


**Present:** President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler  
**Also present to observe:** Nancy Schaar, Free Press Standard; & Linda Dowdell, Deputy Auditor.


**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:07 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
COMMISSIONERS' OFFICE  
REORGANIZING FOR 2019**

**Motion:** to reorganize for 2019 and appoint Commissioner Robert E. Wirkner as President, Commissioner Lewis A Mickley as Vice President, and Commissioner Jeffrey L Ohler as the third member of the Board, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.  
Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:08 AM

Christopher Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, January 3, 2019 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:09 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:


| NAME, TITLE  | DEPT. | EVENT                            | LOCATION             | DATE                            | AMOUNT<br>(not to exceed) |
|--|-------|----------------------------------|----------------------|---------------------------------|---------------------------|
| Lorrie Cline, Eligibility Referral Supervisor                  | JFS   | C-8 Admin. Meetings              | Mt. Gilead, OH       | 1/8/19                          | \$100.00                  |
| Lorrie Cline, Eligibility Referral Supervisor                  | JFS   | C-8 Admin. Meetings              | Mt. Gilead, OH       | 2/12/19                         | \$100.00                  |
| Lorrie Cline, Eligibility Referral Supervisor                  | JFS   | C-8 Admin. Meetings              | Mt. Gilead, OH       | 3/12/19                         | \$100.00                  |
| Lorrie Cline, Eligibility Referral Supervisor                  | JFS   | C-8 Admin. Meetings              | Mt. Gilead, OH       | 4/9/19                          | \$100.00                  |
| Lorrie Cline, Eligibility Referral Supervisor                  | JFS   | C-8 Admin. Meetings              | Mt. Gilead, OH       | 5/14/19                         | \$100.00                  |
| Lorrie Cline, Eligibility Referral Supervisor                  | JFS   | C-8 Admin. Meetings              | Mt. Gilead, OH       | 6/11/19                         | \$100.00                  |
| Lorrie Cline, Eligibility Referral Supervisor                  | JFS   | C-8 Admin. Meetings              | Mt. Gilead, OH       | 7/9/19                          | \$100.00                  |
| Lorrie Cline, Eligibility Referral Supervisor                  | JFS   | C-8 Admin. Meetings              | Mt. Gilead, OH       | 8/13/19                         | \$100.00                  |
| Lorrie Cline, Eligibility Referral Supervisor                  | JFS   | C-8 Admin. Meetings              | Mt. Gilead, OH       | 9/10/19                         | \$100.00                  |
| Lorrie Cline, Eligibility Referral Supervisor                  | JFS   | C-8 Admin. Meetings              | Mt. Gilead, OH       | 10/8/19                         | \$100.00                  |
| Lorrie Cline, Eligibility Referral Supervisor                  | JFS   | C-8 Admin. Meetings              | Mt. Gilead, OH       | 11/12/19                        | \$100.00                  |
| Lorrie Cline, Eligibility Referral Supervisor                  | JFS   | C-8 Admin. Meetings              | Mt. Gilead, OH       | 12/10/19                        | \$100.00                  |
| Alex Logan, QC Trainer   | JFS   | East Central District Meeting    | New Philadelphia, OH | 1/11/19                         | \$20.00                   |
| Kate Offenberger, Director                                     | JFS   | OJFSDA Executive Board           | Columbus, OH         | Retroactive to<br>1/7/19-1/8/19 | \$300.00                  |
| Kate Offenberger, Director                                     | JFS   | East Central PCSAO Directors     | Coshocton, OH        | 1/18/19                         | \$50.00                   |
| Kate Offenberger, Director<br>Jennifer Burns, Program Director | JFS   | East Central Regional Trust Fund | Cambridge, OH        | 1/24/19                         | \$50.00                   |

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**


 9:14 AM

Josh Long, Dog Warden, filed his report for the week of December 30, 2018 to January 5, 2019 showing 2 dogs impounded, 1 adopted out, 0 redeemed, 1 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
COMMISSIONERS' OFFICE  
2019 MEETING DATES**

**Motion:** to approve the Carroll County Board of Commissioners' 2019 meeting dates for Mondays and Thursdays at 9:00 a.m. unless otherwise noted, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:16 AM

**IN THE MATTER OF  
CARROLL COUNTY COUNCIL ON AGING, INC  
IN KIND MATCH, III-B PROGRAM**

**Motion:** to approve a letter for the In-Kind Match, III-B Program, per the request of Tonya Myers, Director of the Carroll County Council on Aging; the letter states that if the Board charged rent for the Senior Citizen Friendship Center the rate would be at least \$7,800.00 for the period of January 1, 2019 through December 31, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT – DAYTON EXCAVATING LLC  
2019 WATER POLLUTION LOAN CONTROL FUND**

**Motion:** to approve a contract and Notice to Proceed with Dayton Excavating LLC of Salineville, OH, in the amount of \$48,000.00 to install three septic system for the 2019 Water Pollution Control Loan Fund Project C, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:22 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the Water Pollution Control Loan Fund contract with Dayton Excavating to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:24 AM


**IN THE MATTER OF  
JFS- VARIOUS CONTRACTS**

**Motion:** to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

| PROVIDER         | EFFECTIVE DATE          | AMOUNT               | SERVICE                       | TYPE    | STATUS  | DATE SIGNED |
|------------------|-------------------------|----------------------|-------------------------------|---------|---------|-------------|
| Redemption House | 01/01/2019 - 12/31/2020 | Maximum \$300,000.00 | Placement for Foster Children | Service | Renewal | 12/05/18    |

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:34 AM

**IN THE MATTER OF  
RESOLUTION #2019-01 – ODOT COOPERATIVE PURCHASE PROGRAM**

**Motion:** to approve Resolution 2019-01 authorizing participation in the ODOT Cooperative Purchase Program, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:35 AM

**RESOLUTION #2019-01  
AUTHORIZING PARTICIPATION IN  
ODOT COOPERATIVE PURCHASING PROGRAM**

WHEREAS, Section 5513.01(B) provides the opportunity for a county, township, municipal corporation, conservancy district, township park district, park district, port authority and others to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, materials, supplies or other articles.

NOW, THEREFORE, BE IT RESOLVED by Carroll County:

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SECTION 1. That the Board of Commissioners of Carroll County hereby requests authority in the name of Carroll County to participate in the Ohio Department of Transportation’s contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01(B).

SECTION 2. That the Board of Commissioners of Carroll County is hereby authorized to agree in the name of Carroll County to be bound by all Ohio Department of Transportation contract terms and conditions and to assume all responsibility for placing orders and vendor payments.

SECTION 3. That the Board of Commissioners of Carroll County is hereby authorized to agree in the name of Carroll County to directly pay vendors, under each such contract of the Ohio Department of Transportation in which Carroll County participates, for items it receives pursuant to the contract.

SECTION 4. That Carroll County agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. Carroll County releases and forever discharges the Director of Transportation and the Ohio Department of Transportation from all such claims or actions, arising out of its participation in the cooperative purchasing program which Carroll County may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Mickley moved for the adoption of the preceding Resolution;  
Mr. Ohler seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 7<sup>th</sup> day of January, 2019.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY

ATTEST:

\_\_\_\_\_  
Janice E. Leggett, Clerk Supervisor

\_\_\_\_\_  
Robert E. Wirkner, President


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Lewis A. Mickley, Vice President

\_\_\_\_\_  
Jeffrey L. Ohler, Commissioner

**IN THE MATTER OF  
RESOLUTION #2019-02 – FORCE ACCOUNT**

**Motion:** to approve Resolution 2019-02 authorizing the Engineer to use existing county employee forces and proceed by Force Account for road work, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:36 AM

**RESOLUTION #2019-02  
FORCE ACCOUNT**

WHEREAS, the Board of Commissioners of Carroll County has decided that the health, welfare and safety of the people of Carroll County can be best and most efficiently served by “Force Account” in matters pertaining to construction, reconstruction, improvement, maintenance, or repair of Carroll County roads, bridges and culverts; and,

THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Carroll County does hereby authorize the Carroll County Engineer in the construction, reconstruction, improvement, maintenance, or repair of roads, bridges and culverts in Carroll County to use the existing county employee forces and proceed by “Force Account” as the County Engineer may determine during calendar year 2019.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Mickley moved for the adoption of the preceding Resolution;  
Mr. Ohler seconded the motion.

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Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 7<sup>th</sup> day of January, 2019.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY

ATTEST:

\_\_\_\_\_  
Janice E. Leggett, Clerk Supervisor

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Robert E. Wirkner, President


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Lewis A. Mickley, Vice President

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Jeffrey L. Ohler, Commissioner

**IN THE MATTER OF  
RESOLUTION #2019-03 –COOPERATIVE AGREEMENT**

**Motion:** to approve Resolution 2019-03, a Cooperative Agreement for the Engineer’s Office in order to proceed with 2019 projects,  
**Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley,  
and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley,  
**Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:36 AM

**RESOLUTION #2019-03  
A COOPERATIVE AGREEMENT RESOLUTION  
CARROLL COUNTY ENGINEER**

**WHEREAS**, it has been determined by the Board of Commissioners of Carroll County that the health, welfare and safety of the general public can best and most efficiently be served by cooperation and agreements between political subdivisions;

**THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Carroll County that the Carroll County Engineer is hereby authorized to enter into cooperative agreements with any political subdivision with respect to the repair and maintenance of roads, culverts and bridges throughout calendar year 2019; and

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Mickley moved for the adoption of the preceding Resolution;  
Mr. Ohler seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yes; Mr. Mickley, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 7<sup>th</sup> day of January, 2019.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY

ATTEST:


\_\_\_\_\_  
Janice E. Leggett, Clerk Supervisor

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Robert E. Wirkner, President

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Lewis A. Mickley, Vice President

\_\_\_\_\_  
Jeffrey L. Ohler, Commissioner

**IN THE MATTER OF  
COMMISSIONERS' OFFICE  
RESPONSIBILITIES**


 9:37 AM

Commissioner Wirkner asked the Board to review the list of responsibilities. Commissioner Ohler questioned what his responsibility was as the County Commissioners Association of Ohio (CCAO) Voting Representative. Commissioner Wirkner explained that the vote takes place at the Winter Conference. Commissioner Ohler stated someone else should take that responsibility because he has a difference of opinion on the Winter Conference and it seems like Commissioners Wirkner and Mickley get a lot of information out of the conference. Commissioner Wirkner advised the two things he likes about the conference are you get to meet with the state legislators and get a legislative update. Commissioner Wirkner advised the voting sets the agenda for the new year in which CCAO will concentrate on. Commissioner Wirkner will assume that responsibility and Commissioner Mickley will serve as the alternate. Commissioner Mickley advised he has been appointed to the Eastern Ohio Alliance Board for 2019 which was acquired from Commissioner Ohler's list of responsibilities. Commissioner Ohler reminded the Board that sometime during the year, probably around June, he will remove the fire department from his responsibility list.


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**Motion:** to approve the Commissioners list of responsibilities as amended for 2019; a copy of the list is on file in the Commissioners' Office, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:44 AM

**IN THE MATTER OF  
ROAD VACATION – BREEZEWOOD DRIVE, LOUDON TWP.  
VIEWING**

 9:44 AM


Commissioner Wirkner advised the Board will hold a public viewing today of Breezewood Drive in Loudon Township today at 2:00 PM. The roadway has been petitioned to be vacated. Commissioner Wirkner received a call from an elderly resident who has lived in the area of Breezewood Drive for over 50 years. Commissioner Wirkner advised she doesn't drive and won't be able to attend the public hearing but wanted to make her comments heard. Commissioner Wirkner will read the comments at the public hearing.

**IN THE MATTER OF  
REPAIRS/MAINTENANCE  
BELL TOWER PROJECT**

 9:46 AM


Commissioner Ohler advised he has been thinking about the funding for the Bell Tower project and asked the Board to consider using emergency funds for the project and then transfer monies back into the account out of the 2020 budget. Commissioner Ohler advised the project is going to cost between \$500,000 and \$800,000 and the County cannot borrow money on an unsecured basis. Commissioner Ohler stated there are only two ways for the Board to borrow money and that is with general obligation or revenue bonds. Commissioner Ohler advised the banks he spoke with require those documents to be prepared by outside counsel. Commissioner Ohler will present more information to the Board as he gets it for further discussions. Commissioner Wirkner advised this was the first year that gas and oil royalties have been included in anticipated revenue. Commissioner Wirkner said that in the past it was not included and contributed to the County reaching anticipated revenue earlier than he feels will happen this year. Commissioner Wirkner explained the total estimated receipts for 2019 are \$7,225,601 and increases in conveyance fees, investment income, real estate taxes and gas and oil proceeds to allow for a more realistic picture of the anticipated income. Commissioner Ohler advised it still comes down to if we are comfortable borrowing the money. Commissioner Wirkner said that with the gas and oil taking a dip it may impact the revenue now since this is the first year it is included in the anticipated income. Commissioner Ohler stated that it won't affect the 2020 income because that money is based on the 2018 price. Commissioner Ohler stated he understands there is a comfort with having the \$500,000 in reserve. Commissioner Wirkner said it's a very comfortable feeling, it's our plan B, our fall back position. Commissioner Wirkner wants to make sure that all considerations have been carefully evaluated and we look at all angles.

**IN THE MATTER OF  
APIARY INSPECTOR**

 9:57 AM

Commissioner Wirkner advised the County's apiary inspector verbally resigned and attempts to contact her for a written resignation have gone unanswered. Before he signed the payroll change notice we made one last effort by sending the notice in the mail asking for it to be signed and returned. We have not received a response. Commissioner Wirkner advised he signed the notice today. Christopher Modranski, Assistant Clerk I advised that a job description has been drafted and will be presented to the Board for an advertisement to be placed in the newspaper.

**IN THE MATTER OF  
CARROLL GOLDEN AGE RETREAT (CGAR)  
UPGRADES**


 10:00 AM

Commissioner Wirkner advised he spoke with Ollie Scott, Carroll Golden Age Retreat superintendent, and she is planning to utilize the monies she gets from the oil and gas royalties to update their elevator.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 10:01 AM

**PREPARED BY:**

/s/ Christopher R. Modranski  
Christopher R. Modranski, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Lewis A. Mickley  
Lewis A. Mickley, Vice President  
/s/ Jeffrey L Ohler  
Jeffrey L Ohler, Commissioner