



Present: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; **Absent:** President Robert E Wirkner
Also present to observe: Nancy Schaar, Free Press Standard, Carol McIntire, CC Messenger Reporter, Lynn Fairclough, Auditor

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Mickley asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Tyra Warrington, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, January 14, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Mickley questioned if everyone on the Board would be in attendance today. Commissioner Wirkner was absent.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Brian Wise, Engineer Rodney Yoder, Deputy Surveyor	Engineer	Professional Land Surveyor of Ohio Conference	Columbus, OH	2/20/19-2/23/19	\$1,400.00
Patricia Oyer, Recorder	Recorder	NE Ohio Recorders Association District Meeting	Middlefield, OH	Retroactive to 1/15/19	\$81.00
Lisa Smiley, Social Service Worker II	JFS	Understanding Individual Needs of Children of Families Involved w/ Child Welfare	Cambridge, OH	1/23/19	
Lisa Smiley, Social Service Worker II	JFS	Engagement and Intervention W/ Parents Affected by Substance and Co-occurring Disorders	Cambridge, OH	2/6/19	
Lisa Smiley, Social Service Worker II	JFS	Child Trauma Screening	Canton, OH	2/21/19	
Lisa Smiley, Social Service Worker II	JFS	Treatment and Recovery for Parents Affected by Substance and Co-occurring Disorders	Cambridge, OH	3/4/19	
Lisa Smiley, Social Service Worker II	JFS	Ohio START Foundation Mgmt. & Practices	Elyria, OH	3/14/19	
Lisa Smiley, Social Service Worker II	JFS	Understanding the needs of Children of Parents w/ substance and co- occurring disorders		4/26/19	
Lisa Smiley, Social Service Worker II	JFS	Family Team Meetings Training	Canton, OH	5/7/19	
Lisa Smiley, Social Service Worker II	JFS	Developing A Comprehensive Response for Families Affective by Substance Abuse	Cambridge, OH	5/8/19	
Lisa Smiley, Social Service Worker II	JFS	Understanding the Needs of Children with Parents with Substance and co-occurring Disorders	Cambridge, OH	4/26/19	
Lisa Smiley, Social Service Worker II	JFS	Engagement Skills -Motivational Interviewing Training	Carrollton, OH	6/26/19	
Jeffrey Ohler, Commissioner	Commissioners	MCJAS	North Canton, OH	1/18/19	\$37.41
Lynn Fairclough, Auditor Staci Brady, Deputy Auditor	Auditor	Northeast District Auditors' Association	Medina, OH	2/6/19	\$24.00
Maggie Michel, Social Worker 2 Desiree Stoffer, Social Worker 2 Casey Roy, Social Worker 2	JFS	CORE	Cambridge, OH	1/17/19-1/18/19 Retroactive	\$100
Kate Offenberger, Director	JFS	Title XX Training	Columbus	1/17/19 Retroactive	\$25.00
William Wohlwend, Clerk of Court	Clerk of Courts	Ohio Clerk Of Courts Association Membership			\$1992.52

Action: Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
CHIP (CDBG)	Private Rehab	0600-T114-T16-.000	\$10,000.00
CHIP (CDBG)	Home Repair	0600-T114-T17.000	\$120,000.00
CHIP (CDBG)	Fair Housing-Supplies	0600-T114-T02.030	\$1,000.00
CHIP (CDBG)	General -Admin	0600-T114-T05.000	\$47,000.00
CHIP (CDBG)	Private Rehab	0600-T115-T02.000	\$200,000.00
CHIP (CDBG)	Rental	0600-T115-T03.000	\$22,000.00
Title Admin	Equipment	0161-B025-B03.040	\$727.25

Action: Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
FRONTIER COMMUNICATIONS.**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Frontier Communications starting at Steubenville Rd (OH-43) & Apollo Rd SE (CR-12) to lash new and existing fiber optic cable.

Action: Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
LEWIS SHANKLIN**

Motion: to approve a special hauling permit to Lewis Shanklin for hauling over Mayham Road in Center Township; a \$25,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
WORK ORDER
UNION TOWNSHIP TRUSTEES**


Motion: to approve a work order for the Union Township Trustees for "wintermix for 2019", **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
RESOLUTION 2019-08 - TRANSFER OF FUNDS
JOB & FAMILY SERVICES**

Motion: to approve Resolution #2019-08 for authorization to transfer \$4,821.76 from the Public Assistance Fund (H000) to the CS50 Fund (S000) as permitted by Ohio Revised Code 5705.14 and recommended by Kate Offenberger, Job and Family Services Director, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:06 AM

**RESOLUTION #2019-08
AUTHORIZING A TRANSFER BETWEEN FUNDS**

WHEREAS, the Carroll County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of: To transfer Title XX base allocation to Children Services for October – December 2018 as allowed per OAC 5101:9-6-12/ORC 5705.14;

THEREFORE, BE IT RESOLVED the below listed sum be transferred, for the above stated purpose, as follows:

FROM (FUND): Public Assistance	ACCOUNT 0320-H000-H38.000 REIMBURSEMENT TO CS50	AMOUNT \$4,821.76
TO (FUND): CS50	ACCOUNT 0324-S000-602 REIMBURSEMENTS – OTHER	AMOUNT \$4,821.76

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RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Requested By:

Kate Offenberger, Director
Carroll County Job and Family Services

Mr. Ohler moved for the adoption of the preceding Resolution;
Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows: Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Absent.

Motion carried on unanimous vote. Resolution adopted this 17th day of January, 2019.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:


Janice E. Leggett, Clerk Supervisor

ABSENT
Robert E. Wirkner, President

Lewis A. Mickley, Vice President


Jeffrey L. Ohler, Commissioner

**IN THE MATTER OF
JOB AND FAMILY SERVICES
EMPLOYEE RAISES**

 9:08 AM

Motion: to approve three percent pay raises for the employees of the Carroll County Department of Job and Family Services retroactive to January 1, 2019, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.
Motion carried on unanimous vote.


**IN THE MATTER OF
PRESIDING JUDGE - 2019 TERM**

 9:08 AM

Commissioner Mickley advised per the Miscellaneous Docket from Common Pleas Court that Judge John S Campbell, Probate-Juvenile Division, shall serve as "Presiding Judge" for the Carroll County Common Pleas Court for the 2019 term commencing January 1, 2019 and terminating December 31, 2019.


**IN THE MATTER OF
REQUEST FOR FUNDS
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PY17**

Motion: to approve a request for funds in the amount of \$121,700.00 from the Ohio Development Services Agency, Office of Community Development, for the CDBG PY17 Grant #B-F-17-1AJ-1, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.
Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send to the Prosecutor the contract with Carroll County General Health District of Carrollton, Ohio, for tuberculosis testing and surveillance, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.
Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send to the Prosecutor the contract amendment with General Dynamics Information Technology, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF
PUBLIC EMPLOYMENT RISK REDUCTION PROGRAM (PERRP)
SUMMARY OF WORK-RELATED INJURIES & ILLNESSES FORM 300AP**

Motion: to approve the 2018 Summary of Work-Related Injuries and Illnesses report for the Public Employment Risk Reduction Program (PERRP), **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF
AGREEMENT – MFCD, LLC**

Motion: to approve a contract with MFCD, LLC of Upper Sandusky, Ohio, in the amount of \$2,725.00 with an hourly rate of \$90.00 per person for the continuing software support and related services in the Auditor’s office for the term of January 1, 2019 to December 31, 2019, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.


 9:19 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


- COUNTY:** CityScapes, \$750.00; Advanced Auto Glass \$587.37; L.E.A.D.S, \$7,200.00; Graggs Electrical, \$360.00; McFadden, \$175.00; Serversim, \$539.42; Loveless, \$125.00; Anthem, \$208.00; Schindler, \$555.46, Apollo Corp, \$100.95; Borden Dairy, \$221.85; Serversim, \$499.00; Ohio Health Consortium, \$108.00; MCJAS, \$27,670.42; Carroll Ag Society, \$40,000.00; Carroll Co Airport, \$15,000.00; CCVFD, \$50,000.00; Transit, \$40,000.00; CC Treasurer, \$10,000.00; Park District, \$36,000.00, RPC, \$21,500.00; Personal and Family Counseling, \$2,123.26; Alliance area Domestic Violence, \$707.76; McFadden, \$250.00; PNC Bank, \$4,704.00; Time Warner, \$225.42; Tractor Supply, \$103.44; Treasurer State of Ohio, \$180.00; Schloss Media, \$262.50; Ollie Scott, \$172.06; Belenky, \$124.98; Stark Medical Mgmt., \$1,000.00; Staples, \$141.27; Serversim, \$4,236.00; Serversim, \$5,515.00; Serversim, \$408.00; US Bank, \$146.87; Bearcom, \$402.75; FCFC, \$5,000.00.
- DJFS:** Cintas, \$231.30; Kenneth Saunier, \$556.61

Action: Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:19 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:20 AM

PREPARED BY:

/s/ Tyra J. Warrington
Tyra J. Warrington, Assistant Clerk II

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

ABSENT
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner