


Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler


Also present to observe: Nancy Schaar, Free Press Standard; Carol McIntire, Carroll County Messenger; Lynn Fairclough, Auditor

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
BID REJECTION AND RE-BID
CARROLL COUNTY GUARDRAIL REPLACEMENT, PHASE 2**


 9:00 AM

Brian J. Wise, Engineer, appeared before the Board to discuss the bids received February 4, 2019 for the Carroll County Guardrail Replacement, Phase 2. He explained that the Ohio Department of Transportation (ODOT) recommends rejecting all bids and re-bidding due to several factors. First, the low bidder did not complete the Disadvantaged Business Enterprise (DBE) plan required by ODOT so the bid was rejected as non-responsive. The second lowest bidder did complete the DBE plan and was under the 10% threshold, but it was discovered the bid was not advertised through the local newspaper.


Motion: to reject the bids received February 4, 2019 for the Carroll County Guardrail Replacement, Phase 2, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:04 AM

Motion: to re-advertise and accept bids up to and opened on April 1, 2019 at 9:30 a.m., **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
ROUTE 9 TOWER**

 9:07 AM


Commissioner Wirkner asked Brian J. Wise, Engineer, if he had a figure for the base material for the Route 9 Tower driveway. Mr. Wise advised he is waiting for the driveway to either freeze or dry up so he can view it. Commissioner Wirkner explained the Engineer's Office will do the grading work and the public purpose for this project is that the Board provides tower space for the Engineer's communications equipment at no charge.

**IN THE MATTER OF
2018 ANNUAL REPORT
CARROLL COUNTY ENGINEER**

 9:09 AM


Brian J. Wise, Engineer, appeared before the Board to present his 2018 annual report. A copy of the report is on file in the Commissioners' Office. He discussed the increased rainfall over the last year which impacted the County roads. Mr. Wise's report included the 2018 revenue of \$4,485,931.87 and \$4,282,857.12 in expenses. He discussed the maintenance completed and scheduled for roads, bridges, and culverts in the County. Mr. Wise said there was approximately 9,400 tons of wintermix put down and 46 callouts in 2018. Mr. Wise advised he was very proud of his staff for completing everything they did since they were understaffed in 2018. Mr. Wise advised his department purchased a new Western Star plow truck and expects to begin replacing sign trucks in 2019.

**IN THE MATTER OF
LETTER OF SUPPORT - GAS TAX**


 9:21 AM

Commissioner Ohler feels the Board should send a letter to legislators in support of the gas tax. He asked Mr. Wise if he knew the percentage of change the tax would total. Mr. Wise thinks about 50% or \$1.7 million for the County alone, with another \$90,000-\$150,000 for townships. Mr. Wise advised if the tax goes through, he plans to use the funds to level some roads and pave. Commissioner Wirkner said this initiative would improve the quality of the County's roads and bridges. Commissioner Mickley advised he sees the benefit of the tax but, as a representative of the people, most residents do not want to see more taxes. Mr. Wise explained there is no other mechanism in place except license plate fees. For this small County, the license plate fees do not generate enough to offset the fuel fees (fuel fees are 2/3 of the budget and license plates are 1/3).

Motion: to send a letter and resolution to legislators in support of the gas tax, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:31 AM

**IN THE MATTER OF
MEDIA**

 9:31 AM


Carol McIntire, Carroll County Messenger, advised Chesapeake paid to improve several roads and asked if those roads are now deteriorating. Brian J. Wise, Engineer, answered yes, and it is up to the County to repair them.

**IN THE MATTER OF
LETTER OF SUPPORT - GAS TAX**

 9:34 AM

Commissioner Wirkner asked if Brian Wise, Engineer, wanted a signature line included on the Commissioners' resolution. Mr. Wise answered no because he is sending something on his own. Commissioner Wirkner wants to include that the resolution is made on behalf of the villages, townships, County Engineer, and citizens of Carroll County.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:36 AM


Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, February 25, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:36 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:36 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Rodney Days, Road Supervisor Brandon Riggs, Highway Worker IV John DaLonzo, Highway Worker IV Jim Ujcich, Highway Worker IV	Engineer	Work Zone Traffic Control & Safety	Massillon, OH	4/18/19	-0-
Melissa Herrington, Budget Officer Bambi Merrick, Fiscal Officer	JFS	Region 6 Fiscal Meeting	Canton, OH	3/26/19	\$20.00
Jeffrey L. Ohler, Commissioner	Commissioners	MCJAS	Canton, OH	Retroactive to 2/26/19	\$35.00


Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:37 AM


**IN THE MATTER OF
SPECIAL HAULING PERMIT
MILLER TRANSFER**

Motion: to approve a special hauling permit to Miller Transfer for hauling over Azalea Road in Orange Township, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:38 AM

**IN THE MATTER OF
2018 WATER POLLUTION CONTROL LOAN FUND – PROJECT D
BID ACCEPTANCE**


Motion: to accept the bid of Jon Stewart Excavating, LLC in the amount of \$12,500.00 for installation of one septic system under the 2018 Water Pollution Control Loan Fund (WPCLF) Project D and to issue a Notice of Award regarding same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:38 AM


**IN THE MATTER OF
COMMISSIONERS' OFFICE
RESIGNATION**

Motion: to accept the resignation of Tyra Warrington, Assistant Clerk II, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:39 AM


**IN THE MATTER OF
COMMISSIONERS' OFFICE
ASSISTANT CLERK II**

 9:39 AM


Commissioner Wirkner advised he would like to open discussion to hire a full-time Assistant Clerk II with hours totaling 32-40 per week. He suggested the hourly rate would be \$12.00 as a base depending on experience and qualifications. Commissioner Ohler asked for an explanation of why the position moved from part-time to full-time. Commissioner Wirkner answered that Christopher Modranski, Assistant Clerk I, now dedicates half of his time to economic development. The part-time clerk was needed to step up for more responsibilities, so it's a shift of duties from Assistant Clerk I to Assistant Clerk II. Commissioner Wirkner explained the office also needs redundancy in the event one of the clerks is sick or on vacation.

Motion: to advertise for a full-time Assistant Clerk II at a baseline hourly rate of \$12.00 with a final decision of wage dependent on the strength of the candidate, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:42 AM

**IN THE MATTER OF
AMSTERDAM SEWER PROJECT**


 9:43 AM

Commissioner Ohler advised there was good news received about the Amsterdam Sewer Project and asked Janice Leggett, Clerk Supervisor, to explain. Ms. Leggett said the only information she received was that the Community Development Block Grant (CDBG) had been approved. Commissioner Ohler asked if that grant included the \$150,000 for hook-up fees. Ms. Leggett answered no, that was a different grant through the Ohio EPA, and applications are not yet available.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:45 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Justin Bracken \$500.00; Carroll Co Health Dept. \$564.00; KSU \$200.00; CEC \$845.23; C&T Drain \$318.50; Norlson Inc. \$430.50; Carroll Co Messenger \$220.00.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:45 AM


**IN THE MATTER OF
911**

 9:46 AM

Commissioner Wirkner advised March 6 remains the date to cutover to Next Generation 911.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:46 AM

PREPARED BY:

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner