



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard; Lynn Fairclough, Auditor

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM


Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, January 24, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:02 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
EXPENSES**


Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Karin Taff, Director	Victims Assist.	Membership-Ohio Victim Witness Assn.	N/A	N/A	\$100.00
Christopher Modranski, Director	Econ. Dev.	APEG Prosperity Planning Initiative	Steubenville, OH	01/29/19	\$45.00
Sonja Leggett, Director	Transit	Transportation Providers	New Philadelphia, OH	01/28/19	\$0.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:03 AM


Josh Long, Dog Warden, filed his report for the week of January 20, 2019 to January 26, 2019 showing 2 dogs impounded, 0 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
DOG WARDEN
2019 OHIO PET FUND GRANT – APPLICATION**


 9:04 AM

Commissioner Mickley advised the Dog Warden’s Office applied for the Ohio Pet Fund Grant in 2018 and received \$1,500.00 for spaying and neutering of dogs adopted from the Dog Pound. They would like to re-apply for 2019.

Motion: to approve Commissioner Mickley to sign the 2019 Ohio Pet Fund Grant application, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
BOARD OF ELECTIONS**

 9:07 AM

The Commissioners received a letter from the Board of Elections requesting regular meetings between the two Boards. The Board of Elections hold meetings on the second Monday of the month. Commissioner Wirkner recommended the Board of Elections attend the Commissioners’ regular meetings on Monday to coincide with their meeting.


Motion: to set aside time during the Commissioners’ regular session on the second Monday of each month to meet with the Board of Elections officers, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the 2019 Water Pollution Control Loan Fund Assistance Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
PROSECUTOR OPINION**

 9:09 AM

Commissioner Ohler explained the fee contract with Bricker & Eckler is to handle the bond paperwork for the repairs to the Courthouse Bell Tower.

Motion: to send the contract for legal services with Bricker & Eckler to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.


Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Verizon \$262.21; Verizon \$719.83; AEP \$570.32; Long's Lock Up \$540.00; CORSA \$646.66; U-Save \$777.84; Treasurer, State of Ohio \$658.00; Bright Net \$119.70; Gordon's Graphics \$117.75; Ohio Judicial Conference \$250.00; Serversim \$1,560.00; Borden Office \$545.00; Serversim \$3,874.00; Courtview \$5,966.40; Patti Oyer \$154.28; Frontier \$226.82; Country Carpets \$3,727.25.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF
COST ALLOCATION PLAN FY 2018, 2019, 2020**

 9:13 AM


Janice Leggett, Commissioners' Clerk Supervisor, appeared before the Board to present the proposals received for the County's Cost Allocation (Indirect Cost) Plan. She advised two quotes were received for a three-year contract:

1. Maguire Associates of Virginia, Inc., \$4,300.00
2. DeNovo Consulting Solutions, LLC, \$3,750.00

Ms. Leggett advised Maguire Associates has prepared the cost allocation for Carroll County for many years; however, DeNovo's quote is lower. Ms. Leggett reached out to the three references provided by DeNovo. Union, Vinton and Washington County Commissioners were all very satisfied with the work provided by DeNovo and said the company reviews the plan in depth, if requested, with Commissioners and departments when completed.

Motion: to approve the proposal and quote of DeNovo Consulting Solutions, LLC in the amount of \$3,750.00 for preparation of the Cost Allocation Plan for fiscal years 2018, 2019 and 2020, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the agreement with DeNovo Consulting Solutions to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:16 AM

**IN THE MATTER OF
2018 WATER POLLUTION CONTROL LOAN FUND
PROSECUTOR RESPONSE**

 9:17 AM


Commissioner Wirkner asked what direction has been taken for the resident who encountered an easement problem for her septic. Janice Leggett, Commissioners' Clerk Supervisor, explained the Prosecutor's opinion was that Commissioners could not hire outside legal counsel and the Prosecutor's Office could not offer assistance since this involved a resident, not the County. Ms. Leggett advised the Health Department is revisiting the property to try to come up with a solution.

**IN THE MATTER OF
911**

 9:17 AM

Commissioner Wirkner advised NextGen 911 should be live sometime in February. He continues to work on a Memorandum of Understanding with Columbiana County to act as the rollover for Carroll County 911 should the system go down. It will be reviewed by him, the 911 Coordinator and the Prosecutor, and it should be before the Board in the next couple of weeks.

**IN THE MATTER OF
MEDIA
BOARD OF ELECTIONS**


 9:19 AM

Nancy Schaar, Free Press Standard, asked why the Board of Elections requested a meeting with the Commissioners. Commissioner Mickley believes the request is to facilitate communication between the two Boards. Commissioner Ohler suggested a quarterly meeting would be more appropriate. Commissioner Wirkner advised that topic can be discussed at the first meeting in February.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:22 AM

PREPARED BY:

/s/ Janice E. Leggett

Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett

Janice E. Leggett, Clerk Supervisor

/s/ Robert E. Wirkner

Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner

Robert E. Wirkner, President

/s/ Lewis A. Mickley

Lewis A. Mickley, Vice President

/s/ Jeffrey L Ohler

Jeffrey L Ohler, Commissioner