



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard reporter; Carol McIntire, Carroll County Messenger; and Lynn Fairclough, Auditor

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**


 9:02 AM

Tyra J. Warrington, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, December 3, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
 BOARD MEETING ATTENDANCE**

 9:02 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jeffrey L. Ohler, Commissioner	Commissioners	MCJAS	Canton, OH	Retroactive to 11/27/18	\$29.43
Jeffrey L. Ohler, Commissioner	Commissioners	OMEGA	Cambridge, OH	Retroactive to 12/4/18	\$69.76
Alex M. Logan, QC/Trainer	JFS	Readiness Meeting	Marysville, OH	Retroactive to 12/4/18	\$50.00
Christopher Modranski, Assistant Clerk I	Commissioners	APEG	Coshocton, OH	Retroactive to 12/5/18	\$61.37

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):


FUND	NAME	CODE	AMOUNT
CCBDD	Transfer out	0400-S010-S59.000	\$850,000.00
Co. General	Service Comp. Imaging	001-A001-A22.000	\$5,850.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
 MONTHLY REPORT – NOVEMBER
 SHERIFF’S OFFICE**

 9:06 AM

Commissioner Wirkner advised Sheriff Dale R. Williams filed his report for the month of November 2018 showing 2,063 meals served and 222 washes completed. A copy is on file in the Commissioners’ office.


**IN THE MATTER OF
 APIARY INSPECTION SUMMARY-2018
 OHIO DEPARTMENT OF AGRICULTURE**

 9:07 AM

Commissioner Wirkner advised that the Ohio Department of Agriculture has filed its Registered Apiary Inspection Summary for 2018. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
CARROLL COUNTY 2018 PAVEMENT MARKING PROJECT, T-2018
CHANGE ORDER – AERO-MARK, INC**

Motion: to approve a change order for Aero-Mark, Inc for the Carroll County 2018 Pavement Marking Project, T-2018 to decrease the contract amount by \$1,995.82, which adjusts the price to \$67,004.15, due to fewer miles striped than anticipated, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
PCSAO	10/1/18-9/30/19	\$94,465.62	OhioSTART	MOU	New	11/15/2018


Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF
PROSECUTOR OPINION
WATER POLLUTION CONTROL LOAN FUND - PROJECT C**

Motion: to send the bids received for Project C of the Water Pollution Control Loan Fund to the Prosecutor for further review and guidance, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF
MEMORANDUM OF AGREEMENT - ODOT
ROUTE 9/171 PROJECT**

Motion: to approve a Memorandum of Agreement between the Carroll County Board of Commissioners, Ohio Department of Transportation and others for cooperation in the funding, development of design and construction of a project to extend water and sewer utilities to serve a planned ODOT State Highway Maintenance Garage site in Washington Twp. on Kensington Road (SR9) at SR 171, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF
WATER QUALITY DONATION AGREEMENT
ROUTE 9/171 PROJECT**

Motion: to approve the Water Quality Donation Agreement by and between the Carroll County Board of Commissioners and the Muskingum Water Conservancy District, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:17 AM


**IN THE MATTER OF
SHERIFF/JAIL
INSPECTIONS AND MAINTENANCE BILLS**

 9:18 AM

Commissioner Ohler discussed the bills and payment responsibilities of the Sheriff/Jail versus the Commissioners. Commissioner Ohler’s opinion is to pay the inspection bill for the sprinklers specifically before the Board, but he needs to discuss further bills with the Sheriff’s Office.


Motion: to allow the Board of Commissioners to pay the \$220 fire system inspection bill, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:21 AM


Motion: to enter into communications with the Sheriff in order to identify responsibilities for payment of maintenance and upkeep costs at the jail, **Moved by** Commissioner Jeffrey L. Ohler, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:21 AM

**IN THE MATTER OF
MOBILE COMMAND VEHICLE**


EMA

 9:22 AM


Commissioner Wirkner discussed the command vehicle stating that the mandatory 7 years of the grant contract for the vehicle has been fulfilled and at this time the vehicle is no longer of use to the County and its purpose is obsolete. He further explains that the cost for the maintenance on the vehicle outweighs the current uses that the County has for the vehicle. Commissioner Wirkner asked for a motion to place the vehicle up for auction.

Motion: to place the command vehicle up for auction **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:26 AM


**IN THE MATTER OF
HARCATUS**

 9:28 AM

Commissioner Wirkner advised in his experience on the HARCATUS Board he noticed there was not very much trade with the board and Carroll County. He asked Commissioner Mickley if he had noticed this trend as well. Commissioner Mickley said he has the records and will look into it. Commissioner Wirkner said he'd like to see the resources in Carroll County utilized more often.


**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:30 AM

Board members reconvened at  2:33 PM.


**IN THE MATTER OF
LANDFILL - HUNTING**

 2:33 PM


Scott Cartwright, Carroll County Game Warden, appeared before the Board to discuss the landfill property that is closed for hunting. He brought documents and maps of the property in question. He discussed the hunters as well as deer blinds and feeders on the landfill property belonging to Carroll County. He has issued several citations. He suggested the County consider allowing some special controlled hunting programs on the property such as a youth hunt, a Wounded Warriors hunt, Veteran hunts. He also mentioned a good neighbor program which allows adjacent property owners special permission to hunt on the property. Additionally, Mr. Cartwright pointed out that without a complaint from the property owner he cannot give a summons for hunting without permission. Commissioner Wirkner pointed out the EPA issued a ruling that they preferred no hunting on the property. Commissioner Ohler advised CORSA permits hunting as long as the hunter gives written permission. The current resolution of the Commissioners prohibits hunting on the Carroll County Landfill property and will be enforced for the remainder of the 2018 hunting season. Any programs put into place will be strictly used by Carroll County residents.

Motion: to allow Commissioner Jeffrey Ohler and Scott Cartwright to coordinate preliminary plans for controlled hunting programs on Carroll County Property providing that there are no issues with the EPA and CORSA, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 3:02 PM

**IN THE MATTER OF
FIRE DEPARTMENT
2019 BUDGET**

 3:04 PM

Jack Swinehart, Chief of the Carroll County Volunteer Fire Department and Shane Thomas, Chief of the Carrollton Village Fire Department appeared before the Board to discuss the 2019 budget. Mr. Swinehart provided a letter to the Board thanking them for their support and advised termination of the lease agreement would be June 1, 2019 for which he would need about six months of operating capital. Commissioner Wirkner asked if the HazMat team will be moved to the Village quarters. Mr. Swinehart explained the plans are still forming of where trucks and equipment will be housed but there will likely be room at the Village. Commissioner Ohler thanked Mr. Swinehart for all his work over the years. Commissioner Wirkner would like a ceremony to retire the Carroll County Volunteer Fire Department for which he'd like to include a proclamation, final tone out and a plaque to be placed on the wall in the Courthouse and one at the Carrollton Village Fire Department. Mr. Thomas spoke regarding items he plans to sell to make room but their basic focus is to get things started and training done. Commissioner Wirkner asked if Mr. Thomas would be able to help in procuring the plaques. Mr. Thomas said he had no problem doing that. Commissioner Wirkner asked if Mr. Swinehart could put together a list of people from the fire department he feels should be invited and a list of active members including rank to be listed in the proclamation. Mr. Swinehart mentioned he and Mr. Thomas are working with Chip Comstock who is an attorney and has helped to get other fire departments consolidated and operational. Mr. Swinehart invited the commissioners to attend the meeting Thursday at 4:30 p.m. with Mr. Comstock. Commissioner Ohler and Commissioner Wirkner advised they would personally share in the cost of frames for the proclamation.


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
CDBG FY17	Lee Twp Street Imp	0600-T118-T18.00	Sherrodsville Street Imp.	0600-T118-T16.000	\$1,378.00
CDBG FY17	Lee Twp Street Imp	0600-T118-T18.00	Dellroy Street Imp	0600-T118-T17.000	\$845.75
Wireless 911	Equip.	0200-S077-S03.040	Emp. Salaries	0200-S077-S01.020.	\$30,100.00
Wireless 911	Equip.	0200-S077-S03.040	PERS	0200-S077-S07.070	\$5,100.00
Wireless 911	Equip.	0200-S077-S03.040	W/C	0200-S077-S08.080	\$725.00
Wireless 911	Equip.	0200-S077-S03.040	Man Med	0200-S077-S09.090	\$500.00
D & K	Equip	0300-B000-B04.040	Auditors Salaries	0300-B000-B01.020	\$10.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 3:25 PM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 3:27 PM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Braces, \$260.00; Vector Security, \$1,128.00; AEP, \$2178.10; EMT, \$605.59; Serversim, \$150.00; All Med Medical Supply, \$2,534.89; S.S.A., \$137.00; Serversim, \$623.00, Graphic Enterprises, \$151.00 ; Kofile Technologies, \$350.00, Kofile Technologies, \$1,214.50; Kimble, \$10,318.78; Harris, \$1,795.00; Borden, \$959.96

DJFS: Carrie Powell, \$517.31; Walmart, \$335.15; Rose Kienzle, \$209.81; Serversim, \$526.50


Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L. Ohler, **Seconded by** Vice President Lewis A Mickley.

 3:28 PM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 3:28 PM

PREPARED BY:

/s/ Tyra J. Warrington
Tyra J. Warrington, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner