Todd Herman, Conotton Valley School Superintendent, to join their project. Ms. Myers presented the request to the Council on Aging Board who decided not to join.

**IN THE MATTER OF  
FAMILY & CHILDREN FIRST COUNCIL (FCFC)  
PROJECT EXPENDITURES**


 9:35 AM

Sydney Slagle, Family & Children First Council (FCFC) Director, appeared before the Board to seek approval of the Projected Expenditures Form. The form states FCFC will have the allocation spent by June 30 and no additional funds are being requested.  
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**Motion:** to approve the "Projected Expenditures" Form for Family-Centered Services and Support Funds, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:36 AM

**IN THE MATTER OF  
2018 WATER POLLUTION CONTROL LOAN FUND**

 9:37 AM


Janice Leggett, Commissioners' Clerk Supervisor, appeared before the Board to provide an update on the 2018 Water Pollution Control Loan Fund septic program. There were eleven applications received, but two were denied or disqualified. Five septic systems have been installed, and three more are pending for the summer. Ms. Leggett advised there is one application that is being held up due to a neighbor dispute. She explained a septic is failing on Doral Road in the Leesville Lake area. The discharge point of the septic would have to cross a neighbor's property, but the neighbor will not agree to an easement. Attorney Jennifer Thomas is representing the resident and is continuing to work on a resolution. Ms. Leggett advised this application may need to be bumped to the 2019 cycle because all physical work and all paperwork for the 2018 cycle must be completed by November 30, 2019.

**IN THE MATTER OF  
2019 WATER POLLUTION CONTROL LOAN FUND**

 9:39 AM


Janice Leggett, Commissioners' Clerk Supervisor, appeared before the Board to announce the County has \$150,000 available for the 2019 Water Pollution Control Loan Fund, Household Sewer Treatment System (HSTS). The program is designed to assist Carroll County homeowners with the repair, replacement or abandonment of failing household sewage treatment systems. Assistance is also available for connections to an existing centralized sanitary sewer system, but the resident's septic must be deemed as failing to qualify. Applications are available in the Commissioners' Office.

**IN THE MATTER OF  
REPAIRS/MAINTENANCE  
HANDICAP ACCESSIBLE DOOR**


 9:40 AM

Janice Leggett, Commissioners' Clerk Supervisor, appeared before the Board to discuss a quote received from Stanley Access Technologies. She explained Auditor Lynn Fairclough requested a handicapped push plate be installed on her center office door. The quote for the mechanism is \$1,850.00, but electrical work will also need to be done. Ms. Leggett advised the electrical work for the Commissioners' door was \$240.00. She asked for the Board's approval to proceed with the project.  
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**Motion:** to approve the quote of Stanley Access Technologies totaling \$1,850.00 plus the cost of electrical work, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:41 AM


**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:41 AM

Commissioner Ohler left the meeting.


**IN THE MATTER OF  
TEMPORARY RECESS**

**Motion:** to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on majority vote.

 9:41 AM


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Board members reconvened at  10:32 AM.

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 10:32 AM

Commissioner Ohler returned to the meeting.

**IN THE MATTER OF  
ENTERPRISE FLEET MANAGEMENT**


 10:33 AM

Matthew Whetzel, Enterprise Fleet Management, appeared before the Board to present a fleet purchase and maintenance proposal. He explained his job is to assist with purchasing a vehicle, finding the right time to cycle out of a vehicle, and comparing leases versus purchases. Commissioner Wirkner suggested Mr. Whetzel would be better served speaking with each department head directly.

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the Independent Contractor Agreements with WSOS Community Action Commission for Environmental Review and Administrative services for the Amsterdam Sewer Project, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 10:51 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 10:51 AM

**PREPARED BY:**

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

**We hereby certify the foregoing to be true and correct.**

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Lewis A. Mickley  
Lewis A. Mickley, Vice President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Commissioner