



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard; Carol McIntire, Carroll Co. Messenger; Linda Dowdell, Deputy Auditor

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 9:01 AM


Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, April 1, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
 Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
 BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E. Wirkner, Commissioner	Commissioners	Justice & Public Safety	Columbus, OH	4/5/19	\$80.00
Christopher R. Modranski, Director	Economic Development	Carroll County Chamber	N/A	N/A	\$30.00
Christopher R. Modranski, Director	Economic Development	JobsOhio Roundtable Discussion	Marietta, OH	4/11/19	\$125.00
Jeff Yeager, Treasurer	Treasurer	County Treasurer's Assn. of Ohio	Dublin, OH	5/7/19-5/9/19	\$635.68

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
 INVESTMENT REPORT**

 9:04 AM

Jeff Yeager, Treasurer, appeared before the Board to present the quarterly report for the Carroll County Investment Advisory Board. He presented the report as follows:

Carroll County Quarterly Investment Report

Month Ending: March 31, 2019
 Funds on Deposit:

<u>Fund</u>	<u>Account Type</u>	<u>Institution</u>	<u>Rate</u>	<u>Due</u>	<u>Amount</u>
BTM General Fund	Bus. Savings	PNC Bank	Variable	Daily	\$393,693.14
DD Improvement Fund	Bus. Savings	PNC Bank	Variable	Daily	\$314,967.37
Bureau of Support Admin. Fund	Bus. Savings	PNC Bank	Variable	Daily	\$546,811.07
Permanent Improvement Fund	Bus. Savings	PNC Bank	Variable	Daily	\$431,019.07
Home Loan Fund	Bus. Savings	PNC Bank	Variable	Daily	\$16,352.94
General Fund	Certificate of Deposit	Consumer's Bank	1.73%	4/3/19	\$1,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	2.13%	4/22/19	\$1,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	2.06%	5/2/19	\$500,000.00
BTM General Fund	Certificate of Deposit	Consumer's Bank	2.27%	6/24/19	\$1,500,000.00
General Fund	Certificate of Deposit	Consumer's Bank	2.20%	11/27/19	\$1,500,000.00
BTM	Certificate of Deposit	Consumer's Bank	2.20%	11/30/19	\$350,000.00
General Fund	Certificate of Deposit	Huntington Bank	2.35%	5/2/19	\$5,000,000.00
General Fund	Money Mkt Checking	Consumer's Bank	Variable	Daily	\$4,000,000.00
General Fund	Money Mkt Checking	PNC Bank	Variable	Daily	\$23,000,000.00
General Fund	Money Max Savings	Huntington Bank	Variable	Daily	\$5,000,000.00
Total Funds on Deposit:					<u>\$44,552,843.59</u>

<u>Interest Earned Per Fund</u>	<u>1st Quarter</u>	<u>Year-to-date</u>
General Fund	\$45,575.67	\$45,575.67
Bureau of Support Admin. Fund	\$1,753.29	\$1,753.29
BTM General Fund	\$1,090.54	\$1,090.54
Home Loan Fund	\$50.31	\$50.31
Total Interest Fund	<u>\$48,469.81</u>	<u>\$48,469.81</u>


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
County General	Road Petitions Expense	0001-A001-A25.000	\$350.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
BID ACCEPTANCE**

CARROLL COUNTY GUARDRAIL REPLACEMENT, PHASE 2

Motion: to accept the bid from M.P. Dory Company in the amount of \$147,221.00 for the Carroll County Guardrail Replacement Phase 2 Project as recommended by Brian J. Wise, Carroll County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
BID NOTICE**

CARROLL COUNTY PAVEMENT MARKING, PHASE 1

Motion: to accept bids up to and opened at 9:30 a.m. on May 6, 2019 in the Commissioners' meeting room for the CAR VAR Pavement Marking Phase 1 project; specifications can be picked up at the Carroll County Engineer's office at 200 Kensington Road NE, Carrollton, Ohio, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF
RESOLUTION NO. 2019-13**

TRANSFER OF FUNDS - JOB & FAMILY SERVICES

Motion: to approve Resolution No. 2019-13 authorizing a transfer of \$1,475.00 from the Public Assistance Fund (H000) to the CS50 Fund (S000) as permitted by Ohio Revised Code 5705.14 and as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:10 AM

**RESOLUTION #2019-13
AUTHORIZING A TRANSFER BETWEEN FUNDS**

WHEREAS, the Carroll County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of: To transfer Title XX base allocation to Children Services for January – March 2019 as allowed per OAC 5101:9-6-12/ORC 5705.14;

THEREFORE, BE IT RESOLVED the below listed sum be transferred, for the above stated purpose, as follows:

FROM (FUND):	ACCOUNT	AMOUNT
<u>Public Assistance</u>	<u>0320-H000-H38.000 REIMBURSEMENT TO CS50</u>	<u>\$1,475.00</u>
TO (FUND):	ACCOUNT	AMOUNT
<u>CS50</u>	<u>0324-S000-602 REIMBURSEMENTS – OTHER</u>	<u>\$1,475.00</u>

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Requested By:

/s/ Kate Offenberger
Kate Offenberger, Director
Carroll County Job and Family Services

Mr. Mickley moved for the adoption of the preceding Resolution;
Mr. Ohler seconded the motion.

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Upon call of the roll the vote was recorded as follows: Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 4th day of April, 2019.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:

Janice E. Leggett, Clerk Supervisor

Robert E. Wirkner, President


Lewis A. Mickley, Vice President

Jeffrey L. Ohler, Commissioner

**IN THE MATTER OF
PROSECUTOR OPINION
OHIO REGIONAL DEVELOPMENT CONTRACT**

Motion: to send the contract with Ohio Regional Development Corporation for Fair Housing Program services to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF
PROCLAMATION
FAIR HOUSING MONTH**

Motion: to adopt a Proclamation designating the month of April as Fair Housing Month in Carroll County, Ohio, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF
OFFICIAL BOND - JESSICA DAWN FAULK
GOLDEN AGE RETREAT SUPERINTENDENT**

Motion: to approve the official bond for Jessica Dawn Faulk to the office of Superintendent of the Carroll Golden Age Retreat for one (1) year beginning March 31, 2019 and ending March 31, 2020, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF
COMMISSIONERS' OFFICE
SPECIAL MEETING**

 9:12 AM

Commissioner Wirkner advised he has discussed with Jack Swinehart, former Chief of Station 12, the best time to hold a special meeting for the Station 12 retirement ceremony. They agreed on April 22, 2019 at 7:00 p.m. at the Station 12 fire station.

Motion: to hold a special meeting at the Carroll County Volunteer Fire Department building on April 22, 2019 at 7:00 p.m. for the Station 12 retirement ceremony, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.


Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:17 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Beck Electric \$600.00; Graphic Enterprises \$940.39; Hawkhaven, LLC \$550.00; Envirohab, LLC \$800.00; Serversim \$1,621.98.
DJFS: Long's Lock-Up \$195.00; CC Health Dept \$1,106.58.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF
PHONE/INTERNET SERVICE**


 9:17 AM


Commissioner Wirkner met with a Horizon representative, who would like to give a proposal to provide phone and internet service. Commissioner Wirkner would like to consider bidding out those services in January to see what type of proposals come in.

**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.


 9:19 AM

Board members reconvened at  10:33 AM

**IN THE MATTER OF
EXECUTIVE SESSION**


Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider the employment of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 10:34 AM

The Board reconvened with no action taken at  10:43 AM

**IN THE MATTER OF
TEMPORARY RECESS**


Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 10:43 AM

Board members reconvened at  11:31 AM


**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider the employment of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 11:32 AM


The Board reconvened with no action taken at  11:49 AM

**IN THE MATTER OF
COMMISSIONERS' OFFICE
ASSISTANT CLERK II POSITION**

 11:49 AM

Commissioner Wirkner asked Clerk Supervisor Janice Leggett if she had averaged the scores of the applicants. Ms. Leggett advised applicant #22 was the high scorer. The Board discussed the starting wage, and Commissioner Ohler asked for clarification on the applicant's experience. Commissioner Wirkner explained the testing completed showed the applicant's ability to operate in the office. Commissioner Ohler felt the applicant did not have enough previous experience for the position.


Motion: to offer the position of Assistant Clerk II in the Commissioners' Office to applicant #22 at \$14.00/hour with a six month probationary period; at the end of the probationary period, the applicant will be eligible for a \$0.25 increase in wage, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: Commissioner Jeffrey L Ohler; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on majority vote.

 11:55 AM

**IN THE MATTER OF
CUSTODIAL POSITION**

Motion: to advertise for a full-time custodian for the Courthouse, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.


Motion carried on unanimous vote.

 11:56 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 11:57 AM

PREPARED BY:

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner