



Present: President Robert E Wirkner and Vice President Lewis A Mickley. **Absent:** Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard; Staci Brady, Deputy Auditor; Captain Cheryl Keyser, 911 Coordinator; Charles (“Chuck”) Decker, Regional EMS

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:00 AM


Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, February 7, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:02 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Ohler was absent.

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:03 AM

Josh Long, Dog Warden, filed his report for the week of February 3, 2019 to February 9, 2019 showing 5 dogs impounded, 1 adopted out, 3 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF
2017 & 2018 ANNUAL REPORT
CARROLL GOLDEN AGE RETREAT**

 9:03 AM

Ollie Scott, Carroll Golden Age Retreat (CGAR) Superintendent, submitted her annual report which included 2017 and 2018. A copy of the report is on file with the Commissioners’ Office.

**IN THE MATTER OF
BID OPENING
CARROLL COUNTY GUARDRAIL REPLACEMENT, PHASE 2**


Motion: to table bids for the Carroll County Guardrail Replacement Project Phase 2 until February 21, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
DENOON LUMBER COMPANY**

A motion was made by Vice President Lewis A Mickley to approve a special hauling permit to Denoon Lumber Company for hauling over Colony Road in Fox Township with a \$50,000.00 bond as required by Brian J. Wise, County Engineer. Commissioner Wirkner advised the map shows hauling over Ocelot Road and he does not see where the Township Trustees have approved same. He asked Clerk Supervisor Janice E Leggett to follow up with the Engineer’s office for clarification. The motion died due to lack of a second.

Motion: to table until Thursday, February 14, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF
JFS- VARIOUS CONTRACTS**


Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Safely Home	1/1/19-12/31/20	Maximum amount payable \$200,000.00	Placement for foster children	Service	New	1/18/19
Kevin Loving DBA Anotherproject.com	2/1/19-1/31/20	\$3,500.00	Scanning system support and maint.	Service	Renewal	1/25/19

Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF
BOARD OF ELECTIONS**


 9:16 AM

Board of Elections Officials, John Barnett, Robyn Sutton, Georgette Huff and Jeff Mangun, appeared before the Board. Also present were Vickie Reed, Board of Elections Director, and Amanda Tubaugh, Board of Elections Deputy Director. Mr. Barnett explained the Board of Elections asked for a meeting to improve communications with the Commissioners. He expressed that the media and citizens have interpreted that the two Boards are at odds with one another. Mr. Barnett disagreed, saying all are on the same team working together to solve problems. Ms. Huff clarified the resolution passed by the Board of Elections was not meant to extend health insurance benefits to all spouses. She explained it was meant to be a temporary fix for Ms. Sutton, whose husband lost his job and health insurance. Commissioner Wirkner explained the correspondence sent to the Auditor indicated the Board of Elections was extending health insurance benefits to spouses. Ms. Huff advised it was her Board's fatal error not to rescind the resolution. Commissioner Wirkner agreed, saying better communication is needed and suggested quarterly meetings or "as needed" meetings. Mr. Barnett feels "as needed" would be beneficial to keep the line of communication open. Mr. Barnett advised the mandates faced by the Board of Elections have changed greatly, and the two Boards will need to continue to work together. Ms. Huff asked if the Commissioners would consider rescinding the motion to terminate health insurance for the Board of Elections officials. Commissioner Wirkner's opinion was no because the Section 125 Plan specifies part-time employees are not eligible for benefits. He also said if the Board of Elections had rescinded their original motion, there would have been a situation of "no harm, no foul", but the Commissioners were forced to take action. Ms. Huff explained Board members had a long-standing agreement in place to offer insurance. Commissioner Wirkner answered the Commissioners were unaware of that agreement from the 1980s and once it became an issue, it was clear the scenario was outside the policies and procedures. Ms. Huff stated she understands the Attorney General's opinion gives the Commissioners the option to offer benefits. Commissioner Wirkner advised the Attorney General used the word "may" saying the Board of Commissioners may offer benefits at their discretion, but the Section 125 Plan is the policy by which benefits are governed. Commissioner Wirkner advised this issue could be brought up again because the Commissioners can change their mind by majority vote. Mr. Mangun exited the meeting at 9:31 a.m. Commissioner Wirkner advised extending benefits is about \$8,000 per person, and the Commissioners cannot make an exception for one without doing it for others. Ms. Huff advised it seemed to her the Attorney General opinion set the Board of Elections officials apart from other employees. Commissioner Wirkner disagreed. Mr. Barnett advised he has been chairman of the Board of Elections for the last two years and expressed his appreciation for the Commissioners' assistance over the years. Commissioner Mickley thinks communication is a problem not only between the two Boards but throughout the entire Courthouse. He said the entirety of both Boards meeting together is conducive, but it is also an option for a representative of each Board to sit down for discussion and bring a plan back to the respective Boards. Commissioner Wirkner feels the right of the public to know what is happening pre-empts one-on-one meetings. Commissioner Wirkner advised the Commissioners have consistently voted in favor of requests made by the Board of Elections. He explained the Commissioners are responsible for the General Fund and represent the people for how their tax dollars are spent. For him, that was the issue with the insurance benefits. Ms. Tubaugh advised the Board of Elections received ill advice from the Auditor's Office as she was told passing a resolution was the correct path. She said if communications had been better and the issue was brought to the Board of Elections immediately, the situation would not have escalated. Ms. Tubaugh felt the Board of Elections received what seemed like a reprimand instead. She explained since there is not a human resources office to touch base with, the Board of Elections proceeded with the instruction given by the Auditor's Office. Ms. Tubaugh explained she called the Auditor's Office and asked if it was possible and allowable to insure the spouse of a Board of Elections member. She had received a yes years ago from previous employee, Cheryl Palmer, but called again to get confirmation. Ms. Tubaugh said she was told if the Board of Elections passed a resolution that said it was allowed, then they could do so. Ms. Tubaugh took that instruction to the Board of Elections officials, passed the resolution and gave a copy to the Auditor's office as instructed. She explained there was no intention to cause trouble in any fashion. Commissioner Wirkner summarized by saying there were some miscommunications and missed opportunities to correct the problem before it got to this point, and better communications will benefit everyone. Ms. Reed advised the Board of Elections is open to suggestions and guidance. She invited everyone to stop by anytime.

**IN THE MATTER OF
REGIONAL EMS INC.**

 9:46 AM

Mandy Henderson, Secretary for Regional EMS Inc., appeared before the Board. Charles ("Chuck") Decker, Board President of Regional EMS, and Captain Cheryl Keyser, 911 Coordinator, were also in attendance. Ms. Henderson advised she came before the Board to introduce their ambulance service. It was formed three years ago and the goal is to become a private non-profit company. The Regional EMS Board includes President Chuck Decker, Secretary Mandy Henderson, and Treasurer Michelle Enold; Steven Cable and Michael Slentz are also Board members. Ms. Henderson explained their business will be funded by donations and ambulance runs. In May, Regional EMS will begin running non-emergency transports (taking patients from nursing homes to doctors or hospitals and returning). She explained there are contracts pending with several surrounding counties because Regional EMS has a reputation of being easy to work with, being fair to patients, and providing quality care. It is the hope to begin running emergencies by the middle of summer and the goal is to have a staffed ambulance during day shift. Orange Township has expressed interest in running with Regional EMS as the primary provider. Volunteers, including she and Joel Decker, will step in when the ambulance is not fully staffed. Ms. Henderson advised the company wants to be an asset to the area. Commissioner Wirkner asked if Orange Township Trustees have passed a resolution to work with Regional EMS. Ms. Henderson is uncertain, but she stated Orange Township signed the State paperwork to get Regional EMS certified and giving permission for them to run in Orange Township. Nancy Schaar, Free Press Standard, asked how many volunteers are willing to run with Regional EMS and who they are. Ms. Henderson advised she does not have permission to release names, but there are former volunteers from the Village of Sherrodsville and a few new ones totaling 12-15 volunteers. Ms. Henderson stated she would be picking up two ambulances today and they are continuing in the early stages of the project. The company is willing to work with any other ambulance service to help cover any deficiencies in service. Ms. Schaar asked if the volunteers are local or from out of the county. Ms. Henderson answered that the volunteers are local from Orange Township and a couple from Monroe. For any out of county volunteers, they will have a place to stay locally while volunteering. Ms. Schaar asked who is paying for the trucks. Ms. Henderson replied the trucks are being paid for by the members of Regional EMS out of pocket.


IN THE MATTER OF**911** 9:59 AM

Commissioner Wirkner explained the 911 Technical Services Advisory Committee (TSAC) is at the bottom of the pyramid with the 911 Planning Committee next, and the Commissioners at the top. The Commissioners make the final decision on policy with the day-to-day operations of 911 being the responsibility of the Sheriff. Commissioner Wirkner advised discussions about ambulance services will start at the TSAC, which has representatives from all stakeholders (law enforcement, EMS, township trustees, fire and Commissioners). The TSAC will make recommendation to the Planning Committee who will adopt or seek additional clarification and eventually send it to the Commissioners for final approval.

IN THE MATTER OF**USDA ANNUAL REPORT****CARROLL COUNTY ENVIRONMENTAL SERVICES & GENERAL HEALTH DISTRICT**



Motion: to approve the USDA Annual Report information sheets for Carroll County Environmental Services and Carroll County General Health District, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.


 10:03 AM**IN THE MATTER OF****CDBG / CHIP****HOUSING SEMI-ANNUAL PROGRAM INCOME REPORT**

Motion: to approve the CDBG and HOME Funds Housing Semi-Annual Program Income Report ending December 31, 2018, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 10:04 AM**IN THE MATTER OF****COURTHOUSE CLOSED** 10:04 AM


Commissioner Wirkner advised the Courthouse will be closed on Monday, February 18, 2019 in observance of Presidents' Day

IN THE MATTER OF**911** 10:04 AM


Commissioner Wirkner advised there is a reciprocal agreement in the works for rollover services with Columbiana County. The agreement is currently being reviewed by the Columbiana County Prosecutor. Installation of equipment is continuing and is expected to be ready to go live on February 22, 2019. Over the next 90 days, the system will be under evaluation. If all bugs are fixed in that 90-day period, the County will receive declaration from the State as 911 Next Generation certified.

IN THE MATTER OF**PROSECUTOR OPINION**

Motion: to send the Memorandum of Understanding for 911 reciprocal rollover services with Columbiana County to the Prosecutor for his review, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 10:07 AM**IN THE MATTER OF****PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 10:08 AM**IN THE MATTER OF****PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:****REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Columbia Gas \$2,316.62; Ace Hardware \$270.71; Columbia Gas \$685.93; Carroll Co Treasurer \$132.00; Frontier \$173.17; Ace Hardware \$440.76; Wex Bank \$284.02; Crowl Lumber \$154.19; AEP \$9,073.30; Carroll Co-op \$2,065.19; Ace Hardware \$118.03; Tractor Supply \$278.38; Frontier \$500.00; Sherwin Williams \$201.53; Linda Domenico \$643.81; Nickels Bakery \$236.33.

DJFS: None.


Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 10:08 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 10:09 AM

PREPARED BY:

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
ABSENT
Jeffrey L Ohler, Commissioner