



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard; Carol McIntire, Carroll County Messenger; Lynn Fairclough, Auditor.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 9:01 AM


Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, April 8, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
 Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
 BOARD MEETING ATTENDANCE**

 9:01 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jeffrey L. Ohler, Commissioner	Commissioners	Sunshine Law	Orrville, OH	04/09/19	\$70.00
Lewis A. Mickley, Commissioner	Commissioners	HARCATUS Committee	New Philadelphia, OH	04/11/19	\$30.00
Lewis A. Mickley, Commissioner	Commissioners	COG Meeting	Cadiz, OH	04/19/19	\$30.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
 Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
 APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
County General	Travel	0101-A001-B07.050	Contract Services	0101-A001-B05.000	\$1,250.00
County General	Contract Services	0180-A003-A06.000	Equipment	0180-A003-A04.040	\$15,426.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
 Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
 RIGHT OF ENTRY**

Motion: to approve a right of entry by the County Engineer to enter the property of Terry Gonda, 2450 Apollo Road SE, Lee Township, for cleaning channel, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
 Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
 MONTHLY REPORT – MARCH
 CARROLL GOLDEN AGE RETREAT**

 9:03 AM

Commissioner Wirkner advised that Ollie Scott, CGAR Superintendent, filed her report for the month of March 2019 showing 9 male and 37 female residents. A copy is on file in the Commissioners' office.


**IN THE MATTER OF
MONTHLY REPORT – MARCH
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:04 AM

Commissioner Wirkner advised the office of the Prosecuting Attorney filed the March 2019 report for the Carroll County Child Support Enforcement Agency. A copy is on file in the Commissioners’ Office.

**IN THE MATTER OF
RESOLUTION NO. 2019-14
POLLARD ROAD – CENTER TWP.**

Motion: to adopt Resolution No. 2019-14 to deny the vacation of Pollard Road in Center Township, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis Mickley; NEY: None; ABSENT: None; ABSTAIN: Commissioner Jeffrey L Ohler, **Moved by** Vice President Lewis Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:05 AM

**RESOLUTION #2019-14
DENIAL TO VACATE PORTION OF POLLARD ROAD, CENTER TWP.**

The Carroll County Board of Commissioners met on the 8th day of April, 2019, in regular session at the office of the Board (119 S. Lisbon Street, Suite 201, Carrollton, Ohio), with the following members present: Robert E. Wirkner and Lewis A. Mickley. Jeffrey L. Ohler was absent.

WHEREAS, a request was filed by Emma and Cole Johnston to vacate a portion of Pollard Road in Center Township, more fully described as follows:

Situated in the Township of Center, County of Carroll and State of Ohio;

Being part of the Northwest and Southwest Quarters of Section 2, Township 15N of Range 6W and being part of a 35.259 acre parcel of land as conveyed to Cole H. Johnston and Emma M. Johnston by Warranty Deed as recorded in Official Record Volume 127, Page 4572 of the Carroll County Deed Records. Said vacation is a 520’ section of Pollard Road (30’ Wide), said centerline being more particularly described as follows:

Beginning at a 5/8” iron bar found at the southwest corner of the Northwest Quarter of Section 2, said point being the TRUE PLACE OF BEGINNING; thence S 84° 38’ 00” E along the centerline of said 30 foot right of way, a distance of 520.80 feet to the terminus of this vacation and containing 0.255 acres of land by an actual field survey performed under the direction of David Bodo & Associates, Inc. in February 2019 by David J. Bodo Jr., Ohio Registered Surveyor Number S-8239, but subject to all legal highways and any easements, restrictions or reservations of record.

WHEREAS, the County Engineer filed his report stating that section of road is no longer necessary for the public convenience or welfare, but noted one parcel could become landlocked if the vacation was granted; and

WHEREAS, legal advertising and personal notice was given in accordance with Ohio Revised Code §5553.05; and

WHEREAS, this Board viewed Pollard Road on the 1st day of April, 2019; and

WHEREAS, a public hearing was held the 8th day of April, 2019, to consider vacating said road; and

WHEREAS, this Board has determined that vacating Pollard Road as described in the above legal description is **not** appropriate; and

THEREFORE, BE IT RESOLVED by this Board, that the petition to vacate Pollard Road in Center Township, as described above, is hereby denied; and

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Mickley moved for the adoption of the preceding Resolution;
Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows: Mr. Ohler, ABSTAIN; Mr. Mickley, YES; Mr. Wirkner, YES.

Motion carried on unanimous vote. Resolution adopted this 11th day of April, 2019.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:

Robert E. Wirkner, President


Janice E. Leggett, Clerk Supervisor

Lewis A. Mickley, Vice President

[ABSTAIN]
Jeffrey L. Ohler, Commissioner

**IN THE MATTER OF
PAYMENT INSTRUCTION FORM
2019 WATER POLLUTION CONTROL LOAN FUND**

Motion: to approve the Payment Instruction form for the 2019 Water Pollution Control Loan Fund, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
JFS - VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Carroll County General Health District	2/16/19-8/16/19	\$35.00 per hour	Professional services to assess and educate health and safety risk factors	MOA	New	4/8/2019

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT
OHIO REGIONAL DEVELOPMENT CORPORATION**

Motion: to approve a contract with Ohio Regional Development Corporation of Coshocton, Ohio, in the amount of \$3,000.00 for fair housing services in the 2017 Community Development Block Grant, including training and outreach, through October 31, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis Mickley. Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF
OMEGA REVOLVING LOAN FUND COMMITTEE
JON RINKES – APPOINTMENT**

Motion: to reappoint Jon Rinkes to the OMEGA Revolving Loan Fund Committee for a term of three years from September 1, 2019 through August 31, 2022, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
PROCLAMATION
MOTORCYCLE AWARENESS MONTH**


 9:09 AM

Commissioner Wirkner advised the Commissioners’ office received a letter from American Bikers Aimed Toward Education (ABATE) of Ohio, Inc. requesting the Board pass a Proclamation designating the month of May in Carroll County as Motorcycle Awareness Month. Commissioner Wirkner read the proclamation. A copy of the proclamation is on file in the Commissioners’ Office. *****

Motion: to proclaim May as Motorcycle Awareness Month, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF
PARKING**


 9:12 AM

Commissioner Wirkner advised Fred Tarr visited the Board on Monday to request use of the parking lot behind the Courthouse while his roof was being repaired. Commissioner Wirkner explained his understanding was a Parking Committee meeting was held and the recommendation was to charge Mr. Tarr \$100.00, which will be used to credit the employees displaced during the repair, and a contract would be prepared for Mr. Tarr to be responsible for any damages to the parking lot. Commissioner Mickley will look into alternate parking spaces for the employees. *****

Motion: to allow Fred Tarr to rent parking spaces for \$100.00 and permit Commissioner Mickley to work with the Prosecutor on a proposed contract to include language about damage and insurance, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:18 AM

**IN THE MATTER OF
FAMILY & CHILDREN FIRST COUNCIL (FCFC)
GRANT - OPERATIONAL CAPACITY BUILDING FUNDS (OCBF)**


 9:18 AM

Sydney Slagle, Director, Family and Children First Council, appeared before the Board to seek approval of the Operational Capacity Building Funds (OCBF) grant.

Motion: to authorize the Board President to execute the Assurance Statement for Receipt of Operational Capacity Building Funds (OCBF) and permit Sydney Slagle, Director, Family and Children First Council, to apply for the grant, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis Mickley. Motion carried on unanimous vote.


 9:22 AM

**IN THE MATTER OF
AUDITOR'S OFFICE
PAYROLL**

 9:23 AM

Lynn Fairclough, Auditor, advised her department received an email mimicking the Prosecutor's email and it requested a change in his banking institution. Her office's policy requires a form to be filled out by the individual making the request and it must be turned in personally or by the department head. The form was sent and a phone call was made to the Prosecutor. Prosecutor Steve Barnett visited the payroll department in person and indicated it was not his email or request. Ms. Fairclough advised their policy worked, and no personal information was disclosed. She also contacted the Sheriff's Office and her IT consultant to investigate. Ms. Fairclough said the County Auditors Association told her three other counties have had the same scenario.

**IN THE MATTER OF
BILLS
HAZMAT VEHICLE REPAIR**


 9:28 AM

Commissioner Wirkner questioned the bill for repair to a Hazmat vehicle totaling about \$3,035.00. He will check with Tom Cottis, EMA Director, to see if it was the vehicle transferred from his office. Commissioner Ohler advised he could check with Ron Ruegg to verify if was the EMA vehicle or the vehicle purchased from the Village of Carrollton.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:30 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Huntington National Bank \$105.95; Thomson West \$721.85; Bearcom \$974.53; Treasurer, State of Ohio \$150.00; US Safety Gear \$976.45; Ron Ruegg \$3,035.21; Serversim \$1,653.00; Serversim \$1,083.00; Treasurer, State of Ohio \$3,810.00, Carroll Co Health Dept \$1,623.68.

DJFS: FCFC \$2,908.72; Cincinnati Bell \$1,699.33.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:31 AM

**IN THE MATTER OF
REPAIRS/MAINTENANCE
COURTHOUSE BELL TOWER PROJECT**

 9:31 AM


Commissioner Ohler advised he is hopeful the bid documents for the Courthouse Bell Tower will be ready for review this week.

**IN THE MATTER OF
EMPLOYEE BENEFITS/INSURANCE**

 9:32 AM

Commissioner Mickley advised he is working on the Request for Proposal (RFP) for dental, vision and health insurance based on the 2016 RFP. Commissioner Wirkner suggested the RFP be done in collaboration with the Auditor's Office and Employee Benefits Committee and asked if a consultant is being considered. Commissioner Mickley responded that he has a grasp on the process but if he runs into trouble a consultant can be considered then. Commissioner Mickley will keep the Board informed. Commissioner Wirkner asked if Northwest Group Services (NWGS) had requested a meeting. Commissioner Mickley said yes, and it related to communication issues between the Auditor and NWGS.

**IN THE MATTER OF
PHONE SYSTEM**


 9:36 AM

Commissioner Wirkner has reviewed the contracts for the phone service and internet with the intention to go out to bid for service in 2020. He advised bumping up the bandwidth for internet service should be considered because the Courthouse has reached the 50 MEG ceiling a few times already. Lynn Fairclough, Auditor, advised her consultant assisting with the upgrade to budgetary and payroll is looking at getting their own internet; then, the Auditor’s Office could be the back-up for the Courthouse. Commissioner Wirkner’s only concern is security, and he would like the Commissioners’ IT consultant to collaborate with the Auditor’s.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:43 AM

PREPARED BY:

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner