



Present: President Robert E Wirkner and Vice President Lewis A Mickley. **Absent:** Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard; and Nicole Mickley, resident.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, January 31, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Ohler was absent.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Cheri Miller, Supervisor	JFS	Traverse	Dublin, OH	2/5/19	\$0.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):


FUND	NAME	CODE	AMOUNT
Title Admin	Equipment	0161-B025-B03.040	\$1,277.32
County General	Expense of Judges	0006-A002-A07.000	\$12,856.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**


 9:02 AM

Josh Long, Dog Warden, filed his report for the week of January 27, 2019 to February 2, 2019 showing 3 dogs impounded, 1 adopted out, 1 redeemed, 1 euthanized (due to sickness), 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
AGREEMENT/CONTRACT
DE NOVO CONSULTING SOLUTIONS, LLC**

Motion: to approve a contract with De Novo Consulting Solutions, LLC of Chaska, Minnesota, in the amount of \$3,750.00 per year for preparation of the Cost Allocation Plan for fiscal years 2018, 2019 and 2020, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.


Motion carried on unanimous vote.

 9:04 AM

IN THE MATTER OF**BID NOTICE****2018 WATER POLLUTION CONTROL LOAN FUND**

Motion: to accept bids up to and opened at 9:30 a.m. on February 25, 2019 in the Commissioners' office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the 2018 Water Pollution Control Loan Fund Project D which includes installation of one septic system, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.


Motion carried on unanimous vote.

 9:05 AM


IN THE MATTER OF**AGREEMENT/CONTRACT****2019 WATER POLLUTION CONTROL LOAN FUND**

Motion: to approve the 2019 Water Pollution Control Loan Fund Assistance Agreement with the Ohio Environmental Protection Agency in the amount of \$150,000 for septic repairs, replacements or connections to a centralized sewer system with a project completion date of November 30, 2020, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:05 AM


IN THE MATTER OF**RECORDS RETENTION SCHEDULE****COMMISSIONERS' OFFICE**

 9:06 AM

Janice Leggett, Commissioners' Clerk Supervisor, appeared before the Board to present the new public records retention schedule for the Commissioners' Office. Ms. Leggett explained she is continuing to purge the cabinets in the storage room and found several documents not in the schedule, some of which are: Health Insurance, Social Media Posts, Website and Workers Compensation.

Motion: to approve the revised Records Retention Schedule (RC-2) form for submission to the Records Commission, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.


Motion carried on unanimous vote.

 9:07 AM

IN THE MATTER OF**PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:09 AM

IN THE MATTER OF**PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:****REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Alloway \$532.00; Capital One \$2,196.56; Verizon \$314.52; Carroll Co Health Dept. \$325.00; Carroll Co Sheriff \$1,882.87; Harris Forms \$468.78; Minerva Vet Clinic \$215.53; Cynthia Black \$103.97

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.


Motion carried on unanimous vote.

 9:11 AM

IN THE MATTER OF**TEMPORARY RECESS**


Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:12 AM

Board members reconvened at  9:30 AM.

**IN THE MATTER OF
BID OPENING
CARROLL COUNTY GUARDRAIL REPLACEMENT, PHASE 2**


 9:30 AM

Commissioner Wirkner advised the time has arrived to open bids for the Carroll County Guardrail Replacement Phase 2 Project and the following bids were received and opened by Brian Wise, Engineer:

	Company	Location	Amount
1.	Shook Company, LLC	Canfield, OH	\$164,164.00
2.	M.P. Dory Co.	Columbus, OH	\$148,371.00

Motion: to table bids until February 11, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.


Motion carried on unanimous vote.

 9:33 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:34 AM

PREPARED BY:

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President

ABSENT
Jeffrey L Ohler, Commissioner