


Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler


Also present to observe: Nancy Schaar, Free Press Standard; Carol McIntire, Carroll County Messenger; Stacy Taylor, Deputy Auditor; Brittany Tangler, Deputy Auditor.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, April 15, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Janice Leggett, Clerk Supervisor	Commissioners	County Loss Control Coordinators Assn.	Wadsworth, OH	6/28/19	\$70.00
Jennifer Burns, Program Admin.	Job & Family Services	Dual Status Youth	Akron, OH	4/17/19	\$50.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**


 9:03 AM

Josh Long, Dog Warden, filed his report for the week of April 7, 2019 to April 13, 2019 showing 3 dogs impounded, 3 adopted out, 2 redeemed, 0 euthanized, 1 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
SPECIAL HAULING PERMIT
MELVIN MILLER**

Motion: to approve a special hauling permit to Melvin Miller for hauling over Citrus Road in Brown Township; a \$25,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
REQUEST FOR PROPOSALS
2019 WATER POLLUTION CONTROL LOAN FUND**

Motion: to accept Request for Proposals (RFP) up to and opened at 9:30 a.m. on May 13, 2019 in the Commissioners' office for the 2019 Water Pollution Control Loan Fund; proposals are being accepted for septic system designers, soil evaluators and test hole excavators, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
CARROLL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
APPOINTMENT – HWA LUMLEY**

 9:05 AM

Commissioner Wirkner advised Hwa Lumley has been appointed to the Carroll County Board of Developmental Disabilities by John S. Campbell, Probate/Juvenile Judge, for the term ending December 31, 2020.


**IN THE MATTER OF
OPWC DISTRICT 14 ISSUE I COUNTY INTEGRATING SUBCOMMITTEE
APPOINTMENT – CHRIS KIEHL, CHAIRMAN**

Motion: to reappoint Chris Kiehl to the OPWC District 14 Issue I County Integrating Subcommittee as the Chairman who will be representing the Board of Commissioners for a term of two years effective May 12, 2019 to May 11, 2021, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
APPOINTMENT – JENNIFER THOMAS
FAIR HOUSING BOARD**

Motion: to reappoint Jennifer Thomas to the Fair Housing Board for a term of three years from April 21, 2019 to April 20, 2022, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
APPOINTMENT – JULIE KISER
FAIR HOUSING BOARD**

Motion: to appoint Julie Kiser to replace Tait Carter on the Fair Housing Board for the term ending October 15, 2020, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
PROSECUTOR OPINION – ENVIRONMENTAL SERVICES FEES**

Motion: to request the Prosecutor's opinion on waiving fees assessed by Environmental Services for properties in foreclosure, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF
PROSECUTOR OPINION – AGRICULTURAL SOCIETY**


 9:10 AM

Commissioner Ohler reviewed the documents sent by the Carroll County Agricultural Society and feels the Board is in compliance with the funding outlined. However, he is unsure if the Board provides funding to the Agricultural Society outside of the guidelines if there are to be special instructions for how the money is to be spent. Commissioner Mickley believes the Board meets the obligations.

Motion: to send the letter and certification documents received from the Carroll County Agricultural Society to the Prosecutor for his opinion, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:12 AM

**IN THE MATTER OF
REPAIRS/MAINTENANCE - JAIL**

 9:12 AM

Ed Eick, Maintenance Supervisor, appeared before the Board to provide an update on the jail showers and plumbing. Mr. Eick explained removal of the four steel shower units will be an issue because the units are 30 inches and the doorframes are 22 inches, so the units will need to be cut to be removed. The water for the whole cell block will also need shut off during the replacement. Mr. Eick contacted two large plumbing contractors and both indicated a design-build engineer needs hired. Mr. Eick expressed concerns that the jail needs other costly repairs like windows, plumbing, and compliant cell doors. He feels it may be time to look toward the future and consider a new jail building or renovation. Commissioner Wirkner agreed maintenance issues were identified during the jail visit the Commissioners took, and a full-time maintenance person dedicated to the jail was to be hired. Commissioner Ohler advised staffing has been an ongoing issue in the maintenance department but hiring staff does not solve the problem of equipment and fixtures wearing out. Commissioner Wirkner feels the current jail needs fixed instead of replaced. Commissioner Ohler suggested if the cell block needs shut down, inmates can be housed elsewhere. Commissioner Wirkner advised inmates from the effected block can be moved to other cell blocks and the Courts may be able to assist. The Board and Mr. Eick briefly discussed a consultant or contractor who specializes in jail repairs to visit the jail and make a report.


**IN THE MATTER OF
BONDS FOR REPAIR PROJECTS**

 9:28 AM


Lynn Fairclough, Auditor, appeared before the Board to discuss concerns about the bond process for the Courthouse Bell Tower and other repair projects. Also in attendance were Stacy Taylor and Brittany Tangler, both Deputy Auditors. Ms. Fairclough advised the first concern with the Post-Issuance Compliance Policy are the sections which state the Auditor will be responsible for monitoring and investing of bonds. Ms. Fairclough explained the Auditor's office does not staff an accountant, investment consultant or attorney. There are also training requirements in the document which state the Auditor must attend training regarding basic federal tax concepts, which she did complete; however, that training does not address investing. Ms. Taylor advised the Auditor's Office is responsible for reporting the debt and ensuring the expenditures are proper. Commissioner Ohler clarified the bond will be a single-issue bond which requires interest and principal to be paid yearly, and one bank is buying the bond versus several. He suggested any concerns be addressed by a conference call with bond counsel and Brian Mosier at Clark, Shaefer, Hackett. Ms. Fairclough just wanted the Board to be aware that if the situation she described arises, a consultant will have to be hired to handle the matter.

**IN THE MATTER OF
PROSECUTOR OPINION
BONDS FOR REPAIR PROJECTS**

Motion: to request the Prosecutor's opinion on the Resolution and Post-Issuance Compliance Policy for the bonds needed to repair the Bell Tower, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.


 9:38 AM

**IN THE MATTER OF
911
FOX TOWNSHIP VOLUNTEER FIRE DEPT.**


 9:38 AM

Commissioner Wirkner advised the Board received a letter from Fred Barnett Jr., Chief of the Fox Township Volunteer Fire Department, requesting a change to his department's 911 run cards. Mr. Barnett is requesting first responders from Columbiana County. Commissioner Wirkner agrees with that choice but verification is needed that the first responders are properly certified.

Motion: to approve the Fox Township Fire Chief's request contingent on receiving adequate certifications from the departments he is requesting, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.


 9:40 AM

**IN THE MATTER OF
PROSECUTOR OPINION
OFFICIAL BONDS**

 9:41 AM


Janice Leggett, Clerk Supervisor, appeared before the Board to discuss the memo received from County Risk Sharing Authority (CORSA) regarding House Bill 291. She explained CORSA's stance is that the County may elect, by resolution, to use CORSA's coverage for an employee dishonesty and faithful performance of duty policy instead of individual surety bonds for many employees and elected officials. Ms. Leggett verified with Frank Hatfield at CORSA this election would not increase the premium, so switching to CORSA's coverage would be a cost savings. However, the bonds in place now cannot be canceled until the end of the current term of office or expiration of the bond, whichever is later. Ms. Leggett asked the Board to send the information to the Prosecutor for his review and opinion. Commissioner Ohler asked what the policy and bonds cover. Ms. Leggett advised the policy will cover the same situation as the bond in that the bond reimburses the County for losses caused by elected officials or employees who commits a fraudulent or dishonest act.

Motion: to request the Prosecutor's opinion on the HB 291 information and resolution regarding CORSA coverage for an employee dishonesty and faithful performance of duty policy in lieu of bonds, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

 9:45 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.
Motion carried on unanimous vote.

 9:46 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Huntington National Bank \$390.00; Serversim \$329.00; Thomson West \$466.16.

DJFS: Carroll Co Transit \$644.00; Goodwill Industries \$2,723.07.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:46 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:46 AM

PREPARED BY:

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner